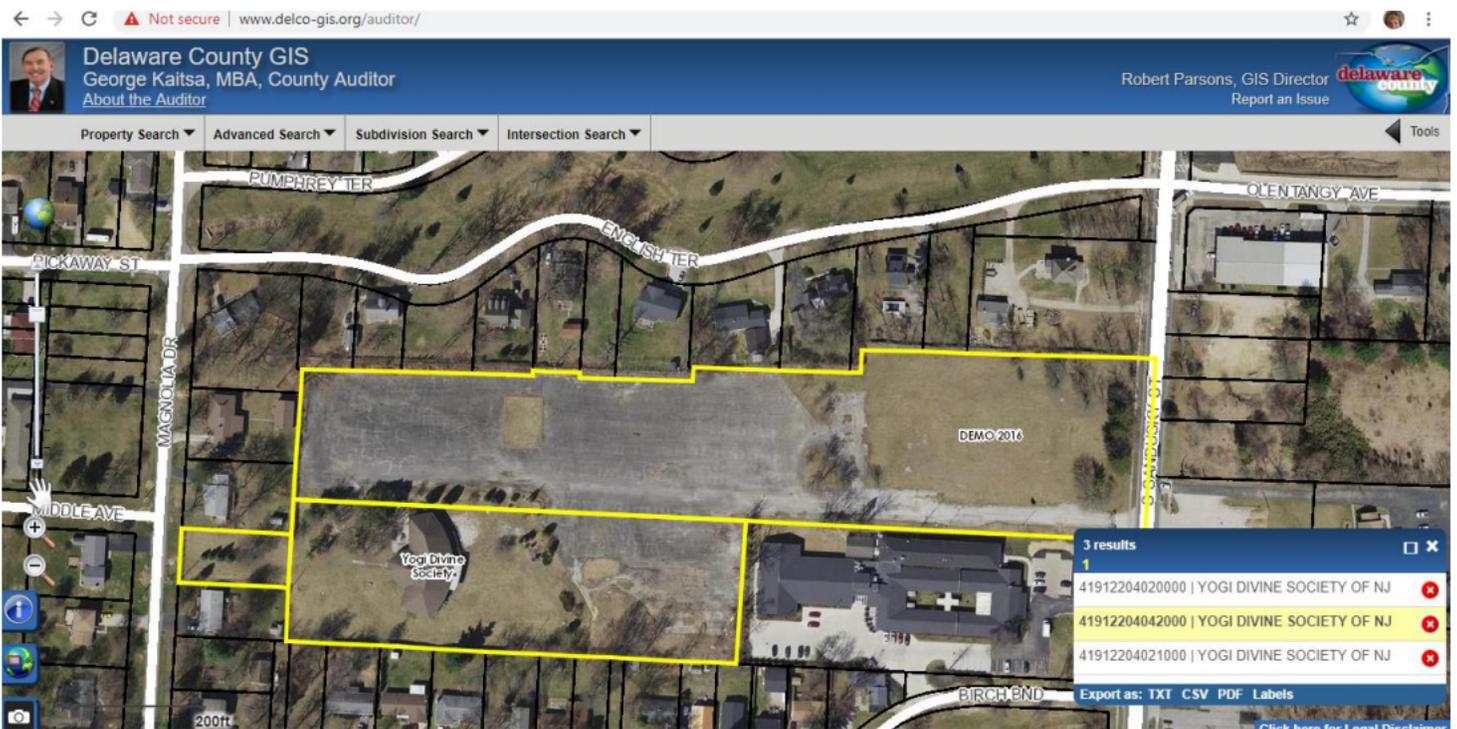


RFQ Questions:

1. Will there be a pre-qualification meeting to hear more detail about the proposed project and visit the site? Mandatory attendance? **Not planned at this time**
2. Are there any site or plot plans available electronically that could be shared?



3. Are submittals to be 8 ½ x 11? Is there a page limit? Is a copy to be submitted electronically or on a flash drive in addition to the 5 printed copies? **There are not any requirements for paper size or a page limit. An electronic copy would be fine, in addition to the copies.**

4. It appears that the team should consist of an Architect, Interior Designer, MEP & FP Engineer, Structural Engineer, Site/Civil Engineer and Landscape Architect. Are there any unique issues that will require any specialty consultants such as an environmentalist, traffic planner, equipment planner, cost estimator or code specialist be added to the team for the particular site that you have selected for this building development? **A Phase 1 environmental study has been completed, an expectation to work with Delaware City for traffic or other considerations related to the site.**

RFQ Questions:

5. Are there any specific forms that you want used for the information that you are requesting in item 1.2? **No.**
6. The proposed occupant of this new building is unclear. Is this a medical office building with clinics where patients are seen or is this an administrative office building for the Delaware General Health District? Or a combination? **The building is for the Delaware General Health District staff offices; primarily staff office space in open areas with approximately 18 individual offices over four divisions, meeting spaces with one room for at least 100, there will be a clinic area with four clinic rooms, and two labs.**
7. Is there an expectation/requirement that the completed building will be LEED Certified? Silver? Gold? Platinum? **LEED certification is not required but best practices for certification should be incorporated in the design.**
8. Can you please let me know if this RFQ is solely for the design aspects of the project or if it is for the complete construction of the project in a Design Build format as well? **The Delaware General Health District Board of Health (BOH) intends to contract for architectural/engineering design services in connection with the design and building of a new facility for the BOH.**
9. What departments are planned to be in the building? **The DGHD has four major departments: Administration, Community Health, Environmental Health, and Personal Health. There will be one lab in in the Environmental Health Division and one lab and four clinic rooms in the Personal Health Division.**
10. Will there be clinical spaces, general offices and support space, or both? **The building is for the Delaware General Health District staff offices; primarily staff office space in open areas with approximately 18 individual offices over four divisions, meeting spaces with one room for at least 100, there will be a clinic area with four clinic rooms, and two labs. Currently there are about eighty employees with anticipated growth over the next ten years; the additional 10,000 square foot add on is for further growth if needed.**
11. Is there a preference by DGHD whether documents for the new building are prepared in Revit or AutoCAD ? **No Preference.**
12. The RFQ instructions call for the RFQ submittals to be sent to a PO Box. Deliverers like FEDEX will not deliver to a PO Box, only a street address. Can the submission be sent to your street address, 1 and 3 West Winter Street ? **Yes, to 1 West Winter Street for Fed Ex or UPS. The postal service does not deliver to our street address.**

RFQ Questions:

13. I am writing for clarification on the project referenced above. On the Builders Exchange site this project was listed shown as a solicitation for design/build services. The RFQ document available online appears to be soliciting architectural/engineering services. Is this project going to be publicly bid once design services are completed OR is this truly a design build proposal for general contractors to respond to at this point? **The RFQ is correct.**