



SHELIA L. HIDDLESON, RN, MS | HEALTH COMMISSIONER
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DATE: 21-Oct-22

TO: BOARD OF HEALTH

FROM: Shelia L. Hiddleson, MS, RN, Health Commissioner

RE: Board Meeting October 25, 2022 at 7:00 PM
 Basement Training Room, 1 West Winter Delaware, OH 43015

*PMT = Performance Management
 Touchstone*

AGENDA ITEM		Time	Action/ Contact	PMT
1.000	CONVENTION			
1.010	CALL TO ORDER	2	Mr. Blayney	
1.020	CONSENT ITEMS	2	Approve/Shelia	
	6.012 Appropriations			
	6.014 Fees			
	6.018 Fund Creation			
	6.021 Employment			
	6.025 Benefits			
	6.08 Contracts			
1.030	APPROVAL OF MINUTES			
	A. Previously sent	2	Approve/Shelia	Agency
1.040	APPROVAL OF BILLS			
	A. Previously sent	2	Approve/Shelia	Agency
2.000	STAFF REPORTS			
2.010	HEALTH COMMISSIONER			
	Fiscal Officer Interviews Press Release Realtor Contract	2	Information/ Shelia	All
2.020	FINANCE			
	A. Finance Report: Requesting Board review and accept the year-to-date finance report (attached). Upon completion of the report this month, Ms. Hiddleson identified some carryover formatting/formula issues in the August report. All issues have been rectified and the September report contains all corrections Action Requested: Accept	2	Accept/Shelia	Agency
3.000	BOARD REPORTS			
3.010	BOARD PRESIDENT	2	Information/ Mr. Blayney	All

AGENDA ITEM		Time	Action/ Contact	PMT
3.010	BOARD COMMITTEES			
4.000	HEARINGS AND PUBLIC PARTICIPATION			
4.010	REGULATION HEARING/ADOPTION			
4.020	SUBDIVISION REVIEW			
4.030	VARIANCE REQUEST			
4.040	CITIZEN REQUEST			
4.050	LICENSE REVOCATION			
5.000	OLD BUSINESS			
	<p>A. New Facility: Every two weeks Agency representatives meet virtually with the representatives from Knoch Corporation, General Contractor, and Moody Nolan, Architecture and Engineering firm, to discuss the process of the construction of the new facility and address any concerns. A copy of the available minutes is attached. The next scheduled meeting will be held on November 4, 2022. The current schedule shows a completion date of 02/09/2023. Total Change Orders to date: \$1,329,275.00 (Includes house demolition & fence per our request \$237,591.44) Budget attached. Action Requested: Discussion/Information</p>	10	Discussion/ Mr. Blayney Shelia	Agency
6.000	NEW BUSINESS			
6.010	FINANCE			
6.011	BUDGETS			
6.012	APPROPRIATIONS			
	<p>A. Appropriation Increases: Upon review of the Budget to Actual expenses for the DPHD, Ms. Hiddleston noted several areas where the line-item budgets must be adjusted to align with the remainder of 2022 spending plans. The attached spreadsheets identify each of the increases requested and the source of the additional available funds. Ms. Hiddleston requests Board approval to execute these increases. Vital Statistics 70225112 Building 70225115 Plumbing 70225446 Action Requested: Consent Approval</p>	0	Consent/ Shelia	Agency
6.013	LEVY			
6.014	FEES			
	<p>A. Clinic Service Fees for 2022: Request Board approval of updated Clinic Service Fees for 2022 to be effective November 3, 2022. A copy of the Fee schedule is attached. Action Requested: Consent Approval</p>	0	Consent/Adam	Agency
6.015	EXPENDITURES			

AGENDA ITEM		Time	Action/ Contact	PMT
6.016	INVENTORY			
6.017	ADVANCES/TRANSFERS			
6.018	FUND/CHILD KEY CREATION/DELETION			
	A. Cribs for Kids Grant: Request Board approval to create the Cribs for Kids child key in fund 702 -70225232 . This child key will be used to account for the \$16,450.00 grant award from the ODH. Action Requested: Consent Approval	0	Consent/Shelia	Agency
6.020	PERSONNEL			
6.021	AUTHORIZATION/EMPLOYMENT			
	A. Contact Tracer / Ms. Virginia Kowalsky : Request Board confirm hiring of Ms. Virginia Kowalsky to fill intermittent Contact Tracer position within the Preventative Health Division under the ODH Enhanced Operations grant. This position is up to 30 hours a week (75% FTE), \$17.55/hour (pay band B) effective October 17, 2022. Position is funded 100% through the enhanced operations grant and will be discontinued at the expiration of funding. Anticipated annual salary and benefits of \$34,708.92. Action Requested: Consent Approval	0	Consent/ Adam	Agency
	B. Retirement / Ms. Susan Sutherland: Request Board accept retirement of Ms. Susan Sutherland, Community Health Specialist 3 effective December 30, 2022. The Community Health Specialist position (100% FTE) will be evaluated once the new Health Commissioner is on board at the beginning of January 2023. Action Requested: Consent Approval	0	Consent/ Jen	Agency
6.022	RECLASSIFICATION/PROMOTION			
6.023	TUITION REIMBURSEMENT/STAFF DEVELOPMENT			
6.024	LEAVE OF ABSENCE			
6.025	SALARY/BENEFITS			
	A. Flexible Spending Account (FSA): Request Board approval to keep the allowable maximum amount for employees to request to be deducted from their paychecks annually for Health FSA at \$2,850 for plan year 2023 Action Requested: Consent Approval	0	Consent/ Amy	Agency
	B. Preventive Health Measure/FSA: Request Board approval to maintain current \$300 agency contribution for employee's FSA accounts or Preventive Health Measure Reimbursement for 2023. Action Requested: Consent Approval	0	Consent/ Amy	Agency
6.026	POLICY			

AGENDA ITEM		Time	Action/ Contact	PMT
6.030	CONTRACTS			
6.031	HEALTH COMMISSIONER			
	A. Executive Session: The Board will adjourn to Executive Session pursuant to ORC 121.22(G)(1) to discuss the employment of a public employee. Action Requested: Discussion	15	Discussion/ Amy	Agency
	B. Health Commissioner: The Board of Health is entering into a contract with XXXXX to fulfill the Health Commissioner position beginning XXXX. The starting salary will be XXXX with these additional benefit XXXX. Performance appraisals and any subsequent salary adjustments will occur XXXX. The contract period will be XXXX to XXXX; notice to terminate the contract by either the health commissioner or the Board will require XX days. Action Requested: Discussion	5	Discussion/ Mr. Blayney	Agency
6.032	ADMINISTRATION/FACILITIES			
	A. Delaware City Planning: Per the BOH request Mr. Tom Homan, Delaware City Manager, and Mr. Sean Hughes, Economic Development Director, and Business Concierge, are in attendance to discuss the sale of the West Winter buildings and potential collaboration. Action Requested: Discussion	15	Discussion/ Mr. Blayney Shelia	Agency
	B. Moody-Nolan: The contract with Moody-Nolan for the Architectural work with the new facility expired in April 2021; Mr. Souders and his associates have continued to provide support to the DPHD. The costs of the continued support and the remaining support through March 2023 has been determined to be \$72,000; this does not include any rate increases experienced by MN in the convening years nor any consultation fees. Mr. Souders collaborated with the company President, Jonathan Moody, and they believe this is a “burden for Delaware to carry on top of construction escalation”. Therefore, they are proposing \$20,000.00 for the remainder of the project. This is a very generous offer; Mr. Blayney and Ms. Hiddleston recommend approval. Action Requested: Consent	0	Consent/ Mr. Blayney Shelia	Agency
6.033	COMMUNITY HEALTH			
6.034	ENVIRONMENTAL HEALTH			
6.035	PREVENTATIVE HEALTH			
6.040	SPECIAL REPORTS			
	A. Household Sewage Treatment System: Mr. Kent will provide a continuing education offering related to Household Sewage Treatment Systems. Action Requested: Education and Discussion	20	Education Discussion/ Dustin	Agency

