

GARRETT GUILLOZET, MPA, REHS | HEALTH COMMISSIONER

1 - 3 WEST WINTER STREET | PO BOX 570 | DELAWARE, OHIO 43015-0570

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG



Date: March 17, 2023

To: Board of Health

From: Garrett Guillozet, MPA, RS/REHS, AEMT
Health Commissioner

Re: Board meeting **Tuesday, March 21, 2023, 7:00 pm Basement – Training Room**

***PMT – Performance Management Touchstone**

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER This is the annual re-organization meeting of the Board. A. Election of Officers - For this portion of the meeting, the Secretary of the Board presides. B. Nominations - Nominations will be made from those present at the March 21, 2023, meeting. <ol style="list-style-type: none"> Nominations and election for President Nominations and election for Vice President 	5	Appoint
1.02 CONSENT ITEMS 6.015 A Expenditures 6.016 A Inventory 6.017 A Donations 6.021 A-C Authorization/Employment 6.024 A Leave of Absence 6.03 A Contracts 6.034 A Preventative Health 6.054 A Legal Issues	2	Approve

1.03 APPROVAL OF MINUTES A. February 28, 2023 minutes are enclosed.	2	Approve
1.04 APPROVAL OF BILLS A. February 2023 bills enclosed.	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER	2	Info/ Shelia	
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the year-to-date finance report (attached). Action Requested: Accept	2	Accept/ Matt	Agency
2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Dustin	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
3.01 BOARD PRESIDENT	<15	Info	
3.03 BOARD MEMBER COMMENTS	<10	Info	

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
4.04 CITIZEN REQUEST			

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
5.032 ADMINISTRATION/FACILITY			
<p>A. New Facility - Every two weeks Agency representatives meet virtually with the representatives from Knoch Corporation, General Contractor, and Moody Nolan, Architecture and Engineering firm, to discuss the process of the construction of the new facility and address any concerns.</p> <p>A copy of the available minutes is attached. The next scheduled meeting will be held on March 9, 2023. The current schedule shows a completion date of March 15, 2023.</p> <p>Change Orders: Facility Budget Breakdown by category: Owner requested changes \$395,760.26 Unforeseen site conditions 307,351.64 Changes associated with P.E.M.B. 148,192.22 Subtotal \$851,304.12 All other change orders \$594,451.13 Change orders to date. \$1,445,755.27 Original contract \$6,405,996.00. Total to date \$7,851,751.27</p> <p>Construction Estimator's estimate \$8,500,000.00</p> <p>Action Requested: Discussion/Information</p>	15	Discussion/ Mr. Blayney Garrett	Agency
<p>B. Executive Session - Mr. Guillozet requested the Board adjourn to Executive Session pursuant to ORC 121.22(G)(2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code and for Mr. Guillozet and Ms. Whitney to remain.</p>	15	Approve	Agency

6.0 NEW BUSINESS

New items of information or for Board action

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
6.011 BUDGETS			
<p>A. 2024 Budget - Request Board to approve the 2024 Budget Book as the approved budget and appropriation levels for the agency for 2024.</p> <p>Action Requested: Approve</p>	5	Approve/ Matt	Agency

6.013 LEVY			
A. 2024 Levy Update	<5	Garrett/ Discussion	Agency
6.015 EXPENDITURES			
A. 2023 Spring Education Conference – Request Board approval to expend up to \$5,500.00 in Workforce Development and Public Health funds for the 2023 Spring Education Conference. Expenses include Innovation Training (\$3,000.00); meals (\$2,000.00); and program supplies (\$500.00). The 2023 Spring Education Conference will be held on May 5, 2023 from 8:00am-4:30pm at the Delaware County Board of Elections. Action Requested: Consent Approval	0	Consent/ Jen	Quality
6.016 INVENTORY			
A. Equipment Disposal – Request Board approval of disposal of back-up Caterpillar generator for Delaware Public Health District offices. Model number #D100P1 Serial Number #NPS01529 Cost \$24,000. Since this purchase was grant funded in 2004, we have sought and received approval from ODH to remove this from their inventory. The generator will remain with the West Winter buildings. Action Requested: Consent approval	0	Consent/ Matt	Agency
6.017 DONATIONS			
A. Accept Donation – Request Board approval of a small donation from an anonymous source in the Community Health & Clinic Services child key (70225555) for \$0.60. Action Requested: Consent approval	0	Consent/ Matt	Agency
6.021 AUTHORIZATION/EMPLOYMENT			
A. WIC Health Professional / Ms. Susan Rode – Request Board approval to hire Ms. Susan Rode to fill full-time permanent WIC HP position within the Preventative Health Division vacated by Ms. Carolyn Nye. This position is 40 hours a week (100% FTE), \$27.50/hour (pay grade H) effective March 20, 2023. Position is funded 100% through fund 70951509 (Women, Infants, and Children) with an anticipated annual salary and benefits of \$97,040.55. Amount may be adjusted depending upon benefits selected. Action Requested: Consent approval	0	Consent/ Adam	Agency
B. Voluntary Resignation / Ms. Katherine Fox - Request Board accept resignation of Ms. Katherine Fox, Public Health Nurse II, effective February 28, 2023. Ms. Fox has taken employment with OhioHealth. Action Requested: Consent approval	0	Consent/ Adam	Agency
C. Voluntary Resignation (Retirement) / Ms. Jody Lenko - Request Board accept resignation of Ms. Jody Lenko, Public Health Nurse II, effective March 30, 2023. After over 26 years with the Health District, Ms. Lenko is retiring. Action Requested: Consent approval	0	Consent/ Adam	Agency

6.024 LEAVE OF ABSENCE			
A. Unpaid Leave / Ms. Erin Kelley - Request Board approval for Ms. Erin Kelley to go on Unpaid Leave between the dates of 3/13/23 and 4/3/23. Ms. Kelley will be expected to reimburse the employee and family portion of health and dental insurances (\$253.88) for Pay #7 by 3/31/23. Action Requested: Consent approval	0	Consent/ Adam	Agency
6.03 CONTRACTS			
A. Compilation of DPHD Financial Statements: Request Board approval to approve a 5-year contract with Millhuff-Stang CPA, Inc. of Chillicothe, Ohio to compile our financial statements in accordance with accounting principles generally accepted in the United States (US GAAP), and to provide any other accounting and financial reporting expertise. Contract not-to-exceed \$10,000 for FY2023 for the compilation and any additional services requested by DPHD and will be paid from the Administration Public Health Fund (70225111). The engagement letter is attached. Action Requested: Consent approval	0	Consent/ Matt	Agency
6.034 PREVENTATIVE HEALTH			
A. Reapply for Coffective: Local Community Partnership Collaborative – Request Board confirm application for the Coffective grant, provided by Coffective and selected by ODH - WIC. This is a continuation of a grant that would be effective March 2023 – October 2023. DPHD would receive technical assistance to develop and implement initiatives to strengthen partnerships and deepen the community understanding of WIC and would be eligible to receive up to \$5,000. The goal of this grant is to <i>“increase access to care for the maternal and child health population, through the initiation of a sustainable collaborative activity to improve referral processes between hospitals and the local WIC agency.”</i> If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award. Action Requested: Consent approval	0	Consent/ Adam	Engagement
6.04 SPECIAL REPORTS			
A. Delaware Public Health District Performance Management – The 2022 performance measures annual progress report is attached . Action Requested: Discussion	5	Discussion/ Jen	All

B. 2019-2022 Community Health Improvement Plan (CHIP) Final Progress Report – The CHIP was drafted by agencies, service providers, community leaders, and residents within Delaware County that make up The Partnership for a Health Delaware County (The Partnership). The Partnership reviewed many sources of information concerning the health and social challenges that Delaware County residents were facing. They addressed specific priority issues to help improve outcomes, determine gaps in programming and policies, and examine best practices and solutions. Here is a recap of the action steps and success stories that took place during the 2019-2022 CHIP cycle – https://youtu.be/a1KPG1hsGMM . A comparison of health outcomes from 2018 to 2022 is attached . Action Requested: Discussion	5	Discussion/ Jen	All
C. 2022 Creating Healthy Communities (CHC) Mini Grant Success Stories Presentation – Ms. Josie Bonnette, Community Health Specialist 3, will describe the CHC mini grant program and highlight success stories from the grantees. Action Requested: Discussion	5	Discussion/ Josie	All
6.054 LEGAL ISSUES			
A. Recalcitrants - The board of health authorizes the Health Commissioner to refer recalcitrant food service and retail food establishments to the Prosecutor's Office for failure to renew their food service or retail food establishment license. Action Requested: Consent approval	0	Consent/ Garrett	Community

Sincerely,

Garrett Guillozet
Health
Commissioner

Dustin Kent
Deputy Health
Commissioner
Environmental
Health

Jen Keagy
Deputy
Health
Commissioner
Community
Health

Adam Howard
Deputy
Health
Commissioner
Preventative
Health

Amy Whitney
Administrative
Director

Matthew Clark
Fiscal Officer

937/418-7211

419/202-1063

614/315-1337

740/360-4718

740/816-6419

740/973-7346

1.0 CONVENTION

1.01 CALL TO ORDER

The February 28, 2023, meeting was held at the Delaware Public Health District located at 1 West Winter Street, Delaware, OH and called to order at 7:00 p.m. by Mr. Blayney. Board members present included: Mr. Blayney, Dr. Hickman, Mr. Hatfield, Mr. Tiberi, Dr. Donaldson, Mr. Karr and Mr. Holzapfel. Staff members present were Mr. Garrett Guillozet, Health Commissioner, Mr. Adam Howard, Deputy Health Commissioner of Preventative Health, Mr. Dustin Kent, Deputy Health Commissioner of Environmental Health, Ms. Jen Keagy, Deputy Health Commissioner of Community Health, Ms. Amy Whitney, Director of Administrative Services, and Ms. Lisa Brown, Administrative Assistant to the Health Commissioner.

1.02 CONSENT ITEMS

6.016 A Inventory

6.017 A Advances

6.021 A-C Authorization/Employment

6.023 A-C Tuition Reimbursement/Staff Development

6.032 A Admin/Facilities

6.034 A-C Preventative Health

6.052 A Policies

6.053 A Resolutions

Item 5.032 B Executive Session was added to the agenda. Mr. Hatfield moved to approve the consent agenda and agenda as amended and submitted. Dr. Donaldson second the motion. The motion carried unanimously.

1.03 APPROVAL OF MINUTES

Mr. Hatfield moved to approve the January 31, 2023 minutes. Mr. Karr seconded the motion. The motion carried unanimously.

1.04 APPROVAL OF BILLS

Dr. Hickman moved to approve the January 2023 bills. Mr. Hatfield seconded the motion. The motion carried unanimously.

2.0 STAFF REPORTS

2.01 HEALTH COMMISSIONER

Mr. Guillozet attended the February 27, 2023 Berlin Township meeting.

The annual District Advisory Council (DAC) meeting is March 23, 2023 and all Board members are invited to attend. The DAC meeting begins at 7:00 pm with refreshments at 6:45. Mr. Guillozet has received

confirmation from the DAC chair to post the Board opening. Dr. Donaldson's term is expiring. Dr. Donaldson would like to serve another term and Board applications are being solicited.

Mr. Guillozet has completed 28 of the one-on-one meetings and has been utilizing a pre-set list of questions. Staff have been engaged. Thus far, representation has been from all divisions which has highlighted what has been working well and what has not worked well.

Mr. Guillozet reported that there have been three Administrative Assistant resignations this month. Conversations and consultation have taken place with Senior Leadership and it has been determined that not all positions will be reposted. Staff are taking the time to evaluate duties and become two deep for cross training purposes. Then, a revaluation will take place to determine if position needs filled or if dollars can be transitioned to understaffed positions.

Due to several absences due to Spring Break, the March Board of Health meeting has been moved from March 28, 2023 to March 21, 2023

2.02 FINANCE

A. Finance Report – Requested Board review and accept the year-to-date finance report. A copy of the year-to-date finance report was provided to the Board.

PMT: Agency

Mr. Tiberi moved to accept the year-to-date finance report. Mr. Holzapfel seconded the motion. The motion carried unanimously.

A. Preliminary 2024 Budget – Mr. Matt Clark circulated a draft copy of the 2024 budget. Mr. Clark summarized the funds as well as the expenditures and revenues.

PMT: Agency

Information only

2.03 COMMUNITY HEALTH

The Community Health division had two Administrative Assistants resign. Manager of Vital Statistics is currently cross training for Vital Statistic coverage. One of the two positions will be filled. The position that is to be filled will primarily be for Vital Statistics but will also provide coverage for other portions of Community Health.

The agency has been utilizing Syntero for the last six months providing thirty-minute counseling sessions to staff on a monthly basis. The program is completely funded through Mental Health Board and is funded through June.

Staff have a partnership meeting Thursday, March 2, 2023. All Board members are welcome to attend.

Mr. Guillozet met with the Board of Development Disabilities to discuss funding and other funding sources to build an accessible playground at the Delaware Public Health District new building. Other ideas discussed was some type of garden or library.

PMT: Agency

2.04 ENVIRONMENTAL HEALTH

Food license renewals are due March 1, 2023. Currently, 80% of food facilities has submitted renewal fee. Reminders have been sent.

