

SHELIA L. HIDDLESON, RN, MS | HEALTH COMMISSIONER

1 - 3 WEST WINTER STREET | PO BOX 570 | DELAWARE, OHIO 43015-0570

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG



Date: February 17, 2022

To: Board of Health

From: Shelia Hiddleson, RN, MS
Health Commissioner

Re: Board meeting **Tuesday, February 22, 2022, at 7:00 pm at 1 West Winter Street Delaware OH in the Basement Training room.**

***PMT – Performance Management Touchstone**

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER	2	
1.02 CONSENT ITEMS	2	Approve
6.012 A-E Appropriations		
6.021 A-B Authorization/Employment		
6.023 A-B Tuition Reimbursement/Staff Development		
6.03 A Contracts		
6.034 A-B Preventative Health		
6.053 A Resolutions		
1.03 APPROVAL OF MINUTES	2	Approve
A. Previously sent.		
1.04 APPROVAL OF BILLS	2	Approve
A. Previously sent.		

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER	2	Info/ Shelia	
<ul style="list-style-type: none"> DAC – March 24, 2022, Thank You Delaware City and Troy Covid Update 			
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the year-to-date finance report (attached).	2	Accept/ Dawn	Agency
Action Requested: Accept			

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
3.01 BOARD PRESIDENT	<15	Info	
3.02 BOARD COMMITTEES (No committee meetings this month)		Info	

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
4.04 CITIZEN REQUEST			

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
<p>A. New Facility Update – Every two weeks Agency representatives meet virtually with the representatives from Knoch Corporation, General Contractor, and Moody Nolan, Architecture and Engineering firm, to discuss the process of the construction of the new facility and address any concerns. Meetings are held every other week, there were some changes to the schedule due to the holidays. A copy of the available minutes is attached. The next scheduled meeting will be held on March 4, 2022. The metal building was delivered, and work has begun. The current schedule is being revised. Total Change Orders to date: \$1,124,705.26 (includes house demolition & fence per our request). The following change orders are pending:</p> <ul style="list-style-type: none"> • #23 Casework, paint, electrical revisions ~\$9,329.09 • Best Available Refuge Area upgrades - \$90,000 • <p>Updated Facility Budget attached. Ms. Hiddleston is providing an additional At a Glance document with the budget. Action Requested: Discussion/Information</p>	15	Discussion/ Mr. Blayney Shelia	Agency
<p>B. Sale of West Winter Request the Board of Health move to Executive Session to consider the sale of real property. Action Requested: Discussion</p>	15	Discussion/ Shelia	Agency
<p>C. Food Cost Methodology: The Ohio Departments of Agriculture and Health have notified the DPHD that the submitted cost methodology included a miscalculation of program hours. The Food Fees approved by the Board were based on that submitted cost methodology. Ms. DeGenaro has revised the Cost Methodology using the new guidance. It is likely when the cost methodology for 2023 is completed there will be an overage in the Food Fund. Per rule, the only remedy for the overage is to rectify it in the next licensing period. Therefore, it is anticipated that the Food Fees for 2023 may decrease. In addition, based on the revised calculation, the DPHD may not be eligible for the Covid response dollars anticipated to offset REHS hours for 2020/2021. Action Requested: Information/Discussion</p>	5	Information/ Discussion Shelia	Agency

6.0 NEW BUSINESS

New items of information or for Board action

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
6.01 FINANCE			
A. Tax refund – On January 31, 2022, we received a tax refund in the amount of \$22,963.70 from the County Auditor which represents property tax payments made on the property at 470 S. Sandusky St. Our application for exemption of real property tax was approved by the Ohio Department of Taxation.	0	Info/Dawn	Agency
6.012 APPROPRIATIONS			
A. Enhanced Operations - Request a transfer of appropriations in the amount of \$16,250 from Materials & Supplies to Salaries and Fringe Benefits. Also, request an increase in appropriations in the amount of \$140,288.29 in the Enhanced Operations fund (71651529). This transfer and increase are necessary to account for an additional grant funding request. Action Requested: Consent approval	0	Consent/ Dawn	Agency
B. Workforce Development - Request a transfer of appropriations in the amount of \$10,256 from Materials & Supplies to Salaries and Fringe Benefits. Also, request an increase in appropriations in the amount of \$154,146.73 in the Workforce Development fund (7551403). This transfer and increase are necessary to expend the remaining fund balance of the Workforce Development Grant. Action Requested: Consent approval	0	Consent/ Dawn	Agency
C. Pools – Request a transfer of appropriations in the amount of \$200 from Salaries to Materials and Supplies in the Pool Special Revenue fund (70851508). This transfer is necessary to purchase pool program related supplies. Action Requested: Consent approval	0	Consent/ Dawn	Agency
D. Administration/Data & Communication – Request a transfer of appropriations in the amount of \$60,000 from Capital Outlay & Equipment in the Administration General fund (70225111) into Supplies and Materials and Capital Outlay in the Data and Communication General fund (70225114). This transfer is necessary to purchase audio visual equipment for the new building. Action Requested: Consent approval	0	Consent/ Dawn	Agency
E. New Building – Request a transfer of appropriations in the amount of \$400,000 from Materials and Supplies into Capital Outlay in the New Building Capital Projects fund (71451401). This transfer is necessary to pay for construction costs associated with the new building. Action Requested: Consent approval	0	Consent/ Dawn	Agency
6.021 AUTHORIZATION/EMPLOYMENT			
A. Public Health Nurse III / Mr. Adam Heydinger – Request Board confirm the hire of Mr. Adam Heydinger to fill full-time permanent PHN III position within the Preventative Health Division vacated by Ms. Korin Reed. This position is 40 hours a week (100% FTE), \$23.50 /hour (pay grade C9) effective 12/20/2021. Position is funded 100% from program 3100 (Disease Prevention), Fund 70225554 with an anticipated annual salary and benefits of \$62,268.45. Amount may be adjusted depending upon benefits selected. Action Requested: Consent approval	0	Consent/ Adam	Agency

B. Voluntary Resignation / Ms. Emily Jesson - Request Board accept resignation of Ms. Emily Jesson, (PHN III) effective February 11, 2022. Action Requested: Consent approval	0	Consent/ Adam	Agency
6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT			
A. NACCHO Annual Conference / Ms. Shelia Hiddleston - The NACCHO Annual Conference will be held in Atlanta on July 19-21. Request Board approval for Ms. Hiddleston to attend the conference and travel out of state. Conference fee \$625; Hotel \$489 + hotel fees; Meals \$276; Air Fare \$300: Total anticipated cost not including work time is approximately \$1,690. May drive in lieu of fly; reimbursement will be at the smallest amount. Request Board approval for Ms. Hiddleston to attend the conference with the total final amount not to exceed \$1,900. Action Requested: Consent approval	0	Consent/ Shelia	Quality
B. Conference / Mr. James Schwaderer - Request Board approval to expend up to \$2,787.13 PH Admin (program #3000) funds for Mr. James Schwaderer to attend the 2022 Preparedness Summit: Reimagining Preparedness in the Era of COVID-19 in Atlanta, Georgia April 4 – 7, 2022 and also attend the MRC Focused presentations on April 3, 2022. NACCHO has taken a leadership role in convening a wide array of partners to participate in the Preparedness Summit; presenting new research findings, sharing tools and resources, and providing a variety of opportunities for attendees to learn how to implement model practices that enhance the nation's capabilities to prepare for, respond to, and recover from disasters and other emergencies. The knowledge and insights gained by the Emergency Response Coordinator, Mr. James Schwaderer, at the Preparedness Summit will benefit the emergency preparations of the Delaware Public Health District, provide tools for strengthening relationships with community partners, and help to ensure the Delaware Public Health District is prepared for the challenges of tomorrow. Mr. Schwaderer applied for and received a NACCHO Travel award which will cover all expenses except staff time which include airfare (\$695), conference registration (\$635), lodging (\$945), parking/taxi (\$60) and meals (\$407). Total expenses to be approximately \$2,787.13. Request Board approval for Mr. Schwaderer to attend the conference in amount not to exceed \$2,800.00 (anticipate a full refund). Action Requested: Consent approval	0	Consent/ Adam	Quality
6.03 CONTRACTS			
A. Medical Director - Dr. Wendy Sparling serves as the Medical Director for the DPHD. Dr. Sparling has had a contract with the DPHD since 2011 and has received \$350.00 per month for services; with a provision for an event rate of \$50.00 more than normal consultation services. During normal times, Dr. Sparling writes standing orders, stands with us for our Pharmacy license and CLIA Waiver, and provides telephone consultation as needed. During the past two years, Dr. Sparling has provided additional services by reviewing Fit Testing criteria for staff and first responders for Covid. Dr. Sparling has proposed \$1,000 per month. In researching Medical Director Contracts with the surrounding local health districts, those that operate like the DPHD, the amounts average \$10,590/year if maximum hours are used. Average hourly salary for a Family Practice Physician in OH \$92/hour according to the US Bureau of Labor Statistics and \$103/hour according to Salary.com in Columbus Ohio. Based on this information, Dr. Sparling is being paid for approximately 3.4 hours per month. Ms. Hiddleston requests to revise the contract with an increase to Dr.	0	Consent/ Shelia	Agency

