

GARRETT GUILLOZET, MPA, REHS | HEALTH COMMISSIONER

1 - 3 WEST WINTER STREET | PO BOX 570 | DELAWARE, OHIO 43015-0570

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG



Date: April 20, 2023

To: Board of Health

From: Garrett Guillozet, MPA, RS/REHS, AEMT
Health Commissioner

Re: Board meeting **Tuesday, April 25, 2023 7:00 pm Basement – Training Room**

***PMT – Performance Management Touchstone**

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS 6.012 Appropriations A-C 6.016 Inventory A-D 6.017 Advances/Transfers A-E 6.018 Donations A-B 6.019 Funds A-B 6.021 Authorization/Employment A-F 6.022 Reclassification/Promotion A 6.023 Tuition Reimbursement/Staff Development A 6.033 Community Health A 6.034 Preventative Health A	2	Approve
1.03 APPROVAL OF MINUTES A. Minutes of March 21, 2023 are enclosed.	2	Approve
1.04 APPROVAL OF BILLS A. March 2023 bills are enclosed.	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER	2	Info/ Garrett	

2.02 FINANCE			
A. Finance Report – Request Board review and accept the year-to-date finance report (attached). Action Requested: Accept	2	Accept/ Matt	Agency
2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Dustin	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
3.01 BOARD PRESIDENT	<15	Info	
3.03 BOARD MEMBER COMMENTS	<10	Info	

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
4.04 CITIZEN REQUEST			

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
5.032 ADMINISTRATION/FACILITY			
A. New Facility - Every two weeks Agency representatives meet virtually with the representatives from Knoch Corporation, General Contractor, and Moody Nolan, Architecture and Engineering firm, to discuss the process of the construction of the new facility and address any concerns. Action Requested: Discussion	<5	Discussion Pat/Garrett	
B. Soil and Grading Services: Request Board of Health approval to expend funds relating to topsoil hauling, turf/seeding, and grading work that will occur at the new building location. Total amount not to exceed \$61,125.00. Performance Fields & Landscaping: Grading, Turf <ul style="list-style-type: none"> \$37,550.00 CDK Structures: Hauling and Excavation <ul style="list-style-type: none"> \$23,575.00 Action Requested: Discussion/Recommend Approval	<5	Discussion/ Garrett	Agency

6.0 NEW BUSINESS

New items of information or for Board action

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
6.012 APPROPRIATIONS			
A. Mosquito Grant – Request Board approval to increase the current 2023 Mosquito Grant (TBD) expense appropriation from \$0 to \$24,130.00 and establish a revenue budget of \$24,130.00. This change is necessary to due to new fund establishment in item 6.019(B). Please see attached budget revision form. Action Requested: Consent approval	0	Consent/ Matt	Agency
B. Public Health Emergency Planning – Request Board approval to increase the current 2023 Public Health Emergency Planning (71751519) expense appropriation from \$0 to \$158,784.69 and establish a revenue budget of \$160,000.00. This change is necessary to due to fund reestablishment in item 6.019(A). Please see attached budget revision form. Action Requested: Consent approval	0	Consent/ Matt	Agency
C. PH Emergency Planning – Request Board approval to decrease the current 2023 Public Health Emergency Planning (70225228) expense appropriation from \$213,205.42 to \$56,686.75 and establish a revenue budget of \$62,381.00. This change is necessary to due to fund reestablishment in item 6.019(A). Please see attached budget revision form. Action Requested: Consent approval	0	Consent/ Matt	Agency
D. Solid Waste – Request Board approval to increase the current 2023 Solid Waste (70751507) expense appropriation from \$51,768.63 to \$56,768.63 and change the revenue budget from \$41,605.60 to \$50,616.10. This change is necessary to reflect higher supplies & materials costs and updated guidance on revenue projections. Please see attached budget revision form. Action Requested: Consent approval			
E. Sewage Program – Request Board approval to increase the current 2023 Solid Waste (75851405) expense appropriation from \$346,837.36 to \$356,837.36. This change is necessary to reflect higher supplies & materials costs. Please see attached budget revision form. Action Requested: Consent approval			
6.013 LEVY			
A. 2024 Levy Update Revised Levy Proposal is Attached	<5	Garrett/ Discussion	Agency

6.016 INVENTORY			
<p>A. Equipment Disposal – Request Board approval to dispose of various IT equipment listed below. This equipment was upgraded and no longer needed:</p> <ul style="list-style-type: none"> • Barracuda Gateway Appl 410 BARYF1361795 Serial Number - Replaced with new Sonicwall Upgrade 3700 • Sonicwall NSA 3650 Appliance 2CB8ED87F600 - Replaced with Sonicwall 3700 • Sonicwall NSA 3650 High Availability 2CB8ED30F180 Replaced with Sonicwall 3700 High Availability <p>This equipment was upgraded over the years and whatever remains will go with the W. Winter St Buildings. Since the buildings are sold, it can be removed from inventory:</p> <ul style="list-style-type: none"> • Update to Phone System <p>Action Requested: Consent approval</p>	0	Consent/ Matt	Agency
<p>B. Building Removal – Request Board approval to remove the W. Winter Street buildings and associated land in capital assets due to the purchase of them by JREP Delaware Investors LLC. This also includes Elevator Modernization, Boiler Replacement, New Windows, Furnace Replacement, and Foundation Repair.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Matt	Agency
<p>C. Equipment Disposal – Request Board approval of disposal of various metal supplies and equipment that were either donated or recycled by Friction Metals. A list of items is attached.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Jen	Agency
6.017 ADVANCES/TRANSFERS			
<p>A. Transfer – Request Board approval for a transfer in the amount of \$125,000 from the Building child key (70225115) into New Facility debt service fund (75451402) for the purpose of paying debt service payments.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Matt	Agency
<p>B. Advance – Request Board approval for an advance in the amount of \$24,130 from the Administration child key (70225111) into Mosquito Grant special revenue fund (TBD) for cash flow purposes due to the new fund being established in 6.019(B) below. The advance will be returned to the General/Public Health Fund upon grant funding from Ohio EPA.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Matt	Agency
<p>C. Advance – Request Board approval to return the advance of \$100,000 from the COVID 19 Vaccination special revenue fund (75651404) to the Administration child key (70225111). This grant will be wrapping up shortly.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Matt	Agency

