

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER	2	
1.02 CONSENT ITEMS	2	Approve
1.03 APPROVAL OF MINUTES	2	Approve
1.04 APPROVAL OF BILLS	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>
2.01 HEALTH COMMISSIONER		
A. Ohio Department of Health Strategic Plan – Regional Health Planning and grant RFP 7/31/2017.	2	Info
B. Futures Legislative Committee.	2	Info
C. Mrs. Voegelé Mentor.	2	Info
D. Typically, the agency conducts a Board Retreat in October to either develop or update the Strategic Plan. The new Strategic Plan and Community Health Improvement Plan went into effect earlier this year. Since both plans do not have a full year of implementation of the goals and objectives, delaying a retreat until 2016 may better serve the purpose. In January 2016, an annual report of progress to goals and objectives of both plans will be presented.	2	Info
2.02 FINANCE		
A. Finance Report	2	Accept
B. DGHD Levy Payments Report for 2015	0	Info

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
3.01 BOARD PRESIDENT	<15	Info
3.02 BOARD COMMITTEES	0	Info
A. Personnel Committee – The committee met on September 17, 2015 – many items reviewed appear on the agenda. Ms. Kidd will be coordinating the Health Commissioners' evaluation; please watch for form to be e-mail from Ms. Kidd and plan to return to Ms. Kidd no later than November 1, 2015.		

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
4.01 REGULATION HEARING/ADOPTION		
<p>A. First Reading of Resolution #2015-12 Environmental Health Fees for 2016 - Request Board approval of the first reading of Resolution #2015-12 Environmental Health Fees for 2016. The Environmental Health fees cost analysis has been completed per the Ohio Revised Code and indicate fees should remain the same as 2015. Fees were increased last year in several programs.</p> <p>OR</p> <p>B. Resolution #2015-12 Environmental Health Fees for 2016 – Request Board approval of Resolution 2015-12 Environmental Health Fees for 2016. The cost analysis has been completed per the Ohio Revised Code and indicates 2016 fees should remain the same. Fees were increased last year in several programs. Staff request the Environmental Health fees remain the same as the 2015 Environmental Health fees.</p> <p>Per Ohio Revised Code (ORC) 731.17(A)(2) The Board may dispense with the requirement for three public readings upon a three-quarter ($\frac{3}{4}$) vote. With an eight (8) member Board, this requires six (6) members to vote in favor of dispensing with the three (3) reading requirement. Staff has consulted with the Prosecutors office and they have advised this is a viable option. Based on no recommended changes from the 2015 Environmental Health fees, staff recommends two motions, one to dispense with the three readings and one to approve the 2016 Environmental Health fee schedule.</p> <p>Action Requested: Approval to dispense of three readings of 2016 Environmental Health Fee Schedule.</p> <p>Action Requested: Approve the 2016 Environmental Health Fee Schedule.</p> <p>Mr. Burke and Mrs. Hiddleston request roll call vote of motion.</p>	5	Approve

