

**PACE-EH MEETING**  
October 8, 2009, 8:30a.m.  
Delaware Parks and Recreation,  
500 E. Lincoln Ave.



Present:

Paul Huttlin	Recreation Unlimited
Susan Sutherland	Delaware General Health District
Dick Tuttle	Resident
Jann Ichida	OWU
Andrew Brenner	Delaware County Recorder
Larry Ufferman	Delaware Soil & Water Conservation District
Scott Sanders	Regional Planning
Jules Lapp	The Nature Conservancy
Ruth Shrock	Resident – Genoa Township
Kelly Thiel	Ohio EPA
Marty Bell	Delaware County Regional Sewer District
Shoreh Elhami	Delaware County Auditor’s Office/GIS
Darren Hurley	City of Delaware Parks & Recreation
Sandra Stults	Scioto Township
Paul Wise	Genoa Township
Ken Rosenbaum	Olentangy Environmental Control Center
Mike Sapp	Ohio EPA
Rosemary Chaudry	OSU, Division of Nursing
Patrick Blayney	County Engineer’s office
Officer Butler	Delaware County Sheriff’s Office
Lora Gibson	Alum Creek State Park

- I. Welcome and Introductions-Chair Paul Huttlin welcomed everyone, and everyone introduced themselves.
- II. Review of minutes from August 10, 2009 Meeting  
Minutes are posted on the Delaware General Health District’s Web site:  
[www.delawarehealth.org/pace.htm](http://www.delawarehealth.org/pace.htm). All information will be posted on this site.
- III. Conducting the PACE-EH assessment  
Susan reviewed the 13 tasks:
  - o Task 1: Determine Community Capacity to Undertake the Assessment
    - We have the necessary capacity to undertake a community environmental health assessment.
  - o Task 2: Define and Characterize the Community
    - A countywide assessment will be conducted.

- Task 3: Assemble Community Environmental Health Assessment Team
  - The PACE-EH Team has been assembled.
- Task 4: Define the Goals of the Assessment
  - The expected objectives are listed in the August 10, 2009, minutes.
- Task 5: Generate the Environmental Health Issue List
  - What environmental issues does the public health care about?
  - Why does the public care about these issues?
- Task 6: Analyze Issues with a Systems Framework
  - What are the links among health status, populations at risk, environmental agent, exposure/health risk and public health protection factors for selected environmental health issues?
- Task 7: Develop Appropriate Community Environmental Health Indicators
  - What do we need to know/track about the top issues?
  - What are the key indicators that describe the top issues?
- Task 8: Select Standards
  - How will we evaluate our environmental health status? We will review the state, national or local standards.
- Task 9: Create Environmental Health Issue Profiles
  - What is the nature and extent of the problem in our community?
- Task 10: Rank the Environmental Health Issues
  - What are the biggest/most serious problems in our community? Scientifically ranking the top 20 issues.
- Task 11: Set Priorities for Action
  - What are our priorities for local action?
- Task 12: Develop an Action Plan
  - What can we do to address our priorities?
- Task 13: Evaluate Progress and Plan for the Future
  - Have we been successful?
  - What else do we need to do?

#### **IV. METHODOLOGY SUBCOMMITTEE MEETING Summary**

Shoreh stated that American Community Survey (ACS) will have the three-year (2005-2008) population estimates available on October 27, 2009. Shoreh distributed the one-year projection estimates. The methodology subcommittee recommends that we wait until this is published to have a more accurate sample size based on population figures. It was suggested to do population percentages based on either zip codes or some type of jurisdiction such as socio-economic status or property values.

Scott said that Regional Planning has the exact data on population totals in townships because of the building permits issued. Depending on how we want to conduct the survey, we may want to use the exact data. If we want to pull socio-economic data or property values, we may want to use the ACS. Susan will send the links to the data or mail out the data to each of the committee members. Paul suggested at our next meeting, that the committee review the data closely to determine exactly what sample size and percentages we want to conduct the survey. It was also suggested to look at the population statistics from 10 years ago. Dick suggested that the economic stress be added to the data. Andrew agreed that there may be some residents in Delaware County experiencing economic stress.

It was suggested to do a written survey one-page in length, along with focus groups. Shoreh said that the mailing labels for all of the residents of Delaware County are on the Auditor's Web site. The voters' registration

lists are also available for a mail-out survey. There will be demographic questions on survey in order to allow us to make it a representative countywide sample.

The survey could be posted on face book, or twitter in order to do an internet survey. We can do a post-card to homes giving them the link to internet survey. (Although, there was some concern that some people may take the survey more than once.) Lora suggested adding an address line. The committee decided not to do that because we wanted to keep the survey anonymous. Darren said that most people will not type a Web site in their Brower to complete a survey, people may; however, complete the survey if it was mailed to them via their e-mail accounts. The problem is that no agency in Delaware County has a list serve of all Delaware County residents' e-mail addresses. It was suggested that maybe that this be the work of a subcommittee at some point.

Sandra said that Scioto Twp sent out a survey and had a return rate of about 11%. Paul Wise reported Genoa Twp sent out a survey to 6500 residents of the twp and received about 500 surveys back. Residents were asked to access Genoa Twp's Web site and click on the link to survey monkey in order to complete the survey. They could also request a written survey be mailed to them with returned postage paid.

Dick suggested putting the survey in the newspaper of the plastic advertising hanging bags that are dropped off at everyone's home. Some committee felt that most people would not read the newspaper.

It was suggested to incorporate the survey in the Health District's community newsletter that is sent to every household in the spring. The committee wanted a separate mailing so that it would not get lost in the newsletter and so that it had a community identity.

Andrew suggested a door-to-door survey of those areas that did not receive an adequate return rate. Larry suggested a telephone survey. Paul said that we would have two phases: phase I being the mail survey, and phase II would be those areas that have a low return rate. We will blanket those areas with another survey either mail, telephone or door-to-door.

It was also suggested to distribute the survey at churches; WIC (Women, Infant, and Children supplemental feeding program at DGHD); Family and Children First; soccer fields in Liberty Township; libraries and Hispanic community. Dick also suggested to distribute survey to senior high school students, and OWU—they could log on and complete the survey online.

The comments during the meeting regarding the survey format included:

- Make large letters that say, "ATTENTION IMPORTANT SURVEY"
- Lora suggested adding the question, "how would this would be funded?"
- Add to the demographic question, "how long have you lived in Delaware County?"
- Add wild animal issues, safety, traffic issues.
- Change, "Built environment-sidewalks" to walkability-sidewalks
- Take out question #2, not necessary since we are already asking them to rank their top five responses.
- Add, "What environmental issue would you like to add to the above list? And why?"
- Question #4. If you work in Delaware County, is there anything about your work place that you feel may be harming you or someone else's health?
- Salary range, typo, should say: \$51,000-\$75,000. And put the line "Above \$76,000\_\_\_\_\_, all on one line.

We would also have four different surveys by rotating the questions in different orders on the survey;

It will be pre-tested, for example, asking people in the lobby of Job and Family First to test run the survey for us. We can ask the respondents about the survey design and other issues or concerns, or if there is something we did not think of that should be on the environmental list. It was also suggested to test run the survey on high school science teachers.

It was suggested to conduct focus groups after the surveys have been collected for additional insight. We will make a list of groups to conduct focus groups at, which represents the county demographics.

It was suggested to distribute media releases about the environmental survey that will be distributed in the county.

Paul suggested putting together all the survey methodologies, their costs to perform and the budget allocated so the committee could make final recommendations on conducting the surveys.

Meeting adjourned by Paul Huttlin, Chair at 9:30a.m.