D. Advance – Request Board approval to return the advance of \$25,000 from the 2022 Enhanced Operations special revenue fund (71651530) to the Administration child key (70225111). This fund has sufficient cash balance to return the advance. \$90,000 is still owed from a 2022 advance. Action Requested: Consent approval	0	Consent/ Matt	Agency
E. Advance – Request Board approval for an advance in the amount of \$50,000 from the Administration child key (70225111) into Public Health Emergency Planning special revenue fund (71751519) for cash flow purposes due to the fund reestablishment in 6.019(A) below. The advance will be returned to the General/Public Health Fund upon sufficient balance requirements. Action Requested: Consent approval	0	Consent/ Matt	Agency
6.018 DONATIONS			
A. Accept Donation – Request Board approval of a donation of services at the new building from Chas Kaiser, President of CDK Structures, Inc. The dozer services are valued at \$1,000. (attached) Action Requested: Consent approval	0	Consent/ Matt	Agency
B. Accept Donation – Request Board approval of an anonymous donation of \$3.50 in the EH Admin fund (70225441). Action Requested: Consent approval	0	Consent/ Matt	Agency
C. Enfamil - Request Board accept the donation of 30 cans (12.04 oz) of Enfamil infant/toddler formula. Discussion with the company revealed the product was sent by mistake and DPHD was advised by the company to “give them away...so they don’t go to waste.” The Clinical Services Unit will give the product to families in need of it until it is depleted. Total value estimated at approximately \$900.00. Action Requested: Consent approval	0	Consent/ Adam	Community
6.019 FUNDS			
A. Reactivate Fund and Accept Award – Request Board approval to reactivate the Public Health Emergency Planning special revenue fund (71751519) and accept the 2024 grant award. DPHD will discontinue use of the PH Emergency Planning child key in the Public Health Fund (70225228) in Fiscal Year 2024 to allow for run off of current revenue, expenditures, and encumbrances. This is due to changing Ohio Department of Health deliverable grant requirements. (Award attached) Action Requested: Consent approval	0	Consent/ Matt	Agency
B. New Fund and accept award – Request Board approval to create the Mosquito Grant special revenue fund (TBD) to ensure compliance with Ohio EPA grant requirements and accept the grant award. (Award attached) Action Requested: Consent approval	0	Consent/ Matt	Agency

6.021 AUTHORIZATION/EMPLOYMENT			
A. Administrative Assistant 2 / Ms. Tracy DeShields – Request Board approval to hire Ms. Tracy DeShields to fill the full-time Administrative Assistant 2 / Deputy Vital Statistics Registrar position within the Community Health Division vacated by Ms. Jessica Nutter. This position is 40 hours a week (1 FTE), \$17.55/hour (pay band B) effective April 5, 2023. Position is funded 100% through fund 70225112 (Vital Statistics) with an anticipated annual salary and benefits of \$51,105.60. Amount may be adjusted depending upon benefits selected. Action Requested: Consent Approval	0	Consent/ Jen	Agency
B. Voluntary Resignation / Ms. Emily Baugher - Request Board accept resignation of Ms. Emily Baugher, Director of Nursing, effective April 27, 2023. Ms. Baugher has taken employment with Ohio State University. Action Requested: Consent approval	0	Consent/ Adam	Agency
C. Appoint Interim Director of Nursing / Ms. Susan Nichols - Request Board approval to temporarily appoint current Public Health Nurse 3, Ms. Susan Nichols, as the Director of Nursing effective April 28, 2023 and to continue until a new Director of Nursing has been hired. Ms. Nichols will receive a temporary pay increase of 3% while serving as the Interim Director of Nursing. The temporary appointment is necessitated by the Ohio Administrative Code 3701-36-03. Action Requested: Consent approval	0	Consent/ Adam	Agency
D. Probationary Separation / Mr. Elliott Manini - Request Board confirm the probationary separation of Mr. Elliott Manini, Registered Environmental Health Specialist I, effective March 28, 2023. Action Requested: Consent approval	0	Consent/ Dustin	Agency
E. Intern / Mr. Andrew Schroff – Request Board approval to hire Mr. Andrew Schroff to full-time intermittent EH Intern position with the Environmental Health Division. This position is 40 hours a week, \$16.55/hour (pay grade A). Action Requested: Consent approval	0	Consent/ Dustin	Agency
F. Intern / Miss. Jamie Ridolfo – Request Board approval to hire Miss Jamie Ridolfo to full-time intermittent EH Intern position with the Environmental Health Division. This position is 40 hours a week, \$16.55/hour (pay grade A). Action Requested: Consent approval	0	Consent/ Dustin	Agency

6.022 RECLASSIFICATION/PROMOTION			
<p>A. Promotion With Competition / Mr. James McQuone – Request Board approval to promote with competition Mr. James McQuone from Disease Investigator to Community Health Specialist I within the Preventative Health Division. Effective April 1, 2023. Mr. McQuone’s new hourly rate will be \$22.55/hour. Annual performance appraisal date will change per policy. Position is funded 100% through fund 70225228 (PHEP) with an anticipated annual salary and benefits of \$75,163.48. Amount may be adjusted depending upon benefits selected.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Adam	Agency
6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT			
<p>B. Conference / Ms. Sarah Fink – The Board originally approved conference at the January 31, 2023 meeting. Since then, it was discovered the registration fee needs to be corrected. Request Board approval of the corrected registration fee (increased \$50 from \$485 to \$535) and expend amount. Corrections are noted in red. Expend up to \$1450 vector funds (70225444) for Ms. Sarah Fink to attend the American Mosquito Control Association Annual Meeting in Reno, NV February 27- March 3. Ms. Fink had submitted a successful abstract to present at this conference while still employed with Franklin County Public Health. She received a competitive \$1000 Industry Supported Young Professional Travel award for this event. Ms. Fink will also attend the free Young Professional Pre-Conference Workshop on Monday 2/27 as part of her travel award. This conference is directly related to Strategic Plan goal of Workforce Development and Visible Leadership as this conference will also assist Ms. Fink in her leadership of the Ohio Mosquito and Vector Control Association. Ms. Fink will be presenting one session at the conference. Expenses include registration fee (\$535), lodging (\$114/night for 5 nights), airfare (\$847) and per diem (estimated not to exceed \$299 with meals provided by conference). Agenda, GSA rates for Reno and travel award letter are included.</p> <p>Action: Requested: Consent approval</p>	0	Consent/ Dustin	Agency
6.033 COMMUNITY HEALTH			
<p>A. 2023 Creating Healthy Communities Mini Grant Proposals – Request Board approval to allocate an additional \$5,000 of CH Admin funds (70225222) to fund all four grant proposals that were submitted. These funds are currently available in the CH Admin budget.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Jen	Agency

6.034 PREVENTATIVE HEALTH			
<p>A. Apply for an Accept Delaware County Board of Developmental Disabilities Accessibility and Inclusion Grant – Request Board confirm application and acceptance of the Accessibility and Inclusion grant, provided by the Delaware County Board of Developmental Disabilities. This is a new grant that would provide \$5,000 of funding towards the purchase of an adult changing station in the new building.</p> <p>The goal of this grant is to <i>“advance the accessibility of the community and the inclusion of all people.”</i> If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Adam	Agency