Sparlings contract to \$625/month (78.57% increase) with an hourly rate of \$103 (106% increase) for any hours over 6 per month. The revised contract will be retroactive to January 2022. Additionally, \$5000 one-time lump sum for the extra support provided during Covid. Ms. Hiddleson has reached out to Dr. Sparling for agreement with the proposed changes if approved by the Board. Action Requested: Consent approval			
6.034 PREVENTATIVE HEALTH			
<p>A. Reapply for Get Vaccinated (GV) grant - Request Board approval to reapply for the GV grant. This is a continuation of the GV grant that will be effective July 1, 2022 – June 30, 2023. DPHD is eligible for \$75,719. Reimbursement is deliverable based; therefore, reimbursement may vary.</p> <p>The goal of the grant is to <i>“improve and sustain vaccination coverage among children and adolescents, and to reduce vaccination coverage disparities in Ohio.”</i> If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award. Action Requested: Consent approval</p>	0	Consent/ Adam	Community
<p>B. Appy for MRC Rise Award – Request Board approval to apply for the Medical Reserve Corps COVID-19 Respond, Innovate, Sustain, and Equip (MRC RISE) Award, provided by the Department of Health and Human Services’ Office of the Assistant Secretary of Preparedness and Response (HHS ASPR), and distributed through the National Association of County and City Health Officials (NACCHO). This is a new grant that would be effective June 1, 2022 – December 31, 2022. DPHD is requesting \$25,000 primarily be used by DPHD toward the purchase of new fit testing equipment which will be used to expand the capability of DPHD to provide N95 fit testing to community members such as first-responders, school staff, healthcare workers, MRC volunteers, and others.</p> <p>The goal of this grant is to <i>“build capacity for the MRC to respond, innovate to evolving requirements, sustain staffing requirements, and equip MRC units with resources needed to support their mission.”</i> If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award. Action Requested: Consent approval</p>	0	Consent/ Adam	Community
6.053 RESOLUTIONS			
<p>A. Resolution #2022-01 A Resolution Honoring Leonard Fisher - Request Board approval of Resolution 2022-01. The Delaware Public Health District and broader Delaware community lost a dedicated and passionate leader and volunteer on October 23, 2021. Mr. Leonard Fisher worked tirelessly to promote healthy initiatives in tobacco prevention and was the Chair for the Tobacco-Free Delaware County Coalition for many years. A copy of Resolution 2022-01 is attached. PMT: Community Action Requested: Consent approval</p>	0	Consent/ Jen	Community

Sincerely,

Shelia Hiddleson
Health
Commissioner

740/972-8635

Dustin Kent
Deputy Health
Commissioner
Environmental Health
419/202-1063

Jen Keagy
Deputy Health
Commissioner
Community Health
614/315-1337

Adam Howard
Deputy Health
Commissioner
Preventative Health
740/360-4718

Dawn Hall
Director of
Operations
330/281-1700

January 2022

Public Health/General Operating Funds

1/1/22 - Cash Balance 6,058,567

Revenues

Fund Number	2022 Budgeted Revenue	2022 Jan Revenue	2021 Jan Revenue	2022	2021	% Received Year-To-Date	% Expected Year-To-Date
				Year-To-Date Revenue	Year-To-Date Revenue		
Administration 70225111	4,422,941	63,989	14,495	63,988	14,495	1.45%	8.00%
Vital Statistics 70225112	181,346	22,932	20,400	22,932	20,400	12.65%	8.00%
Facility & Expansion 70225113	-	22,964	-	22,964	-		
Data & Communication 70225114	-	2	104	2	104		
Building 70225115	2,291,863	7,672	4,284	7,672	4,284	0.33%	8.00%
Sunbury Satellite 70225116	-	-	-	-	-		
OEPA Litter 70225221	2,000	-	-	-	-	0.00%	8.00%
CH Administration 70225222	100	-	1,000	-	1,000	0.00%	8.00%
Sourcepoint 70225223	-	-	-	-	-		
Communication 70225225	-	-	-	-	-		
PH Emergency Planning 70225228	147,945	24,397	-	24,397	-	16.49%	8.00%
Creating Healthy Communities 70225229	-	-	-	-	-		
Tobacco Prevention & Cessation 70225230	-	-	4,400	-	4,400		
EH Administration 70225441	780	160	9	160	9	20.51%	8.00%
ER Response & Waste Management 70225442	-	-	-	-	-		
Sewage 70225443	329,058	36,568	30,454	36,568	30,454	11.11%	8.00%
Vector 70225444	-	-	-	-	-		
Residential Services 70225445	-	-	-	-	-		
Plumbing 70225446	1,125,586	142,963	92,291	142,963	92,291	12.70%	8.00%
Food Protection & Public Safety 70225447	5,000	1,138	1,650	1,138	1,650	22.76%	8.00%
PH Administration 70225551	-	-	-	-	-		
Public Health Disease Prevention 70225554	7,000	-	4,000	-	4,000	0.00%	8.00%
Community Health & Clinic Services 70225555	236,572	28,955	27,992	28,955	27,992	12.24%	8.00%
BCMH 70225556	13,645	-	-	-	-	0.00%	8.00%
Get Vaccinated 70225558	27,823	483	-	483	-	1.74%	8.00%
PH Naloxone 70225559	4,784	-	-	-	-		
Total	8,796,443	352,223	201,079	352,222	201,079		

Other Financing Sources (Advances/Transfers)

70225111	-	-	-	-	-
70225111	-	-	-	-	-

Expenditures

Fund Number	2022 Budgeted Expenditures	2022 Jan Expenditures	2021 Jan Expenditures	2022	2021	% Expended Year-To-Date	% Expected Year-To-Date
				Year-To-Date Expenditures	Year-To-Date Expenditure		
Administration 70225111	2,628,176	229,549	229,712	229,550	229,712	8.73%	8.00%
Vital Statistics 70225112	209,018	41,794	37,327	41,794	37,327	20.00%	8.00%
Facility & Expansion 70225113	124,119	14,615	15,381	14,615	15,381	11.77%	8.00%
Data & Communication 70225114	507,948	54,864	59,478	54,864	59,478	10.80%	8.00%
Building 70225115	376,681	5,369	28,318	5,369	28,318	1.43%	8.00%
Sunbury Satellite 70225116	118,445	11,926	10,399	11,926	10,399	10.07%	8.00%
OEPA Litter 70225221	2,174	250	-	250	-	11.50%	8.00%
CH Administration 70225222	846,781	56,965	69,368	56,965	69,368	6.73%	8.00%
Communication 70225225	248,319	19,180	20,123	19,180	20,123	7.72%	8.00%
PH Emergency Planning 70225228	162,411	8,164	6,727	8,164	6,727	5.03%	8.00%
Tobacco Prevention & Cessation 70225230	-	-	434	-	434	0.00%	8.00%
EH Administration 70225441	194,832	8,943	13,879	8,943	13,879	4.59%	8.00%
ER Response & Waste Management 70225442	59,749	3,249	13,119	3,249	13,119	5.44%	8.00%
Sewage 70225443	265,260	15,052	13,905	15,052	13,905	5.67%	8.00%
Vector 70225444	96,666	2,920	4,111	2,920	4,111	3.02%	8.00%
Residential Services 70225445	173,042	5,152	8,184	5,152	8,184	2.98%	8.00%
Plumbing 70225446	689,235	35,499	39,490	35,499	39,490	5.15%	8.00%
Food Protection & Public Safety 70225447	205,095	21,459	22,776	21,459	22,776	10.46%	8.00%
PH Administration 70225551	164,184	14,818	29,900	14,818	29,900	9.03%	8.00%
Public Health Disease Prevention 70225554	232,405	12,477	14,856	12,477	14,856	5.37%	8.00%
Community Health & Clinic Services 70225555	757,125	39,618	50,113	39,618	50,113	5.23%	8.00%
BCMH 70225556	100,323	3,089	2,919	3,089	2,919	3.08%	8.00%
Get Vaccinated 70225558	63,166	5,278	1,746	5,278	1,746	8.36%	8.00%
PH Naloxone 70225559	13,449	-	4,303	-	4,303	0.00%	8.00%
Total	8,238,603	610,230	696,568	610,231	696,568		

Other Financing Uses (Advances/Transfers)

70225111	-	-	-	-	Transfer
70225111	-	100,000	-	100,000	Advance
	0.00	100,000	-	100,000	

01/31/22 -Public Health/General Operating Funds Cash Balance 5,700,560

January 2022

Special Revenue, Capital Project Funds & Debt Service	
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01/01/2022 - Cash Balance	2,834,718
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Revenues	
1	2
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		2022		2021			
	Fund Number	2022 Budgeted Revenue	2022 Jan Revenue	2021 Jan Revenue	Year-To-Date Revenue	Year-To-Date Revenue	% Received Year-To-Date
							% Expected Year-To-Date
Campground Program	70351503	8,400	831	-	831	-	8.00%
Food Service	70451504	428,093	2,880	2,829	2,880	2,829	8.00%
Water System	70651506	13,167	74	2,195	74	2,195	8.00%
Solid Waste	70751507	41,250	13,102	13,135	13,102	13,135	8.00%
Swimming Pool	70851508	57,197	725	-	725	-	8.00%
Women Infants & Children	70951509	550,000	124,776	127,632	124,776	127,632	8.00%
Safe Rt23 Corridor	71351515	35,000	4,355	-	4,355	-	8.00%
DGHD New Office	71451401	4,000,000	-	150	-	150	8.00%
Enhanced Operations Grant	71851529	149,000	77,321	-	77,321	-	8.00%
Contact Tracing/CO20	71851528	-	-	125,065	-	125,065	8.00%
New Facility Debt Service	75451402	250,000	-	-	-	-	8.00%
Workforce Development Grant	75551403	300,000	35,353	-	35,353	-	8.00%
Covid 19 Vaccination	75651404	257,137	-	-	-	-	8.00%
Total		6,089,244	259,417	271,006	259,417	271,006	

[illegible]

75651404	-	100,000		100,000	Advance
	-	100,000	- -	100,000	-

Expenditures	
1. Compensation of employees	100
2. Pension and insurance benefits	100
3. Medical and dental benefits	100
4. Federal income taxes	100
5. Social Security taxes	100
6. State and local taxes	100
7. Interest on long-term debt	100
8. Interest on short-term debt	100
9. Dividends	100
10. Other	100
Total	1,000

