

# Board of Health Meeting December 6, 2016

## 1.0 CONVENTION

Agenda Item	Time	Action/ Contact
<b>1.01 CALL TO ORDER</b>	2	
<b>1.02 CONSENT ITEMS</b>	2	Approve
<b>1.03 APPROVAL OF MINUTES</b>	2	Approve
<b>1.04 APPROVAL OF BILLS</b>	2	Approve

## 2.0 STAFF REPORTS

Agenda Item	TIME	Action/ Contact
<b>2.01 HEALTH COMMISSIONER</b>		
All Board of Health members are welcome to join us on December 9, 2016 at Bent Tree Golf Club in Sunbury, for the Health District's Winter Educational Conference. The program begins at 8:00 am. Estimate lunch will take place around noon.	2	Info
<b>2.02 FINANCE</b>		
<b>A. Finance Report</b>	2	Accept

## 3.0 BOARD REPORTS

Agenda Item	Time	Action/ Contact
<b>3.01 BOARD PRESIDENT</b>	<15	Info
<b>3.02 BOARD COMMITTEES</b>		Info

## 4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

Agenda Item	Time	Action/ Contact
<b>4.01 REGULATION HEARING/ADOPTION</b>		
<b>A. Third reading – Resolution 2016-04 Environmental Health Fees for 2017.</b>	5	Approve
<b>4.04 CITIZEN REQUEST</b>		

## 6.0 NEW BUSINESS

Agenda Item	Time	Action/ Contact
<b>6.012 APPROPRIATIONS</b>		
<b>A. Creating Healthy Communities (CHC)</b>	0	Consent
<b>B. Public Health Emergency Preparedness (PHEP)</b>	0	Consent
<b>C. WIC</b>	0	Consent
<b>D. CFHS</b>	0	Consent
<b>E. Safe Rt 23 Corridor</b>	0	Consent
<b>F. PHEP (BIO)</b>	0	Consent
<b>G. Litter</b>	0	Consent
<b>H. Immunization Action Plan</b>	0	Consent
<b>I. Injury Prevention Fund</b>	0	Consent
<b>J. Creating Healthy Communities Grant</b>	0	Consent

<b>6.014 FEES</b>		
<b>A. Hearing and Vision Clinic Services - Remove from clinic services.</b>	0	Consent
<b>B. Clinic Service Fees 2017</b>	0	Consent
<b>C. Ready, Set, Grow Workshop - establish an attendance fee of \$15.00.</b>	0	Consent
<b>6.015 EXPENDITURES</b>		
<b>A. Window Replacement</b>	0	Consent
<b>B. 3 West Winter Foundation Repairs</b>	0	Consent

<b>6.02 PERSONNEL</b>		
<b>6.021 AUTHORIZATION/EMPLOYMENT</b>		
<b>A. Unpaid Leave Ms. Liz Protheroe</b>	0	Consent
<b>B. Unpaid Leave Ms. Miah Wurtsbaugh</b>	0	Consent
<b>C. Create Full-time Permanent Epidemiologist I Position</b>	5	Approve
<b>D. Create Full-time Permanent Plumbing Inspector II Position</b>	10	Approve
<b>E. Resignation - Ms. Celeste Revelas effective November 25, 2016.</b>	0	Consent
<b>F. Confirm Employment - Ms. Samantha Knape, Administrative Assistant I.</b>	0	Consent

<b>6.022 RECLASSIFICATION/PROMOTION</b>		
<b>A. Intermittent to Part-time Status Change – Ms. Mary Kay Welsh, WIC Diet Tech.</b>	<b>0</b>	<b>Consent</b>
<b>B. Permanent Reduction of Hours – Ms. Candice Myers' Diet Tech position.</b>	<b>0</b>	<b>Consent</b>
<b>6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT</b>		
<b>A. Conference – Mr. Mike Rogich and Mr. Aaron Decker.</b>	<b>0</b>	<b>Consent</b>
<b>B. Conference – Ms. Jen Keagy</b>	<b>0</b>	<b>Consent</b>
<b>6.025 SALARY SCALE/POLICIES/BENEFITS</b>		
<b>A. Annual Performance Salary Based Increases</b>	<b>0</b>	<b>Consent</b>
<b>6.03 CONTRACTS</b>		
<b>A. Ms. Nicole Carroll Contract</b>	<b>0</b>	<b>Consent</b>
<b>B. Authorize Health Commissioner to negotiate and execute contract</b>	<b>0</b>	<b>Consent</b>
<b>6.031 HEALTH COMMISSIONER</b>		
<b>A. Executive Session – Request Board enter into Executive Session to discuss the Health Commissioner's annual compensation. Action Requested: Executive Session</b>	<b>20</b>	<b>Discuss</b>
<b>6.035 ENVIRONMENTAL HEALTH</b>		
<b>A. Per ORC 3718.11, A Sewage appeals Board member Mr. Mark Chandler reappointed.</b>	<b>0</b>	<b>Info</b>
<b>6.04 SPECIAL REPORTS</b>		
<b>A. Creating Health Communities - Mr. Brian Baker, Principal at Buckeye Valley Middle School.</b>	<b>10</b>	<b>Presentation</b>
<b>B. 2015-2019 Delaware General Health District Agency Strategic Plan</b>	<b>15</b>	<b>Info/Discuss</b>
<b>C. 2014-2018 Community Health Improvement Plan (CHIP)</b>	<b>15</b>	<b>Info/Discuss</b>
<b>6.052 POLICIES</b>		
<b>A. Legal References for Services</b>	<b>0</b>	<b>Consent</b>
<b>6.053 RESOLUTIONS</b>		
<b>A. 2017 Board of Health Meeting Dates</b>	<b>0</b>	<b>Consent</b>
<b>B. Resolution 2015-04 Funding Policy</b>	<b>0</b>	<b>Consent</b>
<b>C. Resolution 2010-02 Rules of the Identity Theft Compliance Program</b>	<b>0</b>	<b>Consent</b>