Sincerely,					
Garrett Guillozet	Dustin Kent	Jen Keagy	Adam Howard	Amy Whitney	Matthew Clark
Health	Deputy Health	Deputy Health	Deputy Health	Administrative	Fiscal Officer
Commissioner	Commissioner	Commissioner	Commissioner	Director	
	Environmental	Community	Preventative		
	Health	Health	Health		
937/418-7211	419/202-1063	614/315-1337	740/360-4718	740/816-6419	740/973-7346

1.0 CONVENTION

1.01 CALL TO ORDER

The March 21, 2023, meeting was held at the Delaware Public Health District located at 1 West Winter Street, Delaware, OH and called to order at 7:00 p.m. by Mr. Blayney. Board members present included: Mr. Blayney, Dr. Hickman, Mr. Hatfield, Mr. Tiberi, Dr. Donaldson, Mr. Karr and Mr. Holzapfel (entered at 7:15 pm). Staff members present were Mr. Garrett Guillozet, Health Commissioner, Mr. Adam Howard, Deputy Health Commissioner of Preventative Health, Mr. Dustin Kent, Deputy Health Commissioner of Environmental Health, Ms. Jen Keagy, Deputy Health Commissioner of Community Health, Ms. Amy Whitney, Director of Administrative Services, Mr. Matt Clark, Finance Officer, Ms. Triniti West, Administrative Assistant II, Ms. Abbey Trimble, Program Manager of Community Health, Ms. Josie Bonnette, Community Health Specialist III, and Ms. Lisa Brown, Administrative Assistant to the Health Commissioner.

This is the annual re-organization meeting of the Board.

A. Election of Officers - For this portion of the meeting, the Secretary of the Board presides.

B. Nominations - Nominations will be made from those present at the March 21, 2023, meeting.

1. Nominations and election for President

Mr. Tiberi moved to nominate Mr. Blayney for Board President. Mr. Hatfield seconded the motion. No other nominations were made. The motion carried unanimously.

2. Nominations and election for Vice President

Mr. Karr moved to nominate Dr. Donaldson for Board Vice-President. Mr. Tiberi seconded the motion. No other nominations were made. The motion carried unanimously.

1.02 CONSENT ITEMS

6.015 A Expenditures

6.016 A Inventory

6.017 A Donations

6.021 A-C Authorization/Employment

6.024 A Leave of Absence

6.03 A Contracts

6.034 A Preventative Health

6.054 A Legal Issues

Mr. Hatfield moved to approve the consent agenda and agenda as submitted. Dr. Hickman seconded the motion. The motion carried unanimously.

1.03 APPROVAL OF MINUTES

A. Mr. Hatfield moved to approve the February 28, 2023, minutes. Mr. Tiberi seconded the motion. The motion carried unanimously.

1.04 APPROVAL OF BILLS

A. Mr. Hatfield moved to approve the February 2023 bills. Dr. Donaldson seconded the motion. The motion carried unanimously.

2.0 STAFF REPORTS

2.01 HEALTH COMMISSIONER

The one-on-one meetings have concluded. Mr. Guillozet is putting together a brief summary outlining the challenges, opportunities and areas of improvement which will be shared with senior leadership.

Support of Ohio's Investment in LHD's – Mr. Guillozet has prepared a letter of support which is for 20 million dollars per year over the biennium. The current proposal outlines that GRF dollars would be allocated to local health departments to promote evidence based practices within our communities that align with our CHIP. It is proposed to come in a form of a subsidy with no additional reporting required. This is the first substantial investment in local public health since the eighties. Current per capita rate from the state subsidy is 17 cents per capita and if accredited it is 34 cents per capita. The Health Commissioner requests the Board approve the letter of support.

Mr. Tiberi moved to approve the letter of support for Ohio's Investment in LHD's. Dr. Donaldson seconded the motion. The motion carried unanimously.

Registered Environmental Health Specialists Credentials – The state health department has proposed some significant changes to the way environmental health specialists are registered and credentialed. Currently, staff operate under national examination. Mr. Guillozet sits on the writing team for the national examination. The team is made up of professionals from every discipline within environmental health. It is concerning that ODH has proposed to write their own exam. This also would change renewal fees which are currently in statute and place them in rule. Request the Board oppose and revert changes back to current statute. Further, support a reverse to reciprocity from other states where the licensing requirements are less than Ohio's requirements. This reciprocity provision crept in during lame duck. It effects several licensing and credential professions in the state.

Mr. Karr moved to approve letter of support opposing proposed Registered Environmental Health Specialists changes. Mr. Tiberi seconded the motion. The motion carried unanimously.

Mr. Guillozet introduced new employee Trinit West, Administrative Assistant II within the Environmental Health Division.

2.02 FINANCE

A. Finance Report – Requested Board review and accept the year-to-date finance report. A copy of the year-to-date finance report was provided to the Board.

PMT: Agency

Mr. Hatfield moved to accept the year-to-date finance report. Mr. Tiberi seconded the motion. The motion carried unanimously.

5.0 OLD BUSINESS

5.032 ADMINISTRATION/FACILITY

A. New Facility - Every two weeks Agency representatives meet virtually with the representatives from Knoch Corporation, General Contractor, and Moody Nolan, Architecture and Engineering firm, to discuss the process of the construction of the new facility and address any concerns.

Change Orders:

Facility Budget Breakdown by category:

Owner requested changes	\$395,760.26
Unforeseen site conditions	307,351.64
Changes associated with P.E.M.B.	148,192.22
Subtotal	\$851,304.12
All other change orders	\$594,451.13
Change orders to date.	\$1,445,755.27
Original contract	\$6,405,996.00.
Total to date	\$7,851,751.27

Construction Estimator's estimate \$8,500,000.00

PMT: Agency

Information Only

B. Executive Session - Mr. Guillozet requested the Board adjourn to Executive Session pursuant to ORC 121.22(G)(2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code and for Mr. Guillozet and Ms. Whitney to remain.

Mr. Hatfield moved to enter Executive Session. Mr. Holzapfel seconded the motion. Roll vote was taken: Mr. Blayney yes, Mr. Tiberi yes, Dr. Donaldson yes, Mr. Karr yes, Mr. Holzapfel yes, Mr. Hatfield yes, Dr. Hickman yes. The motion carried unanimously. The Board entered Executive Session at 8:00 pm.

Mr. Karr moved to exit Executive Session. Mr. Tiberi seconded the motion. Roll vote was taken: Mr. Blayney yes, Mr. Tiberi yes, Dr. Donaldson yes, Mr. Karr yes, Mr. Holzapfel yes, Mr. Hatfield yes, Dr. Hickman yes. The motion carried unanimously. The Board exited Executive Session at 8:14 pm.

No action taken.

PMT: Agency

6.0 NEW BUSINESS

6.011 BUDGETS

A. 2024 Budget - Requested Board to approve the 2024 Budget Book as the approved budget and appropriation levels for the agency for 2024.

