



1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER This is the annual re-organization meeting of the Board. A. Election of Officers - For this portion of the meeting, the Secretary of the Board usually presides. Dr. Hickman was re-appointed to the Board by the City of Delaware with term ending 2021; Mr. George Weisner (Radnor Township) was appointed to the Board by the District Licensing Council with term ending 2021; Ms. Amy Howerton (Trenton Township) was appointed to the Board by the District Licensing Council with term ending 2021. As a reminder, Ms. Rose Voegele was appointed to the Board by the City of Powell for a term of 2015-2020. B. Nominations - The nominations committee currently has no members; therefore, nominations will be made from those present. 1. Nominations and election for President 2. Nominations and election for Vice President	5	
1.02 CONSENT ITEMS	2	Approve
1.03 APPROVAL OF MINUTES	2	Approve
1.04 APPROVAL OF BILLS	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>
2.01 HEALTH COMMISSIONER - Kudos - Public Health Futures - Position Papers - NALBOH	2	Info
2.02 FINANCE		
A. Finance Report	2	Accept

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
3.01 BOARD PRESIDENT	<15	Info

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
4.01 REGULATION HEARING/ADOPTION		
A. Resolution #2016-01 (attached) Emergency Resolution to adopt local fee changes to the Temporary Campground fees in Resolution 2015-12 Environmental Health Fees, in accordance with Ohio Department of Health 2016 Campground Rules known as Ohio Administrative Code 3701-26 - Fees for Temporary Camps only for 2016. The Ohio Department of Health (ODH) has adopted new Campground rules effective April 1, 2016. As part of the new rules, Temporary Campground fee requirements have changed to the same as regular campgrounds as it relates to the number of sites. Staff inquired with ODH to determine if this fee change could wait until the Delaware General Health District completes regular fee review and changes in the fall. ODH responded with “When the rules take effect local health districts will only be able to issue temporary campground events based on the number of units at the event so the fees will need to be changed accordingly” . For regular rule adoption, Delaware General Health District would complete three readings and meet Ohio Revised Code (ORC) requirements which would result in the new fees being effective approximately June 10 th which is almost 10 weeks and would result in the Delaware General Health District without fees in place for Temporary Camps. Public notice has been provided per ORC 3709.09. Each entity that was licensed last year as a temporary camp has been sent notice of this hearing and notice was published in the March 9th Delaware Gazette. Therefore, having met the requirements for an emergency adoption, staff is requesting the attached fee changes be adopted in the 2016 Environmental Health fees with an effective date of April 1, 2016.	5	Approve
4.04 CITIZEN REQUEST		



6.0 NEW BUSINESS

New items of information or for Board action

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
6.01 FINANCE		
6.011 BUDGETS		
A. 2016-2017 Budget	2	Approve
6.012 APPROPRIATIONS		
A. Child & Family Health Services	0	Consent
B. Swimming Pools / Public Health	0	Consent
C. Administration	0	Consent
D. Vital Statistics	0	Consent
E. Environmental Health Admin (EH Admin)	0	Consent
F. PHEP	0	Consent
G. CH Health Promotion & Litter	0	Consent
H. Sewage	0	Consent
I. Vector	0	Consent
J. Residential Services	0	Consent
K. Water	0	Consent
L. Plumbing	0	Consent
M. Food Program	0	Consent
N. Pools	0	Consent
O. Emergency Response	0	Consent
P. Solid Waste	0	Consent
Q. Personal Health Administration (PH Admin)	0	Consent
R. PH United Way	0	Consent
S. Source Point	0	Consent
T. Family Support	0	Consent
U. Disease Prevention	0	Consent
V. Immunization Action Plan (IAP)	0	Consent
W. Community Health & Clinic Services	0	Consent
X. Health Nutrition & Promotion	0	Consent
Y. Women, Infants & Children	0	Consent
Z. BCMH	0	Consent
AA. Child & Family Health Services (CFHS)	0	Consent
BB. CH Admin	0	Consent
CC. Communications	0	Consent
DD. Ebola/Zika	0	Consent
EE. Creating Healthy Communities Grant (CHC)	0	Consent
FF. Safe Grant	0	Consent
GG. Injury Prevention	0	Consent
HH. City Readiness Initiative (CRI)	0	Consent
II. Facility & Expansion	0	Consent
JJ. Data	0	Consent
6.015 EXPENDITURES		
A. Laptop Computers – Request Board approval to expend up to \$6,600	0	Consent
B. Standing Desks - Request Board approval to expend up to \$9,875	0	Consent
C. Folding Machine – Request Board approval to expend up to \$3,500	0	Consent
D. Family Child First Council - Requested Board approval to provide agency support of \$5,000	0	Consent
E. Education, Program and Promotional Supplies - Request Board approval to expend up to \$10,000 in Public Health funds for educational, program and promotional supplies plus advertising	0	Consent
F. Laserfiche Web Portal - Request Board approval to expend up to \$19,000 Public Health funds (budgeted in Data Management program) to	0	Consent



upgrade the agency's Laserfiche license with the purchase of the Web Portal feature		
G. Vehicles - Request Board approval to expend up to \$80,000 to	0	Consent
H. Second Floor, 1 West Winter Renovations – Request Board approval to expend up to \$13,000	0	Consent
I. Mosquito Fogger / Model LF-18-20 – Request Board approval to expend up to \$10,000	0	Consent
6.016 INVENTORY		
A. Remove Laptops from Inventory	0	Consent
6.02 PERSONNEL		
6.021 AUTHORIZATION/EMPLOYMENT		
A. Summer Intern (Zika virus) - Request Board approval to hire a summer Intern	0	Consent
6.022 RECLASSIFICATION/PROMOTION		Consent
A. Promotion Without Competition - Request Board approval to promote without competition Mr. Mitchell Briant from Health Educator 1 to Health Educator 2	0	Consent
6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT		
A. 2016 NACCHO Conference - Request Board approval for Ms. Kelsey Kuhlman	0	Consent
6.025 SALARY SCALE/POLICIES/BENEFITS		
A. Compensation Bonus – Request Board approval to issue a one-time net \$500 compensation bonus to Mr. Aaron Decker, Sanitarian-in-Training	0	Consent
6.03 CONTRACTS		
A. Chaffin & Sons - Request Board approval to enter into a contract for \$4,500	0	Consent
6.032 ADMIN/FACILITIES		Consent
A. 3 W. Winter Basement Renovations - Request Board approval to expend up to \$14,000	0	Consent
B. Building Loan Payment - Request Board approval to increase monthly payment for the building loan from \$7,442 per month to \$10,000 per month.	0	Consent
6.04 SPECIAL REPORTS		
A. 2014-2018 Community Health Improvement Plan (CHIP)	15	Discussion
B. 2014 Youth Health Assessment	15	Discussion
6.052 POLICIES		
A. Delegate Record Destruction Authority	0	Consent
6.053 RESOLUTIONS		
A. Resolution 2013-06 Public Policy Statement on Tobacco Products	10	Approve
6.054 LEGAL ISSUES		
A. Food Service Operations/Retail Food Establishment (FSO/RFE) Recalcitrants	0	Consent