		2022		2021			
	Fund Number	2022 Budgeted Expenditures	2022 Jan Expenditures	2021 Jan Expenditures	Year-To-Date Expenditures	Year-To-Date Expenditures	% Expended Year-To-Date
Campground Program	70351503	8,537	-	615	-	615	0.00%
Food Service	70451504	428,607	23,651	22,295	23,651	22,295	5.52%
Water System	70651506	17,223	538	824	538	824	3.12%
Solid Waste	70751507	43,947	4,558	4,310	4,558	4,310	10.37%
Swimming Pool	70851508	64,610	415	110	415	110	0.64%
Women Infants & Children	70951509	591,449	36,131	35,655	36,131	35,655	6.11%
Safe RT23 Corridor	71351515	19,997	2,746	1,597	2,746	1,597	13.73%
DGHD New Office	71451401	5,608,868	173,739	4,167	173,739	4,167	3.10%
Enhanced Operations Grant	71651529	65,000	31,759	-	31,759	-	48.86%
Contact Tracing/CT20	71851528	-	-	-	-	-	-
New Facility Debt Service Fund	75451402	250,000					
Workforce Development Grant	75551403	110,500	9,194	-	9,194	-	8.32%
Covid 19 Vaccination	75651404	257,137					
Total		7,465,875	282,731	69,573	282,731	69,573	

[illegible]

Total 2022 Year-To-Date Revenues	611,639	472,085	Total 2021 Year-To-Date Revenues
Total 2022 Year-To-Date Expenditures	892,962	766,141	Total 2021 Year-To-Date Expenditures

01/31/22 -Special Revenue, Capital Project and Debt Service Funds Cash Balance	2,911,404
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Total Cash Balance	8,611,964
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Overall:

Revenues:

Overall Revenues increase in 2022 \$139,554 or 29.56% from 2021 primarily due increased plumbing revenue.

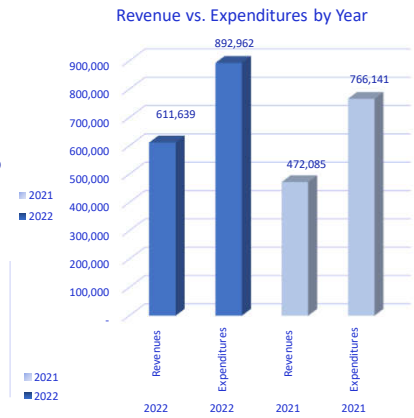
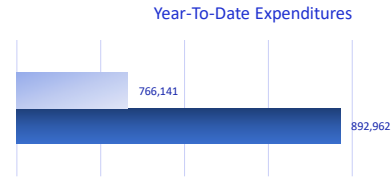
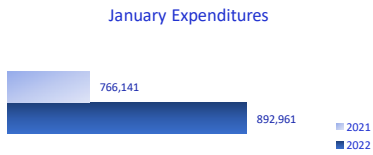
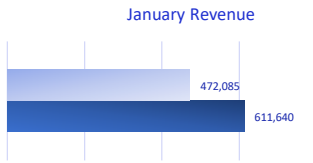
Expenditures:

Overall Expenditures increased in 2022 \$126,821 or 16.55% from 2021 primarily due to increased costs related to the construction of the new facility.

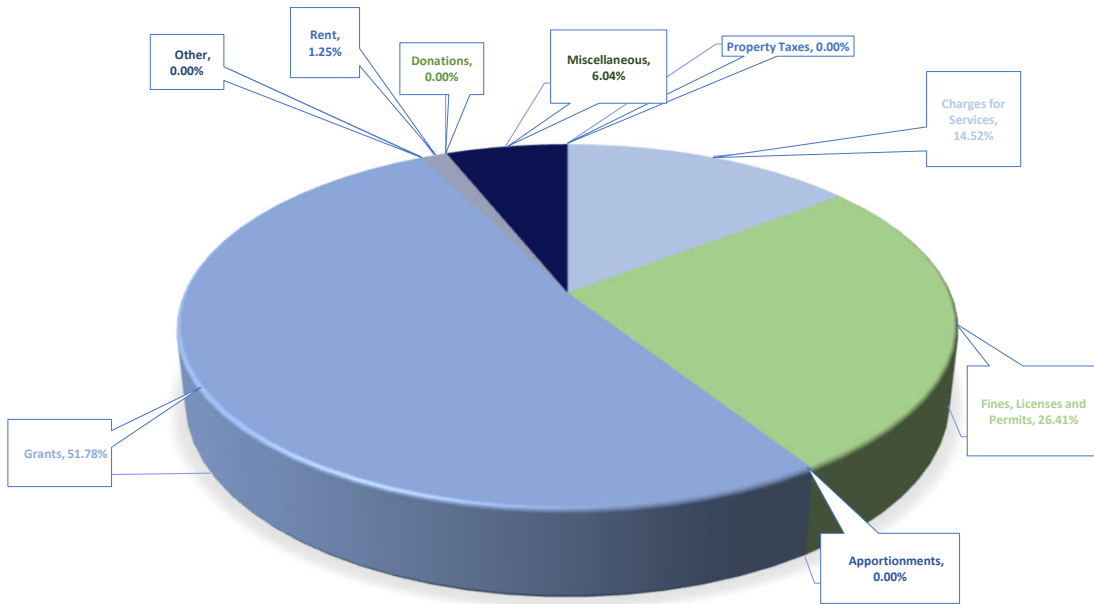
County Litter Fund	01/01/2022- Cash Balance	64,605
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[illegible][illegible]

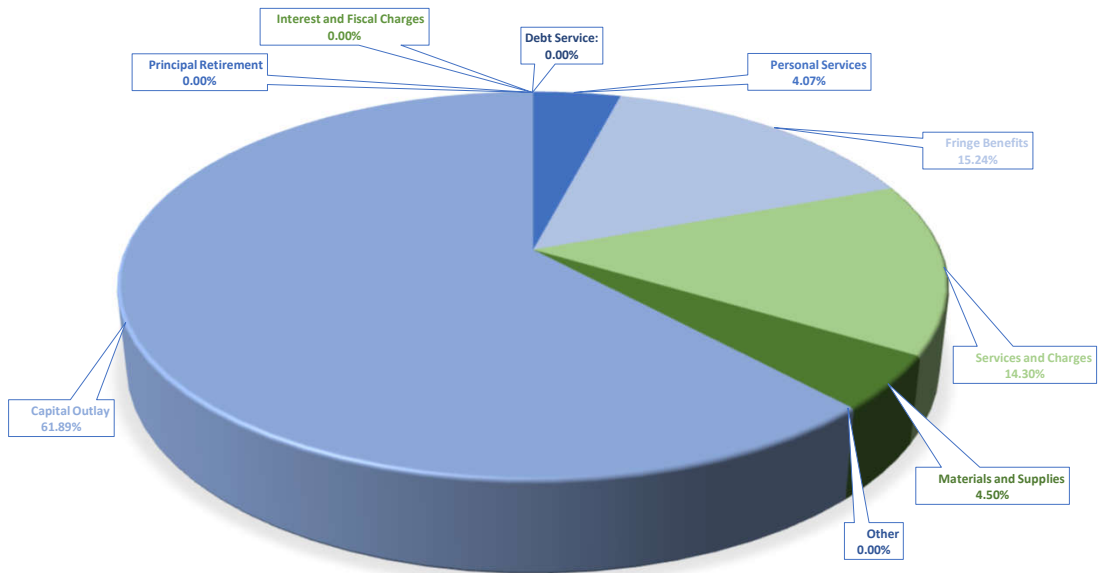
01/31/2022 - Cash Balance	88,026
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REVENUE THROUGH -JANUARY



EXPENDITURES THROUGH -JANUARY



CASH REPORT

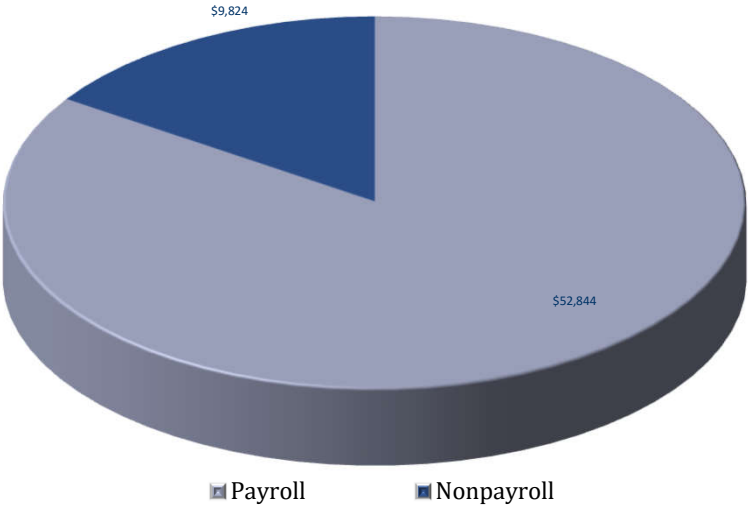
01/01/2022 - 01/31/2022

FUND	TITL	PREVIOUS BALANCE	RECEIPTS	DISBURSEMENTS	ADVANCES IN (ADVANCES OUT)	ENDING BALANCE	ENCUMBERED	BUDGET STABILIZATION	UNENCUMBERED BALANCE
702	HEALTH DEPARTMENT	6,058,566.65	352,221.98	610,228.29	(100,000.00)	5,700,560.34	2,106,190.95	0.00	3,594,369.39
703	CAMPGROUND PROGRAM	8,107.20	831.00	0.00	0.00	8,938.20	1,000.00	0.00	7,938.20
704	FOOD SERVICE	303,139.74	2,880.00	23,650.88	0.00	282,368.86	94,825.52	0.00	187,543.34
705	CORONAVIRUS RESPONSE	0.01	0.00	0.00	0.00	0.01	0.00	0.00	0.01
706	WATER SYSTEM	21,294.40	74.10	537.56	0.00	20,830.94	6,767.25	0.00	14,063.69
707	SOLID WASTE	32,152.02	13,102.09	4,557.84	0.00	40,696.27	5,225.00	0.00	35,471.27
708	SWIMMING POOL	117,703.80	725.00	415.49	0.00	118,013.31	14,320.00	0.00	103,693.31
709	WOMEN INFANTS CHILDREN	93,708.15	124,776.00	36,131.23	0.00	182,352.92	51,527.04	0.00	130,825.88
713	SAF RT23 CORRIDOR	25,953.94	4,354.96	2,746.29	0.00	27,562.61	5,629.50	0.00	21,933.11
714	DGHD NEW OFFICE	2,044,992.01	0.00	173,738.82	0.00	1,871,253.19	4,679,664.28	0.00	-2,808,411.09
716	ENHANCED OPERATIONS GRANT	73,020.52	77,321.33	31,759.47	0.00	118,582.38	11,733.40	0.00	106,848.98
755	WORKFORCE DEVELOPMENT GRANT	114,646.73	35,353.27	9,194.20	0.00	140,805.80	15,100.00	0.00	125,705.80
756	COVID 19 VACCINATION	0.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00
	TOTALS:	8,893,285.17	611,639.73	892,960.07	0.00	8,611,964.83	6,991,982.94	0.00	1,619,981.89

