



**1.0 CONVENTION**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/Contact</i>
<b>1.01 CALL TO ORDER</b>	<b>5</b>	
<b>1.02 CONSENT ITEMS</b>	<b>2</b>	<b>Approve</b>
<b>1.03 APPROVAL OF MINUTES</b>	<b>2</b>	<b>Approve</b>
<b>1.04 APPROVAL OF BILLS</b>	<b>2</b>	<b>Approve</b>

**2.0 STAFF REPORTS**

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/Contact</i>
<b>2.01 HEALTH COMMISSIONER</b> - Board of Health Continuing Education Decision - New Board of Health Member, Introduction and Assign Mentor -Climate Change -Mrs. Smith in Arizona and Mr. Blayney	<b>2</b>	<b>Info</b>
<b>2.02 FINANCE</b>		
<b>A. Finance Report</b>	<b>2</b>	<b>Accept</b>

**3.0 BOARD REPORTS**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/Contact</i>
<b>3.01 BOARD PRESIDENT</b>	<b>&lt;15</b>	<b>Info</b>
<b>3.02 BOARD COMMITTEES</b>		
<b>A. Personnel Committee</b> – The Personnel Committee met on January 17, 2017; recommendations are listed later on the agenda.	<b>0</b>	<b>Info</b>

**4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/Contact</i>
<b>4.04 CITIZEN REQUEST</b>		

**6.0 NEW BUSINESS**

*New items of information or for Board action*

<i>Agenda Item</i>	<i>Time</i>	<i>Action/Contact</i>
<b>6.01 FINANCE</b>		
<b>6.012 APPROPRIATIONS</b>		
<b>A. Child &amp; Family Health Services (CFHS) / Maternal and Child Health (MCH)</b> – Request permission to reduce expenditure appropriation by \$4,215.83	<b>0</b>	<b>Consent</b>
<b>B. Injury Prevention</b> - Request permission to reduce expenditure appropriation by \$3,518.24	<b>0</b>	<b>Consent</b>
<b>C. Food</b> – Request permission to increase our 2017 revenue estimate for Food (70451504)	<b>0</b>	<b>Consent</b>
<b>D. Food</b> – Request permission to reduce expenditure appropriation for the Food Fund (70451504) by \$10,000	<b>0</b>	<b>Consent</b>
<b>E. Creating Healthy Communities (CHC)</b> – Request Board approval to reclassify \$65,000 in advances made to CHC (71151511) since January 8, 2015 to a permanent transfer	<b>0</b>	<b>Consent</b>
<b>F. Women, Infants &amp; Children (WIC)</b> - Request Board approval to reclassify \$175,000 in advances made to WIC (70951509) since April 2, 2015 to a permanent transfer	<b>0</b>	<b>Consent</b>
<b>6.014 FEES</b>		
<b>A. Health and Wellness Fair Fees</b> - Request Board approval to set Vendor/Sponsorship fees for the 2017 Celebrating Seniors Health and Wellness Fair event	<b>0</b>	<b>Consent</b>
<b>6.015 EXPENDITURES</b>		
<b>A. OpenDNS</b> - Request Board approval to expend up to \$4,000 Public Health funds to purchase a one year subscription to OpenDNS, a Cisco solution	<b>0</b>	<b>Consent</b>
<b>B. Janitor Closet</b> - Request Board approval to expend up to \$4,500 of Building funds to have built a janitor closet under the emergency steps from the Health Commissioners office area	<b>0</b>	<b>Consent</b>
<b>6.016 INVENTORY</b>		
<b>A. Remove from Inventory / Flat Screen:</b> Request Board approval to remove a flat screen television serial number BE32HCSL800235J from inventory	<b>0</b>	<b>Consent</b>