Staff are doing a lot of record retention and destroying documents as per the record retention schedule. Some records are being transferred to a digital format.

PMT: Agency

2.05 PREVENTATIVE HEALTH

Staff are working switching electronic medical records provider. The new provider is cheaper and will combine some of the medical billing process.

Our teaching program with Ohio State University physicians is going well. The Ohio State University inquired if the Delaware Public Health District would accept some nursing students. The program has received really good reviews. Professors are attending with students and providing positive comments about the program.

A full-time dietician will start on March 20, 2023.

PMT: Agency

2.06 ADMINISTRATION

Ms. Whitney did a walkthrough of the current buildings with the potential owners and Mr. Jerry Warner on February 20, 2023.

The potential new owners are utilizing Triad to complete a building inspection. A portion of the inspection was completed February 27, 2023 (no issues found). The inspection will be finalized March 1, 2023.

PMT: Agency

4.0 HEARINGS/REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

4.01 PUBLIC HEALTH NUISANCE HEARING

A. 13122 Hatch Rd, Westerville, Ohio 43082, Harlem Township, Parcel #316-430-03-033-000

Background Information: The Deputy Health Commissioner of Environmental Health and Investigating Environmental Health Specialist have reviewed the solid waste complaint on the property owned by Mervin & Charlotte Sewell 13122 Hatch Rd, Westerville, Ohio 43082, Harlem Township, Parcel #316-430-03-033-000. The conditions that exist are in violation of Ohio Revised Code 3734.03 which states: ***"No person shall dispose of solid waste by open burning or open dumping."***

Also, the conditions that exist are in violation of Ohio Administrative Code 3745-500-01(B) which states:

"No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person responsible for the open dumping, the owner of the property, or the person who allows or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734 of the Revised Code, and shall submit verification that the solid waste has been properly managed."

A copy of the supporting documentation was provided to the Board.

PMT: Community

Mr. Holzapfel moved to approve THE DELAWARE PUBLIC HEALTH DISTRICT BOARD OF HEALTH, based upon the evidence given, has determined that a violation of the codes listed above exists and hereby issues a public health order to abate the nuisance by March 28, 2023. If the order is not complied within the time given, it will be forwarded to the Delaware County Prosecutor's office for further action. Mr. Karr seconded the motion. The motion carried unanimously.

B. 109 Ross St, Delaware, Ohio 43015, City of Delaware, Parcel #519-433-22-002-000.

Background Information: The Deputy Health Commissioner of Environmental Health and Investigating Environmental Health Specialist have reviewed the solid waste complaint on the property owned by Cherie Hardman 109 Ross St, Delaware, Ohio 43015, City of Delaware, Parcel #519-433-22-002-000. The conditions that exist are in violation of Ohio Revised Code 3734.03 which states: ***“No person shall dispose of solid waste by open burning or open dumping.”***

Also, the conditions that exist are in violation of Ohio Administrative Code 3745-500-01(B) which states:

“No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person responsible for the open dumping, the owner of the property, or the person who allows or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734 of the Revised Code, and shall submit verification that the solid waste has been properly managed.”

A copy of the supporting documentation was provided to the Board.

PMT: Community

Mr. Holzapfel moved to approve THE DELAWARE PUBLIC HEALTH DISTRICT BOARD OF HEALTH, based upon the evidence given, has determined that a violation of the codes listed above exists and hereby issues a public health order to abate the nuisance by March 28, 2023. If the order is not complied with within the time given, it will be forwarded to the Delaware County Prosecutor’s office for further action. Mr. Karr seconded the motion. The motion carried unanimously.

5.0 OLD BUSINESS

5.032 ADMINISTRATION/FACILITY

A. New Facility - Every two weeks Agency representatives meet virtually with the representatives from Knoch Corporation, General Contractor, and Moody Nolan, Architecture and Engineering firm, to discuss the process of the construction of the new facility and address any concerns.

A copy of the available minutes was provided to the Board. The next scheduled meeting will be held on March 9, 2023. The current schedule shows a completion date of April 30, 2023.

Change Orders:

Facility Budget Breakdown by category:

Owner Requested:	\$389,405.24
Unforeseen Site Conditions:	\$307,351.64
Pre-Engineered Metal Building Revisions:	\$148,192.22
Miscellaneous:	\$587,771.38
Total:	<u>\$1,433,726.48</u>

PMT: Agency

Action Requested: Discussion/Information

B. Executive Session - Mr. Guillozet requested the Board adjourn to Executive Session pursuant to ORC 121.22(G)(2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code and for Mr. Guillozet and Ms. Whitney to remain.

Motion By: Mr. Tiberi

Second: Mr. Holzapfel

Mr. Blayney: yes

Dr. Hickman: yes

Ms. Howerton: absent

Mr. Karr: yes

MOTION TO MOVE FROM GENERAL SESSION INTO EXECUTIVE SESSION
at 8:25 pm to consider to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code (Ohio Revised Code 121.22 (G)(2)).

Ms. Smith: absent
Mr. Tiberi: yes
Mr. Hatfield: yes
Mr. Holzapfel: yes
Dr. Donaldson: yes

Motion to exit Executive Session and to return to General Session at 8:25 pm.

Motion By: Dr. Donaldson
Second: Mr. Holzapfel

No action was taken as a result of the Executive Session.

Mr. Blayney: yes
Dr. Hickman: yes
Ms. Howerton: absent
Mr. Karr: yes
Ms. Smith: absent
Mr. Tiberi: yes
Mr. Hatfield: yes
Mr. Holzapfel: yes
Dr. Donaldson: yes

6.0 NEW BUSINESS

6.016 INVENTORY

A. Equipment Disposal – Requested Board approval of disposal of obsolete, broken and duplicate equipment including a Epi9.0 Superwinch. The power supply cables and controls are missing. DPHD contracts towing service and no longer use this equipment.

PMT: Agency

The Board approved item on consent.

6.017 ADVANCES/TRANSFERS

A. Advance – Requested Board approval for an advance in the amount of \$10,000 from the General/Public Health Fund (70225111) into Safe Route 23 Corridor special revenue fund (71351515) for cash flow purposes due to the grant operating on a reimbursement basis. The advance will be returned to the General/Public Health Fund upon reimbursement.

PMT: Agency

The Board approved item on consent.

6.021 AUTHORIZATION/EMPLOYMENT

A. Voluntary Resignation / Ms. Rachel Aller: Requested Board confirm the voluntary resignation of Ms. Rachel Aller, Administrative Assistant III – Clinical Services Unit, effective February 22, 2023.

PMT: Agency

The Board approved item on consent.

B. Voluntary Resignation / Ms. Dyan Fox - Requested Board accept resignation of Ms. Dyan Fox, Administrative Assistant II – WIC Unit, effective March 17, 2023.

PMT: Agency

The Board approved item on consent.

C. Voluntary Resignation / Ms. Wilmaries Padilla-Ortiz: Requested Board confirm the voluntary resignation of Ms. Wilmaries Padilla-Ortiz, Administrative Assistant III – Community Health, effective March 3, 2023.

PMT: Agency

The Board approved item on consent.

6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT

A. Conference / Ms. Melissa Adams – Requested Board approval to expend up to \$430 solid waste funds (70751507) for Ms. Mel Adams to attend the Ohio Compost Operator Education Course in Wooster, OH April 4-5. This course taught through OSU Extension is related to the Strategic Plan goal of Workforce Development and is an opportunity to earn continuing education credits. It will also help Ms. Adams conduct more thorough inspections of composting facilities in the health district. Expenses include registration fee, lodging and meals. A copy of the agenda was provided to the Board.

PMT: Quality

The Board approved item on consent.

B. Conference / Mrs. Sarah Fink and Ms. Melissa Adams – Requested Board approval to expend up to \$175 Eh admin (702553) health funds for Mrs. Sarah Fink, & Ms. Melissa Adams to attend the Ohio Environmental Health Association's Annual Education Conference in Dublin, OH, April 13 & 14. They were missed in last month's request. This conference is directly related to Strategic Plan goal of Workforce Development and is an opportunity to earn continuing education credits. Expenses include registration fee (\$175 Conference). A copy of the agenda was provided to the Board. Mrs. Fink is presenting, and Ms. Adams is OEHA Historian.

PMT: Quality

The Board approved item on consent.

C. Conference / Mr. Matt Randazzo and Mr. Jonathan Bowen – Requested Board approval to expend up to \$320 EH Admin (702553) health funds for Mr. Matt Randazzo, & Mr. Jonathan Bowen to attend the Ohio Department of Health's Principles Workshop Columbus, OH, March 27th & 28th. Other staff will attend Ohio Department of Health's Midwest Workshop covering a mixture of environmental health topics. Staff attendance will be determined soon. This conference is directly related to Strategic Plan goal of Workforce Development and is an opportunity to earn continuing education credits. Expenses include registration fee (\$20/day). A copy of the agenda was provided to the Board.

PMT: Quality

The Board approved item on consent.

6.032 ADMIN/FACILITIES

A. Auxiliary Bank Account

Requested Board approval to authorize the Delaware County Board of Commissioners, and the Delaware County Treasurer (our fiscal agent) to open an auxiliary bank account through JP Morgan Chase Bank in Delaware Public Health District's name to receive various electronic payments from payors including, but not limited to, Medicare, Medicaid, TransactRX, and private health insurance.

Incoming ACH payments will be reconciled, then deposited via check to the normal Delaware County Treasury promptly to ease in identifying the numerous ACH payments received by the Health District. The signors on this account will be Garrett Guillozet, Health Commissioner, and Amy Whitney, Director of Administrative Services.

PMT: Agency

The Board approved item on consent.

6.034 PREVENTATIVE HEALTH

A. Reapply for Public Health Emergency Preparedness (PHEP) grant - Requested Board confirmation to reapply for the PHEP grant, provided by the Ohio Department of Health. This is a continuation of the PHEP grant that will be effective July 1, 2023 – June 30, 2024. DPHD is eligible for \$186,749. Reimbursement is deliverable based; therefore, reimbursement may vary.

The goal of the grant is to *support the readiness of Ohio's local health departments responding to emergencies and providing epidemiological support*. If funded the Preventative Health Division requested Board approval to expend grant funds according to the Notice of Award.

PMT: Agency

The Board approved item on consent.

B. Reapply for Get Vaccinated Ohio (GV) grant – Requested Board approval to apply for the GV grant, provided by the Ohio Department of Health. This is a continuation of the GV grant that will be effective July 1, 2023 – June 30, 2024. DPHD is eligible for \$59,596. Reimbursement is deliverable based; therefore, reimbursement may vary.

The goal of the grant is to *improve and sustain vaccination coverage among children and adolescents, and to reduce vaccination coverage disparities in Ohio*. If funded the Preventative Health Division requested Board approval to expend grant funds according to the Notice of Award.

PMT: Agency

The Board approved item on consent.

C. Apply for the Certified in Infection Control Scholarship – Requested Board confirmation to apply for the certified in infection control (CIC) and Associate-Infection Prevention and Control (a-IPC) scholarship, provided by the National Association of County and City Health Officials. This scholarship will provide up to \$2,500.

The goal of this scholarship is to *provide local health districts funding for study material and examination fees for staff to sit for the CIC/a-IPC examination*. The Health District believes this certification will aid epidemiologists and disease investigation staff in detecting and mitigating outbreaks. If funded the Preventative Health Division requested Board approval to expend grant funds according to the Notice of Award.

PMT: Agency

The Board approved item on consent.

6.04 SPECIAL REPORTS

Item was moved to the March Board meeting. A. Performance Management Update: The Performance Measures have been set for 2023; the 2022 overview will be provided.

PMT: All

6.052 POLICIES

A. Approving the updated Personnel Policies - Requested Board approval of the updated Personnel Policies. Updates are indicated by red text. A copy of the updated Personnel Policies was proved to the Board.

PMT: Agency

The Board approved item on consent.

6.053 RESOLUTIONS

A. Resolution 2015-04 Funding Policies – Requested Board approval of the updated Funding Policies. Updates are indicated by blue and green text. A copy of the updated Funding Policies was provided to the Board.

PMT: Agency

The Board approved item on consent.

ADJOURN

Mr. Tiberi moved to adjourn. Dr. Hickman seconded the motion. The motion carried unanimously. The meeting adjourned at 8:27 pm.