PMT: Agency

Mr. Tiberi moved to approve the 2024 Budget Book. Dr. Donaldson seconded the motion. The motion carried unanimously.

6.013 LEVY

A. 2024 Levy Update - Mr. Guillozet spoke with the Board of Elections Director. The deadline to submit is August 10th. Preliminary numbers will be presented at the April and May Board meetings. For information purposes, we are reviewing whether the language on the ballot initiative can be changed if running a renewal levy. The initiative includes antiquated language such as services related to AIDS and maternal child health programming.

6.015 EXPENDITURES

A. 2023 Spring Education Conference – Requested Board approval to expend up to \$5,500.00 in Workforce Development and Public Health funds for the 2023 Spring Education Conference. Expenses include Innovation Training (\$3,000.00); meals (\$2,000.00); and program supplies (\$500.00). The 2023 Spring Education Conference will be held on May 5, 2023, from 8:00am-4:30pm at the Delaware County Board of Elections.

Quality

The Board approved item on consent.

6.016 INVENTORY

A. Equipment Disposal – Requested Board approval of disposal of back-up Caterpillar generator for Delaware Public Health District offices. Model number #D100P1 Serial Number #NPS01529 Cost \$24,000. Since this purchase was grant funded in 2004, staff have sought and received approval from ODH to remove this from inventory. The generator will remain with the West Winter buildings.

PMT: Agency

The Board approved item on consent.

6.017 DONATIONS

A. Accept Donation – Requested Board approval of a small donation from an anonymous source in the Community Health & Clinic Services child key (70225555) for \$0.60.

PMT: Agency

The Board approved item on consent.

6.021 AUTHORIZATION/EMPLOYMENT

A. WIC Health Professional / Ms. Susan Rode – Requested Board approval to hire Ms. Susan Rode to fill full-time permanent WIC HP position within the Preventative Health Division vacated by Ms. Carolyn Nye. This position is 40 hours a week (100% FTE), \$27.50/hour (pay grade H) effective March 20, 2023. Position is funded 100% through fund 70951509 (Women, Infants, and Children) with an anticipated annual salary and benefits of \$97,040.55. Amount may be adjusted depending upon benefits selected.

PMT: Agency

The Board approved item on consent.

B. Voluntary Resignation / Ms. Katherine Fox - Requested Board accept resignation of Ms. Katherine Fox, Public Health Nurse II, effective February 28, 2023. Ms. Fox has taken employment with OhioHealth.

PMT: Agency

The Board approved item on consent.

C. Voluntary Resignation (Retirement) / Ms. Jody Lenko - Requested Board accept resignation of Ms. Jody Lenko, Public Health Nurse II, effective March 30, 2023. After over 26 years with the Health District, Ms. Lenko is retiring.

PMT: Agency

The Board approved item on consent.

6.024 LEAVE OF ABSENCE

A. Unpaid Leave / Ms. Erin Kelley - Requested Board approval for Ms. Erin Kelley to go on Unpaid Leave between the dates of 3/13/23 and 4/3/23. Ms. Kelley will be expected to reimburse the employee and family portion of health and dental insurances (\$253.88) for Pay #7 by 3/31/23.

PMT: Agency

The Board approved item on consent.

6.03 CONTRACTS

A. Compilation of DPHD Financial Statements: Requested Board approval to approve a 5-year contract with Millhuff-Stang CPA, Inc. of Chillicothe, Ohio to compile our financial statements in accordance with accounting principles generally accepted in the United States (US GAAP), and to provide any other accounting and financial reporting expertise. Contract not-to-exceed \$10,000 for FY2023 for the compilation and any additional services requested by DPHD and will be paid from the Administration Public Health Fund (70225111). The engagement letter is attached.

PMT: Agency

The Board approved item on consent.

6.034 PREVENTATIVE HEALTH

A. Reapply for Coffective: Local Community Partnership Collaborative – Requested Board confirm application for the Coffective grant, provided by Coffective and selected by ODH - WIC. This is a continuation of a grant that would be effective March 2023 – October 2023. DPHD would receive technical assistance to develop and implement initiatives to strengthen partnerships and deepen the community understanding of WIC and would be eligible to receive up to \$5,000.

The goal of this grant is to *“increase access to care for the maternal and child health population, through the initiation of a sustainable collaborative activity to improve referral processes between hospitals and the local WIC agency.”* If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award.

PMT: Engagement

The Board approved item on consent.

6.04 SPECIAL REPORTS

A. Delaware Public Health District Performance Management – The 2022 performance measures annual progress report was provided to the Board.

PMT: All

Information Only

B. 2019-2022 Community Health Improvement Plan (CHIP) Final Progress Report – The CHIP was drafted by agencies, service providers, community leaders, and residents within Delaware County that make up The Partnership for a Health Delaware County (The Partnership). The Partnership reviewed many sources of information concerning the health and social challenges that Delaware County residents were facing. They addressed specific priority issues to help improve outcomes, determine gaps in programming and policies, and examine best practices and solutions. Here is a recap of the action steps and success stories that took place during the 2019-2022 CHIP cycle – <https://youtu.be/a1KPG1hsGMM>. A comparison of health outcomes from 2018 to 2022 was provided to the Board.

PMT: All

Information Only

C. 2022 Creating Healthy Communities (CHC) Mini Grant Success Stories Presentation – Ms. Josie Bonnette, Community Health Specialist 3, described the CHC mini grant program and highlighted success stories from the grantees. Ms. Bonnette’s report included a PowerPoint presentation.

PMT: All

Information Only

6.054 LEGAL ISSUES

A. Recalcitrant Facilities- The board of health authorizes the Health Commissioner to refer recalcitrant food service and retail food establishments to the Prosecutor’s Office for failure to renew their food service or retail food establishment license.

PMT: Community/Environmental Health

The Board approved item on consent.

ADJOURN

Mr. Tiberi moved to adjourn. Mr. Karr seconded the motion. The motion carried unanimously. The meeting adjourned at 8:15 pm.