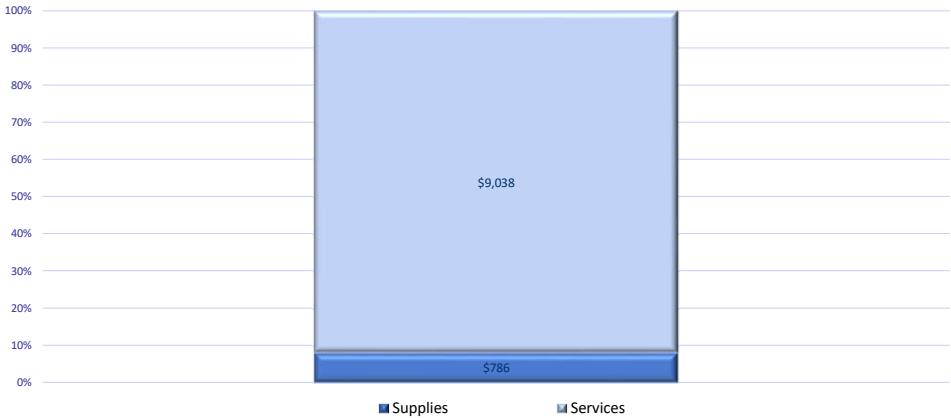
CASH REPORT
01/01/2022 - 01/31/2022

FUND	TITL	PREVIOUS BALANCE	RECEIPTS	DISBURSEMENTS	ADVANCES IN (ADVANCES OUT)	ENDING BALANCE	ENCUMBERED	BUDGET STABILIZATION	UNENCUMBERED BALANCE
221	LITTER GRANT	64,605.44	23,420.70	0.00	0.00	88,026.14	0.00	0.00	88,026.14
TOTALS:		64,605.44	23,420.70	0.00	0.00	88,026.14	0.00	0.00	88,026.14

2022 COVID EXPENDITURES



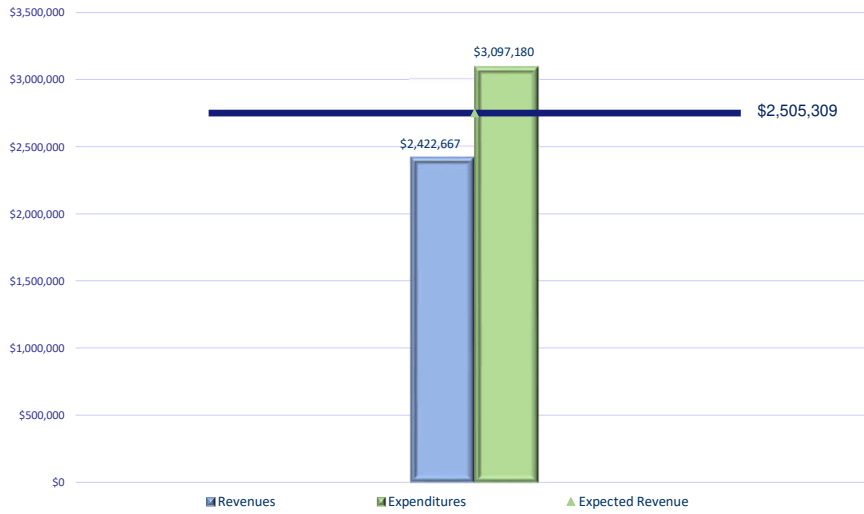
Nonpayroll COVID Expenditures



Payroll COVID Expenditures



COVID Revenue vs Expenditures 2020-2022



Grants	Award	Grant Period	Received
State	\$10,963	N/A	\$10,963
Coronavirus Response - Grant Year 2020	\$197,633	3/16/20-3/15/21	\$197,633
Coronavirus Response - Grant Year 2021	\$130,634	3/1/20-12/30/21	\$130,634
Coronavirus Response - Grant Year 2021	\$200,000	3/1/20-12/30/21	\$200,000
Coronavirus Response - Grant Year 2021	\$102,821	3/1/20-12/30/21	\$102,821
Coronavirus Response - Grant Year 2021	\$216,789	3/1/20-12/30/21	\$216,789
Coronavirus Response - Grant Year 2021	\$100,000	3/1/20-12/30/21	\$100,000
Contact Tracing #1 - Grant Year 2020	\$165,380	5/1/20-12/30/21	
Contact Tracing #2 - Grant Year 2020	\$356,547	5/1/20-12/30/21	\$626,618
Contact Tracing #2 - Grant Year 2021	\$104,691	6/19/20-6/30/21	
Enhanced Operations - Grant Year 22	\$603,626	2/1/21-7/31/22	\$531,947
Vaccine Equity 2021	\$135,262	12/31/20-6/30/22	\$135,262
Vaccine Needs Assessment	\$20,000	11/1/20-3/31/21	\$20,000
City of Delaware Cares Act	\$100,000	N/A	\$100,000
Troy Township	\$50,000	N/A	\$50,000
COVID 19 Vaccination	<u>\$257,137</u>	1/1/22-6/30/23	<u>\$0</u>
	\$2,751,483		\$2,422,667

= Completely Expensed

2022 BUDGETProgram AdministrationFund 70255111**AMENDED APPROPRIATION REQUEST**

ACCOUNT	CURRENT		AMENDED	
	2022		2022	
SALARIES		624,195.99		624,195.99
5001 - SALARIES	622,680.06	-	622,680.06	-
5004 - OVERTIME	1,515.93	-	1,515.93	-
BENEFITS		1,099,719.76		1,099,719.76
5101 - HEALTH INSURANCE	880,792.91	-	880,792.91	-
5102 - WORKERS COMP	7,490.35	-	7,490.35	-
5103 - DENTAL/OTHER INS + LTD	36,201.87	-	36,201.87	-
5104 - LIFE INSURANCE	15,920.88	-	15,920.88	-
5105 - HEALTH INSURANCE ALLOWANCE	0.00	-	0.00	-
5120 - AGENCY SHARE/OPERS	149,807.04	-	149,807.04	-
5121 - SOCIAL SECURITY	455.87	-	455.87	-
5131 - AGENCY SHARE/MCARE	9,050.84	-	9,050.84	-
MATERIALS & SUPPLIES		492,414.73		492,414.73
5200 - PC MATERIAL SUPPLIES	0.00	-	0.00	-
5201 - GENERAL SUPPLIES	186,976.52	-	186,976.52	-
5215 - PROGRAM SUPPLIES	500.00	-	500.00	-
5217 - BOOK & PERIODICALS	47.43	-	47.43	-
5224 - UNIFORMS & CLOTHING	5,900.00	-	5,900.00	-
5225 - PERSONAL PROT EQUIPMENT	0.00	-	0.00	-
5228 - VEHICLE MAINT&REPAIR SUP	0.00	-	0.00	-
5241 - AGRIC/HORTIC MATERIALS	0.00	-	0.00	-
5243 - DRUGS & PHARMACEUTICALS	0.00	-	0.00	-
5244 - MEDICAL SUPPLIES	0.00	-	0.00	-
5260 - INV TOOL, EQUIP, FURN \$1000<\$4999	294,990.78	-	294,990.78	-
5266 - COVID 19 SUPPLIES	0.00	-	0.00	-
5284 - SIGN MATERIALS & SUPPLIES	0.00	-	0.00	-
5294 - FOOD SUPPLIES	4,000.00	-	4,000.00	-
5266 - COVID 19 SUPPLIES	0.00	-	0.00	-
SERVICES & CHARGES		177,760.05		177,760.05
5300 - PC CHARGES FOR SERVICES	0.00	-	0.00	-
5301 - CONTRACTED PROF SERVICE	42,000.00	-	42,000.00	-
5305 - TRAINING & STAFF DEVELOP	5,000.00	-	5,000.00	-
5308 - MEMBERSHIP, SUBSCRIPTION, DUES	5,400.00	-	5,400.00	-
5309 - TRAVEL - MILEAGE REIM ONLY	400.00	-	400.00	-
5310 - TRAVEL - NON TAXABLE	975.00	-	975.00	-
5311 - TAXABLE TRAVEL REIMBURSEMENT	0.00	-	0.00	-
5312 - ADVERT&LEGAL NOTICE	300.00	-	300.00	-
5313 - PRINTED&RELATED SERVICES	1,500.00	-	1,500.00	-
5315 - SATELLITE, CABLE, INTERNET	0.00	-	0.00	-
5316 - APPLICATION & LICENSE FEES	13,200.00	-	13,200.00	-
5317 - PUBLIC RELATIONS & PROMOTION	800.00	-	800.00	-
5319 - REIMBURSEMENT/REFUNDS	300.00	-	300.00	-
5320 - SOFTWARE & COMPUTER SERVICES	0.00	-	0.00	-
5325 - MAINT CONTRACT & AGREEMENTS	0.00	-	0.00	-
5328 - MAINT & REPAIR SERVICES	0.00	-	0.00	-
5330 - COMMUNICATION SERVICES	0.00	-	0.00	-
5331 - POSTAL & FREIGHT SERVICE	5,200.00	-	5,200.00	-
5332 - CELL/INTERNET ALLOWANCE	1,111.00	-	1,111.00	-
5335 - RENTAL SERVICE	0.00	-	0.00	-
5338 - UTILITIES	0.00	-	0.00	-
5342 - MED & HEALTH RELATED SVC	0.00	-	0.00	-
5348 - CLIENT SERVICES	0.00	-	0.00	-
5361 - ATTORNEY SERVICES	0.00	-	0.00	-
5365 - GRANT RELATED	5,000.00	-	5,000.00	-
5370 - INS PREMIUMS & CLAIMS	19,326.45	-	19,326.45	-
5375 - ELECTION & SETTLEMENT SER	50,271.17	-	50,271.17	-
5376 - TIF RECOUPMENT	21,926.50	-	21,926.50	-
5380 - OTHER SERVICES	622.20	-	622.20	-
5381 - CATERING	4,427.73	-	4,427.73	-
5366 - COVID SERVICES	0.00	-	0.00	-
CAPITAL OUTLAYS & EQUIPMENT		100,000.00		40,000.00
5401 - LAND PURCHASE	0.00	-	0.00	-
5403 - IMPROVEMENTS OTHER THAN BUILD	0.00	-	0.00	-
5410 - BUILDING AND IMPROVEMENT>\$25,000	0.00	-	0.00	-
5450 - EQUIPMENT > \$5000	100,000.00	(60,000.00)	40,000.00	-
5452 - SOFTWARE>\$100,000	0.00	-	0.00	-
GRANTS IN-AID	0.00	-	0.00	-
TOTAL GRANTS IN AID	0.00	-	0.00	-
DEBT SERVICE				
5710 - INTEREST PAYMENTS	0.00	-	0.00	-
5715 - PRINCIPAL PAYMENTS	0.00	-	0.00	-
TOTAL DEBT SERVICE	0.00	-	0.00	-
CASH TRANSFERS		134,085.74		134,085.74
5801 - MISC CASH TRANSFER	134,085.74	-	134,085.74	-
TOTAL ADVANCES				
8500 - ADVANCES OUT	0.00	-	0.00	-
8501 - PRIOR YEAR ADVANCES OUT	0.00	-	0.00	-
TOTAL ADVANCES	0.00	-	0.00	-
TOTAL EXPENSES	2,628,176.27	2,628,176.27	-60,000.00	2,568,176.27