AGENDA ITEM		Time	Action/ Contact	PMT
6.050	GOVERNANCE			
6.051	BOARD OF HEALTH ACTIONS			
6.052	POLICIES			
6.053	RESOLUTIONS/POSITION PAPERS			
6.054	LEGAL ISSUES			

SINCERELY,

Shelia L. Hiddleston, Health Commissioner	shiddleston@delawarehealth.org	740.972.8635
Adam Howard, Deputy Health Commissioner Preventative Health	ahoward@delawarehealth.org	740.360.4718
Jen Keagy, Deputy Health Commissioner Community Health	jkeagy@delawarehealth.org	614.315.1337
Dustin Kent, Deputy Health Commissioner Environmental Health	dkent@delawarehealth.org	419.202.1063
Amy Whitney, Administrative Division Director	awhitney@delawarehealth.org	740.816.6419

September 2022

Public Health/General Operating Funds								
08/31/22 - Cash Balance		8,617,947						
Revenues								
	Fund Number	2022 Budgeted Revenue	2022 September Revenue	2021 September Revenue	2022 Year-To-Date Revenue	2021 Year-To-Date Revenue	% Received Year-To-Date	% Expected Year-To-Date
Administration	70225111	4,422,941	267,426	261,021	5,057,728	4,519,910	114.35%	75.00%
Vital Statistics	70225112	181,346	15,148	22,592	159,067	182,907	87.71%	75.00%
Facility & Expansion	70225113	-	-	-	22,964	-		
Data & Communication	70225114	-	-	-	127	4,463		
Building	70225115	2,291,863	4,284	4,284	311,028	308,256	13.57%	75.00%
Sunbury Satellite	70225116	-	-	-	-	-		
OEPA Litter	70225221	2,000	-	2,441	992	2,441	49.62%	75.00%
CH Administration	70225222	100	-	-	75,029	148,660		75.00%
Communication	70225225	-	-	-	-	-		
MRC Program 2022	70225226	-	-	-	10,000	-		
RISE Grant	70225227	-	-	-	-	-		
PH Emergency Planning	70225228	147,945	-	5,000	131,314	144,603	88.76%	75.00%
Tobacco Prevention & Cessation	70225230	-	-	-	-	5,650		
HEAL Grant	70225231	22,000	-	-	-	-		
EH Administration	70225441	780	-	6	587	456	75.26%	75.00%
ER Response & Waste Management	70225442	-	-	-	-	-		
Sewage	70225443	329,058	31,394	32,569	258,181	274,036	78.46%	75.00%
Vector	70225444	-	-	-	12,690	-		
Residential Services	70225445	-	-	-	-	-		
Plumbing	70225446	1,125,586	93,910	95,857	1,085,985	891,565	96.48%	75.00%
Food Protection & Public Safety	70225447	5,000	-	250	2,188	2,700	43.76%	75.00%
PH Administration	70225551	-	-	1	4,282	56		75.00%
Public Health Disease Prevention	70225554	7,000	-	-	7,000	11,000	100.00%	75.00%
Community Health & Clinic Services	70225555	236,572	12,872	49,051	235,987	513,508	99.75%	75.00%
BCMH	70225556	13,645	-	-	8,230	360	60.32%	75.00%
Get Vaccinated	70225558	27,823	-	-	8,037	1,555	28.89%	75.00%
PH Naloxone	70225559	4,784	-	-	-	-		
Total		8,818,443	425,034	473,072	7,391,416	7,012,126		
No longer receiving these grants								
Other Financing Sources (Advances/Transfers)								
	70225111	-	149,000	300,000	149,000	577,582	Advance	
	70225111	-	-	-	-	-		
		-	149,000	300,000	149,000	577,582		
Expenditures								
	Fund Number	2022 Budgeted Expenditures	2022 September Expenditures	2021 September Expenditures	2022 Year-To-Date Expenditures	2021 Year-To-Date Expenditure	% Expended Year-To-Date	% Expected Year-To-Date
Administration	70225111	2,568,176	163,579	131,403	1,403,459	1,283,679	54.65%	75.00%
Vital Statistics	70225112	209,018	6,199	6,271	155,032	161,359	74.17%	75.00%
Facility & Expansion	70225113	124,119	7,702	14,646	99,837	121,802	80.44%	75.00%
Data & Communication	70225114	567,948	24,609	24,143	332,862	328,304	58.61%	75.00%
Building	70225115	376,681	6,767	19,398	94,432	177,979	25.07%	75.00%
Sunbury Satellite	70225116	118,445	7,953	11,067	93,861	86,841	79.24%	75.00%
OEPA Litter	70225221	2,174	-	432	884	1,680	40.66%	75.00%
CH Administration	70225222	846,781	61,638	33,013	541,324	476,730	63.93%	75.00%
Communication	70225225	248,319	11,293	2,754	136,874	103,753	55.12%	75.00%
MRC Program 2022	70225226	10,000	-	-	2,239	-	22.39%	75.00%
Rise Grant	70225227	25,000	-	-	-	-		
PH Emergency Planning	70225228	162,411	11,071	12,250	92,211	48,875	56.78%	75.00%
Tobacco Prevention & Cessation	70225230	-	-	-	-	651		75.00%
Heal Grant	70225231	22,000	1,021	-	2,007	-		75.00%
EH Administration	70225441	194,832	9,978	9,410	185,246	105,300	95.08%	75.00%
ER Response & Waste Management	70225442	59,749	5,126	(16,517)	22,525	79,181	37.70%	75.00%
Sewage	70225443	265,260	23,966	13,696	205,145	153,727	77.34%	75.00%
Vector	70225444	109,356	4,127	2,853	62,370	62,900	57.03%	75.00%
Residential Services	70225445	173,042	5,163	9,276	55,271	67,110	31.94%	75.00%
Plumbing	70225446	689,235	39,525	37,411	417,471	411,185	60.57%	75.00%
Food Protection & Public Safety	70225447	205,095	6,771	12,005	110,045	176,911	53.66%	75.00%
PH Administration	70225551	164,184	25,055	18,725	112,662	132,972	68.62%	75.00%
Public Health Disease Prevention	70225554	232,405	15,050	29,683	151,884	164,344	65.35%	75.00%
Community Health & Clinic Services	70225555	757,125	76,812	69,969	461,744	534,613	60.99%	75.00%
BCMH	70225556	100,323	5,489	3,166	39,289	27,979	39.16%	75.00%
Get Vaccinated	70225558	63,166	5,397	5,390	51,803	38,965	82.01%	75.00%
PH Naloxone	70225559	13,449	-	269	813	3,609	6.05%	75.00%
Total		8,308,293	524,290	450,713	4,831,290	4,750,449		
No longer receiving these grants								
Other Financing Uses (Advances/Transfers)								
	70225111	-	-	-	-	-		
	70225111	-	50,000	-	150,000	-	Advance	
	70225115	-	50,000	-	50,000	-	Transfer	
	70551505	-	-	108,395	-	150,803	Advance	
	71651529	-	-	-	-	300,000	Advance	
	71851528	-	-	-	-	5,372	Transfer	
	75551403	-	-	150,000	-	150,000	Advance	
		-	100,000	258,395	200,000	606,175		
09/30/22 -Public Health/General Operating Funds Cash Balance								
		8,567,691						

