

Board of Health Meeting June 25, 2013

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action</i>
1.01 CALL TO ORDER	2	
1.02 CONSENT ITEMS	2	Approve
1.03 APPROVAL OF MINUTES	2	Approve
1.04 APPROVAL OF BILLS	2	Approve

2.0 STAFF REPORTS

2.01 HEALTH COMMISSIONER	2	Info
2.02 FINANCE <i>Review and accept finance report</i>	2	Accept

3.0 BOARD REPORTS

3.01 BOARD PRESIDENT Board of Health member to participate on the Tobacco Free Coalition	<15	Info
3.02 BOARD COMMITTEES		Info

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

4.04 CITIZEN REQUEST		
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6.0 NEW BUSINESS

6.01 FINANCE		
6.012 Appropriations		
A. Request permission to change the name of fund # 70251525 "ODNR Litter Clean Up" to "EPA Litter Clean Up" as the State has switched agencies for administration of this grant. PMT: Agency Action Requested: Approve.	2	Approve
6.014 FEES		
A. Increase of the WorkWell influenza fee for businesses	0	Consent
6.015 EXPENDITURES		
A. Purchase a desk and accessories for Environmental Health area.	0	Consent
B. Purchase additional office furniture/dividers for 2 nd floor of 3 WW.	0	Consent
C. Reimburse Angie Breckler for the recertification of HR Institute Certification.	0	Consent
D. Spend up to \$2,000 to engage a facilitator for the Board retreat	0	Consent
E. Spend up to \$2,900 to replace A/C unit #9 on the roof.	0	Consent
F. Purchase desk and hutch for the WIC Clerk in Morrow County	0	Consent
G. Purchase of 2 Digital Bay Scales	0	Consent
H. Purchase of 3 Mainstays Home Theater Recliner	0	Consent
I. Request permission to spend \$1,500 with Sellers Electric to provide needed electrical service to the South end of the Health Education office space. We have determined that the office space layout would better suit the employees' work flow and communication with the office equipment at the other end of the office. With this layout the office equipment will be part of the buffer from employees traveling the steps and the employees at their desks. PMT: Agency Action Needed: Approve.	2	Approve
J. Request permission to spend \$1,145 with Accent Information Systems to provide needed cable drops and wireless network adjustments to the South end of the Health Education office space. We have determined that the office space layout would better suit the employees' work flow and communication with the office equipment at the other end of the office. With this layout the office equipment will be part of the buffer from employees traveling the steps and the employees at their desks. PMT: Agency Action Needed: Approve	2	Approve
6.02 PERSONNEL		
6.021 AUTHORIZATION/EMPLOYMENT		
A. Confirm employment Environmental Health Clerk	1	Approve
6.022 RECLASSIFICATION/PROMOTION		
A. Confirm reclassification/promotion	2	Approve
6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT		
A. Spend up to \$790 for Ms. Shelia Hiddleston to attend "Leadership Delaware County"	0	Consent
B. Permission for Traci Whitaker to attend "Leadership Delaware County"	0	Consent
C. Attend the American Public Health Association Annual Meeting	0	Consent
D. Permission for Mitchell Briant to attend the Midwest Injury Prevention Alliance.	0	Consent
E. Permission for Alison Mills, and Heather Protheroe, to take an online training program.	0	Consent
	5	Approve

F. Request permission for Wendy Broadhead to take the on-line Core Phase Two of the Lactation Consultant Training Program.		Joan
6.04 SPECIAL REPORTS		
A. Quality Improvement Council Report	5	Accept
B. Google Analytics	5	Discuss
6.05 BOARD ACTIONS/POLICIES/LEGAL ISSUES		
6.052 Policies		
A. Record Destruction	0	Consent
6.054 LEGAL ISSUES		
A. Breach of Contract	10	Discuss
B. schedule a date in July for which to hold a license revocation hearing.	5	Select date

Adjourn