2022 BUDGETProgram Data and CommunicationsFund 70225114**AMENDED APPROPRIATION REQUEST**

ACCOUNT	CURRENT		AMENDED	
	2022		2022	
SALARIES		<u>161,925.60</u>		<u>161,925.60</u>
5001 - SALARIES	161,925.60	-	161,925.60	-
5004 - OVERTIME	0.00	-	0.00	-
BENEFITS		<u>42,829.32</u>		<u>42,829.32</u>
5101 - HEALTH INSURANCE	1,619.26	-	1,619.26	-
5102 - WORKERS COMP	0.00	-	0.00	-
5103 - DENTAL/OTHER INS + LTD	0.00	-	0.00	-
5104 - LIFE INSURANCE	0.00	-	0.00	-
5105 - HEALTH INSURANCE ALLOWANCE	0.00	-	0.00	-
5120 - AGENCY SHARE/OPERS	38,862.14	-	38,862.14	-
5121 - SOCIAL SECURITY	0.00	-	0.00	-
5131 - AGENCY SHARE/MCARE	2,347.92	-	2,347.92	-
MATERIALS & SUPPLIES		<u>34,638.09</u>		<u>49,638.09</u>
5200 - PC MATERIAL SUPPLIES	0.00	-	0.00	-
5201 - GENERAL SUPPLIES	18,638.09	-	18,638.09	-
5215 - PROGRAM SUPPLIES	1,000.00	-	1,000.00	-
5217 - BOOK & PERIODICALS	0.00	-	0.00	-
5224 - UNIFORMS & CLOTHING	0.00	-	0.00	-
5225 - PERSONAL PROT EQUIPMENT	0.00	-	0.00	-
5228 - VEHICLE MAINT&REPAIR SUP	0.00	-	0.00	-
5241 - AGRIC/HORTIC MATERIALS	0.00	-	0.00	-
5243 - DRUGS & PHARMACEUTICALS	0.00	-	0.00	-
5244 - MEDICAL SUPPLIES	0.00	-	0.00	-
5260 - INV TOOL, EQUIP, FURN \$1000-<\$4999	15,000.00	15,000.00	30,000.00	-
5266 - COVID 19 SUPPLIES	0.00	-	0.00	-
5284 - SIGN MATERIALS & SUPPLIES	0.00	-	0.00	-
5294 - FOOD SUPPLIES	0.00	-	0.00	-
5266 - COVID 19 SUPPLIES	0.00	-	0.00	-
SERVICES & CHARGES		<u>268,555.33</u>		<u>268,555.33</u>
5300 - PC CHARGES FOR SERVICES	0.00	-	0.00	-
5301 - CONTRACTED PROF SERVICE	2,810.06	-	2,810.06	-
5305 - TRAINING & STAFF DEVELOP	1,000.00	-	1,000.00	-
5308 - MEMBERSHIP, SUBSCRIPTION, DUES	500.00	-	500.00	-
5309 - TRAVEL - MILEAGE REIM ONLY	250.00	-	250.00	-
5310 - TRAVEL - NON TAXABLE	1,222.96	-	1,222.96	-
5311 - TAXABLE TRAVEL REIMBURSEMENT	0.00	-	0.00	-
5312 - ADVERT&LEGAL NOTICE	0.00	-	0.00	-
5313 - PRINTED&RELATED SERVICES	0.00	-	0.00	-
5315 - SATELLITE, CABLE, INTERNET	10,824.92	-	10,824.92	-
5316 - APPLICATION & LICENSE FEES	0.00	-	0.00	-
5317 - PUBLIC RELATIONS & PROMOTION	0.00	-	0.00	-
5319 - REIMBURSEMENT/REFUNDS	0.00	-	0.00	-
5320 - SOFTWARE & COMPUTER SERVICES	169,763.81	-	169,763.81	-
5325 - MAINT CONTRACT & AGREEMENTS	9,187.16	-	9,187.16	-
5328 - MAINT & REPAIR SERVICES	713.58	-	713.58	-
5330 - COMMUNICATION SERVICES	17,927.55	-	17,927.55	-
5331 - POSTAL & FREIGHT SERVICE	530.60	-	530.60	-
5332 - CELL/INTERNET ALLOWANCE	930.35	-	930.35	-
5335 - RENTAL SERVICE	52,894.34	-	52,894.34	-
5338 - UTILITIES	0.00	-	0.00	-
5342 - MED & HEALTH RELATED SVC	0.00	-	0.00	-
5348 - CLIENT SERVICES	0.00	-	0.00	-
5361 - ATTORNEY SERVICES	0.00	-	0.00	-
5365 - GRANT RELATED	0.00	-	0.00	-
5370 - INS PREMIUMS & CLAIMS	0.00	-	0.00	-
5375 - ELECTION & SETTLEMENT SER	0.00	-	0.00	-
5376 - TIF RECOUPMENT	0.00	-	0.00	-
5380 - OTHER SERVICES	0.00	-	0.00	-
5381 - CATERING	0.00	-	0.00	-
5366 - COVID SERVICES	0.00	-	0.00	-
CAPITAL OUTLAYS & EQUIPMENT		<u>0.00</u>		<u>45,000.00</u>
5401 - LAND PURCHASE	0.00	-	0.00	-
5403 - IMPROVEMENTS OTHER THAN BUILD	0.00	-	0.00	-
5410 - BUILDING AND IMPROVEMENT>\$25,000	0.00	-	0.00	-
5450 - EQUIPMENT > \$5000	0.00	45,000.00	45,000.00	-
5452 - SOFTWARE>\$100,000	0.00	-	0.00	-
GRANTS IN-AID	0.00	-	0.00	-
TOTAL GRANTS IN AID	0.00	-	0.00	-
DEBT SERVICE				
5710 - INTEREST PAYMENTS	0.00	-	0.00	-
5715 - PRINCIPAL PAYMENTS	0.00	-	0.00	-
TOTAL DEBT SERVICE	0.00	-	0.00	-
CASH TRANSFERS		<u>0.00</u>		<u>0.00</u>
5801 - MISC CASH TRANSFER	0.00	-	0.00	-
8500 - ADVANCES OUT	0.00	-	0.00	-
8501 - PRIOR YEAR ADVANCES OUT	0.00	-	0.00	-
TOTAL ADVANCES	0.00	-	0.00	-
TOTAL EXPENSES	507,948.34	507,948.34	60,000.00	567,948.34