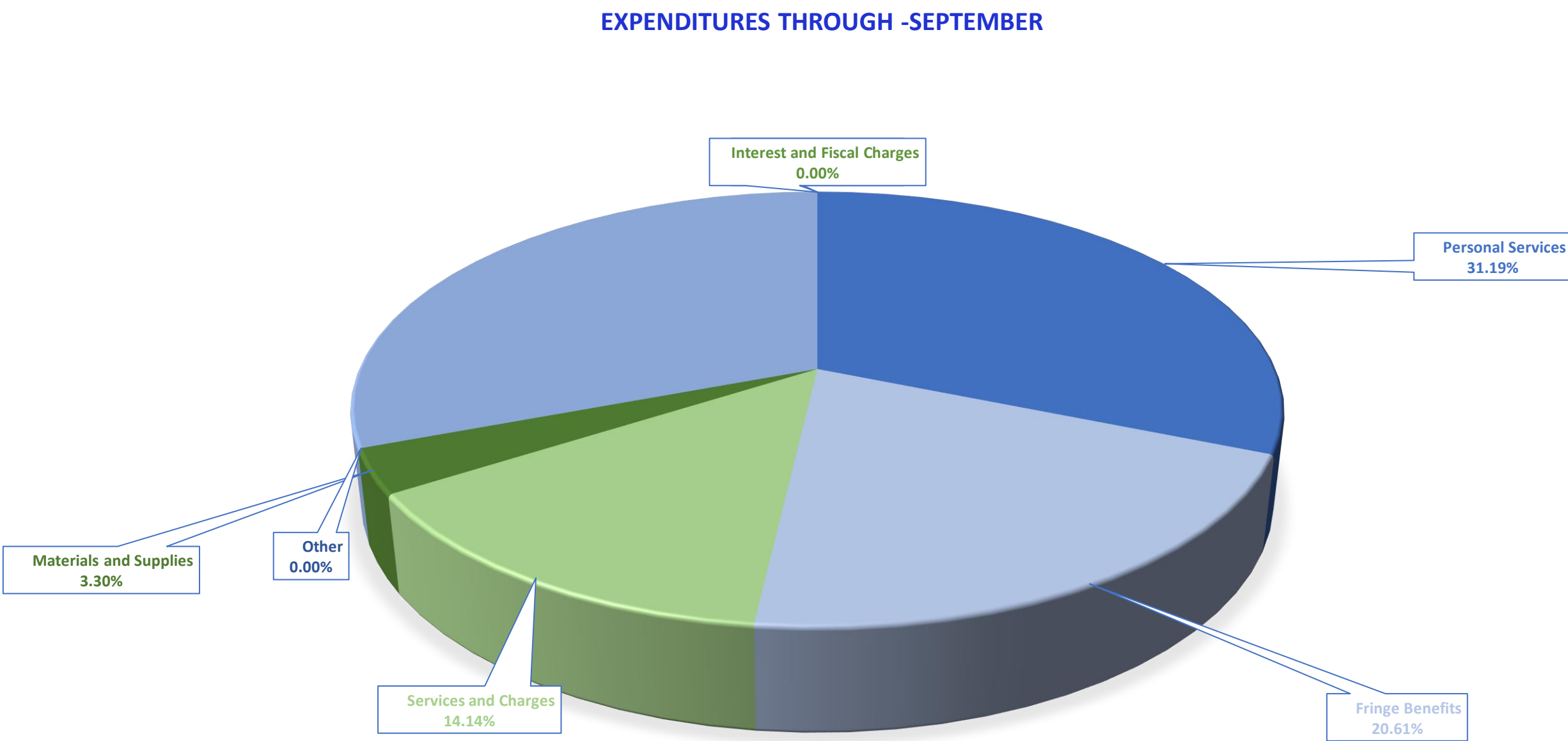
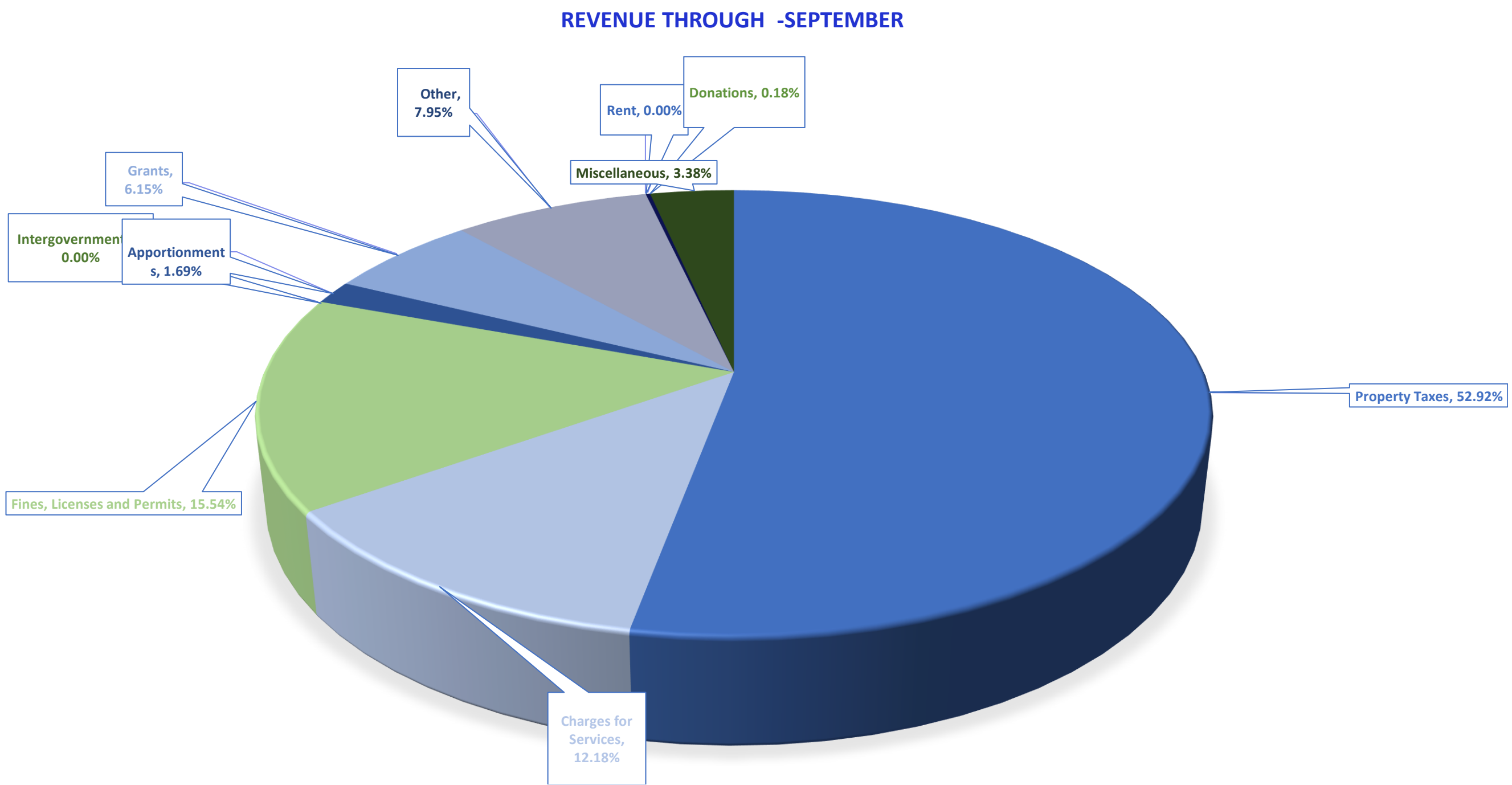
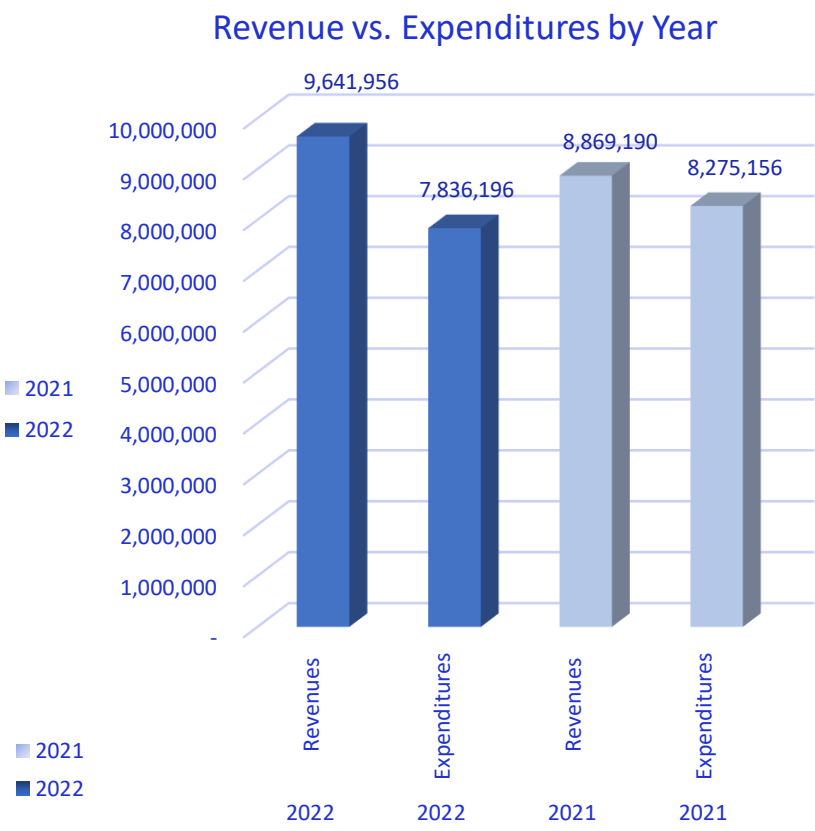
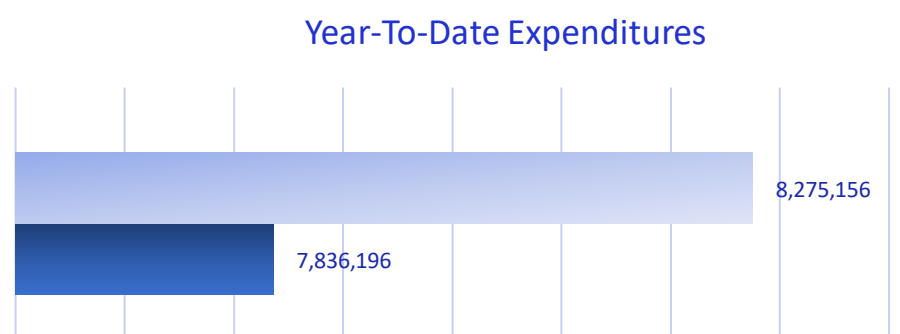
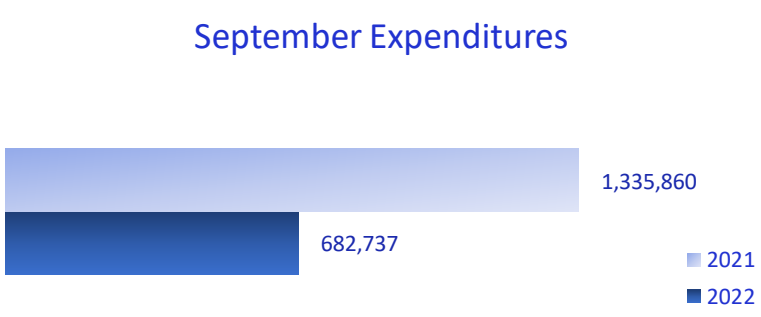
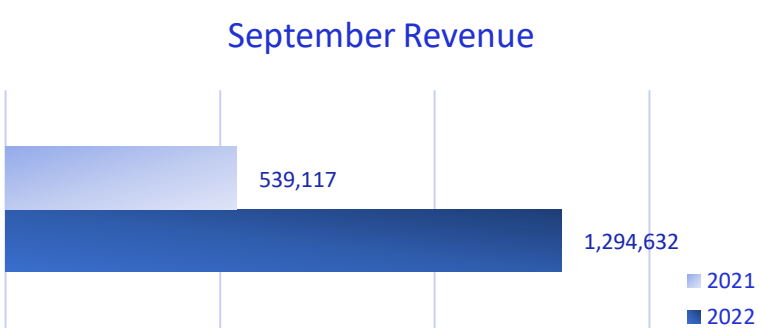
September 2022

