



DISTRICT ADVISORY COUNCIL MEETING MINUTES

March 23, 2023, 7:00 P.M.



- I. Call to Order – The meeting was called to order at 7:00 pm at Delaware Public Health District, 1 W. Winter Street, Delaware, Ohio.
- II. Roll Call / Confirmation of Quorum – Trustee Kevin Hennessy verified a quorum was in attendance (See attached).
- III. Pledge of Allegiance – Trustee Suzette Hall led the group in the Pledge of Allegiance.
- IV. Introductions – Mr. Guillozet introduced Board of Health members and staff in attendance. Board of Health: Mr. Pat Blayney and Dr. Briana Donaldson. Staff: Mr. Dustin Kent, Mr. Adam Howard, Ms. Jen Keagy, Ms. Amy Whitney, Mr. Matt Clark, Ms. Lori Kannally, and Ms. Kelli Kincaid.
- V. Approval of Minutes – March 24, 2022 and June 8, 2022 – Trustee Hennessy moved to approve the March 24, 2022 minutes. Trustee Renee Vaughn seconded the motion. The motion carried unanimously. Trustee Sandra Stults moved to approve the June 8, 2022, Special Meeting minutes. Trustee Mark Almendinger seconded the motion. The motion carried unanimously.
- VI. Election of Officers – Trustee Hennessy
 - a. Chairperson – Trustee Connie Skinner moved to nominate Suzette Hall as Chairperson. Trustee Ken O'Brien seconded the motion. The motion carried unanimously.
 - b. Secretary – Trustee Mark Almendinger move to nominate Rodney Myers as Secretary. Trustee Bill Shively seconded the motion. The motion carried unanimously.
- VII. Chair Comments – no comments were provided by the Chair.
- VIII. Appointments – Nomination Committee – Trustee Renee Vaughn moved to nominated Trustee Kevin Hennessy as Nomination Committee. Trustee Mark Almendinger seconded the motion. The motion carried unanimously.
 - a. DAC Board of Health member
 - a. Dr. Briana Donaldson five-year term expires in 2023.
 - b. Applications Received: Dr. Briana Donaldson, Mr. Jim Luken, Dr. Hans Schmalzried and Mrs. Debbie Wright
 - c. Nominations from the floor – no nominations were received from the floor.
 - d. Close the nominations – Trustee Kevin Hennessy closed the nominations.

The four candidates listed above were presented for the open Board of Health position. All were present except Mr. Jim Luken and Dr. Hans Schmalzried. Trustee Kevin Hennessy completed a roll call vote, see attached. Dr. Briana Donaldson was appointed to the Board of Health for a five-year term ending in March 2028.

IX. Annual Report

- a.** Pat Blayney, President of the Board of Health – Mr. Blayney gave brief comments regarding the status of the new building. Mr. Blayney noted disappointment that this year’s meeting could not be held at the new facility. However, next year’s meeting will be held at the new facility with more meeting room space and parking.
- b.** State of the Health District, Mr. Garrett Guillozet, Health Commissioner
 - i.** Annual Report
 - ii.** Facility Update

Mr. Guillozet provided a PowerPoint presentation highlighting the annual report and provided a facility update.

X. Other Business – no other business was provided.

XI. Next year’s meeting was set for Thursday, March 21, 2023. The meeting will take place at the new facility located at 470 S. Sandusky Street, Delaware, OH 43015.

XII. Adjourn – Trustee Kevin Hennessy moved to adjourn. Trustee Ken O’Brien seconded the motion. The motion carried unanimously. The meeting adjourned at 7:35 pm.

Chair

Secretary

District Advisory Council Special Meeting

Vote for BOH Appointee	Date:	3/23/2023		
	Donaldson, Briana	Luken, Jim	Schmalzried, Hans	Wright, Debra
Township				
Berkshire				X
Berlin	X			
Brown	X			
Concord	X			
Delaware	X			
Genoa	X			
Harlem Absent				
Kingston	X			
Liberty Absent				
Marlboro Absent				
Orange	X			
Oxford Absent				
Porter	X			
Radnor Absent				
Scioto	X			
Thompson	X			
Trenton			X	
Troy	X			
Commissioner				
Delaware County	X			
Villages/Cities				
Ashley Absent				
Delaware City	X			
Galena				X
Ostrander	X			
Powell City	X			
Sunbury City	X			
Shawnee Hills Absent				

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