<b>6.02 PERSONNEL</b>		
<b>A. Executive Session</b> - Request Board enter into Executive Session for these purposes: 1) to consider the evaluation/compensation of the Health Commissioner; and, 2) to consider the discipline of public employees.	<b>30</b>	<b>Approve</b>
<b>6.021 AUTHORIZATION/EMPLOYMENT</b>		
<b>A. Voluntary Resignation / Ms. Allison Orians</b>	<b>0</b>	<b>Consent</b>
<b>B. Voluntary Resignation / Ms. Sue Lisman</b>	<b>0</b>	<b>Consent</b>
<b>C. Voluntary Resignation / Ms. Leslie Mason</b>	<b>0</b>	<b>Consent</b>
<b>D. Employment – Emergency Preparedness Specialist I</b> - Request Board confirm employment of Ms. Christina Tracy	<b>0</b>	<b>Consent</b>
<b>E. Personal Health Positions</b> – Request Board approval to recruit and hire for Public Health Nurses and/or Health Educator to fill three positions	<b>0</b>	<b>Consent</b>
<b>6.022 RECLASSIFICATION/PROMOTION</b>		
<b>A. Change of Status / Increase Hours to Full-time Status</b> - Request Board approval to permanently increase Ms. Lori Kannally, Planner II	<b>0</b>	<b>Consent</b>
<b>6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT</b>		
<b>A. Medical Counter Measurers Operational Guide Resource Stakeholders / Mrs. Shelia Hiddleson</b> – Request Board approve for Mrs. Hiddleson to attend the aforementioned event	<b>0</b>	<b>Consent</b>
<b>B. Forum for Quality Improvement / Ms. Kelli Kincaid</b> - Request Board approval to expend up to \$1,918.59 in Public Health funds (2090) for Ms. Kelli Kincaid to attend the Forum for Quality Improvement in Public Health	<b>0</b>	<b>Consent</b>
<b>C. Tuition Reimbursement / Ms. Shannon Self</b> - Request Board approval for tuition reimbursement per policy for Ms. Shannon Self, Residential Sanitarian III of the Food and Public Safety Unit: And to waive the requirement for a thirty (30) day notice prior to the start of the course. Ms. Self just recently was notified of Public Non Profit Leadership course offered by the John Glenn College of Public Affairs at The Ohio State University. This is an accredited program and will apply six (6) credits toward a Master's degree. Ms. Self will begin classes on March 10, 2017. The program consists of fourteen (14) course sessions, two (2) Fridays a month over nine (9) months. Total cost of tuition is \$4,550 for the program. Ms. Self will either flex or take earned time to attend the courses. Ms. Self has been with the agency since 2004 and was promoted to Residential Sanitarian III in 2016. Ms. Self has the support of the Environmental Health Director and the Health Commissioner in this request. Policy states "...annual reimbursement not to exceed \$3,000."	<b>10</b>	<b>Approve</b>
<b>6.025 SALARY SCALE/POLICIES/BENEFITS</b>		
<b>A. Table of Organization</b>	<b>0</b>	<b>Info</b>
<b>B. Position Series Plan</b>	<b>0</b>	<b>Consent</b>
<b>C. Personnel Policies</b>	<b>0</b>	<b>Consent</b>
<b>D. Clothing Policy and Allowance</b>		<b>Consent</b>
<b>6.03 CONTRACTS</b>		
<b>A. Chaffin &amp; Sons</b> - Request Board approval to enter into contract with Chaffin & Sons	<b>0</b>	<b>Consent</b>
<b>B. Hospital Council of Northwest Ohio</b> - Request Board approval to enter into contract with the Hospital Council of Northwest Ohio	<b>0</b>	<b>Consent</b>
<b>6.034 PERSONAL HEALTH</b>		
<b>A. United Way Grant Proposal</b> - Personal Health staffs are writing a United Way grant proposal to continue funding the newborn home visiting program	<b>0</b>	<b>Consent</b>
<b>B. Immunization Action Plan</b> - The Personal Health Division has submitted the FY18 Immunization Action Plan grant application to the Ohio Department of Health	<b>0</b>	<b>Consent</b>
<b>6.04 SPECIAL REPORTS</b>		
<b>A. Regional Quality Improvement Project / Boards of Health</b>	<b>10</b>	<b>Info</b>
<b>6.052 POLICIES</b>		
<b>A. Fund Names Changes</b> - Request Board approval to change the name of two (2) funds. Currently 71751519 is called Bio Terrorism to Public Health Emergency Planning (PHEP) & Child & Family Health Services (CFHS) to Maternal & Child Health (MCH).	<b>0</b>	<b>Consent</b>
<b>6.053 RESOLUTIONS</b>		
<b>A. Resolution 2012-27</b> – Request Board approval to terminate Resolution 2012-27	<b>0</b>	<b>Consent</b>