Patrick Blayney, President	Date
or Amy Howerton, Vice President	Date

Garrett Guillozet, Health Commissioner	
Secretary to the Board of Health	Date

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
ADMINISTRATION	2/10/2023	EMPLOYEES	SALARY	\$41,369.65
			TOTAL 5001	\$41,369.65
	2/10/2023	EMPLOYEES	OVERTIME	\$73.42
			TOTAL 5004	\$73.42
	2/2/2023	ANTHEM BLUE CROSS AND BLUE SHIELD	HEALTH INSURANCE	\$89,930.91
	2/2/2023	LINCOLN NATIONAL LIFE INSURANCE CO	HEALTH INSURANCE	\$1,067.26
	2/2/2023	VSP OHIO	VISION INSURANCE	\$661.34
	2/9/2023	INTERFLEX PAYMENTS LLC	FSA	\$185.00
	2/9/2023	INTERFLEX PAYMENTS LLC	FSA	\$189.20
	2/16/2023	INTERFLEX PAYMENTS LLC	FSA	\$184.80
	2/27/2023	ANTHEM BLUE CROSS AND BLUE SHIELD	HEALTH INSURANCE	\$99,524.56
	2/27/2023	LINCOLN NATIONAL LIFE INSURANCE CO	HEALTH INSURANCE	\$1,080.50
	2/27/2023	MATRIX INTEGRATED PSYCHOLOGICAL SVCS	EAP	\$252.00
	2/27/2023	VSP OHIO	VISION INSURANCE	\$876.91
			TOTAL 5101	\$193,952.48
	2/10/2023	EMPLOYEES	WORKERS COMP	\$362.20
			TOTAL 5102	\$362.20
	2/2/2023	DELTA DENTAL PLAN OF OHIO	DENTAL INSURANCE	\$3,383.30
	2/27/2023	DELTA DENTAL PLAN OF OHIO	DENTAL INSURANCE	\$3,674.45
			TOTAL 5103	\$7,057.75
	2/2/2023	LINCOLN NATIONAL LIFE INSURANCE CO	LIFE INSURANCE	\$958.31
	2/27/2023	LINCOLN NATIONAL LIFE INSURANCE CO	LIFE INSURANCE	\$978.06
			TOTAL 5104	\$1,936.37
	2/10/2023	EMPLOYEES	PERS	\$9,658.33
			TOTAL 5120	\$9,658.33
	2/10/2023	BOARD MEMBERS	SOCIAL SECURITY	\$74.40
			TOTAL 5121	\$74.40
	2/10/2023	EMPLOYEES	MEDICARE	\$625.94
			TOTAL 5131	\$625.94
	2/27/2023	HR DIRECT	OFFICE SUPPLIES	\$89.99
			TOTAL 5201	\$89.99
	2/2/2023	CLEMAN'S NELSON & ASSOC INC	OTHER PROFESSIONAL SERVICE	\$175.00
	2/16/2023	SPARLING DO, WENDY L	MEDICAL DIRECTOR	\$625.00
	2/27/2023	CLEMAN'S NELSON & ASSOC INC	OTHER PROFESSIONAL SERVICE	\$175.00
			TOTAL 5301	\$975.00
	2/9/2023	OHIO PUBLIC HEALTH ASSOC	MEMBERSHIP	\$500.00
	2/27/2023	SUNBURY BIG WALNUT AREA	MEMBERSHIP	\$125.00
			TOTAL 5308	\$625.00
	2/16/2023	AIM MEDIA MIDWEST OPERATING LLC	ADVERTISING	\$42.00
			TOTAL 5312	\$42.00
	2/2/2023	HARTMAN PRINTING CO	BUSINESS CARDS	\$25.00
			TOTAL 5313	\$25.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$90.00
			TOTAL 5332	\$90.00
	2/2/2023	PUBLIC ENTITIES POOL OF OHIO	LIABILITY INSURANCE	\$125.00
	2/16/2023	PUBLIC ENTITIES POOL OF OHIO	LIABILITY INSURANCE	\$111.00
			TOTAL 5370	\$236.00
	2/2/2023		ADV TO 75851405 SEWAGE PROGRAM	\$50,000.00
			TOTAL 8500	\$50,000.00
			ADMINISTRATION TOTAL	\$307,193.53
VITAL STATS	2/10/2023	EMPLOYEES	SALARY	\$6,356.46
			TOTAL 5001	\$6,356.46
	2/24/2023	EMPLOYEES	OVERTIME	\$43.99
			TOTAL 5004	\$43.99
	2/10/2023	EMPLOYEES	WORKERS COMP	\$41.96
			TOTAL 5102	\$41.96
	2/10/2023	EMPLOYEES	PERS	\$1,181.34
			TOTAL 5120	\$1,181.34
	2/10/2023	EMPLOYEES	MEDICARE	\$92.52
			TOTAL 5131	\$92.52
	2/2/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$50.54

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/9/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$160.86
			TOTAL 5201	\$211.40
	2/9/2023	OHIO DIVISION REAL ESTATE	REMIT TO STATE	\$12.50
			TOTAL 5365	\$12.50
			VITAL STATS TOTAL	\$7,940.17
FACILITIES	2/10/2023	EMPLOYEES	SALARY	\$3,419.20
			TOTAL 5001	\$3,419.20
	2/10/2023	EMPLOYEES	WORKERS COMP	\$30.78
			TOTAL 5102	\$30.78
	2/10/2023	EMPLOYEES	PERS	\$820.60
			TOTAL 5120	\$820.60
	2/10/2023	EMPLOYEES	MEDICARE	\$52.70
			TOTAL 5131	\$52.70
	2/2/2023	KE WA PA SALES INC	CLEANING SUPPLIES	\$696.67
	2/2/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$28.26
	2/2/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$40.63
	2/16/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$2.22
			TOTAL 5201	\$767.78
	2/2/2023	AUTOZONE	VEHICLE PARTS	\$18.99
	2/9/2023	AUTOZONE	VEHICLE PARTS	\$186.48
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$82.80
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$78.09
	2/27/2023	AUTOZONE	VEHICLE PARTS	\$134.99
	2/27/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$69.93
			TOTAL 5228	\$571.28
	2/27/2023	OHIO MOBILE SHREDDING LLC	OTHER PROFESSIONAL SERVICE	\$383.07
			TOTAL 5301	\$383.07
	2/2/2023	TREASURER,STATE OF OHIO	LICENSE	\$68.25
	2/9/2023	TREASURER,STATE OF OHIO	LICENSE	\$394.25
			TOTAL 5316	\$462.50
	2/2/2023	KOORSEN PROTECTION SRVC INC	MAINT CONTRACT	\$111.36
	2/2/2023	KOORSEN PROTECTION SRVC INC	MAINT CONTRACT	\$108.12
	2/2/2023	VERIZON	MAINT CONTRACT	\$473.75
			TOTAL 5325	\$693.23
	2/2/2023	PAULS EXTERMINATING INC	BUILDING MAINT	\$80.00
	2/2/2023	PAULS EXTERMINATING INC	BUILDING MAINT	\$35.00
	2/2/2023	CAR WASH DEPOT INC	VEHICLE MAINT	\$91.00
	2/2/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	2/2/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$299.00
	2/2/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$147.00
	2/2/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$152.00
	2/2/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$197.00
	2/2/2023	KEVINS TOWING AND REPAIR	TOWING	\$110.00
	2/2/2023	KEVINS TOWING AND REPAIR	TOWING	\$125.00
	2/2/2023	KEVINS TOWING AND REPAIR	TOWING	\$100.00
	2/2/2023	SUNBURY PLUMBING & HEATING INC	BUILDING MAINT	\$150.00
	2/9/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$51.00
	2/9/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$39.00
	2/9/2023	CAR WASH DEPOT INC	VEHICLE MAINT	\$35.00
	2/9/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	2/9/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	2/9/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$102.00
	2/16/2023	PAULS EXTERMINATING INC	BUILDING MAINT	\$35.00
	2/16/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	2/17/2023	HOFFMANS LAWN CARE LLC	VOID CK 569529	-\$210.00
	2/17/2023	HOFFMANS LAWN CARE LLC	VOID CK 569529	-\$210.00
	2/17/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$210.00
	2/17/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$210.00
	2/27/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$135.00
	2/27/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
			TOTAL 5328	\$2,094.10
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$47.97
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$47.97
			TOTAL 5330	\$95.94
			FACILITIES TOTAL	\$9,391.18
DATA	2/10/2023	EMPLOYEES	SALARY	\$11,166.40
			TOTAL 5001	\$11,166.40
	2/10/2023	EMPLOYEES	WORKERS COMP	\$100.48
			TOTAL 5102	\$100.48

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/10/2023	EMPLOYEES	PERS	\$2,679.92
			TOTAL 5120	\$2,679.92
	2/10/2023	EMPLOYEES	MEDICARE	\$168.12
			TOTAL 5131	\$168.12
	2/27/2023	KEY BLUE PRINTS INC	OFFICE SUPPLIES	\$498.00
			TOTAL 5201	\$498.00
	2/2/2023	CDW GOVERNMENT INC	EQUIPMENT	\$2,011.06
			TOTAL 5260	\$2,011.06
	2/27/2023	GOODSITE,TODD	LICENSE	\$50.00
			TOTAL 5305	\$50.00
	2/16/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$764.99
			TOTAL 5315	\$764.99
	2/2/2023	CDW GOVERNMENT INC	DATA PROCESSING SERVICE	\$114.45
	2/2/2023	CDW GOVERNMENT INC	DATA PROCESSING SERVICE	\$583.86
	2/9/2023	30 LINES LLC	DATA PROCESSING SERVICE	\$225.00
	2/9/2023	CDW GOVERNMENT INC	DATA PROCESSING SERVICE	\$257.04
	2/9/2023	DELL MARKETING LP	DATA PROCESSING SERVICE	\$694.78
	2/9/2023	SMARTSHEET.COM INC	DATA PROCESSING SERVICE	\$1,740.00
	2/16/2023	CHAMP SOFTWARE INC	DATA PROCESSING SERVICE	\$35,828.00
	2/16/2023	J2 CLOUD SERVICES LLC	DATA PROCESSING SERVICE	\$164.72
	2/27/2023	SPLASHTOP INC	DATA PROCESSING SERVICE	\$399.00
			TOTAL 5320	\$40,006.85
	2/2/2023	ALMUR CONSTRUCTION INC	REPOST TO 70225116-5325	-\$300.00
	2/2/2023	ALMUR CONSTRUCTION INC	MAINT CONTACT	\$300.00
	2/2/2023	COMDOC INC	MAINT CONTACT	\$21.97
	2/9/2023	COMDOC INC	MAINT CONTACT	\$19.97
	2/27/2023	COMDOC INC	MAINT CONTACT	\$21.97
			TOTAL 5325	\$63.91
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$92.87
	2/9/2023	FRONTIER	TELEPHONE SERVICE	\$845.59
	2/9/2023	GREENFLY NETWORKS INC	TELEPHONE SERVICE	\$367.14
	2/27/2023	GREENFLY NETWORKS INC	TELEPHONE SERVICE	\$369.61
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$92.87
			TOTAL 5330	\$1,768.08
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$60.00
			TOTAL 5332	\$60.00
	2/2/2023	CDW GOVERNMENT INC	EQUIPMENT	\$7,401.12
			TOTAL 5450	\$7,401.12
			DATA TOTAL	\$66,738.93
BUILDING	2/27/2023	MODERN MAID LLC,THE	BUILDING MAINT	\$1,925.00
			TOTAL 5328	\$1,925.00
	2/2/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$390.95
	2/2/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$258.40
	2/2/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$3,981.31
	2/2/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$794.45
	2/2/2023	COLUMBIA GAS OF OHIO	GAS	\$763.28
	2/2/2023	COLUMBIA GAS OF OHIO	GAS	\$673.16
	2/16/2023	CITY OF DELAWARE	WATER AND SEWAGE	\$51.68
	2/16/2023	CITY OF DELAWARE	TRASH REMOVAL	\$69.00
	2/16/2023	CITY OF DELAWARE	WATER AND SEWAGE	\$130.56
	2/16/2023	CITY OF DELAWARE	WATER AND SEWAGE	\$32.80
	2/27/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$229.66
	2/27/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$3,564.73
	2/27/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$732.35
	2/27/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$350.42
			TOTAL 5338	\$12,022.75
			BUILDING TOTAL	\$13,947.75
SUNBURY	2/10/2023	EMPLOYEES	SALARY	\$3,787.14
			TOTAL 5001	\$3,787.14
	2/10/2023	EMPLOYEES	WORKERS COMP	\$34.09
			TOTAL 5102	\$34.09
	2/10/2023	EMPLOYEES	PERS	\$908.91
			TOTAL 5120	\$908.91
	2/10/2023	EMPLOYEEES	MEDICARE	\$52.65
			TOTAL 5131	\$52.65