Patrick Blayney, President **Date**
or Dr. Briana Donaldson, Vice President

Garrett Guillozet, Health Commissioner
Secretary to the Board of Health **Date**

Delaware Public Health District				
List of Bills 03/01/2023 through 03/31/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
ADMINISTRATION	3/10/2023	EMPLOYEES	SALARY	\$40,873.46
			TOTAL 5001	\$40,873.46
	3/10/2023	EMPLOYEES	OVERTIME	\$62.93
			TOTAL 5004	\$62.93
	3/14/2023	INTERFLEX PAYMENTS LLC	FSA	\$167.20
	3/23/2023	MATRIX INTEGRATED PSYCHOLOGICAL SVCS	HEALTH INSURANCE	\$252.00
	3/29/2023	ANTHEM BLUE CROSS AND BLUE SHIELD	HEALTH INSURANCE	\$87,001.84
	3/29/2023	LINCOLN NATIONAL LIFE INSURANCE CO	HEALTH INSURANCE	\$1,069.37
	3/29/2023	VSP OHIO	HEALTH INSURANCE	\$692.10
			TOTAL 5101	\$89,182.51
	3/10/2023	EMPLOYEES	WORKERS COMP	\$362.24
			TOTAL 5102	\$362.24
	3/29/2023	DELTA DENTAL PLAN OF OHIO	DENTAL INSURANCE	\$3,168.25
			TOTAL 5103	\$3,168.25
	3/29/2023	LINCOLN NATIONAL LIFE INSURANCE CO	LIFE INSURANCE	\$1,030.48
			TOTAL 5104	\$1,030.48
	3/10/2023	EMPLOYEES	PERS	\$9,659.36
			TOTAL 5120	\$9,659.36
	3/10/2023	BOARD MEMBERS	SOCIAL SECURITY	\$34.72
			TOTAL 5121	\$34.72
	3/10/2023	EMPLOYEES	MEDICARE	\$621.92
			TOTAL 5131	\$621.92
	3/29/2023	BROWN,LISA	OTHER SUPPLIES	\$6.58
			TOTAL 5201	\$6.58
	3/14/2023	MAIL PRO 1 LLC	UNIFORMS	\$177.72
			TOTAL 5224	\$177.72
	3/20/2023	SPARLING DO,WENDY L	MEDICAL DIRECTOR	\$625.00
			TOTAL 5301	\$625.00
	3/23/2023	PUBLIC HEALTH COMBINED CONFERENCE	CONF REGISTRATION FEE	\$200.00
			TOTAL 5305	\$200.00
	3/20/2023	FIRST COMMONWEALTH BANK	ADVERTISING	\$181.97
			TOTAL 5312	\$181.97
	3/16/2023	WATERFORD SIGNS INC	PRINTING	\$19.25
			TOTAL 5313	\$19.25
	3/23/2023	SELECTIVE GIFT INSTITUTE INC	PERSONNEL AWARDS	\$50.00
			TOTAL 5317	\$50.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$90.00
			TOTAL 5332	\$90.00
	3/14/2023	PUBLIC ENTITIES POOL OF OHIO	LIABILITY INSURANCE	\$29,824.85
	3/31/2023	PUBLIC ENTITIES POOL OF OHIO	VOID CK 582913	(\$111.00)
			TOTAL 5370	\$29,713.85
	3/22/2023	DELAWARE COUNTY AUDITOR/TREASURER	1st HALF REAL COLLECTIONS FEES	\$28,606.45
	3/22/2023	DELAWARE COUNTY AUDITOR/TREASURER	PY TIF RECOUP FEES	\$17,033.89
	3/30/2023	DELAWARE COUNTY AUDITOR/TREASURER	1st HALF 23 MH AUD/TREAS FEE	\$221.98
			TOTAL 5375	\$45,862.32
	3/14/2023	CITY OF DELAWARE	BACKGROUND CHECKS	\$60.00
			TOTAL 5380	\$60.00
	3/29/2023	BROWN,LISA	CATERING	\$73.97
			TOTAL 5381	\$73.97
	3/7/2023		ADV TO 71351515 SAFE ROUTE 23	\$10,000.00
			TOTAL 8500	\$10,000.00
			ADMINISTRATON TOTAL	\$232,056.53
VITAL STATS	3/10/2023	EMPLOYEES	SALARY	\$3,555.40
			TOTAL 5001	\$3,555.40
	3/10/2023	EMPLOYEES	WORKERS COMP	\$32.00
			TOTAL 5102	\$32.00
	3/10/2023	EMPLOYEES	PERS	\$853.30
			TOTAL 5120	\$853.30
	3/10/2023	EMPLOYEES	MEDICARE	\$52.24
			TOTAL 5131	\$52.24

	3/14/2023	WALLACE, MONICA	MILEAGE	\$15.20
			TOTAL 5309	\$15.20
	3/14/2023	OHIO DIVISION REAL ESTATE	REMIT TO STATE	\$25.00
			TOTAL 5365	\$25.00
			VITAL STATS TOTAL	\$4,533.14
FACILITIES	3/10/2023	EMPLOYEES	SALARY	\$3,419.20
			TOTAL 5001	\$3,419.20
	3/10/2023	EMPLOYEES	OVERTIME	\$66.89
			TOTAL 5004	\$66.89
	3/10/2023	EMPLOYEES	WORKERS COMP	\$31.37
			TOTAL 5102	\$31.37
	3/10/2023	EMPLOYEES	PERS	\$836.66
			TOTAL 5120	\$836.66
	3/10/2023	EMPLOYEES	MEDICARE	\$53.77
			TOTAL 5131	\$53.77
	3/16/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$196.95
	3/20/2023	FIRST COMMONWEALTH BANK	OTHER SUPPLIES	\$33.14
	3/20/2023	FIRST COMMONWEALTH BANK	OTHER SUPPLIES	\$22.92
			TOTAL 5201	\$253.01
	3/31/2023	CALYPSO CARS LLC	VOID CK 580369	(\$78.93)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$82.80)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$78.09)
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$78.93
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$82.80
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$78.09
			TOTAL 5228	(\$0.00)
	3/14/2023	SOX, CRAIG	MILEAGE	\$27.25
			TOTAL 5309	\$27.25
	3/14/2023	VERIZON	MAINT CONTRACT	\$473.75
			TOTAL 5325	\$473.75
	3/14/2023	AIR FORCE ONE INC	BUILDING MAINT	\$271.50
	3/14/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	3/14/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	3/16/2023	CAR WASH DEPOT INC	CAR WASHES	\$49.00
	3/16/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	3/20/2023	PAULS EXTERMINATING INC	BUILDING MAINT	\$80.00
	3/20/2023	PAULS EXTERMINATING INC	BUILDING MAINT	\$35.00
	3/20/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$102.00
	3/23/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	3/29/2023	CINTAS CORPORATION	MAT RENTAL	\$42.22
	3/29/2023	KEVINS TOWING AND REPAIR	VEHICLE MAINT	\$100.00
	3/31/2023	CALYPSO CARS LLC	VOID CK 580369	(\$35.00)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$51.00)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$39.00)
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$35.00
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$51.00
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$39.00
			TOTAL 5328	\$848.60
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$47.97
			TOTAL 5330	\$47.97
	3/23/2023	POSTMASTER	POSTAL SERVICE	\$290.00
			TOTAL 5331	\$290.00
	3/14/2023	PUBLIC ENTITIES POOL OF OHIO	LIABILITY INSURANCE	\$13,000.00
			TOTAL 5370	\$13,000.00
	3/7/2023		TAX EXEMPT 31712204020000 TY22	(\$91.83)
			TOTAL 5380	(\$91.83)
			FACILITIES TOTAL	\$19,256.64
DATA	3/10/2023	EMPLOYEES	SALARY	\$11,166.40
			TOTAL 5001	\$11,166.40
	3/10/2023	EMPLOYEES	WORKERS COMP	\$100.48
			TOTAL 5102	\$100.48
	3/10/2023	EMPLOYEES	PERS	\$2,679.92
			TOTAL 5120	\$2,679.92
	3/10/2023	EMPLOYEES	MEDICARE	\$168.12
			TOTAL 5131	\$168.12
	3/14/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$93.19
	3/16/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$13.89
	3/29/2023	MONOPRICE INC	DATA PROCESSING SUPPLIES	\$88.59
			TOTAL 5201	\$195.67
	3/23/2023	GOODSITE, TODD	OTHER PROFESSIONAL SERVICE	\$541.28