Special Revenue, Capital Project Funds & Debt Service									
08/31/2022 - Cash Balance		1,469,204							
Revenues									
Fund Number	2022 Budgeted Revenue	2022 September Revenue	2021 September Revenue	2022 Year-To-Date Revenue	2021 Year-To-Date Revenue	% Received Year-To-Date	% Expected Year-To-Date		
Campground Program 70351503	8,400	-	-	9,677	7,287	115.20%	75.00%		
Food Service 70451504	428,093	5,254	5,565	416,190	403,014	97.22%	75.00%		
Covid 19 Response 70551505	-	-	50,000	-	261,216		75.00%		
Water System 70651506	13,167	2,008	1,423	9,994	14,208	75.90%	75.00%		
Solid Waste 70751507	41,250	8,835	9,057	43,774	44,083	106.12%	75.00%		
Swimming Pool 70851508	57,197	-	-	68,705	66,898	120.12%	75.00%		
Women Infants & Children 70951509	550,000	-	-	365,188	358,698	66.40%	75.00%		
Safe Rt23 Corridor 71351515	35,000	-	-	32,635	11,710	93.24%	75.00%		
DGHD New Office 71451401	4,000,000	853,501	-	859,167	150	21.48%	100.66%		
Enhanced Operations Grant 71651529	282,768	-	-	282,000	454,626	99.73%	75.00%		
2022 Enhanced Operations Grant 71651530	600,000								
Contact Tracing/CO20 71851528	-	-	-	-	235,174	0.00%			
New Facility Debt Service 75451402	250,000	-	-	-	-	0.00%			
Workforce Development Grant 75551403	300,000	-	-	98,875	-	32.96%	75.00%		
Covid 19 Vaccination 75651404	257,137	-	-	64,334	-	25.02%	75.00%		
Total	6,823,012	869,598	66,045	2,250,539	1,857,064				
Reimburseable Grants									
Build vs. Received, not budget									
No longer receiving these grants									
Other Financing Sources (Advances/Transfers)									
70551505	-	-	108,395	-	150,803	Advance			
75651404	-	-	-	100,000	-	Advance			
71651529			-	-	300,000	Advance			
71651530	-	50,000		50,000	-	Advance			
71851528	-	-	-	-	5,372	Advance			
75451402		50,000		50,000	-	Advance			
75551403	-	-	150,000	-	150,000	Advance			
	-	100,000	258,395	200,000	606,175				
Expenditures									
Fund Number	2022 Budgeted Expenditures	2022 September Expenditures	2021 September Expenditures	2022 Year-To-Date Expenditures	2021 Year-To-Date Expenditures	% Expended Year-To-Date	% Expected Year-To-Date		
Campground Program 70351503	13,258	-	-	7,564	6,075	57.05%	75.00%		
Food Service 70451504	428,607	27,255	14,375	329,204	233,541	76.81%	75.00%		
Covid 19 Response 70551505	-	-	123,254	-	238,162				
Water System 70651506	17,223	1,018	1,151	10,449	10,183	60.67%	75.00%		
Solid Waste 70751507	48,197	1,105	4,380	36,024	44,557	74.74%	75.00%		
Swimming Pool 70851508	81,342	4,755	682	46,434	15,577	57.08%	75.00%		
Women Infants & Children 70951509	591,449	42,541	37,187	376,561	356,955	63.67%	75.00%		
Safe Rt23 Corridor 71351515	59,500	4,530	2,688	37,992	21,714	63.85%	75.00%		
DGHD New Office 71451401	5,608,868	49,918	695,587	1,773,186	2,040,090	31.61%	75.00%		
Enhanced Operations Grant 71651529	204,521	-	5,843	171,798	454,626	84.00%	75.00%		
2022 Enhanced Operations Grant 71651530	291,209	5,847		5,847		2.01%			
Contact Tracing/CT20 71851528	-	-	-	-	103,227				
New Facility Debt Service Fund 75451402	250,000	-	-	-	-	0.00%	75.00%		
Workforce Development Grant 75551403	264,647	8,612	-	100,653	-	38.03%	75.00%		
Covid 19 Vaccination 75651404	257,137	12,866	-	109,194	-	42.47%	75.00%		
Total	8,115,958	158,447	885,147	3,004,906	3,524,707				
Reimburseable Grants									
No longer receiving these grants									
Other Financing Uses (Advances/Transfers)									
70551505	-	-	-	-	42,408	Advance			
71851528	-	-	-	-	235,174	Advance			
71651529	-	149,000	300,000	149,000	300,000	Advance			
	-	149,000	300,000	149,000	577,582				
Total 2022 Year-To-Date Revenues				9,641,956	8,869,190	Total 2021 Year-To-Date Revenues			
Total 2022 Year-To-Date Expenditures				7,836,196	8,275,156	Total 2021 Year-To-Date Expenditures			
09/30/2022-Special Revenue, Capital Project and Debt Service Funds Cash Balance				2,131,355		<div>Overall: Revenues: Revenues are up 8.71% compared with 2021 Expenditures: Expenses are under 5.3% compared with 2021</div>			
Total Cash Balance				10,699,046					
County Litter Fund									
08/31/2022- Cash Balance		38,958							
Revenues									
Litter Grant 22111502	79,910	20,114	-	82,569	63,382	103.33%	75.00%		
Expenditures									
Litter Grant 22111502	102,983		-	88,103	11,709	85.55%	75.00%		
09/30/2022- Cash Balance		59,072							