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/16/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$264.98
			TOTAL 5315	\$264.98
	2/9/2023	CDW GOVERNMENT INC	DATA PROCESSING SERVICE	\$374.99
			TOTAL 5320	\$374.99
	2/2/2023	ALMUR CONSTRUCTION INC	MAINT CONTRACT	\$300.00
			TOTAL 5325	\$300.00
	2/2/2023	CINTAS CORPORATION	MAT RENTAL	\$13.83
	2/9/2023	CINTAS CORPORATION	MAT RENTAL	\$32.80
	2/9/2023	CINTAS CORPORATION	MAT RENTAL	\$13.83
	2/16/2023	CINTAS CORPORATION	MAT RENTAL	\$13.83
	2/27/2023	CINTAS CORPORATION	MAT RENTAL	\$13.83
			TOTAL 5328	\$88.12
	2/2/2023	SUNBURY MILLS PLAZA LLC	BUILDING RENTAL	\$2,449.99
	2/9/2023	SUNBURY MILLS PLAZA LLC	BUILDING RENTAL	\$2,449.99
			TOTAL 5335	\$4,899.98
	2/2/2023	COLUMBIA GAS OF OHIO	GAS	\$114.95
	2/9/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$101.58
	2/9/2023	SUNBURY MILLS PLAZA LLC	WATER AND SEWAGE	\$75.00
	2/16/2023	SUNBURY MILLS PLAZA LLC	WATER AND SEWAGE	\$111.00
	2/28/2023	COLUMBIA GAS OF OHIO	GAS	\$82.55
			TOTAL 5338	\$485.08
			SUNBURY TOTAL	\$11,195.94
CH ADMIN	2/10/2023	EMPLOYEES	SALARY	\$49,630.58
			TOTAL 5001	\$49,630.58
	2/10/2023	EMPLOYEES	WORKERS COMP	\$446.71
			TOTAL 5102	\$446.71
	2/10/2023	EMPLOYEES	PERS	\$11,911.34
			TOTAL 5120	\$11,911.34
	2/10/2023	EMPLOYEES	MEDICARE	\$737.82
			TOTAL 5131	\$737.82
	2/2/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$18.78
	2/9/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$31.32
			TOTAL 5201	\$50.10
	2/9/2023	AMAZON CAPITAL SERVICES INC	PROGRAM SUPPLIES	\$109.19
			TOTAL 5215	\$109.19
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$63.68
			TOTAL 5228	\$63.68
	2/16/2023	HILLIER,JAY T	OTHER PROFESSIONAL SERVICE	\$350.00
	2/16/2023	HILLIER,JAY T	OTHER PROFESSIONAL SERVICE	\$1,120.00
	2/17/2023	DELAWARE AFRICAN AMERICAN	REPOST TO 70225231-5301	-\$5,000.00
			TOTAL 5301	-\$3,530.00
	2/27/2023	DELAWARE AFRICAN AMERICAN	MEMBERSHIP	\$250.00
			TOTAL 5308	\$250.00
	2/9/2023	WAY YOUNG,JENIFER S	MILEAGE	\$3.93
	2/9/2023	WAY YOUNG,JENIFER S	MILEAGE	\$172.07
			TOTAL 5309	\$176.00
	2/9/2023	FIRST COMMONWEALTH BANK	ADVERTISING	\$529.39
			TOTAL 5312	\$529.39
	2/9/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$35.00
			TOTAL 5328	\$35.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$150.00
			TOTAL 5332	\$150.00
			CH ADMIN TOTAL	\$60,559.81
COMMUNICATIONS	2/10/2023	EMPLOYEES	SALARY	\$6,480.54
			TOTAL 5001	\$6,480.54
	2/10/2023	EMPLOYEES	WORKERS COMP	\$58.33
			TOTAL 5102	\$58.33
	2/10/2023	EMPLOYEES	PERS	\$1,555.34
			TOTAL 5120	\$1,555.34
	2/10/2023	EMPLOYEES	MEDICARE	\$103.36
			TOTAL 5131	\$103.36

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/16/2023	DELAWARE GAZETTE CO	SUBSCRIPTIONS	\$105.00
			TOTAL 5308	\$105.00
	2/2/2023	LAMAR COMPANIES INC,THE	ADVERTISING	\$150.00
	2/9/2023	LAMAR COMPANIES INC,THE	ADVERTISING	\$890.00
			TOTAL 5312	\$1,040.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00
			COMMUNICATIONS TOTAL	\$9,372.57
PHEP	2/10/2023	EMPLOYEES	SALARY	\$7,135.88
			TOTAL 5001	\$7,135.88
	2/10/2023	EMPLOYEES	WORKERS COMP	\$64.20
			TOTAL 5102	\$64.20
	2/10/2023	EMPLOYEES	PERS	\$1,712.60
			TOTAL 5120	\$1,712.60
	2/10/2023	EMPLOYEES	MEDICARE	\$110.81
			TOTAL 5131	\$110.81
	2/9/2023	NACCHO	CONF REGISTRATION FEE	\$660.00
			TOTAL 5305	\$660.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$49.19
			TOTAL 5332	\$49.19
			PHEP TOTAL	\$9,732.68
HEAL GRANT	2/10/2023	EMPLOYEES	SALARY	\$1,009.60
			TOTAL 5001	\$1,009.60
	2/10/2023	EMPLOYEES	WORKERS COMP	\$9.08
			TOTAL 5102	\$9.08
	2/10/2023	EMPLOYEES	PERS	\$242.30
			TOTAL 5120	\$242.30
	2/10/2023	EMPLOYEES	MEDICARE	\$15.64
			TOTAL 5131	\$15.64
	2/17/2023	DELAWARE AFRICAN AMERICAN	OTHER PROFESSIONAL SERVICE	\$5,000.00
			TOTAL 5301	\$5,000.00
			HEAL GRANT TOTAL	\$6,276.62
EH ADMIN	2/10/2023	EMPLOYEES	SALARY	\$15,119.74
			TOTAL 5001	\$15,119.74
	2/10/2023	EMPLOYEES	OVERTIME	\$78.20
			TOTAL 5004	\$78.20
	2/10/2023	EMPLOYEES	WORKERS COMP	\$136.81
			TOTAL 5102	\$136.81
	2/10/2023	EMPLOYEES	PERS	\$3,585.15
			TOTAL 5120	\$3,585.15
	2/10/2023	EMPLOYEES	MEDICARE	\$225.58
			TOTAL 5131	\$225.58
	2/16/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$61.29
			TOTAL 5201	\$61.29
	2/27/2023	BOWEN,JONATHAN C	MEMBERSHIP	\$120.00
	2/27/2023	KAUR,MANSIMRAN	MEMBERSHIP	\$63.00
	2/27/2023	SANDERS,KARIE	MEMBERSHIP	\$63.00
	2/27/2023	ZOECKLEIN,BRITTANY A	MEMBERSHIP	\$63.00
	2/28/2023	WILSON,JENNIFER	MEMBERSHIP	\$63.00
			TOTAL 5308	\$372.00
	2/27/2023	HARTMAN PRINTING CO	BUSINESS CARDS	\$35.00
			TOTAL 5313	\$35.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$63.00
			TOTAL 5332	\$63.00
	2/16/2023	OHIO EPA	LICENSE	\$2,500.00
			TOTAL 5365	\$2,500.00
			EH ADMIN TOTAL	\$22,176.77

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
SEWAGE	2/10/2023	EMPLOYEES	SALARY	\$7,983.40
			TOTAL 5001	\$7,983.40
	2/10/2023	EMPLOYEES	WORKERS COMP	\$71.85
			TOTAL 5102	\$71.85
	2/10/2023	EMPLOYEES	PERS	\$1,916.01
			TOTAL 5120	\$1,916.01
	2/10/2023	EMPLOYEES	MEDICARE	\$122.99
			TOTAL 5131	\$122.99
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$135.22
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$76.20
	2/27/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$8.20
			TOTAL 5228	\$219.62
	2/28/2023	ROGICH,MICHAEL S	HOTEL	\$110.99
			TOTAL 5310	\$110.99
	2/9/2023	MILLER,THOMAS	REFUND	\$110.00
			TOTAL 5319	\$110.00
	2/9/2023	CALYPSO CARS LLC	VEHICLE MIANT	\$95.00
	2/9/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$59.00
	2/27/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$20.00
			TOTAL 5328	\$174.00
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$89.80
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$89.80
			TOTAL 5330	\$179.60
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$47.99
			TOTAL 5332	\$47.99
	2/9/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$662.00
	2/9/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$1,106.00
	2/9/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$1,145.00
			TOTAL 5365	\$2,913.00
			SEWAGE TOTAL	\$13,849.45
VECTOR	2/10/2023	EMPLOYEES	SALARY	\$3,187.40
			TOTAL 5001	\$3,187.40
	2/10/2023	EMPLOYEES	OVERTIME	\$4.66
			TOTAL 5004	\$4.66
	2/10/2023	EMPLOYEES	WORKERS COMP	\$28.72
			TOTAL 5102	\$28.72
	2/10/2023	EMPLOYEES	PERS	\$766.09
			TOTAL 5120	\$766.09
	2/10/2023	EMPLOYEES	MEDICARE	\$49.22
			TOTAL 5131	\$49.22
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$653.68
			TOTAL 5228	\$653.68
	2/16/2023	BATTERIES PLUS LLC	OTHER PROFESSIONAL SERVICE	\$83.25
			TOTAL 5301	\$83.25
	2/9/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$315.00
			TOTAL 5328	\$315.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$24.02
			TOTAL 5332	\$24.02
			VECTOR TOTAL	\$5,112.04
RESIDENTIAL SERVICES	2/10/2023	EMPLOYEES	SALARY	\$2,488.60
			TOTAL 5001	\$2,488.60
	2/10/2023	EMPLOYEES	WORKERS COMP	\$22.40
			TOTAL 5102	\$22.40
	2/10/2023	EMPLOYEES	PERS	\$597.26
			TOTAL 5120	\$597.26
	2/10/2023	EMPLOYEES	MEDICARE	\$38.91
			TOTAL 5131	\$38.91
	2/16/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$279.22

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
			TOTAL 5228	\$279.22
	2/16/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$75.00
			TOTAL 5328	\$75.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$10.50
			TOTAL 5332	\$10.50
			RESIDENTIAL SERVICES TOTAL	\$3,511.89
PLUMBING	2/10/2023	EMPLOYEES	SALARY	\$27,358.70
			TOTAL 5001	\$27,358.70
	2/24/2023	EMPLOYEES	OVERTIME	\$65.12
			TOTAL 5004	\$65.12
	2/10/2023	EMPLOYEES	WORKERS COMP	\$246.82
			TOTAL 5102	\$246.82
	2/10/2023	EMPLOYEES	PERS	\$6,581.72
			TOTAL 5120	\$6,581.72
	2/10/2023	EMPLOYEES	MEDICARE	\$419.25
			TOTAL 5131	\$419.25
	2/2/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$51.15
			TOTAL 5228	\$51.15
	2/9/2023	CITY OF DELAWARE	OTHER PROFESSIONAL SERVICE	\$1,103.41
	2/9/2023	CITY OF POWELL	OTHER PROFESSIONAL SERVICE	\$325.71
	2/16/2023	BUILDING SAFETY	OTHER PROFESSIONAL SERVICE	\$4,931.25
			TOTAL 5301	\$6,360.37
	2/27/2023	OHIO ASSOC OF PLUMBING INSPECTORS	CONF REGISTRATION FEE	\$800.00
			TOTAL 5305	\$800.00
	2/27/2023	OHIO ASSOC OF PLUMBING INSPECTORS	MEMBERSHIP	\$200.00
			TOTAL 5308	\$200.00
	2/2/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$27.00
			TOTAL 5328	\$27.00
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$22.45
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$22.45
			TOTAL 5330	\$44.90
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$129.00
			TOTAL 5332	\$129.00
			PLUMBING TOTAL	\$42,284.03
FOOD PROTECTION	2/10/2023	EMPLOYEES	SALARY	\$4,836.40
			TOTAL 5001	\$4,836.40
	2/24/2023	EMPLOYEES	OVERTIME	\$89.90
			TOTAL 5004	\$89.90
	2/10/2023	EMPLOYEES	WORKERS COMP	\$44.33
			TOTAL 5102	\$44.33
	2/10/2023	EMPLOYEES	PERS	\$1,182.31
			TOTAL 5120	\$1,182.31
	2/10/2023	EMPLOYEES	MEDICARE	\$75.26
			TOTAL 5131	\$75.26
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$28.74
			TOTAL 5332	\$28.74
			FOOD PROTECTION TOTAL	\$6,256.94
PH ADMIN	2/10/2023	EMPLOYEES	SALARY	\$11,404.19
			TOTAL 5001	\$11,404.19
	2/10/2023	EMPLOYEES	WORKERS COMP	\$68.95
			TOTAL 5102	\$68.95
	2/10/2023	EMPLOYEES	PERS	\$1,838.92
			TOTAL 5120	\$1,838.92
	2/10/2023	EMPLOYEES	MEDICARE	\$166.55
			TOTAL 5131	\$166.55
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$70.20
			TOTAL 5228	\$70.20