	3/31/2023	GOODSITE, TODD	OTHER PROFESSIONAL SERVICE	(\$541.28)
			TOTAL 5301	\$0.00
	3/14/2023	GOODSITE, TODD	LICENSE	\$49.00
			TOTAL 5305	\$49.00
	3/16/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$764.99
			TOTAL 5315	\$764.99
	3/14/2023	30 LINES LLC	DATA PROCESSING SERVICE	\$225.00
	3/16/2023	J2 CLOUD SERVICES LLC	DATA PROCESSING SERVICE	\$197.52
	3/20/2023	FIRST COMMONWEALTH BANK	DATA PROCESSING SERVICE	\$479.40
	3/20/2023	MP DIGITAL LLC	DATA PROCESSING SERVICE	\$10,654.00
	3/29/2023	CDW GOVERNMENT INC	DATA PROCESSING SERVICE	\$1,628.04
	3/31/2023	GOODSITE, TODD	DATA PROCESSING SERVICE	\$541.28
			TOTAL 5320	\$13,725.24
	3/14/2023	COMDOC INC	MAINT CONTRACT	\$19.97
	3/20/2023	COMDOC INC	MAINT CONTRACT	\$21.97
			TOTAL 5325	\$41.94
	3/14/2023	FRONTIER	TELEPHONE SERVICE	\$852.09
	3/14/2023	GREENFLY NETWORKS INC	TELEPHONE SERVICE	\$366.83
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$92.87
			TOTAL 5330	\$1,311.79
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$60.00
			TOTAL 5332	\$60.00
			DATA TOTAL	\$30,263.55
BUILDING	3/16/2023	MODERN MAID LLC, THE	BUILDING MAINT	\$2,475.00
			TOTAL 5328	\$2,475.00
	3/16/2023	CITY OF DELAWARE	WATER AND SEWAGE	\$141.00
	3/16/2023	CITY OF DELAWARE	WATER AND SEWAGE	\$32.80
	3/16/2023	CITY OF DELAWARE	WATER AND SEWAGE	\$114.32
	3/16/2023	CITY OF DELAWARE	TRASH REMOVAL	\$69.00
	3/16/2023	COLUMBIA GAS OF OHIO	GAS	\$646.50
	3/16/2023	COLUMBIA GAS OF OHIO	GAS	\$571.60
	3/23/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$316.92
	3/23/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$3,352.85
	3/23/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$193.58
	3/29/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$669.32
	3/29/2023	COLUMBIA GAS OF OHIO	GAS	\$511.09
	3/29/2023	COLUMBIA GAS OF OHIO	GAS	\$493.48
			TOTAL 5338	\$7,112.46
			BUILDING TOTAL	\$9,587.46
SUNBURY	3/10/2023	EMPLOYEES	SALARY	\$3,624.00
			TOTAL 5001	\$3,624.00
	3/10/2023	EMPLOYEES	WORKERS COMP	\$32.62
			TOTAL 5102	\$32.62
	3/10/2023	EMPLOYEES	PERS	\$869.76
			TOTAL 5120	\$869.76
	3/10/2023	EMPLOYEES	MEDICARE	\$50.26
			TOTAL 5131	\$50.26
	3/16/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$264.98
			TOTAL 5315	\$264.98
	3/14/2023	CINTAS CORPORATION	MAT RENTAL	\$38.81
	3/14/2023	CINTAS CORPORATION	MAT RENTAL	\$19.84
	3/16/2023	CINTAS CORPORATION	MAT RENTAL	\$19.84
	3/23/2023	CINTAS CORPORATION	MAT RENTAL	\$19.84
	3/29/2023	CINTAS CORPORATION	MAT RENTAL	\$38.81
			TOTAL 5328	\$137.14
	3/14/2023	SUNBURY MILLS PLAZA LLC	BUILDING RENT	\$2,449.99
			TOTAL 5335	\$2,449.99
	3/1/2023	COLUMBIA GAS OF OHIO	VOID CK 583484	(\$82.55)
	3/1/2023	COLUMBIA GAS OF OHIO	GAS	\$82.55
	3/14/2023	SUNBURY MILLS PLAZA LLC	WATER AND SEWAGE	\$111.00
	3/16/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$108.49
	3/29/2023	COLUMBIA GAS OF OHIO	GAS	\$72.99
			TOTAL 5338	\$292.48
	3/14/2023	PUBLIC ENTITIES POOL OF OHIO	LIABILITY INSURANCE	\$600.00
			TOTAL 5370	\$600.00
			SUNBURY TOTAL	\$8,321.23
CH ADMIN	3/10/2023	EMPLOYEES	SALARY	\$49,164.19
			TOTAL 5001	\$49,164.19
	3/24/2023	EMPLOYEES	OVERTIME	\$394.15
			TOTAL 5004	\$394.15