CASH REPORT

01/01/2022 - 09/30/2022

FUND	TITL	PREVIOUS BALANCE	RECEIPTS	DISBURSEMENTS	ADVANCES IN (ADVANCES OUT)	ENDING BALANCE	ENCUMBERED	BUDGET STABILIZATION	UNENCUMBERED BALANCE
221	LITTER GRANT	64,605.44	82,569.00	88,102.74	0.00	59,071.70	14,880.55	0.00	44,191.15
702	HEALTH DEPARTMENT	6,058,566.65	7,391,416.57	4,881,291.66	(1,000.00)	8,567,691.56	1,375,860.06	0.00	7,191,831.50
703	CAMPGROUND PROGRAM	8,107.20	9,677.00	7,563.67	0.00	10,220.53	0.00	0.00	10,220.53
704	FOOD SERVICE	303,139.74	416,190.01	329,204.43	0.00	390,125.32	39,317.71	0.00	350,807.61
705	CORONAVIRUS RESPONSE	0.01	0.00	0.01	0.00	0.00	0.00	0.00	0.00
706	WATER SYSTEM	21,294.40	9,994.40	10,448.47	0.00	20,840.33	3,574.96	0.00	17,265.37
707	SOLID WASTE	32,152.02	43,773.63	36,023.77	0.00	39,901.88	2,584.45	0.00	37,317.43
708	SWIMMING POOL	117,703.80	68,705.00	46,433.91	0.00	139,974.89	3,172.70	0.00	136,802.19
709	WOMEN INFANTS CHILDREN	93,708.15	365,188.22	376,560.58	0.00	82,335.79	36,572.75	0.00	45,763.04
713	SAF RT23 CORRIDOR	25,953.94	32,634.99	37,992.00	0.00	20,596.93	5,609.97	0.00	14,986.96
714	DGHD NEW OFFICE	2,044,992.01	859,167.22	1,773,185.64	0.00	1,130,973.59	3,385,674.71	0.00	-2,254,701.12
716	ENHANCED OPERATIONS GRANT	73,020.52	282,000.00	177,644.20	(99,000.00)	78,376.32	13,459.30	0.00	64,917.02
754	NEW FACILITY DEBT SERVICE FUND	0.00	50,000.00	0.00	0.00	50,000.00	50,000.00	0.00	0.00
755	WORKFORCE DEVELOPMENT GRANT	114,646.73	98,874.57	100,652.61	0.00	112,868.69	4,109.31	0.00	108,759.38
756	COVID 19 VACCINATION	0.00	64,333.95	109,193.97	100,000.00	55,139.98	3,669.30	0.00	51,470.68
	TOTALS:	8,957,890.61	9,774,524.56	7,974,297.66	0.00	10,758,117.51	4,938,485.77	0.00	5,819,631.74





Delaware Public Health District New Headquarters Building

Meeting Minutes

September 23, 2022

8:00 AM

Type of Meeting: Delaware Public Health District Construction Progress Meeting

Meeting Facilitator: Knoch Construction

Attendees: Sheila Hiddleston, Patrick Blayney, Bill Souders, Lisa Ringer, Jamie Leesburg, Brandy Schaffer, Doug Elliot, Eric Olson

I. Attendance

II. Contract Administration

➤ **Bulletins**

- 18 Bulletins issued to date.

➤ **Change Orders-Log Issued**

- 34 Change Orders Issued
- 3 proposal pending formal approval/rejection (AOR/Owner Level).
 - ◆ TKC #35 Curtain Wall Attachment Details & Roof Tie-In
 - ◆ TKC #37 Bulletin #18 (RFI #57) Column Concealment
 - ◆ TKC #39 Custom Louver Color (Per HVAC Submittal)
- 1 proposal pending submission
TKC #38 Added joist insulation.

➤ **Payment Applications**

- August (Pay Request #21) Approved payment pending.
- September Request (Pay Request #22) Pencil Copy Forthcoming

III. Permits/Applications/Fees

- Building Permit and Civil Permit is approved.
- Plumbing Permit has been applied for.
- Demo Permit for the House has been paid for by DPHD.
- Signage Permit has been approved.
- Sprinkler Permit approved



IV. Submittals

- **Submittal Review**
 - Submittals are current.

V. RFI's

- **RFI Log issued**
 - 58 Formal RFI's submitted; 58 answered.
- **RFI's to be Submitted**
 - N/A

VI. Schedule

- **Current Schedule is dated 9/23//22**

VII. Old Business/Open Issues

- **Old Issues**
 - Topsoil Shortage/Discussion continued for procurement of the topsoil. DPHD may be able to procure topsoil from other county projects. Knoch Corp. advised we have until late summer.
 - DPHD advised the county may have another optional site to procure topsoil. Alternate options to be explored.
 - Pat/DPHD is tracking options, TKC has requested a revised specification for the landscape (seed and topsoil) to match the Owners desire.
 - **TKC has provided quantities of available topsoil and will provide a map to utilize the material we have. DPHD has accepted modification of the spec to allow the original seed mix to be placed at topsoil locations and the modified ODOT mix per the AOR provided spec to be placed at outlying areas.**



VIII. New Business

➤ Progress & Proposed Work

- ◆ Roofing is in progress. On track to be complete 10/7/22
- ◆ Studs @ exterior walls are complete. Interior stud work to begin next week.
- ◆ Concrete repairs to begin next week.
- ◆ HVAC drops to be installed next week ductwork installation to follow.
- ◆ Mason scheduled back to complete stone façade
- ◆ Doug to schedule Exterior Door/Frame delivery this week.
- ◆ Exterior Aluminum Window installation to begin upon completion of the roof, Sub has been coordinated.
- ◆ Doug to schedule Exterior Awnings this week.
- ◆ Site Contractor scheduled for the first of October to place topsoil.
- ◆ Paving slated for the end of October/Early November.
- ◆ Landscaping pushed to Spring '23

➤ New Issues/Business

IX. Reminders/Tasks

➤ Specific Tasks

➤ Meetings

- The next Progress Meeting will be **Friday 10/7/22 @ 8:00 am**



Delaware Public Health District New Headquarters Building

Meeting Minutes

October 7, 2022

8:00 AM

Type of Meeting: Delaware Public Health District Construction Progress Meeting

Meeting Facilitator: Knoch Construction

Attendees: Sheila Hiddleston, Patrick Blayney, Bill Souders, Lisa Ringer, Brandy Schaffer, Doug Elliot, Eric Olson

I. Attendance

II. Contract Administration

➤ Bulletins

- 19 Bulletins issued to date.
 - ◆ Bulletin 19 Revised ODOT Spec for outlying areas and includes expectations for sitework and paving and instructs sight lighting to be installed and energized. It was discussed that TKC has already scheduled the sitework and paving and install of the light poles however the lighting could not be energized until the panels are built within the building.

➤ Change Orders-Log Issued

- 34 Change Orders Issued
- 2 proposal pending formal approval/rejection (AOR/Owner Level).
 - ◆ TKC #37 Bulletin #18 (RFI #57) Column Concealment
 - ◆ TKC #39 Custom Louver Color (Per HVAC Submittal)
- 0 proposal pending submission

➤ Payment Applications

- September Request (Pay Request #22) Approved, payment pending

III. Permits/Applications/Fees

- Building Permit and Civil Permit is approved.
- Plumbing Permit has been applied for.



- Demo Permit for the House has been paid for by DPHD.
- Signage Permit has been approved.
- Sprinkler Permit approved

IV. Submittals

- Submittal Review
 - Submittals are current.

