

1.0 CONVENTION

1.01 CALL TO ORDER

The September 10, 2022, Special Board of Health meeting was held at the Delaware Public Health District located at 1 West Winter Street, Delaware, OH and called to order at 9:01 a.m. by Mr. Blayney. Board members present included: Mr. Blayney, Dr. Hickman, Mr. Tiberi, Ms. Smith, Mr. Karr, Dr. Donaldson, Mr. Holzapfel, and Mr. Hatfield. Staff members present were Ms. Shelia Hiddleson, Health Commissioner, Ms. Amy Whitney, Human Resources Officer.

5.0 OLD BUSINESS

5.031 Health Commissioner and 5.032 Admin/Facilities

A. Health Commissioner Search – The Board and staff discussed the process for the hiring of the new health commissioner upon Ms. Hiddleson’s retirement at the end of the year. The following process was agreed upon:

- Amy W. will send you each all the resumes that we currently have and continue to send any others received
- Share any comments/questions related to candidates directly with Amy W. or Briana, do not reply all so we do not violate the Open Meetings act
- Briana and Amy W. will look through each resume and determine if a phone screen is needed
- If you have specific interview questions that you like, please let Amy W. or Briana know
- Briana and Amy W. will coordinate the questions that will be asked during the Board interview
- The Board will begin interviews the first two weeks of October; it was decided that interviews will occur if a quorum can be reached even if all Board members cannot be present
- Once candidates and times (see below) are determined, Amy W. will call to schedule interviews and Shelia will assure that proper public notice occurs
- Additional interviews may be conducted by Senior Leadership, Community Partners, and/or small Board groups after candidates are narrowed to two

B. Executive Session – Mrs. Hiddleson request the Board adjourn to executive session for the discussion of the sale of the West Winter buildings.

Mr. Holzapfel moved to enter executive session for the discussion of sale of the West Winter buildings and for Mrs. Hiddleson to remain. Dr. Donaldson seconded the motion. Roll vote was taken Mr. Karr, yes; Ms. Smith, yes; Dr. Hickman, yes; Mr. Blayney, yes; Dr. Donaldson, yes; Mr. Holzapfel, yes; Mr. Tiberi, yes; Mr. Hatfield, yes. The motion carried unanimously. The Board adjourned to executive session at 9:40 AM.

Dr. Hickman moved to exit executive session. Mr. Karr seconded the motion. Roll vote was taken Mr. Hatfield, yes; Mr. Tiberi, yes; Mr. Holzapfel, yes; Dr. Donaldson, yes; Mr. Blayney, yes; Dr. Hickman, yes; Ms. Smith, yes; Mr. Karr, yes. The motion carried unanimously. The Board returned to public session at 9:50 AM.

Mr. Tiberi made a motion to reject the current offer on the purchase of the West Winter buildings. Mr. Holzapfel seconded the motion. The motion carried unanimously. The Board requested Ms. Hiddleson ask Ms. Walsh to attend the September 27, 2022, Board meeting to provide an update to the sale of the buildings and review current process.

6.0 NEW BUSINESS


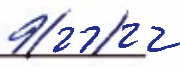
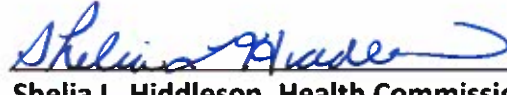
New items of information or for Board action

6.02 PERSONNEL

6.021 AUTHORIZATION/EMPLOYMENT

A. Fiscal Officer – The Board requested Ms. Hiddleson explore temporary solutions to the hiring of the Fiscal Officer to allow the next Health Commissioner input into the selection.

There being no further business, the meeting adjourned at 9:55 AM.

		
Patrick Blayney, President	Date	Shelia L. Hiddleson, Health Commissioner
or Amy Howerton, Vice President	Date	Secretary to the Board of Health Date