



**1.0 CONVENTION**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
<b>1.01 CALL TO ORDER</b>	<b>2</b>	
<b>1.02 CONSENT ITEMS</b>	<b>2</b>	<b>Approve</b>
<b>1.03 APPROVAL OF MINUTES</b>	<b>2</b>	<b>Approve</b>
<b>1.04 APPROVAL OF BILLS</b>	<b>2</b>	<b>Approve</b>

**2.0 STAFF REPORTS**

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>
<b>2.01 HEALTH COMMISSIONER</b>	<b>2</b>	<b>Info/ Shelia</b>
<b>2.02 FINANCE</b>		
<b>A. Finance Report</b>	<b>2</b>	<b>Accept</b>

**3.0 BOARD REPORTS**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
<b>3.01 BOARD PRESIDENT</b>	<b>&lt;15</b>	<b>Info</b>

**4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
<b>4.04 CITIZEN REQUEST</b>		

**6.0 NEW BUSINESS**

*New items of information or for Board action*

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
<b>6.012 APPROPRIATIONS</b>		
<b>A. Food (70451504)</b>	<b>0</b>	<b>Consent</b>
<b>B. PHEP (71751519)</b>	<b>0</b>	<b>Consent</b>
<b>6.015 EXPENDITURES</b>		
<b>A. HVAC Unit</b> - Requesting permission after the fact to purchase a new HVAC unit for 5 West Winter for \$7,240. On May 22nd Air Force One (AFO) (the agency's regular HVAC vendor) came to repair the air conditioning unit for 5 West Winter as staff was mentioning it was getting hot in that office area. Repairs cost \$773.35 for a reconditioned fan motor, blade and cap. By June 5th it was not working again. At the time the weather was comfortable, but the forecast for the following week was for hot and humid. Staff received a price from AFO of \$7,770 for just the air conditioning unit. Upon further pricing, Delaware General Health District found \$7,240 for the entire HVAC unit (air conditioner and furnace). The purchase was authorized and the new unit was installed by 7:00 pm June 9, 2017. Delaware General Health District is re-evaluating its relationship with Air Force One. The Finance Committee was informed of the need for the emergency purchase, but no meeting or vote was held.	<b>2</b>	<b>Approve</b>
<b>6.02 PERSONNEL</b>		
<b>6.021 AUTHORIZATION/EMPLOYMENT</b>		
<b>A. Confirm Employment / Ms. Megan Edwards</b>	<b>0</b>	<b>Consent</b>

<b>6.022 RECLASSIFICATION/PROMOTION</b>		
<b>A. Promotion With Competition</b> – Request Board approval to promote with competition Ms. Kelsey Kuhlman from Community Health Specialist 3 (pay grade C8) to Program Manager (pay grade D5) within the Community Health Division. Effective July 1, 2017, Ms. Kuhlman's new hourly rate will be \$29.00/hour minimum of the pay grade due to being the greater of a pro-rated performance appraisal and 5% promotion with competition increase. Annual performance appraisal date will change to one year from the effective date of promotion with competition, July 1, 2018. <b>Action Requested: Approve</b>	<b>2</b>	<b>Approve</b>
<b>B. Promotion With Competition</b> – Request Board approval to promote with competition Ms. Abbey Trimble from Community Health Specialist 2 (pay grade C5) to Community Health Specialist Supervisor (pay grade D3) within the Community Health Division. Effective July 1, 2017, Ms. Trimble's new hourly rate will be \$26.50/hour the minimum of the pay grade due to being the greater of a pro-rated performance appraisal and 5% promotion with competition increase. Annual performance appraisal date will change to one year from the effective date of promotion with competition, July 1, 2018. <b>Action Requested: Approve</b>	<b>2</b>	<b>Approve</b>
<b>6.025 SALARY SCALE/POLICIES/BENEFITS</b>		
<b>A. Personnel Policy Updated / 600 Workforce Development and Performance Appraisal / Section 600 B 2</b>	<b>0</b>	<b>Consent</b>
<b>6.034 PERSONAL HEALTH</b>		
<b>A. Naloxone</b> - The Ohio Department of Health grant providing the agency with naloxone kits for distribution to the public will end June 30. To continue the program a more user friendly Narcan nasal spray unit will be used even though it costs twice as much as Project Dawn kits. In order to keep program costs low the protocol will be changed to gather insurance information and those with insurance will be directed to get the drug at a pharmacy. Narcan will be provided to anyone with no insurance or who has insurance but would be at \$0 co-pay on our sliding fee scale. Staff will continue to assist with trainings as requested by our community partners. Initial budget \$5,000. <b>Action Requested: Info Only</b>	<b>0</b>	<b>Info</b>
<b>6.04 SPECIAL REPORTS</b>		
<b>A.</b> The Board would like to thank and acknowledge Ms. Laurie Thuman for 30 years of service; retirement date July 14, 2017. <b>Action Requested: Information only</b>	<b>10</b>	<b>Info</b>
<b>B. Board of Health Continuing Education</b> - Presentation and discussion of YRBS data and Community Health Assessment Planning for 2017-2018. <b>Action Requested: Discuss and Information</b>	<b>15</b>	<b>Discuss</b>
<b>C. Public Health Accreditation Board – Annual Report Section II</b>	<b>5</b>	<b>Discuss</b>
<b>6.052 POLICIES</b>		
<b>A. Quality Improvement Plan</b>	<b>0</b>	<b>Consent</b>
<b>6.053 RESOLUTIONS</b>		
<b>A. Resolution 2015-06 Marijuana Position Paper</b>	<b>0</b>	<b>Consent</b>
<b>B. Resolution #2017-02 The Board of the Delaware General Health District Approving Application to SourcePoint</b>	<b>0</b>	<b>Consent</b>
<b>C. Resolution #2017-03 A Resolution Honoring Jennifer Kempton. Request Board approval of Resolution 2017-03</b>	<b>0</b>	<b>Discuss/Approve</b>
<b>D. Resolution #2017-04 Delaware General Health District Trauma-Informed Care Position Paper</b>	<b>0</b>	<b>Discuss/Approve</b>
<b>E. Resolution #2017-05 Delaware General Health District Anti-Human Trafficking Position Paper</b>	<b>0</b>	<b>Discuss/Approve</b>
<b>6.054 LEGAL ISSUES</b>		
<b>A. Public Nuisance / 11081 Fancher Road; Westerville, OH</b>	<b>0</b>	<b>Consent</b>