V. RFI's

- RFI Log issued
 - 61 Formal RFI's submitted; 61 answered.
- RFI's to be Submitted
 - N/A

VI. Schedule

- Current Schedule is dated 9/23//22
 - BS will review, update as necessary and distribute.

VII. Old Business/Open Issues

- Old Issues
 - N/A

VIII. New Business

- Progress & Proposed Work
 - ◆ Roofing is in progress. The crew will work through the weekend and is expected to complete next week. The delay (completion was anticipated to be 10/7) has not further impacted our critical path as the interior work has begun.
 - ◆ Interior stud work has begun.
 - ◆ Concrete has been removed, replacement and additional repairs to continue through next week.
 - ◆ HVAC drops and main trunkline is in progress, RTU's 1-3 are complete.



- ◆ Mason has completed the sign base and is working to complete the stone façade.
- ◆ Site Contractor scheduled for October 10th to place topsoil. Seeding to follow.
- ◆ Paving slated for early November.
- ◆ Landscaping pushed to Spring '23

➤ **New Issues/Business**

IX. Reminders/Tasks

➤ **Specific Tasks**

- Bill Souders to provide Doug Elliot with Contact list for AOR MEP inspections for compliance to drawings. Doug will coordinate the inspections with the work in the field.

➤ **Meetings**

- The next Progress Meeting will be **Friday 10/21/22 @ 8:00 am**

Category and Item	Item Notes	Original Budget 2019	Revised Budget 2022	Project To Date Actual	Remain Balance to be Paid
Planned Revenue		9,522,912	10,770,918	4,663,556	
Planned Expenses		8,611,318	9,628,518	6,532,256	
Revenue					
Total Funds Available	Includes Encumbrances	6,182,295	6,770,918	277,473	0
Estimated Current Building Sale	Appraisal \$2,700,000	0	0	0	0
FCW Loan		4,000,000	4,000,000	853,501	0
Total		\$10,182,295	\$10,770,918	\$1,130,974	\$0
Total Project Budget					
Survey	Patridge	8,200	8,200	8,200	0
Cost Estimate	Concord Addis, LLC	13,200	13,200	13,200	0
Sub-Total		21,400	\$21,400	\$21,400	\$0
Property					
470 South Sandusky	Land Purchase	875,286	875,286	875,286	0
Loan amount as of 3/24	Refunded and returned to account	\$0	0	0	0
Closing Costs	2.5% estimate - Talon	\$36,968	37,618	37,618	0
Phase 1 Assessment	Lawhon & Associates	\$2,000	2,000	2,000	0
Permit Application	Treasurer of State	\$280	280	280	0
Sub-Total		\$914,534	\$915,184	\$915,184	\$0
Site Work					
29,659 Square Foot Building	Based on lowest Bid - Knoch Corporation - base bid \$6,405,996 plus change orders of \$1,291,414 = \$7,697,410 (see detail of change orders below + house demo)	6,405,996	6,405,996	3,882,753	2,523,244
Planning/City Fees	City of Delaware	2,690	2,690	2,690	0
Moody-Nolan	Includes increased cost for additional design required for metal building	430,000	447,650	428,737	18,913
Moody-Nolan	Travel, Printing & Courier Service	0	5,000	2,725	2,275
Site Work					0
Contingency		640,600	1,358,804	806,471	552,333
Civil Revisions/Civil Engineer	10,845				
Pool Removal	88,114				
Extended Project Duration	63,630				
Discovery of abandoned well	2,188				
Pool Fill	14,285				
Obstruction in Existing Sanitary Line	8,252				
Debris Field & Stone Import	60,905				
Revision to Building Foundation	58,797				
Tree Roots and Debris	18,126				
Unsuitable Spoils	92,189				
Waterline Revisions	30,755				
Escalation Prices	240,799				
Coffee Stops	2,805				
Screen Wall Panels & Color Upgrade	104,173				
Revised Signage/Letter Revisions	2,798				
Low Voltage Revisions	24,652				
Structural Dimensions & Electrical	39,144				
Grading, Millwork & Electrical	24,745				
Bulletin 1	(9,416)				
Server Room Power	479				
Casework, Paint, Electrical	9,329				
Area of Refuge	97,888				
Light Fixture Replacement	333				
Frost Stoop	11,871				
Revised Grading	5,625				
Cement Board	1,466				
Flashing	967				
Clearing Fence Area	15,408				
Rubbish Removed from Pond	23,293.00				
Additional Drain Leaders to Storm	5,005				
Screenwall Attachment	4,373				
South Wall/Moveable Partition	35,380				
Total Change Orders	1,089,202				
Additional Fence	72,169	25,000	72,169	72,169	0
House Demolition	165,422	0	165,422	165,422	0
Total Change Orders Requested	237,591				
Total Change Orders	1,326,793				
Inspection & Attorney Fees	First Commonwealth	0	2,600	400	2,200
Inspection Fees	City of Delaware	0	9,311	9,311	0
Permits	City of Delaware	8,198	5,102	5,102	0
Capacity Fees	City of Delaware	16,000	16,000	0	16,000
Inspection Fees	CTL Engineering, Inc.	40,000	50,000	49,288	712
Review Fees	City of Delaware	8,700	10,000	9,098	902
Electric Work	Sellers Electric	500	500	500	0
Utility Relocation	AEP	0	30,000	14,653	15,347
Furniture Design/Joanna	Moody-Nolan	44,000	44,000	44,000	0
House Demo	Moody-Nolan	0	8,990	8,990	0
Signage	Monument & Building Front	40,000	40,000	0	40,000
Soil Borings	CTL Engineering, Inc.	12,700	12,700	12,700	0
Surveying	Patridge	1,000	2,200	2,200	0
Phase II ESA	Lawhon & Associates	0	2,800	2,800	0
Sub-Total		\$7,675,384	\$8,691,934	\$5,520,009	\$3,171,925
Total		8,611,318	9,628,518	6,456,593	3,171,925

Not included in Building budget as these are operational expenses.					
Furnishing and Moving Expenses					
Moving	TBD		20,000	0	20,000
Furnishings - New	King Business Interior		502,267	0	502,267
Conference Room IT Equipment	Provideo		186,651	33,145	153,506
Building - Wiring for IT	Sophisticated Systems		264,000	0	264,000
Electronic Door Locks/Cameras	Almur Construction		85,000	42,518	42,482
Miscellaneous Wiring/Equipment	TBD		9,000	0	9,000
Total			1,066,918	75,663	991,255
Property Expenses - On-going					
Lawn Care	Hoffman Lawn and Landscaping (285/month) - reposting 2020 Expenses to the General Fund \$855			5,130	
Utilities	Reposting \$134 to the General Fund			1,065	
Repair Roof	PRO Roofing		3,500	3,500	
Asbestos Removal	Lawhon & Associates		2,800	0	
Total				9,695	
Inside millage has paid off the current mortgage. (4/28/21 Invoice)					