2022 BUDGET REVISION FORM DELAWARE GENERAL HEALTH DISTRICT

 Program Enhanced Operations

 Fund 71651529
AMENDED APPROPRIATION REQUEST

ACCOUNT	CURRENT		AMENDED	
	2022		2022	
SALARIES		<u>17,875.00</u>		<u>119,000.00</u>
5001 - SALARIES	17,875.00		101,125.00	119,000.00
5004 - OVERTIME	0.00		-	0.00
BENEFITS		<u>14,625.00</u>		<u>48,038.29</u>
5101 - HEALTH INSURANCE	9,294.19		6,734.10	16,028.29
5102 - WORKERS COMP	146.25		453.75	600.00
5103 - DENTAL/OTHER INS + LTD	1,462.50		687.50	2,150.00
5120 - AGENCY SHARE/OPERS	3,510.00		25,050.00	28,560.00
5131 - AGENCY SHARE/MCARE	212.06		487.94	700.00
MATERIALS & SUPPLIES		<u>16,250.00</u>		<u>0.00</u>
5201 - GENERAL SUPPLIES	0.00		-	0.00
5215 - PROGRAM SUPPLIES	0.00		-	0.00
5217 - BOOK & PERIODICALS	0.00		-	0.00
5224 - UNIFORMS & CLOTHING	0.00		-	0.00
5225 - PERSONAL PROT EQUIPMENT	0.00		-	0.00
5228 - VEHICLE MAINT&REPAIR SUP	0.00		-	0.00
5266 - COVID 19 SUPPLIES	16,250.00		(16,250.00)	0.00
SERVICES & CHARGES		<u>16,250.00</u>		<u>38,250.00</u>
5301 - CONTRACTED PROF SERVICE	0.00		-	0.00
5320 - SOFTWARE & COMPUTER SERVICES	0.00		-	0.00
5325 - MAINT CONTRACT & AGREEMENTS	0.00		-	0.00
5328 - MAINT & REPAIR SERVICES	0.00		-	0.00
5330 - COMMUNICATION SERVICES	0.00		-	0.00
5331 - POSTAL & FREIGHT SERVICE	0.00		-	0.00
5332 - CELL/INTERNET ALLOWANCE	0.00		400.00	400.00
5335 - RENTAL SERVICE	0.00		-	0.00
5338 - UTILITIES	0.00		-	0.00
5366 - COVID SERVICES	16,250.00		21,600.00	37,850.00
CAPITAL OUTLAYS & EQUIPMENT		<u>0.00</u>		<u>0.00</u>
5401 - LAND PURCHASE	0.00		-	0.00
5403 - IMPROVEMENTS OTHER THAN BUILD	0.00		-	0.00
5410 - BUILDING AND IMPROVEMENT>\$25,000	0.00		-	0.00
5450 - EQUIPMENT > \$5000	0.00		-	0.00
5452 - SOFTWARE>\$100,000	0.00		-	0.00
GRANTS IN-AID	0.00		-	0.00
TOTAL GRANTS IN AID	0.00		-	0.00
DEBT SERVICE				
5710 - INTEREST PAYMENTS	0.00		-	0.00
5715 - PRINCIPAL PAYMENTS	0.00		-	0.00
TOTAL DEBT SERVICE	0.00		-	0.00
CASH TRANSFERS		<u>0.00</u>		<u>0.00</u>
5801 - MISC CASH TRANSFER	0.00		-	0.00
8500 - ADVANCES OUT	0.00		-	0.00
8501 - PRIOR YEAR ADVANCES OUT	0.00		-	0.00
TOTAL ADVANCES	0.00		-	0.00
TOTAL EXPENSES	65,000.00	65,000.00	140,288.29	205,288.29

2022 BUDGET REVISION FORM DELAWARE GENERAL HEALTH DISTRICT

 Program New Building

 Fund 71451401
AMENDED APPROPRIATION REQUEST

ACCOUNT	CURRENT		AMENDED	
	2022		2022	
SALARIES		0.00		0.00
5001 - SALARIES	0.00		-	0.00
5004 - OVERTIME	0.00		-	0.00
BENEFITS		0.00		0.00
5101 - HEALTH INSURANCE	0.00		-	0.00
5102 - WORKERS COMP	0.00		-	0.00
5103 - DENTAL/OTHER INS + LTD	0.00		-	0.00
5120 - AGENCY SHARE/OPERS	0.00		-	0.00
5131 - AGENCY SHARE/MCARE	0.00		-	0.00
MATERIALS & SUPPLIES		400,000.00		0.00
5201 - GENERAL SUPPLIES	0.00		-	0.00
5215 - PROGRAM SUPPLIES	0.00		-	0.00
5217 - BOOK & PERIODICALS	0.00		-	0.00
5224 - UNIFORMS & CLOTHING	0.00		-	0.00
5225 - PERSONAL PROT EQUIPMENT	0.00		-	0.00
5228 - VEHICLE MAINT&REPAIR SUP	0.00		-	0.00
5241 - AGRIC/HORTIC MATERIALS	0.00		-	0.00
5243 - DRUGS & PHARMACEUTICALS	0.00		-	0.00
5244 - MEDICAL SUPPLIES	0.00		-	0.00
5260 - INV TOOL, EQUIP, FURN \$1000<\$4999	400,000.00		(400,000.00)	0.00
5266 - COVID 19 SUPPLIES	0.00		-	0.00
5284 - SIGN MATERIALS & SUPPLIES	0.00		-	0.00
5294 - FOOD SUPPLIES	0.00		-	0.00
5266 - COVID 19 SUPPLIES	0.00		-	0.00
SERVICES & CHARGES		0.00		0.00
5301 - CONTRACTED PROF SERVICE	0.00		-	0.00
5320 - SOFTWARE & COMPUTER SERVICES	0.00		-	0.00
5325 - MAINT CONTRACT & AGREEMENTS	0.00		-	0.00
5328 - MAINT & REPAIR SERVICES	0.00		-	0.00
5330 - COMMUNICATION SERVICES	0.00		-	0.00
5331 - POSTAL & FREIGHT SERVICE	0.00		-	0.00
5332 - CELL/INTERNET ALLOWANCE	0.00		-	0.00
5335 - RENTAL SERVICE	0.00		-	0.00
5338 - UTILITIES	0.00		-	0.00
5366 - COVID SERVICES	0.00		-	0.00
CAPITAL OUTLAYS & EQUIPMENT		5,658,868.12		6,058,868.12
5401 - LAND PURCHASE	0.00		-	0.00
5403 - IMPROVEMENTS OTHER THAN BUILD	0.00		-	0.00
5410 - BUILDING AND IMPROVEMENT>\$25,000	5,158,868.12		400,000.00	5,558,868.12
5450 - EQUIPMENT > \$5000	500,000.00		-	500,000.00
5452 - SOFTWARE>\$100,000	0.00		-	0.00
GRANTS IN-AID	0.00		-	0.00
TOTAL GRANTS IN AID	0.00		-	0.00
DEBT SERVICE				
5710 - INTEREST PAYMENTS	0.00		-	0.00
5715 - PRINCIPAL PAYMENTS	0.00		-	0.00
TOTAL DEBT SERVICE	0.00		-	0.00
CASH TRANSFERS		0.00		0.00
5801 - MISC CASH TRANSFER	0.00		-	0.00
8500 - ADVANCES OUT	0.00		-	0.00
8501 - PRIOR YEAR ADVANCES OUT	0.00		-	0.00
TOTAL ADVANCES	0.00			0.00
TOTAL EXPENSES	6,058,868.12	6,058,868.12	0.00	6,058,868.12

2022 BUDGET

Program Pool
Fund 70851508

AMENDED APPROPRIATION REQUEST					
ACCOUNT	CURRENT		AMENDED		
	2022		2022		
SALARIES		<u>38,124.10</u>		<u>37,924.10</u>	
5001 - SALARIES	38,124.10		(200.00)	37,924.10	
5004 - OVERTIME	0.00		-	0.00	
BENEFITS		<u>10,083.82</u>		<u>10,083.82</u>	
5101 - HEALTH INSURANCE	0.00		-	0.00	
5102 - WORKERS COMP	381.24		-	381.24	
5103 - DENTAL/OTHER INS + LTD	0.00		-	0.00	
5104 - LIFE INSURANCE	0.00		-	0.00	
5105 - HEALTH INSURANCE ALLOWANCE	0.00		-	0.00	
5120 - AGENCY SHARE/OPERS	9,149.78		-	9,149.78	
5121 - SOCIAL SECURITY	552.80		-	552.80	
5131 - AGENCY SHARE/MCARE	0.00		-	0.00	
MATERIALS & SUPPLIES		<u>320.11</u>		<u>520.11</u>	
5200 - PC MATERIAL SUPPLIES	0.00		-	0.00	
5201 - GENERAL SUPPLIES	0.00		200.00	200.00	
5215 - PROGRAM SUPPLIES	320.11		-	320.11	
5217 - BOOK & PERIODICALS	0.00		-	0.00	
5224 - UNIFORMS & CLOTHING	0.00		-	0.00	
5225 - PERSONAL PROT EQUIPMENT	0.00		-	0.00	
5228 - VEHICLE MAINT&REPAIR SUP	0.00		-	0.00	
5241 - AGRIC/HORTIC MATERIALS	0.00		-	0.00	
5243 - DRUGS & PHARMACEUTICALS	0.00		-	0.00	
5244 - MEDICAL SUPPLIES	0.00		-	0.00	
5260 - INV TOOL, EQUIP, FURN \$1000-<\$4999	0.00		-	0.00	
5266 - COVID 19 SUPPLIES	0.00		-	0.00	
5284 - SIGN MATERIALS & SUPPLIES	0.00		-	0.00	
5294 - FOOD SUPPLIES	0.00		-	0.00	
5266 - COVID 19 SUPPLIES	0.00		-	0.00	
SERVICES & CHARGES		<u>16,081.82</u>		<u>16,081.82</u>	177760.05
5300 - PC CHARGES FOR SERVICES	0.00		-	0.00	
5301 - CONTRACTED PROF SERVICE	0.00		-	0.00	
5305 - TRAINING & STAFF DEVELOP	0.00		-	0.00	
5308 - MEMBERSHIP, SUBSCRIPTION, DUES	0.00		-	0.00	
5309 - TRAVEL - MILEAGE REIM ONLY	0.00		-	0.00	
5310 - TRAVEL - NON TAXABLE	0.00		-	0.00	
5311 - TAXABLE TRAVEL REIMBURSEMENT	0.00		-	0.00	
5312 - ADVERT&LEGAL NOTICE	0.00		-	0.00	
5313 - PRINTED&RELATED SERVICES	0.00		-	0.00	
5315 - SATELLITE, CABLE, INTERNET	0.00		-	0.00	
5316 - APPLICATION & LICENSE FEES	0.00		-	0.00	
5317 - PUBLIC RELATIONS & PROMOTION	0.00		-	0.00	
5319 - REIMBURSEMENT/REFUNDS	5,535.00		-	5,535.00	
5320 - SOFTWARE & COMPUTER SERVICES	0.00		-	0.00	
5325 - MAINT CONTRACT & AGREEMENTS	0.00		-	0.00	
5328 - MAINT & REPAIR SERVICES	0.00		-	0.00	
5330 - COMMUNICATION SERVICES	0.00		-	0.00	
5331 - POSTAL & FREIGHT SERVICE	52.82		-	52.82	
5332 - CELL/INTERNET ALLOWANCE	0.00		-	0.00	
5335 - RENTAL SERVICE	0.00		-	0.00	
5338 - UTILITIES	0.00		-	0.00	
5342 - MED & HEALTH RELATED SVC	0.00		-	0.00	
5348 - CLIENT SERVICES	0.00		-	0.00	
5361 - ATTORNEY SERVICES	0.00		-	0.00	
5365 - GRANT RELATED	10,494.00		-	10,494.00	
5370 - INS PREMIUMS & CLAIMS	0.00		-	0.00	
5375 - ELECTION & SETTLEMENT SER	0.00		-	0.00	
5376 - TIF RECOUPMENT	0.00		-	0.00	
5380 - OTHER SERVICES	0.00		-	0.00	
5381 - CATERING	0.00		-	0.00	
5366 - COVID SERVICES	0.00		-	0.00	
CAPITAL OUTLAYS & EQUIPMENT		<u>0.00</u>		<u>0.00</u>	
5401 - LAND PURCHASE	0.00		-	0.00	
5403 - IMPROVEMENTS OTHER THAN BUILD	0.00		-	0.00	
5410 - BUILDING AND IMPROVEMENT>\$25,000	0.00		-	0.00	
5450 - EQUIPMENT > \$5000	0.00		-	0.00	
5452 - SOFTWARE>\$100,000	0.00		-	0.00	
GRANTS IN-AID	0.00		-	0.00	
TOTAL GRANTS IN AID	0.00		-	0.00	
DEBT SERVICE					
5710 - INTEREST PAYMENTS	0.00		-	0.00	
5715 - PRINCIPAL PAYMENTS	0.00		-	0.00	
TOTAL DEBT SERVICE	0.00		-	0.00	
CASH TRANSFERS		<u>0.00</u>		<u>0.00</u>	
5801 - MISC CASH TRANSFER	0.00		-	0.00	
8500 - ADVANCES OUT	0.00		-	0.00	
8501 - PRIOR YEAR ADVANCES OUT	0.00		-	0.00	
TOTAL ADVANCES	0.00		-	0.00	
TOTAL EXPENSES	64,609.85	64,609.85	0.00	64,609.85	64,609.85