	3/10/2023	EMPLOYEES	WORKERS COMP	\$441.76
			TOTAL 5102	\$441.76
	3/10/2023	EMPLOYEES	PERS	\$11,779.37
			TOTAL 5120	\$11,779.37
	3/10/2023	EMPLOYEES	MEDICARE	\$735.56
			TOTAL 5131	\$735.56
	3/23/2023	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$59.44
			TOTAL 5201	\$59.44
	3/23/2023	AMAZON CAPITAL SERVICES INC	PROGRAM SUPPLIES	\$2,002.80
			TOTAL 5215	\$2,002.80
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$63.68)
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$63.68
			TOTAL 5228	\$0.00
	3/20/2023	FIRST COMMONWEALTH BANK	FOOD SUPPLIES	\$50.12
			TOTAL 5294	\$50.12
	3/14/2023	WALLACE,MONICA	MILEAGE	\$15.19
			TOTAL 5309	\$15.19
	3/20/2023	FIRST COMMONWEALTH BANK	ADVERTISING	\$3.95
			TOTAL 5312	\$3.95
	3/16/2023	WATERFORD SIGNS INC	PRINTING	\$229.00
			TOTAL 5313	\$229.00
	3/20/2023	ESRI INC	DATA PROCESSING SERVICE	\$200.00
	3/20/2023	FIRST COMMONWEALTH BANK	DATA PROCESSING SERVICE	\$500.00
			TOTAL 5320	\$700.00
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$35.00)
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$35.00
			TOTAL 5328	\$0.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$150.00
			TOTAL 5332	\$150.00
			CH ADMIN TOTAL	\$65,725.53
COMMUNICATIONS	3/10/2023	EMPLOYEES	SALARY	\$6,234.54
			TOTAL 5001	\$6,234.54
	3/10/2023	EMPLOYEES	WORKERS COMP	\$56.12
			TOTAL 5102	\$56.12
	3/10/2023	EMPLOYEES	PERS	\$1,496.30
			TOTAL 5120	\$1,496.30
	3/10/2023	EMPLOYEES	MEDICARE	\$99.44
			TOTAL 5131	\$99.44
	3/14/2023	LAMAR COMPANIES INC,THE	ADVERTISING	\$890.00
	3/14/2023	MOORE SIGNS	ADVERTISING	\$6,300.00
	3/29/2023	LAMAR COMPANIES INC,THE	ADVERTISING	\$150.00
			TOTAL 5312	\$7,340.00
	3/20/2023	MAIN STREET DELAWARE INC	PUBLIC RELATIONS	\$200.00
			TOTAL 5317	\$200.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00
			COMMUNICATIONS TOTAL	\$15,456.40
PEHP	3/10/2023	EMPLOYEES	SALARY	\$9,896.88
			TOTAL 5001	\$9,896.88
	3/10/2023	EMPLOYEES	OVERTIME	\$10.71
			TOTAL 5004	\$10.71
	3/10/2023	EMPLOYEES	WORKERS COMP	\$89.17
			TOTAL 5102	\$89.17
	3/10/2023	EMPLOYEES	PERS	\$2,377.81
			TOTAL 5120	\$2,377.81
	3/10/2023	EMPLOYEES	MEDICARE	\$150.23
			TOTAL 5131	\$150.23
	3/20/2023	TREASURER,STATE OF OHIO	OTHER PROFESSIONAL SERVICE	\$300.00
			TOTAL 5301	\$300.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$62.00
			TOTAL 5332	\$62.00
			PHEP TOTAL	\$12,886.80
HEAL	3/10/2023	EMPLOYEES	SALARY	\$1,009.60

			TOTAL 5001	\$1,009.60
	3/10/2023	EMPLOYEES	WORKERS COMP	\$9.08
			TOTAL 5102	\$9.08
	3/10/2023	EMPLOYEES	PERS	\$242.30
			TOTAL 5120	\$242.30
	3/10/2023	EMPLOYEES	MEDICARE	\$15.64
			TOTAL 5131	\$15.64
			HEAL TOTAL	\$1,276.62
EH ADMIN	3/10/2023	EMPLOYEES	SALARY	\$14,059.51
			TOTAL 5001	\$14,059.51
	3/10/2023	EMPLOYEES	WORKERS COMP	\$126.55
			TOTAL 5102	\$126.55
	3/10/2023	EMPLOYEES	PERS	\$3,374.26
			TOTAL 5120	\$3,374.26
	3/10/2023	EMPLOYEES	MEDICARE	\$208.56
			TOTAL 5131	\$208.56
	3/29/2023	CDW GOVERNMENT INC	DATA PROCESSING SUPPLIES	\$311.34
			TOTAL 5201	\$311.34
	3/14/2023	AMAZON CAPITAL SERVICES INC	PROGRAM SUPPLIES	\$53.31
			TOTAL 5215	\$53.31
	3/14/2023	NATIONAL RESTAURANT ASSOCIATION SOLUTIONS LLC	BOOKS	\$2,982.86
	3/20/2023	FIRST COMMONWEALTH BANK	BOOKS	\$122.40
			TOTAL 5217	\$3,105.26
	3/14/2023	AUTOZONE	VEHICLE PARTS	\$171.99
			TOTAL 5228	\$171.99
	3/23/2023	TREASURER, STATE OF OHIO	CONF REGISTRATION FEE	\$120.00
			TOTAL 5305	\$120.00
	3/14/2023	SANDERS, KARIE	MILEAGE	\$32.88
			TOTAL 5309	\$32.88
	3/20/2023	ESRI INC	DATA PROCESSING SERVICE	\$200.00
			TOTAL 5320	\$200.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$63.00
			TOTAL 5332	\$63.00
			EH ADMIN TOTAL	\$21,826.66
SEWAGE	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$135.22)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$76.20)
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$135.22
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$76.20
			TOTAL 5228	(\$0.00)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$95.00)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$59.00)
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$95.00
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$59.00
			TOTAL 5328	\$0.00
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$89.80
			TOTAL 5330	\$89.80
			SEWAGE TOTAL	\$89.80
VECTOR	3/10/2023	EMPLOYEES	SALARY	\$3,733.34
			TOTAL 5001	\$3,733.34
	3/10/2023	EMPLOYEES	WORKERS COMP	\$33.60
			TOTAL 5102	\$33.60
	3/10/2023	EMPLOYEES	PERS	\$896.00
			TOTAL 5120	\$896.00
	3/10/2023	EMPLOYEES	MEDICARE	\$57.77
			TOTAL 5131	\$57.77
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$653.68)
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$653.68
			TOTAL 5228	\$0.00
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$315.00)
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$315.00
			TOTAL 5328	\$0.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$25.69
			TOTAL 5332	\$25.69
			VECTOR TOTAL	\$4,746.40