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/9/2023	CTS LINK	INTERPRETER	\$172.15
			TOTAL 5301	\$172.15
	2/2/2023	ROBINSON,LAUREN M	MEMBERSHIP	\$17.50
			TOTAL 5308	\$17.50
	2/2/2023	BAYLESS,SARA M	MILEAGE	\$4.19
	2/2/2023	HUBBARD,AMANDA N	MILEAGE	\$3.15
	2/2/2023	MARTINEZ,ZARIZA R	MILEAGE	\$17.50
	2/2/2023	MYERS,CANDICE M	MILEAGE	\$44.25
	2/2/2023	ROBINSON,LAUREN M	MILEAGE	\$23.75
	2/2/2023	SYAR,MANUELA A	MILEAGE	\$5.49
	2/2/2023	WOLCOTT,LINDA	MILEAGE	\$10.73
	2/9/2023	HUBBARD,AMANDA N	MILEAGE	\$2.76
	2/9/2023	SYAR,MANUELA A	MILEAGE	\$13.50
	2/9/2023	WOLCOTT,LINDA	MILEAGE	\$12.08
			TOTAL 5309	\$137.40
	2/9/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$15.00
			TOTAL 5328	\$15.00
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$28.50
			TOTAL 5332	\$28.50
	2/9/2023	FIRST COMMONWEALTH BANK	CATERING	\$92.71
			TOTAL 5381	\$92.71
			PH ADMIN TOTAL	\$14,012.07
DISEASE PREVENTION	2/10/2023	EMPLOYEES	SALARY	\$13,461.80
			TOTAL 5001	\$13,461.80
	2/10/2023	EMPLOYEES	OVERTIME	\$55.25
			TOTAL 5004	\$55.25
	2/10/2023	EMPLOYEES	WORKERS COMP	\$121.66
			TOTAL 5102	\$121.66
	2/10/2023	EMPLOYEES	PERS	\$3,244.09
			TOTAL 5120	\$3,244.09
	2/10/2023	EMPLOYEES	MEDICARE	\$203.88
			TOTAL 5131	\$203.88
	2/2/2023	BOWMAN,KATHERINE L	MILEAGE	\$47.67
	2/2/2023	FRANCISCO,HANNAH M	MILEAGE	\$13.13
			TOTAL 5309	\$60.80
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$87.45
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$89.78
			TOTAL 5330	\$177.23
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$83.15
			TOTAL 5332	\$83.15
			DISEASE PREVENTION TOTAL	\$17,407.86
CLINIC	2/10/2023	EMPLOYEES	SALARY	\$28,264.06
			TOTAL 5001	\$28,264.06
	2/10/2023	EMPLOYEES	OVERTIME	\$518.90
			TOTAL 5004	\$518.90
	2/10/2023	EMPLOYEES	WORKERS COMP	\$256.42
			TOTAL 5102	\$256.42
	2/10/2023	EMPLOYEES	PERS	\$6,845.11
			TOTAL 5120	\$6,845.11
	2/10/2023	EMPLOYEES	MEDICARE	\$443.25
			TOTAL 5131	\$443.25
	2/2/2023	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$19.38
	2/2/2023	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$179.24
	2/2/2023	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$57.51
	2/2/2023	NICHOLS,SUSAN	CLINIC SUPPLIES	\$54.48
	2/2/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$249.90
	2/2/2023	SMILEMAKERS	CLINIC SUPPLIES	\$139.05
	2/9/2023	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$16.94
	2/16/2023	AMAZON CAPITAL SERVICES INC	CLINIC SUPPLIES	\$49.99
			TOTAL 5201	\$766.49
	2/2/2023	GLAXOSMITHKLINE FINANCIAL INC	VACCINE	\$1,832.23
	2/2/2023	MERCK AND CO INC	VACCINE	\$662.42

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/9/2023	MERCK AND CO INC	VACCINE	\$1,324.85
	2/16/2023	FFF ENTERPRISES	VACCINE	\$1,899.52
			TOTAL 5243	\$5,719.02
	2/2/2023	LENKO,JODY K	MILEAGE	\$17.38
	2/16/2023	ALLER,RACHEL	MILEAGE	\$22.27
			TOTAL 5309	\$39.65
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$322.41
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$320.06
			TOTAL 5330	\$642.47
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$131.33
			TOTAL 5332	\$131.33
			CLINIC TOTAL	\$43,626.70
BCMh	2/10/2023	EMPLOYEES	SALARY	\$4,677.60
			TOTAL 5001	\$4,677.60
	2/10/2023	EMPLOYEES	WORKERS COMP	\$42.10
			TOTAL 5102	\$42.10
	2/10/2023	EMPLOYEES	PERS	\$1,119.85
			TOTAL 5120	\$1,119.85
	2/10/2023	EMPLOYEES	MEDICARE	\$70.32
			TOTAL 5131	\$70.32
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$28.50
			TOTAL 5332	\$28.50
			BCMh TOTAL	\$5,938.37
GET VACCINATED	2/10/2023	EMPLOYEES	SALARY	\$3,913.20
			TOTAL 5001	\$3,913.20
	2/10/2023	EMPLOYEES	WORKERS COMP	\$35.22
			TOTAL 5102	\$35.22
	2/10/2023	EMPLOYEES	PERS	\$933.60
			TOTAL 5120	\$933.60
	2/10/2023	EMPLOYEES	MEDICARE	\$61.21
			TOTAL 5131	\$61.21
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$17.17
			TOTAL 5332	\$17.17
			GET VACCINATED TOTAL	\$4,960.40
CAMP GROUNDS	2/10/2023	EMPLOYEES	SALARY	\$654.00
			TOTAL 5001	\$654.00
	2/10/2023	EMPLOYEES	WORKERS COMP	\$5.89
			TOTAL 5102	\$5.89
	2/10/2023	EMPLOYEES	PERS	\$156.96
			TOTAL 5120	\$156.96
	2/10/2023	EMPLOYEES	MEDICARE	\$9.95
			TOTAL 5131	\$9.95
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$3.00
			TOTAL 5332	\$3.00
			CAMP GROUNDS TOTAL	\$829.80
FOOD	2/10/2023	EMPLOYEES	SALARY	\$25,146.10
			TOTAL 5001	\$25,146.10
	2/10/2023	EMPLOYEES	OVERTIME	\$95.01
			TOTAL 5004	\$95.01
	2/10/2023	EMPLOYEES	WORKERS COMP	\$227.17
			TOTAL 5102	\$227.17
	2/10/2023	EMPLOYEES	PERS	\$6,057.85
			TOTAL 5120	\$6,057.85
	2/10/2023	EMPLOYEES	MEDICARE	\$385.78
			TOTAL 5131	\$385.78
	2/2/2023	AMAZON COM LLC	PROGRAM SUPPLIES	\$78.41
	2/9/2023	AMAZON CAPITAL SERVICES INC	PROGRAM SUPPLIES	\$85.02

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/9/2023	BAILEYS TEST STRIPS	PROGRAM SUPPLIES	\$171.50
			TOTAL 5215	\$334.93
	2/9/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$150.59
			TOTAL 5228	\$150.59
	2/16/2023	ASIST TRANSLATION SRVCS INC	INTERPRETER	\$137.50
			TOTAL 5301	\$137.50
	2/16/2023	AIM MEDIA MIDWEST OPERATING LLC	ADVERTISING	\$197.40
			TOTAL 5312	\$197.40
	2/9/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$51.00
			TOTAL 5328	\$51.00
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$202.05
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$202.05
			TOTAL 5330	\$404.10
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$158.80
			TOTAL 5332	\$158.80
			FOOD TOTAL	\$33,346.23
WATER	2/10/2023	EMPLOYEES	SALARY	\$608.80
			TOTAL 5001	\$608.80
	2/10/2023	EMPLOYEES	WORKERS COMP	\$5.49
			TOTAL 5102	\$5.49
	2/10/2023	EMPLOYEES	PERS	\$146.12
			TOTAL 5120	\$146.12
	2/10/2023	EMPLOYEES	MEDICARE	\$9.23
			TOTAL 5131	\$9.23
	2/9/2023	HACH CO	PROGRAM SUPPLIES	\$203.97
			TOTAL 5215	\$203.97
	2/2/2023	MASI INC	LAB AND TESTING	\$50.00
	2/9/2023	MASI INC	LAB AND TESTING	\$28.50
	2/16/2023	MASI INC	LAB AND TESTING	\$71.95
			TOTAL 5301	\$150.45
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$3.00
			TOTAL 5332	\$3.00
	2/9/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$368.00
	2/9/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$92.00
			TOTAL 5365	\$460.00
			WATER TOTAL	\$1,587.06
SOLID WASTE	2/10/2023	EMPLOYEES	SALARY	\$2,100.20
			TOTAL 5001	\$2,100.20
	2/10/2023	EMPLOYEES	WORKERS COMP	\$18.91
			TOTAL 5102	\$18.91
	2/10/2023	EMPLOYEES	PERS	\$504.06
			TOTAL 5120	\$504.06
	2/10/2023	EMPLOYEES	MEDICARE	\$31.81
			TOTAL 5131	\$31.81
	2/28/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$70.59
			TOTAL 5228	\$70.59
	2/28/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$27.00
			TOTAL 5328	\$27.00
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$22.45
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$22.45
			TOTAL 5330	\$44.90
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$12.00
			TOTAL 5332	\$12.00
			SOLID WASTE TOTAL	\$2,809.47
POOLS	2/10/2023	EMPLOYEES	SALARY	\$1,960.00
			TOTAL 5001	\$1,960.00
	2/10/2023	EMPLOYEES	WORKERS COMP	\$17.65
			TOTAL 5102	\$17.65

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	2/10/2023	EMPLOYESS	PERS	\$470.40
			TOTAL 5120	\$470.40
	2/10/2023	EMPLOYEES	MEDICARE	\$29.68
			TOTAL 5131	\$29.68
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$11.95
			TOTAL 5332	\$11.95
			POOLS TOTAL	\$2,489.68
WIC	2/10/2023	EMPLOYEES	SALARY	\$24,351.34
			TOTAL 5001	\$24,351.34
	2/10/2023	EMPLOYEES	OVERTIME	\$954.68
			TOTAL 5004	\$954.68
	2/10/2023	EMPLOYEES	WORKERS COMP	\$226.75
			TOTAL 5102	\$226.75
	2/10/2023	EMPLOYEES	PERS	\$6,051.55
			TOTAL 5120	\$6,051.55
	2/10/2023	EMPLOYEES	MEDICARE	\$394.89
			TOTAL 5131	\$394.89
	2/2/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$118.88
	2/2/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$12.43
			TOTAL 5201	\$131.31
	2/9/2023	FIRST COMMONWEALTH BANK	CONF REGISTRATION FEE	\$425.00
			TOTAL 5305	\$425.00
	2/2/2023	BAYLESS,SARA M	MILEAGE	\$54.06
	2/2/2023	HUBBARD,AMANDA N	MILEAGE	\$40.54
	2/2/2023	SYAR,MANUELA A	MILEAGE	\$70.76
	2/2/2023	WOLCOTT,LINDA	MILEAGE	\$17.40
	2/9/2023	HUBBARD,AMANDA N	MILEAGE	\$21.34
	2/9/2023	SYAR,MANUELA A	MILEAGE	\$104.40
	2/9/2023	WOLCOTT,LINDA	MILEAGE	\$20.88
			TOTAL 5309	\$329.38
	2/9/2023	UNION COUNTY HEALTH DEPARTMENT	COPY EXPENSE	\$40.67
			TOTAL 5313	\$40.67
	2/9/2023	UNION COUNTY HEALTH DEPARTMENT	INTERNET	\$50.00
	2/16/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$124.98
			TOTAL 5315	\$174.98
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$118.39
	2/2/2023	VERIZON	CELL PHONE SERVICE	\$30.96
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$118.39
	2/27/2023	VERIZON	CELL PHONE SERVICE	\$30.98
			TOTAL 5330	\$298.72
	2/9/2023	UNION COUNTY HEALTH DEPARTMENT	POSTAL SERVICE	\$91.08
			TOTAL 5331	\$91.08
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00
	2/2/2023	MORROW COUNTY COMMISSIONERS	BUILDING RENTAL	\$650.00
	2/9/2023	MORROW COUNTY COMMISSIONERS	BUILDING RENTAL	\$650.00
			TOTAL 5335	\$1,300.00
			WIC TOTAL	\$34,800.35
SAFE	2/10/2023	EMPLOYEES	SALARY	\$3,828.40
			TOTAL 5001	\$3,828.40
	2/24/2023	EMPLOYEES	OVERTIME	\$262.89
			TOTAL 5004	\$262.89
	2/10/2023	EMPLOYEES	WORKERS COMP	\$36.81
			TOTAL 5102	\$36.81
	2/10/2023	EMPLOYEES	PERS	\$981.90
			TOTAL 5120	\$981.90
	2/10/2023	EMPLOYEES	MEDICARE	\$58.43
			TOTAL 5131	\$58.43
	2/2/2023	BAIN,JACQUELINE J	MILEAGE	\$21.63
			TOTAL 5309	\$21.63

