



1.0 CONVENTION

Agenda Item	Time	Action/Contact
1.01 CALL TO ORDER	2	
1.02 CONSENT ITEMS	2	Approve
1.03 APPROVAL OF MINUTES	2	Approve
1.04 APPROVAL OF BILLS	2	Approve

2.0 STAFF REPORTS

Agenda Item	TIME	Action/Contact
2.01 HEALTH COMMISSIONER - Nominations Committee	2	Info
2.02 FINANCE		
A. Finance Report – Request Board accept year-to-date report	2	Accept

3.0 BOARD REPORTS

Agenda Item	Time	Action/Contact
3.01 BOARD PRESIDENT	<30	
A. Continuing Education – Consolidations		
3.02 BOARD COMMITTEES		Info
A. Subdivision/Variance – The Committee met on February 9, 2017 and discussed Subdivision - Britonwoods Subdivision, Section 1 & 2; represented by Varo Engineers, Inc. and ELTI Development Group, LLC – Steve Lenker. Results listed later on the agenda.	0	Info

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

Agenda Item	Time	Action/Contact
4.01 REGULATION HEARING/ADOPTION		
A. First reading of Rabies Control Rules – Request Board approval of first reading	5	Approve
4.02 SUBDIVISION REVIEW		
A. Subdivision - Britonwoods Subdivision, Section 1 & 2 Represented by: Varo Engineers, Inc. and ELTI Development Group, LLC – Steve Lenker	0	Info

6.0 NEW BUSINESS

New items of information or for Board action

Agenda Item	Time	Action/Contact
6.01 FINANCE		
6.012 APPROPRIATIONS		
A. Administration – Request Board approval to change	0	Consent
6.014 FEES		
A. Clinic Services Sliding Fee Scale – Request Board approval of updated fee scale	0	Consent
6.015 EXPENDITURES		
A. Basement Wall – 3 West Winter - Request Board approval to expend up to \$21,000 of budgeted building funds with Mr. David Downing to finish shoring up the basement wall of 3 West Winter. Mr. Downing did this work in one corner of the basement and asked Mr. Jerry Warner, Chief Building Official, Code Enforcement Officer, City of Delaware, to review the work. Mr. Downing was able to somewhat level the floor in the office of the Director of Personal Health and was able to shore up the lacking support of the floor joists. Mr. Warner really liked the work Mr. Downing completed and recommended finishing this work along the entire North and East sides of the basement in 3 West Winter.	<5	Approve



6.016 INVENTORY		
A. Display Boards – Request Board approval to remove from inventory	0	Consent
6.02 PERSONNEL		
6.021 AUTHORIZATION/EMPLOYMENT		
A. To Ms. Vickie Adkins, Administrative Assistant II will be moved in payroll from 100% WIC to 80% WIC/20% Public Health levy funds as of February 27, 2017.	0	Consent
B. Environmental Health Residential Services Intern Positions – Request Board approval to recruit and hire two summer Interns.	0	Consent
C. Environmental Health Residential Services Sanitarian Position – Request Board approval to recruit and hire a full-time Residential Services Sanitarian.	0	Consent
D. Public Health Nurse 2 - better to hire a part time nurse, up to 24 hours/week, at this time.	0	Info
E. Plumbing Inspector 1 – Request Board approval to offer up to \$23 per hour to a potential candidate to fill the Plumbing Inspector 1 position. The plumbing inspector position has been open for approximately two months. Current policy says staff can offer up to the midpoint. Any offer above midpoint requires Board of Health approval. Based on the decline upon presenting a midpoint offer, staff would like to offer up to \$23 per hour for a Plumbing Inspector 1 position. The salary survey is currently underway and adjustments will likely occur in this pay grade very soon. The current salary scale for a Plumbing Inspector 1 as follows: Minimum Midpoint Maximum \$17.50 \$20.56 \$23.63	<5	Approve
6.03 CONTRACTS		
A. Ms. Rhea Dawn-Smith / Joyful Wellness, LLC – Request Board approve to enter into	0	Consent
6.032 ADMIN/FACILITIES		
A. Flexible Spending Account (FSA) – unable to collect over drawn FSA funds from former employee	0	Info
6.034 PERSONAL HEALTH		
A. 2016 Annual Communicable Disease Report	0	Info
6.04 SPECIAL REPORTS		
A. Regional Planning Commission Mr. Scott Sanders – Presentation regarding current and estimated growth of Delaware County.	20	Info/ Presentation
B. 2015-2019 Delaware General Health District Agency Strategic Plan – The fourth quarter agency strategic plan progress report.	15	Discussion
C. 2014-2018 Community Health Improvement Plan (CHIP) – The fourth quarter CHIP progress report.	15	Discussion