2022 BUDGET REQUEST FORM

DEPT Delaware Public Health District

APPOINTING AUTHORITY

ORG KEY 70225115 BUILDING

PROJECTED APPROPRIATION

ACCOUNT		2022 CURRENT	CHANGES	2022 AMENDED
500	SALARY	\$ 7,433.86		\$ -
5001	COMPENSATION	7,433.86	(7,433.86)	-
5004	OVERTIME		-	
510	BENEFITS	\$ 1,966.26		\$ -
5101	HOSPITAL INSURANCE		-	
5102	WORKERS COMP	74.34	(74.34)	-
5103	DENTAL INSURANCE		-	
5104	LIFE INSURANCE		-	
5120	COUNTY SHARE / PERS	1,784.13	(1,784.13)	-
5121	COUNTY SHARE/SOCIAL SECURITY		-	
5131	COUNTY SHARE / MEDICARE	107.79	(107.79)	-
520	MATERIALS AND SUPPLIES	\$ 8,248.22		\$ 10,000.00
5201	OFFICE SUPPLIES	8,248.22	1,751.78	10,000.00
5208	OPERATING SUPPLIES		-	
5215	PROGRAM SUPPLIES		-	
5222	JANITORIAL SUPPLIES		-	
5224	UNIFORMS AND CLOTHING		-	
5228	VEHICLE MAINTENANCE AND REPAIR SUPPLIES		-	
5234	BUILDING MAINTENANCE AND REPAIR SUPPLIES		-	
5238	SAFETY & SECURITY SUPPLIES		-	
530	SERVICES AND CHARGES	\$ 109,032.80		\$ 166,681.14
5301	CONTRACTED PROFESSIONAL SERVICES		-	
5305	TRAINING & STAFF DEVELOPMENT		-	
5315	SUBSCRIPTIONS AND PUBLICATIONS		-	
5316	APPLICATION FEES	521.95	-	521.95
5317	PUBLIC RELATIONS AND PROMOTIONS		-	
5319	REIMBURSEMENT/REFUNDS		-	
5320	DATA PROCESSING SERVICES		-	
5325	MAINTENANCE CONTRACTS AND AGREEMENT	21,781.68	-	21,781.68
5328	MAINTENANCE AND REPAIR SERVICES	8,612.34	41,387.66	50,000.00
5330	TELEPHONE SERVICES		-	
5331	POSTAL AND FREIGHT SERVICES		-	
5332	CELL PHONE ALLOWANCE	390.00	-	390.00
5333	INSTALLATION CHARGES		-	
5335	RENTAL SERVICES	-	-	
5338	UTILITIES	44,470.38	16,260.68	60,731.06
5370	INSURANCE PREMIUMS & CLAIMS	14,007.95	-	14,007.95
5375	ELECTION AND SETTLEMENT SERVICES		-	
5380	OTHER SERVICES	19,248.50	-	19,248.50
580	TRANSFERS	\$ 250,000.00		\$ 200,000.00
5801	CASH TRANSFERS	250,000.00	(50,000.00)	200,000.00
5850	DUE FROM /SHORT TERM ADVANCE		-	
590	CONTINGENCY/OTHER	\$ -		\$ -
5901	CONTINGENCY/OTHER		-	
		\$ 376,681.14	0.00	\$ 376,681.14

2022 BUDGET REQUEST FORM

DEPT Delaware Public Health District

APPOINTING AUTHORITY

ORG KEY 70225446 PLUMBING

PROJECTED APPROPRIATION

ACCOUNT		2022 CURRENT	CHANGES	2022 AMENDED
500	SALARY	\$ 363,054.55		\$ 366,054.55
5001	COMPENSATION	362,439.45	3000	365,439.45
5004	OVERTIME	615.10		615.10
510	BENEFITS	\$ 187,166.06		\$ 187,166.06
5101	HOSPITAL INSURANCE	88,903.20	0	88,903.20
5102	WORKERS COMP	3,630.55	0	3,630.55
5103	DENTAL INSURANCE	2,234.93	0	2,234.93
5104	LIFE INSURANCE		0	
5120	COUNTY SHARE / PERS	87,133.09	0	87,133.09
5121	COUNTY SHARE/SOCIAL SECURITY		0	
5131	COUNTY SHARE / MEDICARE	5,264.29	0	5,264.29
			0	
520	MATERIALS AND SUPPLIES	\$ 10,377.94		\$ 18,063.57
5201	OFFICE SUPPLIES	529.10	0	529.10
5208	OPERATING SUPPLIES		0	
5215	PROGRAM SUPPLIES	351.91	0	351.91
5222	JANITORIAL SUPPLIES		0	
5225	UNIFORMS AND CLOTHING	387.07	0	387.07
5228	VEHICLE MAINTENANCE AND REPAIR SUPPLIE	7,314.37	7685.63	15,000.00
5234	BUILDING MAINTENACE AND REPAIR SUPPLIES		0	
5260	INVENTORIED TOOLS/EQUIPMENT \$500 -\$4,996	1,795.49	0	1,795.49
			0	
530	SERVICES AND CHARGES	\$ 91,962.36		\$ 117,950.38
5301	CONTRACTED PROFESSIONAL SERVICES	76,084.40	25988.92	102,073.32
5305	TRAINING & STAFF DEVELOPMENT	1,176.00	0	1,176.00
5308	ASSOCIATION AND MEMBERSHIP FEES	120.00	0	120.00
5309	TRAVEL-IN COUNTY	200.00	0	200.00
5310	TRAVEL-OUT OF COUNTY		0	
5312	ADVERTISING & LEGAL NOTICES		0	
5313	PRINTING AND RELATED SERVICES	1,857.90	-0.9	1,857.00
5315	SUBSCRIPTIONS AND PUBLICATIONS		0	
5316	APPLICATION FEES		0	
5317	PUBLIC RELATIONS AND PROMOTIONS		0	
5319	REIMBURSEMENT/REFUNDS	4,121.64	0	4,121.64
5320	DATA PROCESSING SERVICES	2,400.00	0	2,400.00
5325	MAINTENANCE CONTRACTS AND AGREEMENTS		0	
5328	MAINTENANCE AND REPAIR SERVICES	229.20	0	229.20
5330	TELEPHONE SERVICES	931.30	0	931.30
5331	POSTAL AND FREIGHT SERVICES		0	
5332	CELL PHONE ALLOWANCE	1,841.92	0	1,841.92
5370	INSURANCE PREMIUMS & CLAIMS	3,000.00	0	3,000.00
			0	
540	CAPITAL OUTLAYS AND EQUIPMENT	\$ 36,673.65		\$ -
5401	LAND PURCHASE AND IMPROVEMENTS		0	
5410	BUILDING AND IMPROVEMENTS		0	
5415	SEWER CONSTRUCTION		0	
5420	ROAD CONSTRUCTION		0	
5425	BRIDGE AND CULVERT CONST		0	
5430	DITCH CONSTRUCTION		0	
5450	MACHINERY AND EQUIPMENT (over \$5000)	36,673.65	-36673.65	-
5460	UNANTICIPATED EMERGENCIES		0	
			0	
560	GRANTS IN AID	\$ -		\$ -
5601	GRANT-IN-AID		0	
		\$ 689,234.56		\$ 689,234.56

2022 BUDGET REQUEST FORM

DEPT Delaware Public Health District

APPOINTING AUTHORITY

ORG KEY 7025112 Vital Statistics

PROJECTED APPROPRIATION

ACCOUNT		2022 CURRENT	CHANGES	2022 AMENDED
500	SALARY	<u>\$ 88,240.05</u>		<u>\$ 63,240.05</u>
5001	COMPENSATION	<u>87,185.53</u>	(25,000.00)	<u>62,185.53</u>
5004	OVERTIME	<u>1,054.52</u>	-	<u>1,054.52</u>
			-	
510	BENEFITS	<u>\$ 23,339.49</u>	-	<u>\$ 16,339.49</u>
5101	HOSPITAL INSURANCE		-	
5102	WORKERS COMP	<u>882.40</u>	-	<u>882.40</u>
5103	DENTAL INSURANCE	<u>-</u>	-	
5104	LIFE INSURANCE	<u>-</u>	-	
5120	COUNTY SHARE / PERS	<u>21,177.61</u>	(7,000.00)	<u>14,177.61</u>
5121	COUNTY SHARE/SOCIAL SECURITY	<u>-</u>	-	
5131	COUNTY SHARE / MEDICARE	<u>1,279.48</u>	-	<u>1,279.48</u>
			-	
520	MATERIALS AND SUPPLIES	<u>\$ 1,100.00</u>		<u>\$ 1,100.00</u>
5201	OFFICE SUPPLIES	<u>1,100.00</u>	-	<u>1,100.00</u>
5215	PROGRAM SUPPLIES		-	
5222	JANITORIAL SUPPLIES		-	
5224	UNIFORMS AND CLOTHING		-	
5228	VEHICLE MAINTENANCE AND REPAIR SUPPLIES		-	
5234	BUILDING MAINTENANCE AND REPAIR SUPPLIES		-	
5238	SAFETY & SECURITY SUPPLIES		-	
			-	
530	SERVICES AND CHARGES	<u>\$ 96,338.00</u>	-	<u>\$ 128,338.00</u>
5301	CONTRACTED PROFESSIONAL SERVICES		-	
5305	TRAINING & STAFF DEVELOPMENT	<u>500.00</u>	(400.00)	<u>100.00</u>
5308	ASSOCIATION AND MEMBERSHIP FEES		-	
5309	TRAVEL-IN COUNTY	<u>250.00</u>	(200.00)	<u>50.00</u>
5310	TRAVEL-OUT OF COUNTY		-	
5365	GRANT RELATED SERVICES	<u>95,588.00</u>	32,600.00	<u>128,188.00</u>
			-	
540	CAPITAL OUTLAYS AND EQUIPMENT	<u>\$ -</u>	-	<u>\$ -</u>
5401	LAND PURCHASE AND IMPROVEMENTS		-	
5410	BUILDING AND IMPROVEMENTS		-	
			-	
560	GRANTS IN AID	<u>\$ -</u>	-	<u>\$ -</u>
5601	GRANT-IN-AID		-	
			-	
TOTAL		<u>\$ 209,017.54</u>		<u>\$ 209,017.54</u>