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
			SAFE TOTAL	\$5,190.06
470 S. SANDUDKY	2/2/2023	FIRST COMMONWEALTH BANK	INSPECTION FEE	\$400.00
	2/2/2023	MOODY-NOLAN INC	PROFESSIONAL SVC 11/22	\$279.38
	2/2/2023	MOODY-NOLAN INC	PROFESSIONAL SVC 11/22	\$1,441.24
	2/2/2023	MOODY-NOLAN INC	PROFESSIONAL SVC 12/22	\$1,720.62
	2/2/2023	SOPHISTICATED SYSTEMS INC	NEW BLDG WIRING MATERIALS	\$104,094.65
	2/9/2023	FIRST COMMONWEALTH BANK	INSPECTION FEE	\$400.00
	2/24/2023	KNOCH CORPORATION,THE	VOID CK 581180	-\$519,598.81
	2/24/2023	KNOCH CORPORATION,THE	470 S SANDUSKY THRU 12/31	\$519,598.81
	2/27/2023	KNOCH CORPORATION,THE	470 S SANDUSKY THRU 01/23	\$432,489.59
			TOTAL 5410	\$540,825.48
			470 S. SANDUSKY TOTAL	\$540,825.48
ENHANCED OPERATIONS	2/10/2023	EMPLOYEES	SALARY	\$7,767.86
			TOTAL 5001	\$7,767.86
	2/10/2023	EMPLOYEES	WORKERS COMP	\$69.94
			TOTAL 5102	\$69.94
	2/10/2023	EMPLOYEES	PERS	\$1,864.31
			TOTAL 5120	\$1,864.31
	2/10/2023	EMPLOYEES	MEDICARE	\$120.66
			TOTAL 5131	\$120.66
	2/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$22.16
			TOTAL 5332	\$22.16
	2/2/2023	ACLOCHE LLC	COVID 19 SERVICE	\$481.66
			TOTAL 5366	\$481.66
			ENHANCED OPERATIONS TOTAL	\$10,326.59
DEBT SERVICE	2/2/2023	FIRST COMMONWEALTH BANK	INTEREST	\$3,919.21
	2/9/2023	FIRST COMMONWEALTH BANK	INTEREST	\$2,953.95
	2/27/2023	FIRST COMMONWEALTH BANK	INTEREST	\$7,959.62
			TOTAL 5710	\$14,832.78
			DEBT SERVICE TOTAL	\$14,832.78
WORKFORCE DEVELOPMENT	2/10/2023	EMPLOYEES	SALARY	\$8,136.00
			TOTAL 5001	\$8,136.00
	2/10/2023	EMPLOYEES	WORKERS COMP	\$73.24
			TOTAL 5102	\$73.24
	2/10/2023	EMPLOYEES	PERS	\$1,947.51
			TOTAL 5120	\$1,947.51
	2/10/2023	EMPLOYEES	MEDICARE	\$121.80
			TOTAL 5131	\$121.80
	2/9/2023	SOX,CRAIG	CONF REGISTRATION FEE	\$90.00
			TOTAL 5305	\$90.00
	2/2/2023	OHIO GFOA	MEMBERSHIP	\$60.00
	2/9/2023	GOVERNMENT FINANCE OFFICERS ASSOC	MEMBERSHIP	\$160.00
			TOTAL 5308	\$220.00
			WORKFORCE DEVELOPMENT TOTAL	\$10,588.55
SEWAGE 2023	2/24/2023	EMPLOYEES	SALARY	\$8,158.90
			TOTAL 5001	\$8,158.90
	2/24/2023	EMPLOYEES	WORKERS COMP	\$73.43
			TOTAL 5102	\$73.43
	2/24/2023	EMPLOYEES	PERS	\$1,958.13
			TOTAL 5120	\$1,958.13
	2/24/2023	EMPLOYEES	MEDICARE	\$125.24
			TOTAL 5131	\$125.24
	2/24/2023	EMPLOYEES	CELL PHONE ALLOWNCE	\$48.00
			TOTAL 5332	\$48.00
			SEWAGE 2023 TOTAL	\$10,363.70
			GRAND TOTAL	\$1,349,475.45

Delaware Public Health District				
List of Bills 02/01/2023 through 02/28/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	DATE:	APPROVED BY:		

February 2023

Public Health/General Operating Funds								
1/31/2023 - Cash Balance			\$ 6,151,824		\$ 2,458,419		Encumbrances	
Revenues								
		2023 Budgeted	2023 February	2022 February	2023 Year-To-	2022 Year-To-		
Fund Number		Revenue	Revenue	Revenue	Date Revenue	Date Revenue	% Received YTD 17%	
Administration	70225111	\$ 4,648,622	\$ 89,965	\$ 31,032	\$ 107,248	\$ 95,020	2.3%	
Vital Statistics	70225112	\$ 251,409	\$ 15,385	\$ 22,503	\$ 31,339	\$ 45,435	12%	
Facility & Expansion	70225113					\$ 22,964		
Data & Communication	70225114					\$ 2		
Building	70225115	\$ 284,229	\$ 25,477	\$ 4,284	\$ 34,545	\$ 11,956	12%	
Sunbury Satellite	70225116							
OEPA Litter	70225221	\$ 2,441					0%	
CH Administration	70225222	\$ 32,050	\$ 43	\$ 25,683	\$ 19,362	\$ 25,683	60%	
Communication	70225225							
MRC Program 2022	70225226							
RISE Grant	70225227							
PH Emergency Planning	70225228	\$ 171,656	\$ -		\$ 37,460	\$ 24,397	22%	
HEAL Grant	70225231	\$ 22,000	\$ 7,200		\$ 12,800		58%	
Cribs for Kids	70225232		\$ -		\$ 4,050			
EH Administration	70225441	\$ 940				\$ 160		
ER Response & Waste Management	70225442							
Sewage	70225443	\$ 45,500	\$ 12,858	\$ 12,073	\$ 37,403	\$ 48,641	82%	
Vector	70225444							
Residential Services	70225445							
Plumbing	70225446	\$ 1,285,754	\$ 86,476	\$ 81,782	\$ 173,844	\$ 224,745	14%	
Food Protection & Public Safety	70225447	\$ 7,110			\$ 1,125	\$ 1,138	16%	
PH Administration	70225551							
Public Health Disease Prevention	70225554	\$ 7,000					0%	
Community Health & Clinic Services	70225555	\$ 326,314	\$ 94,233	\$ 64,230	\$ 103,094	\$ 93,185	32%	
BCMH	70225556	\$ 13,781	\$ 310	\$ 5,470	\$ 310	\$ 5,470	2%	
Get Vaccinated	70225558	\$ 7,248	\$ -		\$ 3,810	\$ 483	53%	
PH Naloxone	70225559	\$ 7,150	\$ 3,450		\$ 3,450		48%	
No longer receiving these grants	Total	\$ 7,113,204	\$ 335,396	\$ 247,057	\$ 569,839	\$ 599,278	8%	
Other Financing Sources (Advances/Transfers)								
70225111		-	-	-	-	-	Advance	
		-	-	-	-	-		
Expenditures								
Fund Number		2022 Carryover	2023 Budgeted Expenditures	2023 February Expenditures	2022 February Expenditures	2023 Year-To-Date Expenditures	2022 Year-To-Date Expenditure	% Expended YTD 17%
Administration	70225111	\$ 560	\$ 2,266,598	\$ 257,194	\$ 144,267	\$ 488,380	\$ 373,817	22%
Vital Statistics	70225112	\$ 25,000	\$ 247,630	\$ 7,940	\$ 5,901	\$ 34,222	\$ 47,695	13%
Facility & Expansion	70225113		\$ 132,408	\$ 9,391	\$ 9,479	\$ 33,494	\$ 23,908	25%
Data & Communication	70225114	\$ 1,329	\$ 596,830	\$ 66,739	\$ 47,923	\$ 85,588	\$ 104,823	14%
Building	70225115	\$ 1,656	\$ 445,268	\$ 13,948	\$ 13,248	\$ 17,381	\$ 18,804	4%
Sunbury Satellite	70225116		\$ 132,563	\$ 11,196	\$ 7,918	\$ 21,735	\$ 18,508	16%
OEPA Litter	70225221		\$ 2,271					
CH Administration	70225222	\$ 2,329	\$ 892,295	\$ 60,560	\$ 56,857	\$ 159,771	\$ 114,071	18%
Communication	70225225		\$ 258,356	\$ 9,373	\$ 15,136	\$ 18,179	\$ 34,315	7%
MRC Program 2022	70225226	\$ 217	\$ 2,925			\$ 265		8%
Rise Grant	70225227	\$ 2,293	\$ 25,000			\$ 706		3%
PH Emergency Planning	70225228	\$ 3,193	\$ 213,205	\$ 9,733	\$ 8,706	\$ 27,705	\$ 16,869	13%
Heal Grant	70225231		\$ 40,727	\$ 6,277		\$ 7,553		19%
Cribs for Kids	70225232		\$ 16,450					
EH Administration	70225441		\$ 166,954	\$ 22,177	\$ 9,958	\$ 41,544	\$ 18,900	25%
ER Response & Waste Management	70225442		\$ 18,923		\$ 3,373		\$ 5,922	0%
Sewage	70225443	\$ 1,000	\$ 61,000	\$ 13,849	\$ 14,502	\$ 34,712	\$ 29,554	56%
Vector	70225444		\$ 67,823	\$ 5,112	\$ 3,772	\$ 9,948	\$ 6,692	15%
Residential Services	70225445		\$ 93,966	\$ 3,512	\$ 8,237	\$ 7,415	\$ 13,389	8%
Plumbing	70225446	\$ 9,300	\$ 726,100	\$ 42,284	\$ 45,977	\$ 81,955	\$ 81,476	11%
Food Protection & Public Safety	70225447		\$ 320,570	\$ 6,257	\$ 22,402	\$ 12,813	\$ 43,861	4%
PH Administration	70225551	\$ 41	\$ 243,202	\$ 14,012	\$ 21,100	\$ 47,046	\$ 35,918	19%
Public Health Disease Prevention	70225554		\$ 258,256	\$ 17,408	\$ 22,569	\$ 35,702	\$ 35,046	14%
Community Health & Clinic Services	70225555	\$ 2,000	\$ 855,270	\$ 43,627	\$ 45,913	\$ 83,002	\$ 85,531	10%
BCMH	70225556		\$ 43,636	\$ 5,938	\$ 3,164	\$ 11,879	\$ 6,254	27%
Get Vaccinated	70225558		\$ 85,737	\$ 4,960	\$ 5,321	\$ 9,927	\$ 10,598	12%
PH Naloxone	70225559		\$ 6,606					
No longer receiving these grants	Total	48,917	8,220,570	631,486	515,721	1,270,921	1,125,950	15%
Other Financing Uses (Advances/Transfers)								
70225111		-	50,000	-	25,000	75,000	Advance	
70225115		-	-	-	-	125,000	Transfer	
70551505		-	-	-	-	-	Advance	
71651530		-	-	-	-	-	Advance	
71851528		-	-	-	-	-	Transfer	
75451402		-	-	-	-	125,000	Transfer	
75551403		-	-	-	-	-	Advance	
		-	50,000	-	25,000	325,000		
				change from prev month				
Public Health Fund Cash Balance 2/28/2023		\$ 5,805,734	\$ (346,090.02)	\$ 2,250,826	Encumbrances			

February 2023

Special Revenue, Capital Project Funds & Debt Service							
	1/31/2023	Cash Balance	\$ 2,510,124		\$ 520,528	Encumbrances	
Revenues							
Fund Number	1/31/2023 Beg Bal	2023 Budgeted Revenue	2023 February Revenue	2022 February Revenue	2023 Year-To-Date Revenue	2022 Year-To-Date Revenue	% Received YTD 17%
Campground Program	70351503	\$ 8,089	\$ 7,287			\$ 831	0%
Food Service	70451504	\$ 241,954	\$ 499,375	\$ 235,445	\$ 213,137	\$ 222,017	50%
Water System	70651506	\$ 18,765	\$ 16,930	\$ 1,080	\$ 1,084	\$ 1,159	8%
Solid Waste	70751507	\$ 49,563	\$ 41,606	\$ 100		\$ 13,102	30%
Swimming Pool	70851508	\$ 117,944	\$ 58,341			\$ 725	0%
Women Infants & Children	70951509	\$ 180,524	\$ 576,366	\$ -		\$ 127,385	22%
Safe Rt23 Corridor	71351515	\$ 7,591	\$ 35,000	\$ 2,318		\$ 6,285	18%
DGHD New Office	71451401	\$ 1,163,916	\$ 1,564,108	\$ 519,599		\$ 519,599	33%
2022 Enhanced Operations Grant	71651530	\$ 23,696	\$ 574,425	\$ 76,350	\$ 32,386	\$ 109,707	13%
New Facility Debt Service	75451402	\$ 114,136	\$ 250,000				0%
Workforce Development Grant	75551403	\$ 138,324	\$ 540,000			\$ 58,957	11%
Covid 19 Vaccination	75651404	\$ -	\$ 43,900			\$ 43,900	100%
Sewage Program	75851405	\$ -	\$ 359,123	\$ 5,223		\$ 5,223	1%
Total	\$ 2,064,503	\$ 4,566,461	\$ 834,892	\$ 246,607	\$ 1,103,520	\$ 512,025	24%

Reimbursable Grants

Build vs. Received, not budget

No longer receiving these grants

Other Financing Sources (Advances/Transfers)							
70551505	-	-	-	-	-	Advance	
75651404	-	-	-	-	100,000	Advance	
71651529	-	-	-	-	-	Advance	
71651530	-	-	-	-	25,000	Advance	
71851528	-	-	-	-	-	Advance	
75451402	-	-	-	-	-	Transfer	
75851405	-	50,000	-	-	50,000	Advance	
Total	-	50,000	-	-	75,000	100,000	