2022 BUDGET REVISION FORM DELAWARE GENERAL HEALTH DISTRICT

 Program Workforce Development

 Fund 75551403
AMENDED APPROPRIATION REQUEST

ACCOUNT	CURRENT		AMENDED	
	2022		2022	
SALARIES		<u>30,387.50</u>		<u>128,273.55</u>
5001 - SALARIES	30,387.50		97,886.05	128,273.55
5004 - OVERTIME	0.00		-	0.00
BENEFITS		<u>24,862.50</u>		<u>73,804.18</u>
5101 - HEALTH INSURANCE	15,800.11		31,102.42	46,902.53
5102 - WORKERS COMP	248.63		489.43	738.06
5103 - DENTAL/OTHER INS + LTD	2,486.25		4,894.17	7,380.42
5120 - AGENCY SHARE/OPERS	5,967.00		11,746.00	17,713.00
5131 - AGENCY SHARE/MCARE	360.51		709.66	1,070.17
MATERIALS & SUPPLIES		<u>27,625.00</u>		<u>17,369.00</u>
5201 - GENERAL SUPPLIES	27,625.00		(10,256.00)	17,369.00
5215 - PROGRAM SUPPLIES	0.00		-	0.00
5217 - BOOK & PERIODICALS	0.00		-	0.00
5224 - UNIFORMS & CLOTHING	0.00		-	0.00
5225 - PERSONAL PROT EQUIPMENT	0.00		-	0.00
5228 - VEHICLE MAINT&REPAIR SUP	0.00		-	0.00
5266 - COVID 19 SUPPLIES	0.00		-	0.00
SERVICES & CHARGES		<u>27,625.00</u>		<u>45,200.00</u>
5301 - CONTRACTED PROF SERVICE	13,812.50		6,187.50	20,000.00
5305 - TRAINING & STAFF DEVELOP	13,812.50		11,387.50	25,200.00
5308 - MEMBERSHIP, SUBSCRIPTION, DUES	0.00		-	0.00
5309 - TRAVEL - MILEAGE REIM ONLY	0.00		-	0.00
5310 - TRAVEL - NON TAXABLE	0.00		-	0.00
5311 - TAXABLE TRAVEL REIMBURSEMENT	0.00		-	0.00
5312 - ADVERT&LEGAL NOTICE	0.00		-	0.00
5313 - PRINTED&RELATED SERVICES	0.00		-	0.00
CAPITAL OUTLAYS & EQUIPMENT		<u>0.00</u>		<u>0.00</u>
5401 - LAND PURCHASE	0.00		-	0.00
5403 - IMPROVEMENTS OTHER THAN BUILD	0.00		-	0.00
5410 - BUILDING AND IMPROVEMENT>\$25,000	0.00		-	0.00
5450 - EQUIPMENT > \$5000	0.00		-	0.00
5452 - SOFTWARE>\$100,000	0.00		-	0.00
GRANTS IN-AID	0.00		-	0.00
TOTAL GRANTS IN AID	0.00		-	0.00
DEBT SERVICE				
5710 - INTEREST PAYMENTS	0.00		-	0.00
5715 - PRINCIPAL PAYMENTS	0.00		-	0.00
TOTAL DEBT SERVICE	0.00		-	0.00
CASH TRANSFERS		<u>0.00</u>		<u>0.00</u>
5801 - MISC CASH TRANSFER	0.00		-	0.00
8500 - ADVANCES OUT	0.00		-	0.00
8501 - PRIOR YEAR ADVANCES OUT	0.00		-	0.00
TOTAL ADVANCES	0.00		-	0.00
TOTAL EXPENSES	110,500.00	110,500.00	154,146.73	264,646.73

Facility Budget At A Glance

Revenue:

Fund	6,770,918.00
FCB Loan	4,000,000.00
Sale of West Winter	0.00
Total	10,770,918.00

Expenses:

Building to date	5,082,309.00
Remaining Balance	5,452,101.00
Total	10,534,410.00

Balance to maximum	236,508.00
Loan amount as of 2/17	3,763,492.00



Delaware Public Health District New Headquarters Building

Meeting Minutes

January 21, 2022

8:00 AM

Type of Meeting: Delaware Public Health District Construction Progress Meeting

Meeting Facilitator: Knoch Construction

Attendees: Sheila Hiddleston, Dawn Hall, Patrick Blayney, Lisa Ringer, Jamie Leesburg, Brandy Schaffer, Doug Elliot, Eric Olson

I. Attendance

II. Contract Administration

➤ Bulletins

- ◆ 12 Bulletins issued to date.
 - Bulletin 12 was revised and re-issued 1/18/22

➤ Change Orders-Log Issued

- 22 Change Orders Issued
- 1 proposal pending formal approval/rejection (AOR/Owner Level).
 - ◆ TKC #23 Bulletin 12
 - Pricing revision pending re-issued bulletin.

➤ Payment Applications

- December Pencil Copy approved; payment pending.

III. Permits/Applications/Fees

- Building Permit and Civil Permit is approved.
- Plumbing Permit has been applied for.
- Demo Permit for the House has been paid for by DPHD.
- Signage Permit has been approved.
- **Sprinkler Permit Pending.**



IV. Submittals

➤ **Review Submittals**

- Misc. MEP Submittals being reviewed. FP and Plumbing submittals will be the focus for the next several weeks.

V. RFI's

➤ **RFI Log issued**

- 38 Formal RFI's submitted; 38 answered.

➤ **RFI's to be Submitted.**

- N/A

VI. Schedule

➤ **Current Schedule is dated 12/14/21.**

- Revised schedule to be released prior to next meeting.

VII. Old Business/Open Issues

➤ **AEP Transformer & Electrical Equipment Updates**

- AEP Transformer status/KEP Panels and Electrical Equipment order status.
 - ◆ AEP is not able to provide a date on the 300 KVA transformer however has offered to provide a 500 KVA transformer when we are ready if the 300 KVA is not available. Discussion with the design team and electrician for pros and cons pending.
 - ◆ **Design Update-AEP confirmed the pad was the same for the 300 or 500 KVA, no changes were required and that no additional charges would be incurred by the Owner. Moody Nolan confirmed the transformer change would present no design issues. Concrete pad is pending AEP approval.**

➤ **Retaining Wall/Concern -Slope @ Entrance**

- SH/DPHD requested review of the slope at the entrance-"Is a retaining wall of some sort needed?" PB/DPHD to review
 - ◆ **PB/DPHD has reviewed; the slope is a concern;**
 - **UPDATE: grading plan will be reviewed by Moody Nolan to redesign grading of slope as opposed to installing**



retaining wall. Grading will need to be completed prior to the installation of the sign.

VIII. New Business

➤ Progress & Proposed Work

- ◆ Steel erection is 90% complete.
- ◆ Siding and Roofing Delivery has been moved to 2/2/22.
 - *Knoch Corp. needs final confirmation of AOR design (oil canning issue per emails) on the insulation as it is, no banding, etc. to be added.*
 - *Knoch Corp. needs location (dimensions) of roof curbs (roof panel plan versus framing & AOR plans overlaid)*

IX. Reminders/Tasks

➤ Specific Tasks

- JL/MN to review grading plan @ entrance.