DPHD Clinic Fee Schedule October 2022			
Service	Code	Cash Pay	Insurance Billed Fee
VACCINE			
COVID-19	91300, 91301, 91302, 91303, 91304, 91305, 91306,91307, 91309, 91308, 91311, 91312, 91313, 91314, 91315	\$ 39.00	\$ 50.00
Dtap	90700	\$ 25.00	\$ 31.82
DTaP-IPV	90696	\$ 53.00	\$ 69.00
Hep A - Adult	90632	\$ 68.00	\$ 88.00
Hep A - Ped	90633	\$ 31.00	\$ 40.00
Hep B - Adult	90746	\$ 55.00	\$ 71.00
Hep B - Ped	90744	\$ 24.00	\$ 31.00
Heplisav	90739	\$ 116.00	\$ 150.00
Hib - PRP T 4 dose	90648	\$ 23.00	\$ 30.00
HPV - 9 valent Gardasil	90651	\$ 246.00	\$ 320.00
Immune globulin	90281	\$ 76.00	\$ 98.84
IPV - polio	90713	\$ 29.00	\$ 37.49
Japanese encephalitis	90738	\$ 344.00	\$ 447.00
Meningococcal ACWY	90734, 90619	\$ 118.00	\$ 153.00
Meningococcal B	90620	\$ 196.00	\$ 255.00
Meningococcal B	90621	\$ 139.00	\$ 180.00
MMR	90707	\$ 82.00	\$ 107.00
MMRV	90710	\$ 238.00	\$ 309.00
Pediarix	90723	\$ 97.00	\$ 125.46
Pentacel	90698	\$ 88.00	\$ 113.78
Pneumococcal	90732	\$ 114.00	\$ 148.00
Prevnar 13	90670	\$ 216.00	\$ 280.00
Pneumococcal 15	90671	\$ 290.00	\$ 376.00
Prevnar 20	90677	\$ 243.00	\$ 315.00
Rabies	90675	\$ 325.00	\$ 422.00
Rotarix 2 dose	90681	\$ 145.00	\$ 188.00
Rotateq	90680	\$ 81.00	\$ 105.00
Shingles	90750	\$ 172.00	\$ 223.00
Smallpox and Monkeypox	90611, 90622	\$ 39.00	\$ 50.00
TD	90714	\$ 35.00	\$ 45.00
Tdap	90715	\$ 39.00	\$ 50.14
Tick-borne encephalitis	90626, 90627	\$ 216.00	\$ 281.00
Twinrix	90636	\$ 93.00	\$ 120.13
Typhoid	90691	\$ 114.00	\$ 148.00
Varicella	90716	\$ 143.00	\$ 186.00
Vaxelis	90697	\$ 128.00	\$ 166.00
Yellow Fever	90717	\$ 154.00	\$ 200.00
NURSING ASSESSMENT			
Nursing Assessment	99211	\$ 20.00	\$ 26.00
Nursing Worksite per Hour		\$ 45.00	
VACCINE ADMINISTRATION			
Admin Flu Adult	G0008	\$ 21.00	\$ 27.00
Admin Pneum	G0009	\$ 21.00	\$ 27.00
Admin Hep B	G0010	\$ 21.00	\$ 27.00
Admin flu adult and 3-8 yr	Q2038	\$ 21.00	\$ 27.00
COVID-19 Single Dose Series	0031A	\$ 31.00	\$ 40.00
COVID-19 Single Dose Series booster	0034A	\$ 31.00	\$ 40.00
COVID-19 Initial (2 dose series)	0001A/0011A/0021A/0041A/0051A/0071A/0081A/0091A/0111A	\$ 31.00	\$ 40.00
COVID-19 Second Dose (2 dose series)	0002A/0012A/0022A/0042A/0052A/0072A/0082A/0092A/ 0112A	\$ 31.00	\$ 40.00
COVID-19 Third Dose (3 dose series)	0003A/0013A/0053A/0073A/0083A/0093A/0113A	\$ 31.00	\$ 40.00
COVID-19 Booster Dose	0004A/0054A/0064A/0094A/0074A/ 0124A/0134A/0144A/0154A	\$ 31.00	\$ 40.00
Vaccine admin, initial	90460/90471/90473	\$ 21.00	\$ 27.00
Vaccine admin, additional	90461/90472/90474	\$ 12.00	\$ 15.00
FLU			
Flu 6-35 month	90655	\$ 22.00	\$ 28.60
Flu Pre free 3 Yr+	90656	\$ 22.00	\$ 28.60
Flu w/ pres	90658	\$ 22.00	\$ 28.60

FluMist	90660/90672	\$	30.00	\$	39.00
High Dose flu	90662	\$	55.00	\$	71.00
Flucelvax	90756/90674	\$	22.00	\$	28.60
FluBlock Egg Free	90682	\$	55.00	\$	71.00
Flu 6-35 month quadrivalent	90685	\$	22.00	\$	28.60
Flu 6 month quadrivalent pres free	90686	\$	22.00	\$	28.60
Flu 6 month quadrivalent w/pres	90688	\$	22.00	\$	28.60
Worksite Flu (0-10 employees)		\$	35.00	\$	45.00
Worksite FluMist (0-10 employees)		\$	35.00	\$	45.00
Worksite High Dose & FluBlock (0-10 employee)		\$	55.00	\$	71.00
Worksite Flu (11-40 employees)		\$	30.00	\$	39.00
Worksite FluMist (11-40 employees)		\$	30.00	\$	39.00
Worksite High Dose & FluBlock (11-40 employees)		\$	50.00	\$	65.00
Worksite Flu (41+ employees)		\$	25.00	\$	32.00
Worksite FluMist (41+ employees)		\$	25.00	\$	32.00
Worksite High Dose & FluBlock (41+ employees)		\$	45.00	\$	59.00
SCREENINGS/SUPPLIES					
Blood glucose	82962	\$	3.00	\$	4.00
Cholestech	80061QW	\$	13.00	\$	17.50
Cholesterol	82465	\$	5.00	\$	6.00
Condoms		\$	-	\$	-
Fingerstick	36416	\$	5.00	\$	7.00
HbA1C	83036	\$	13.00	\$	16.88
Hemoglobin	85018	\$	3.00	\$	3.30
HIV	86703	\$	-	\$	-
Naloxone		At DGHD cost			
Pregnancy Test	81025	\$	7.00	\$	9.23
TB test	86580	\$	13.00	\$	16.50
TOOTH Varnish	D1208	\$	19.00	\$	25.00
Notes: Cash pay clients will receive a discount of 23% off the insurance billed rate rounded to the nearest dollar. Vaccine administration, pregnancy tests, flu, and tooth varnish fees are eligible for sliding fee scale. COVID-19 vaccine provided for free will not be assessed a vaccine fee. Monkeypox & Smallpox vaccine provided for free will not be assessed a vaccine fee. Fee for vaccine cost is not subject to sliding fee scale. Nursing assess fee and administration fees for flu shots and TB tests will be discounted 100% for cash pay. Fees for blood glucose and fingerstick, will be waived for cash pay clients attending agency clinics HIV test and naloxone fee waived if kits provided to HD at no cost. Contacts of TB cases will not be charged for testing. No VFC eligible child will be turned away for inability to pay. The Health Commissioner OR Deputy Health Commissioner, PH can waive any clinic fee. Approved by the Board of Health October 25, 2022 . Effective November 3, 2022 .					