6.0 NEW BUSINESS*New items of information or for Board action*

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
6.012 APPROPRIATIONS		
A. PHEP (BIO) – Requesting Board approval to make a few line item changes in the PHEP Grant	0	Consent
B. Building – Requesting Board approval to transfer \$2,500 from Machinery & Equipment to Principal in the Building Fund (70225115).	0	Consent
C. Immunization Action Plan (IAP) – Requesting Board approval to make a few line item changes in the IAP Grant (71551527) to bring the budget in line with current expenditure plans and to ensure the full expenditure of grant funds before the grant ends 12-31-2015.. Please see attached budget revision form for line item details.	2	Approve
D. Creating Healthy Communities (CHC) – Requesting Board approval to make a few line item changes in the CHC Grant (71151511) to bring the budget in line with current expenditure plans and to ensure the full expenditure of grant funds before the grant ends 12-31-2015.. Please see attached budget revision form for line item details.	2	Approve
6.015 EXPENDITURES		
A. Anti-Virus Software Purchase - Request Board approval to expend up to \$3,500 Public Health funds to purchase a three (3) year license for antivirus software.	0	Consent
B. Staff Development / Winter Educational Conference - Request Board approval to expend up to \$4,000 for expenditures to be incurred for the Winter Educational Conference.	0	Consent
C. Upgrade Video Camera System - Request Board approval to expend up to \$3,500 to upgrade the agency's video camera system.	0	Consent
6.02 PERSONNEL		
6.021 AUTHORIZATION/EMPLOYMENT		
A. Voluntary Resignation - Request Board accept resignation of Ms. Joyce Richmond.	0	Consent
B. Director of Nursing - Request Board approval to recruit and hire full-time Director of Nursing.	0	Consent
C. Breastfeeding Peer Helper / Delaware - Request Board confirm employment of Ms. Elizabeth Protheroe.	0	Consent
D. Multimedia Specialist – Request Board confirm employment of Mr. JT Hillier.	0	Consent
E. Part-time to Full-time Status Change – Request Board approval to temporarily increase Ms. Sue Lisman's, Public Health Nurse 3, part-time status of 64 hours a pay period to full-time status of 80.	0	Consent
F. Breastfeeding Peer Helper / Union - Request Board confirm employment of Ms. Miah Wurtsbaugh.	0	Consent
6.022 RECLASSIFICATION/PROMOTION		
A. Promotion Without Competition - Request Board approval to Ms. Linda Wolcott.	0	Consent
B. Reclassification - Request Board approval of correction from the August 25, 2015 Board of Health meeting; the effective date of this request should be July 28, 2015.	0	Consent
C. Temporary Promotion - Mrs. Melissa Smetiok Public Health Nurse IV.	0	Consent
6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT		
A. Tuition Reimbursement - Request Board approval for Mrs. Melissa Smetiok.	0	Consent
B. Certified Health Education Specialist (CHES) Reimbursement - Request Board approval for Ms. Jen Keagy, Ms. Kelsey Kuhlman, and Ms. Kelly Bragg.	0	Consent
C. Conference – Ms. Kelli Kincaid.	0	Consent
D. Conference - Request Board approval for Mr. Mitchell Briant.	0	Consent
E. Conference - Request Board approval for Ms. Shannon Self, Ms. Melissa Adams, Mr. Dustin Kent, Mr. Mike Rogich, and Mr. Adam Howard.	0	Consent
F. Conference – Request Board approval for Mrs. Shelia Hiddleson.	0	Consent
6.025 SALARY SCALE/POLICIES/BENEFITS		
A. Wellness Incentive - Requesting Board approve to increase from \$50 to \$52.	0	Consent
B. Flexible Spending Account - Request Board approval to continue to match dollar for dollar up to \$200/year.	0	Consent
C. Flexible Spending Account (FSA) Eligibility - Request Board approval to change FSA level from to twenty (20) hours per work week.	0	Consent

<p>D. Annual Maximum Health Care Account - Request Board approval to increase Annual Maximum Healthcare Account to \$2,550 (new maximum allowable by the IRS), last year's allowable amount was \$2,500. Action Requested: Discuss, approve</p>	<p>10</p>	<p>Discuss/ Approve/</p>
<p>6.033 COMMUNITY HEALTH</p>		
<p>A. Request Board approval to apply for the Ohio Department of Health Creating Healthy Communities (CHC) continuation grant in the amount of \$95,000.</p>	<p>0</p>	<p>Consent</p>
<p>6.04 SPECIAL REPORT</p>		
<p>A. Solid Waste Audit Report – Ohio Environmental Protection Agency (EPA).</p>	<p>0</p>	<p>Info</p>
<p>B. Friends for Life – Brief presentation.</p>	<p>10</p>	<p>Info</p>
<p>C. Strategic Plan 2015-2015 – Brief presentation.</p>	<p>10</p>	<p>Info</p>
<p>6.05 BOARD ACTIONS/POLICIES/LEGAL ISSUES</p>		
<p>6.053 RESOLUTIONS</p>		
<p>A. Resolution 2015-10 To Certify Tax Levy – Request Board approval of Resolution 2015-10 To Certify Tax Levy.</p>	<p>0</p>	<p>Consent</p>
<p>B. Resolution 2015-11 Delaware General Health District Electronic Nicotine Delivery System (ENDS) Position Paper - Request Board adopt Resolution 2015-11 Delaware General Health District Electronic Nicotine Delivery System (ENDS) Position Paper. The position paper was drafted in collaboration with the Delaware County Tobacco-Free Coalition. A copy of Resolution 2015-11 is attached. Action Requested: Discuss, approve</p>	<p>10</p>	<p>Discuss/ Approve/</p>