➤ Meetings

- The next Progress Meeting will be **Friday 2/4/22 @ 8:00 am.**



Delaware Public Health District New Headquarters Building

Meeting Minutes

February 4, 2022

8:00 AM

Type of Meeting: Delaware Public Health District Construction Progress Meeting

Meeting Facilitator: Knoch Construction

Attendees: Sheila Hiddleston, Dawn Hall, Patrick Blayney, Lisa Ringer, Jamie Leesburg, Brandy Schaffer, Eric Olson

I. Attendance

II. Contract Administration

➤ Bulletins

- ◆ 12 Bulletins issued to date.

➤ Change Orders-Log Issued

- 22 Change Orders Issued
- 1 proposal pending formal approval/rejection (AOR/Owner Level).
 - ◆ TKC #23 Bulletin 12

➤ Payment Applications

- January (#14) Pencil Copy approval pending.

III. Permits/Applications/Fees

- Building Permit and Civil Permit is approved.
- Plumbing Permit has been applied for.
- Demo Permit for the House has been paid for by DPHD.
- Signage Permit has been approved.
- **Sprinkler Permit Pending.**

IV. Submittals

- **Submittal Review**



- Misc. MEP Submittals being reviewed. FP and Plumbing submittals will be the focus for the next several weeks.

V. RFI's

- **RFI Log issued**
 - 38 Formal RFI's submitted; 38 answered.
- **RFI's to be Submitted.**
 - N/A

VI. Schedule

- **Current Schedule is dated 2/2/22.**
 - New schedule revisions reflect installation requirements to move the siding ahead of the roof and the delay of the insulation based on design review (oil canning review) and supply chain issues. Due to design the siding has to be installed prior to the roofing thus delaying framing of the interior walls and the project completion. Schedule to be released early next week after final review.

VII. Old Business/Open Issues

- **Retaining Wall/Concern -Slope @ Entrance**
 - SH/DPHD requested review of the slope at the entrance-"Is a retaining wall of some sort needed?" PB/DPHD to review.
 - ◆ PB/DPHD has reviewed; the slope is a concern;
 - UPDATE: grading plan will be reviewed by Moody Nolan to redesign grading of slope as opposed to installing UPDATE: retaining wall. Grading will need to be completed prior to the installation of the sign.
 - **JL/M-N regrading plan in progress.**

VIII. New Business

- **Progress & Proposed Work**
 - ◆ Steel erection is 98% complete.
 - ◆ Siding was delivered 2/2/22.
 - ◆ Insulation Delivery TBD
 - ◆ Roofing Delivery TBD



➤ **DPHD Safety Committee Request for Tornado Shelter**

- Reviewed 1/31/22 email attached to Agenda from SH/DPHD to the team regarding the Safety Committee's concern for the need for Tornado Shelter and Subsequent BS/M-N forwarded email and comments regarding design. BS/Knoch to review design and obtain rough budget pricing for further discussion.

IX. Reminders/Tasks

➤ **Specific Tasks**

- JL/MN to review grading plan @ entrance.
- BS/Knoch to obtain rough pricing for tornado shelter design.

➤ **Meetings**

- The next Progress Meeting will be **Friday 2/18/22 @ 8:00 am.**

Category and Item	Item Notes	Original Budget 2019	Revised Budget 2022	Project To Date Actual	Remain Balance to be Paid
Planned Revenue		9,522,912	10,770,918	4,663,556	
Planned Expenses		8,611,318	9,467,491	5,082,309	
Revenue					
Total Funds Available	Includes Encumbrances	6,182,295	6,770,918	1,688,609	0
Estimated Current Building Sale	Appraisal \$2,700,000	0	0	0	0
FCW Loan		4,000,000	4,000,000	0	0
Total		\$10,182,295	\$10,770,918	\$1,688,609	\$0
Total Project Budget					
Survey	Patridge	8,200	8,200	8,200	0
Cost Estimate	Concord Addis, LLC	13,200	13,200	13,200	0
Sub-Total		21,400	\$21,400	\$21,400	\$0
Property					
470 South Sandusky	Land Purchase	875,286	875,286	875,286	0
Earnest Money	Refunded and returned to account	\$0	0	0	0
Closing Costs	2.5% estimate - Talon	\$36,968	37,618	37,618	0
Phase 1 Assessment	Lawhon & Associates	\$2,000	2,000	2,000	0
Permit Application	Treasurer of State	\$280	280	280	0
Sub-Total		\$914,534	\$915,184	\$915,184	\$0
Site Work					
29,659 Square Foot Building	Based on lowest Bid - Knoch Corporation - base bid \$6,405,996 plus change orders of \$821,514 = \$7,521,372.17 (see detail of change orders below + house demo)	6,405,996	6,405,996	2,804,833	3,601,164
Planning/City Fees	City of Delaware	2,690	2,690	2,690	0
Moody-Nolan	Includes increased cost for additional design required for metal building	430,000	430,050	399,939	30,111
Moody-Nolan	Travel, Printing & Courier Service	0	5,000	2,696	2,304
Site Work					0
Contingency		640,600	1,215,377	618,946	596,431
Civil Revisions/Civil Engineer	10,845				
Pool Removal	88,114				
Extended Project Duration	63,630				
Discovery of abandoned well	2,188				
Pool Fill	14,285				
Obstruction in Existing Sanitary Line	8,252				
Debris Field & Stone Import	60,905				
Revision to Building Foundation	58,797				
Tree Roots and Debris	18,126				
Unsuitable Spoils	92,189				
Waterline Revisions	30,755				
Escalation Prices	240,799				
Coffee Stops	2,805				
Screen Wall Panels & Color Upgrade	104,173				
Revised Signage/Letter Revisions	2,798				
Low Voltage Revisions	24,652				
Structural Dimensions & Electrical	39,144				
Grading, Millwork & Electrical	24,745				
Bulletin 1	(9,416)				
Total Change Orders	877,786				
Additional Fence	72,169	25,000	72,169	0	72,169
House Demolition	165,422	0	165,422	165,422	0
Total Change Orders Requested	237,591				
Total Change Orders	1,115,377				
Inspection & Attorney Fees	First Commonwealth	0	2,600	400	2,200
Inspection Fees	City of Delaware	0	9,311	9,311	0
Permits	City of Delaware	8,198	5,102	5,102	0
Capacity Fees	City of Delaware	16,000	16,000	0	16,000
Inspection Fees	CTL Engineering, Inc.	40,000	50,000	45,350	4,650
Review Fees	City of Delaware	8,700	10,000	7,392	2,608
Electric Work	Sellers Electric	500	500	500	0
Utility Relocation	AEP	0	30,000	14,653	15,347
Furniture Design/Joanna	Moody-Nolan	44,000	44,000	41,800	2,200
House Demo	Moody-Nolan	0	8,990	8,990	0
Signage	Monument & Building Front	40,000	40,000	0	40,000
Soil Borings	CTL Engineering, Inc.	12,700	12,700	12,700	0
Surveying	Patridge	1,000	2,200	2,200	0
Phase II ESA	Lawhon & Associates	0	2,800	2,800	0
Sub-Total		\$7,675,384	\$8,530,907	\$4,145,725	\$4,385,183
Total		8,611,318	9,467,491	5,082,309	4,385,183
Not included in Building budget as these are operational expenses.					Borrowing Amount
Furnishing and Moving Expenses					
Moving	TBD		20,000		20,000
Furnishings - New	TBD		502,267		502,267
Conference Room IT Equipment	TBD		186,651		186,651
Building - Wiring for IT	TBD		264,000		264,000
Electronic Door Locks/Cameras	TBD		85,000		85,000
Miscellaneous Wiring/Equipment	TBD		9,000		9,000
Total			1,066,918		1,066,918
Property Expenses - On-going					
Lawn Care	Hoffman Lawn and Landscaping (285/month) - reposting 2020 Expenses to the General Fund \$855			5,130	
Utilities	Reposting \$134 to the General Fund			1,065	
Repair Roof	PRO Roofing		3,500		3,500
Asbestos Removal	Lawhon & Associates		2,800		0
Total				9,695	
Inside millage has paid off the current mortgage. (4/28/21 Invoice)					

Increased change order budget to include estimated cost of tornado reinforcement & other pending change orders

(\$2,696,574)



Delaware Public Health District

A RESOLUTION HONORING LEONARD FISHER

WHEREAS, the Delaware Public Health District and broader Delaware community lost a dedicated and passionate leader and volunteer on October 23, 2021;

WHEREAS, throughout his volunteer work, Leonard Fisher worked tirelessly to promote healthy initiatives in tobacco prevention and was a strong advocate of tobacco-free strategies that help protect the lungs of residents;

WHEREAS, Leonard Fisher served as the chair and steady leader for the Tobacco-Free Delaware County Coalition for many years;

WHEREAS, Leonard Fisher was instrumental in the passage of the Ohio Smoke-Free Indoor Air Act that passed into law in November 2007 along with numerous tobacco-free policies at Delaware County parks and schools;

WHEREAS, Leonard Fisher's passion for making the Delaware community and beyond a better place to live will have lasting effects on generations to come;

THEREFORE, BE IT RESOLVED that the Board of Health of the Delaware Public Health District:

1. Honors the memory of Leonard Fisher, celebrates the many accomplishments in tobacco prevention and remembers his service and volunteerism to the Delaware community and beyond.
2. Extends its sincerest condolences to his family and friends.

Adopted by resolution of the Board of Health February 22, 2022

Patrick Blayney
President
Board of Health
Delaware Public Health District

Shelia L. Hiddleston, RN, MS
Secretary
Board of Health
Delaware Public Health District