Expenditures								
Fund Number	2022 Carryover	2023 Budgeted Expenditures	2023 February Expenditures	2022 February Expenditures	2023 Year-To-Date Expenditures	2022 Year-To-Date Expenditures	% Expended YTD 17%	2/28/2023 End Bal
Campground Program	70351503	\$ 8,724	\$ 830		\$ 1,633		19%	\$ 7,259
Food Service	70451504	\$ 3,951	\$ 513,222	\$ 33,346	\$ 24,112	\$ 69,529	14%	\$ 444,052
Water System	70651506	\$ 17,026	\$ 1,587	\$ 516	\$ 2,511	\$ 1,054	15%	\$ 18,259
Solid Waste	70751507	\$ 51,769	\$ 2,809	\$ 4,669	\$ 5,451	\$ 9,226	11%	\$ 46,854
Swimming Pool	70851508	\$ 60,650	\$ 2,490	\$ 160	\$ 4,953	\$ 575	8%	\$ 115,455
Women Infants & Children	70951509	\$ 91	\$ 576,366	\$ 34,800	\$ 35,027	\$ 72,761	13%	\$ 145,724
Safe Rt23 Corridor	71351515	\$ 28,658	\$ 5,190	\$ 2,993	\$ 10,027	\$ 5,739	35%	\$ 4,719
DGHD New Office	71451401	\$ 704,400	\$ 1,818,305	\$ 540,825	\$ 191,861	\$ 1,061,530	58%	\$ 1,142,690
2022 Enhanced Operations Grant	71651530	\$ 664	\$ 225,000	\$ 10,327	\$ 25,281	\$ 31,759	11%	\$ 89,719
New Facility Debt Service Fund	75451402	\$ 145,015	\$ 14,833		\$ 14,833	\$ 18,581	10%	\$ 99,303
Workforce Development Grant	75551403	\$ 150,000	\$ 10,589	\$ 9,386	\$ 22,914		15%	\$ 127,735
Covid 19 Vaccination	75651404							\$ -
Sewage Program	75851405	\$ 346,837	\$ 10,364		\$ 10,364		3%	\$ 44,859
Total	\$ 709,106	\$ 3,941,572	\$ 667,990	\$ 268,724	\$ 1,301,786	\$ 551,456	33%	\$ 2,286,628

Reimbursable Grants

No longer receiving these grants

Other Financing Uses (Advances/Transfers)							
70551505	-	-	-	-	-	-	
71851528	-	-	-	-	-	-	
71651529	-	-	-	-	-	-	
Total	-	-	-	-	-	-	

Total 2023 Year-To-Date Revenues 1,673,359 1,111,303 Total 2022 Year-To-Date Revenues
Total 2023 Year-To-Date Expenditures 2,572,707 1,677,405 Total 2022 Year-To-Date Expenditures

2/28/2023-Special Revenue, Capital Project

and Debt Service Funds Cash Balance \$2,286,628 \$ 1,112,992

Total Cash Balance \$8,092,362 \$ 3,363,818

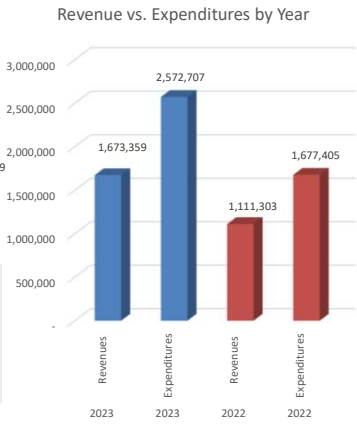
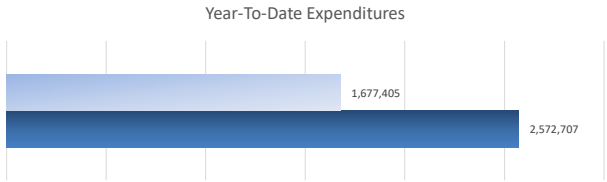
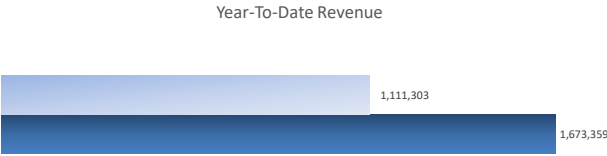
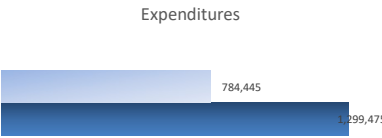
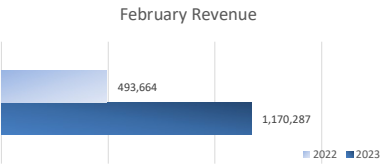
Overall:

Revenues:

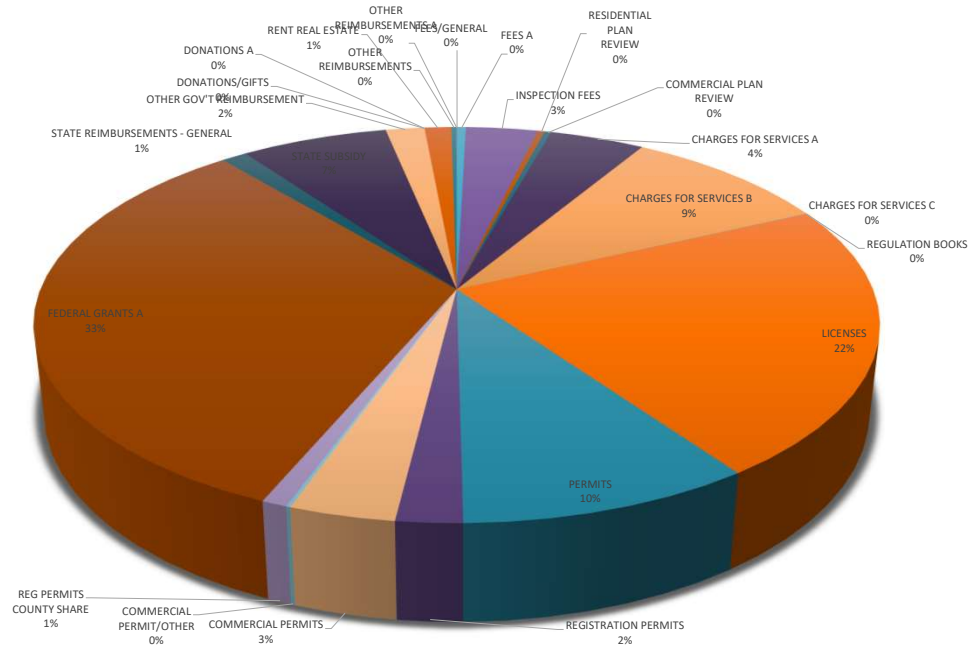
Revenues are 151% of 2022 level

Expenditures:

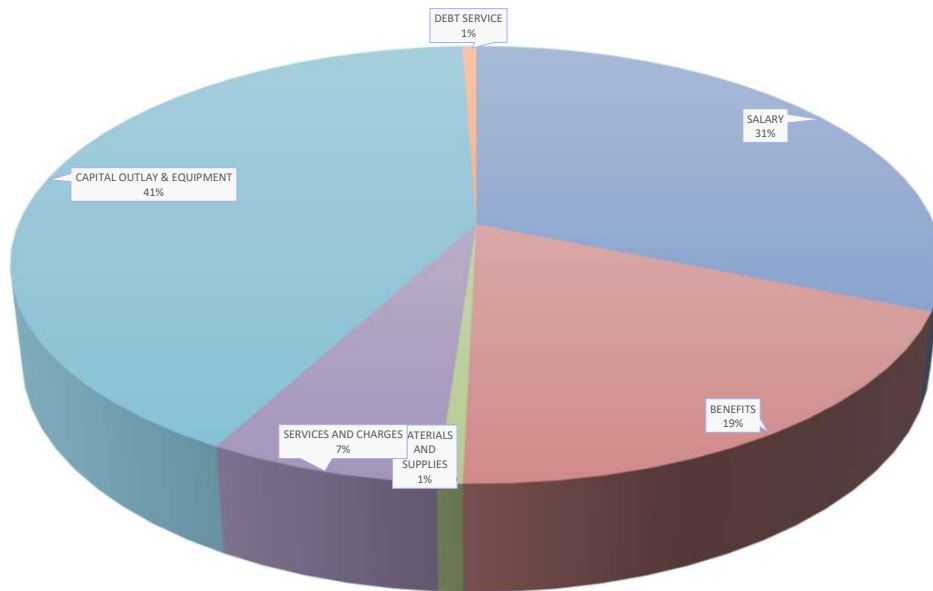
Expenses are 153% of 2022 level

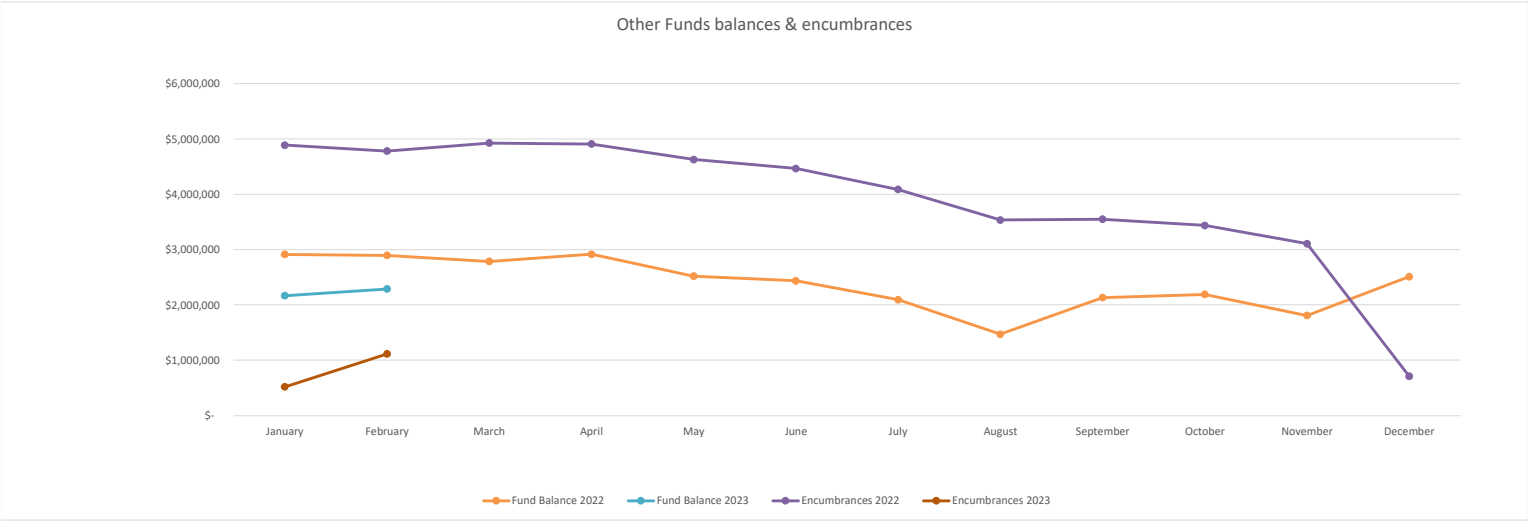
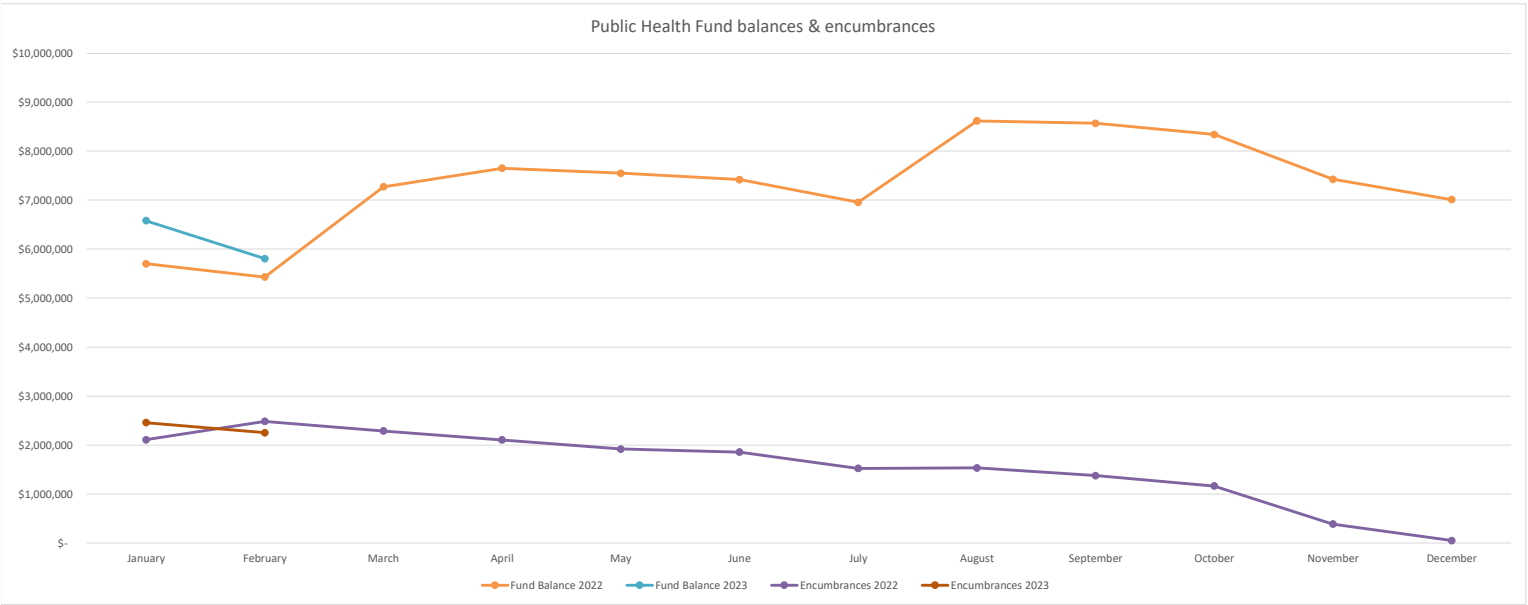


REVENUE THROUGH FEBRUARY



EXPENDITURES THROUGH FEBRUARY





DELAWARE COUNTY | 2019–2022

COMMUNITY HEALTH IMPROVEMENT PLAN



COMPARING THE YEARS



MENTAL HEALTH OUTCOMES

2018

2022

• Reduce adult depression	8% of adults felt sad/hopeless almost every day for two weeks or more in a row in past year	8% of adults felt sad/hopeless almost every day for two weeks or more in a row in past year	=
• Reduce youth depression	20% of youth felt sad/hopeless almost every day for two weeks or more in a row in past year	23% of youth felt sad/hopeless almost every day for two weeks or more in a row in past year	↑
• Reduce suicide deaths	9.48 deaths/100,000 people	11.32 deaths/100,000	↑
• Reduce youth electronic (cyber) bullying	13% of youth were cyber-bullied in past year	10% of youth were cyber-bullied in the past year	↓
• Reduce youth bullying on school property	25% of youth were bullied on school property in past year	21% of youth were bullied on school property in past year	↓
• Reduce youth intimate partner violence	6% of high school youth had a boyfriend/girlfriend physically abused them in past year	6% of high school youth had a boyfriend/girlfriend physically abused them in past year	=
• Reduce youth reporting sexual coercion	8% of high school youth experienced sexual coercion	7% of high school youth experienced sexual coercion.	↓



ADDICTION OUTCOMES

2018

2022

• Reduce adult binge drinking	22% of adults have had at least (5 for men/4 for women) drinks on an occasion in past month	33% of adults have had at least (5 for men/4 for women) drinks on an occasion in the past month	↑
• Reduce adult recreational marijuana use	4% of adults used recreational marijuana in last 6 months	9% of adults had used recreational marijuana in last month*	
• Reduce adult non-prescribed prescription drug misuse	7% of adults misused prescription drugs in past 6 months	1% of adults had used prescription medication not prescribed for them*	
• Reduce adult current smokers	10% of Delaware County adults are smokers	6% of Delaware County adults are smokers	↓
• Reduce unintentional drug overdose deaths	13.47 deaths/100,000 people	11.33 deaths/100,000 people	↓
• Reduce youth binge** drinking	12% of high school youth engaged in binge drinking on one occasion in past month	8% of high school youth engaged in binge drinking on one occasion in past month	↓
• Reduce youth non-prescribed prescription drug misuse	3% of youth misused prescription drugs not prescribed to them in past 30 days	3% of youth misused prescription drugs not prescribed to them in past 30 days	=
• Reduce youth e-cigarette use	10% of Delaware County youth used an electronic vapor product in past 30 days	7% of Delaware county youth used an electronic vapor product in past 30 days	↓
• Reduce youth recreational marijuana use	5% of youth used marijuana at least once in last 30 days	4% of youth used marijuana at least once in last 30 days	↓



CHRONIC DISEASE OUTCOMES

2018

2022



• Reduce adult obesity	65% of adults classified as overweight or obese (based on BMI)***	71% of adults classified as overweight or obese (based on BMI)***	↑
• Reduce adult diabetes	7% of adults have been diagnosed with diabetes	8% of adults have been diagnosed with diabetes	↑
• Reduce adult prediabetes	6% of adults have been diagnosed with prediabetes	12% of adults were diagnosed with prediabetes	↑
• Reduce coronary heart disease	2% of adults reported being diagnosed with coronary heart disease	3% of adults reported being diagnosed with coronary heart disease	↑
• Reduce adult chronic pain	22% of adults experienced chronic pain	23% of adults experienced chronic pain	↑
• Reduce youth obesity	9% of youth classified as obese	9% of youth classified as obese	=
• Reduce child obesity	13% of children classified as obese (based on BMI)***	13% of children classified as obese (based on BMI)***	=



CROSS-CUTTING FACTORS OUTCOMES

2018

2022












• Reduce % of county residents with high housing costs	9% of households have monthly housing costs which exceed 50% monthly income	8% of households have monthly housing costs which exceed 50% monthly income	↓
• Reduce severe housing problems	11% of households experience at least 1 of 4 housing problems: (overcrowding, high housing costs, lack of kitchen or plumbing facilities)	9% of households experience at least 1 of 4 housing problems: (overcrowding, high housing costs, lack of kitchen or plumbing facilities)	↓
• Reduce suicide ideation in adults	3% of adults seriously considered attempting suicide in past 12 months	3% of adults seriously considered attempting suicide in past 12 months	=
• Reduce suicide ideation in youth	11% of youth seriously considered attempting suicide in past 12 months	11% of youth seriously considered attempting suicide in past 12 months	=
• Reduce food insecurity	7% of parents experienced at least one food insecurity issue in the past year	3% of parents experienced at least one food insecurity in the past year	↓
• Increase adult fruit/vegetable consumption	22% of adults consumed whole fruit 3 or more times daily; 33% of adults consumed vegetables 3 or more times daily*	11% of adults ate 5 or more servings of whole fruits AND vegetables every day*	
• Increase youth fruit/vegetable consumption	34% of youth consumed whole fruit 3 or more times daily; 28% of youth consumed vegetables 3 or more times daily	Question not asked in 2019/2020 survey	
• Increase child fruit/vegetable consumption	41% of children consumed whole fruit 3 or more times daily; 25% of children consumed vegetables 3 or more times daily*	24% of children ate 5 or more servings of whole fruits AND vegetables every day in the past week*	












* Due to question discrepancies between 2018 CHA and 2022 CHA, data outcomes cannot be compared.

** Drank 5 or more drinks within a couple of hours for males or 4 or more drinks for females on at least one day during the past month.

*** BMI was calculated using self-reported weight and height measurements from respondents.

2022 PM Report

Primary	Baseline	2022 YTD results	Target	Status
Administration				
Public records requests are fulfilled within 3 business days	New	91.83%	95%	
Decrease the amount of staff clicking on phishing email links to 5%	5%	6.7%	5%	
Community Health				
Increase number of child passenger safety inspections at the B.S.T.G. Fire Department.	33	34	70	
Staff attendance at Subdivision Partnership meetings	0%	66.35%	100%	
20% of Ashley Villa residents will participate in the quarterly "Wellness Wednesdays at the Villa."	0%	34.63%	20%	
Environmental Health				
90% of Food Service Operation Inspection and Retail Food Establishment Inspection reports are sent to the operator the following business day.	No longer being tracked per D. Kent	Incomplete	90%	
95% of permits for PWS and STS installations are complete based on the ODH completion tool.	No longer being tracked as of 6/10/22 per D. Kent	Incomplete	95%	
90% of the plumbing reports generated by the Plumbing Inspector III's will have no more than one grammar and professional formatting error.	No longer being tracked per D. Kent	Incomplete	90%	
Personal Health				
Improve WIC Farmers Market coupon redemption rates in Delaware.	46.35% (2020)	69.4%	51%	
Improve WIC Farmers Market coupon redemption rates in Union	51.3% (2020)	70.80%	56.4%	
Improve Sunbury and Ashley WIC clinic participation	62 clients per year	80	68 clients per year	
Increase WIC integration in outside programming	0 per year	9	4 per year	

Primary	Baseline	2022 YTD results	Target	Status
Increase reminder/recall success rate for ages 0-18 years old	New	69%	95.0%	
Increase DPHD clients who receive DTaP, polio, MMR, Hib, hepatitis B, varicella, and pneumococcal conjugate vaccine (4313314)	56%	100%	80.0%	
Unless medically contraindicated, ensure DPHD staff receive annual vaccination against influenza	93%		90.0%	
Ensure at least one outreach is offered per non-covid outbreak investigation to prevent future illness	New		100.0%	
Offer handwashing programs and childhood communicable disease education for staff of pre-school and school-aged children at childcare centers. Target: All day cares and pre-schools	New	0	100.0%	
Provide handwashing programs and education for staff of pre-school and school aged children at childcare centers	New	1	75.0%	
Respond to Dial My Calls emergency drill with a clear yes or no answer to question "are you available to report to DPHD within 60 minutes?" The goal is to have a 75% response rate within 4 hours of the message being sent	New	84.68%	75.0%	
Track responses of "yes" to the quarterly Dial My Calls staff survey to determine the amount of DPHD staffing available within 60 minutes; also limited to 4-hour window for responses to the communication	New	100%	100.0%	
CHIP				
Add 14 members to The Partnership by the end of 2022	0	30	14	
Increase participation in The Partnership from the faith based sector by 5 members	0	3	5	
Increase participation in The Partnership from the business sector by 5 members	0	5	5	
Increase participation in The Partnership from community residents by 5 members	4	12	9	
100% of new Partnership members will complete an onboarding orientation	New	80%	100%	

Primary	Baseline	2022 YTD results	Target	Status

Engagement Letter: Compilation

March 15, 2023

Mr. Matt Clark, Fiscal Officer
Delaware Public Health District
1 West Winter Street
Delaware, Ohio 43015

Dear Mr. Clark:

You have requested that we prepare the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information as of and for the year ended December 31, 2022, and for the subsequent four years, and the related notes to the financial statements, and perform a compilation engagement with respect to those financial statements. We are pleased to confirm our acceptance and our understanding of this engagement by means of this letter. In addition, the document we submit to you will include required supplementary information, including management's discussion and analysis, schedules of net pension and OPEB liabilities (assets), and schedules of employer contributions, required by the Governmental Accounting Standards Board (GASB). We will compile the required supplementary information, but we will not audit or review such information, nor express an opinion, a conclusion, or provide any assurance on it.

Our Responsibilities

The objective of our engagement is to:

- a. Prepare financial statements in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) based on information provided by you;
- b. Apply accounting and financial reporting expertise to assist you in the presentation of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with accounting U.S. GAAP;

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare financial statements in accordance with U.S. GAAP and assist you in the presentation of the financial statements in accordance with U.S. GAAP. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARs:

- a. The selection of U.S. GAAP as the financial reporting framework to be applied in the preparation of the financial statements.
- b. The preparation and fair presentation of financial statements in accordance with U.S. GAAP and the inclusion of all informative disclosures that are appropriate for U.S. GAAP.
- c. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements.
- d. The prevention and detection of fraud.
- e. To ensure that the entity complies with the laws and regulations applicable to its activities.
- f. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- g. To provide us with:
 - i. Access to all information of which you are aware is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - ii. Additional information that we may request from you for the purpose of the compilation engagement.
 - iii. Unrestricted access to persons within the entity of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your financial statements. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. There may be circumstances in which the report differs from the expected form and content.

You agree to include our accountant's compilation report in any document containing financial statements that indicates that we have performed a compilation engagement on such financial statements and, prior to inclusion of the report, to ask our permission to do so.

Other Relevant Information

If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such statements as a result of this engagement.

Robyn Roush, CPA, is the engagement partner for the services specified in this letter. Her responsibilities include supervising Millhuff-Stang, CPA, Inc.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the accountant's report.

Delaware Public Health District
Engagement Letter: Compilation

Our fee for these services will be fixed based on the scope of the compilation expected as of the date of this letter. In accordance with our recent discussion, we believe that the engagement fee will not exceed the following amounts.

	Financial Statements
2022	\$7,500
2023	7,725
2024	7,850
2025	7,975
2026	8,100

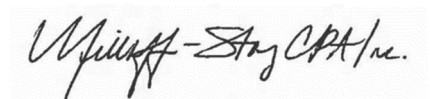
However, if we encounter unexpected circumstances that require us to devote more staff time to the engagement than anticipated, we will discuss the matter with you. Additionally, if an increase in scope is required, such as new accounting pronouncements or other changes to the Health District's financial reporting requirements, hours required to complete the increased scope of work will be charged as an hourly rate based on level of staff used to complete the additional work. That hourly rate will range from \$85 to \$150. Further, we are available to assist with matters of a routine nature throughout the course of the year. If significant time will be devoted to such matters, that time will also be billed based on the number of hours used at the hourly rate range noted above.

You agree to release, indemnify, defend, and hold us harmless from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us. *(Note: Regulators may restrict or prohibit such liability limitation arrangements.)*

We look forward to a continued relationship with your organization, and we are available to discuss the contents of this letter or other professional services you may desire.

Please sign and return a copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our engagement to prepare the financial statements described herein and to perform a compilation engagement with respect to those same financial statements, and our respective responsibilities.

Respectfully,



Millhuff-Stang CPA, Inc.
Chillicothe, Ohio

RESPONSE:

This letter correctly sets forth our understanding. Acknowledged and agreed on behalf of Delaware Public Health District by:

Signature: _____

Title: _____

Date: _____