RESIDENTIAL SERVICES	3/10/2023	EMPLOYEES	SALARY	\$2,488.60
			TOTAL 5001	\$2,488.60
	3/10/2023	EMPLOYEES	WORKERS COMP	\$22.40
			TOTAL 5102	\$22.40
	3/10/2023	EMPLOYEES	PERS	\$597.26
			TOTAL 5120	\$597.26
	3/10/2023	EMPLOYEES	MEDICARE	\$37.61
			TOTAL 5131	\$37.61
	3/16/2023	RANDAZZO,MATTHEW S	PARKING	\$3.00
			TOTAL 5310	\$3.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$10.50
			TOTAL 5332	\$10.50
			RESIDENTIAL SERVICES TOTAL	\$3,159.37
PLUMBING	3/10/2023	EMPLOYEES	SALARY	\$27,656.70
			TOTAL 5001	\$27,656.70
	3/10/2023	EMPLOYEES	OVERTIME	\$47.80
			TOTAL 5004	\$47.80
	3/10/2023	EMPLOYEES	WORKERS COMP	\$249.32
			TOTAL 5102	\$249.32
	3/10/2023	EMPLOYEES	PERS	\$6,649.11
			TOTAL 5120	\$6,649.11
	3/10/2023	EMPLOYEES	MEDICARE	\$411.77
			TOTAL 5131	\$411.77
	3/29/2023	AMAZON CAPITAL SERVICES INC	PROGRAM SUPPLIES	\$26.43
			TOTAL 5215	\$26.43
	3/14/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$79.44
	3/16/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$74.01
	3/20/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$216.51
			TOTAL 5228	\$369.96
	3/14/2023	CITY OF DELAWARE	OTHER PROFESSIONAL SERVICE	\$668.14
	3/14/2023	CITY OF POWELL	OTHER PROFESSIONAL SERVICE	\$182.71
	3/15/2023	BUILDING SAFETY	OTHER PROFESSIONAL SERVICE	\$4,016.25
			TOTAL 5301	\$4,867.10
	3/16/2023	AMANDA PLUMBING	REFUND	\$66.00
	3/16/2023	ROGAR PLUMBING GROUP	REFUND	\$322.00
	3/20/2023	ARS RESCUE ROOTER	REFUND	\$130.75
	3/20/2023	CJS HEATING AND AIR	REFUND	\$75.75
			TOTAL 5319	\$594.50
	3/14/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$35.00
	3/16/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$35.00
	3/20/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$180.00
			TOTAL 5328	\$250.00
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$22.45
			TOTAL 5330	\$22.45
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$129.00
			TOTAL 5332	\$129.00
			PLUMBING TOTAL	\$41,274.14
FOOD PROTECTION	3/10/2023	EMPLOYEES	SALARY	\$5,016.81
			TOTAL 5001	\$5,016.81
	3/10/2023	EMPLOYEES	OVERTIME	\$265.69
			TOTAL 5004	\$265.69
	3/10/2023	EMPLOYEES	WORKERS COMP	\$45.92
			TOTAL 5102	\$45.92
	3/10/2023	EMPLOYEES	PERS	\$1,255.98
			TOTAL 5120	\$1,255.98
	3/10/2023	EMPLOYEES	MEDICARE	\$80.73
			TOTAL 5131	\$80.73
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.59
			TOTAL 5332	\$30.59
			FOOD PROTECTION TOTAL	\$6,695.72
PH ADMIN	3/10/2023	EMPLOYEES	SALARY	\$6,952.08
			TOTAL 5001	\$6,952.08
	3/10/2023	EMPLOYEES	OVERTIME	\$85.02
			TOTAL 5004	\$85.02

	3/10/2023	EMPLOYEES	WORKERS COMP	\$63.32
			TOTAL 5102	\$63.32
	3/10/2023	EMPLOYEES	PERS	\$1,688.88
			TOTAL 5120	\$1,688.88
	3/10/2023	EMPLOYEES	MEDICARE	\$105.94
			TOTAL 5131	\$105.94
	3/31/2023	CALYPSO CARS LLC	VOID CK 580369	(\$77.79)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$70.20)
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$77.79
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$70.20
			TOTAL 5228	\$0.00
	3/14/2023	CTS LINK	OTHER PROFESSIONAL SERVICE	\$424.05
	3/23/2023	MEDICOUNT MANAGEMENT INC	OTHER PROFESSIONAL SERVICE	\$5,307.95
			TOTAL 5301	\$5,732.00
	3/29/2023	PUBLIC HEALTH COMBINED CONFERENCE	CONF REGISTRATION FEE	\$200.00
			TOTAL 5305	\$200.00
	3/14/2023	BAYLESS,SARA M	MEMBERSHIP	\$35.00
			TOTAL 5308	\$35.00
	3/14/2023	SYAR,MANUELA A	MILEAGE	\$14.25
			TOTAL 5309	\$14.25
	3/20/2023	ESRI INC	DATA PROCESSING SERVICE	\$200.00
			TOTAL 5320	\$200.00
	3/31/2023	CALYPSO CARS LLC	VOID CK 580369	(\$35.00)
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$15.00)
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$35.00
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$15.00
			TOTAL 5328	\$0.00
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$28.50
			TOTAL 5332	\$28.50
			PH ADMIN TOTAL	\$15,104.99
DISEASE PREVENTION	3/10/2023	EMPLOYEES	SALARY	\$11,560.40
			TOTAL 5001	\$11,560.40
	3/10/2023	EMPLOYEES	WORKERS COMP	\$104.04
			TOTAL 5102	\$104.04
	3/10/2023	EMPLOYEES	PERS	\$2,774.50
			TOTAL 5120	\$2,774.50
	3/10/2023	EMPLOYEES	MEDICARE	\$176.30
			TOTAL 5131	\$176.30
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$89.78
			TOTAL 5330	\$89.78
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$74.65
			TOTAL 5332	\$74.65
			DISEASE PREVENTION TOTAL	\$14,779.67
CLINIC	3/10/2023	EMPLOYEES	SALARY	\$29,160.73
			TOTAL 5001	\$29,160.73
	3/10/2023	EMPLOYEES	OVERTIME	\$766.77
			TOTAL 5004	\$766.77
	3/10/2023	EMPLOYEES	WORKERS COMP	\$212.05
			TOTAL 5102	\$212.05
	3/10/2023	EMPLOYEES	PERS	\$5,734.42
			TOTAL 5120	\$5,734.42
	3/10/2023	EMPLOYEES	MEDICARE	\$455.40
			TOTAL 5131	\$455.40
	3/16/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$26.68
	3/23/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$13.88
			TOTAL 5201	\$40.56
	3/14/2023	FFF ENTERPRISES	VACCINE	\$1,181.42
	3/14/2023	MERCK AND CO INC	VACCINE	\$426.33
	3/14/2023	PFIZER INC	VACCINE	\$2,364.92
			TOTAL 5243	\$3,972.67
	3/20/2023	BAUGHER,EMILY M	FOOD SUPPLIES	\$43.54
			TOTAL 5294	\$43.54
	3/20/2023	OHIO ENVIRONMENTAL HEALTH	CONF REGISTRATION FEE	\$175.00
			TOTAL 5305	\$175.00

	3/14/2023	SPRING,CORI A	MILEAGE	\$32.62
			TOTAL 5309	\$32.62
	3/20/2023	FIRST COMMONWEALTH BANK	APPLICATION FEES	\$640.00
			TOTAL 5316	\$640.00
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$320.06
			TOTAL 5330	\$320.06
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$110.18
			TOTAL 5332	\$110.18
			CLINIC TOTAL	\$41,664.00
BCMh	3/10/2023	EMPLOYEES	SALARY	\$3,191.56
			TOTAL 5001	\$3,191.56
	3/10/2023	EMPLOYEES	WORKERS COMP	\$28.73
			TOTAL 5102	\$28.73
	3/10/2023	EMPLOYEES	PERS	\$685.52
			TOTAL 5120	\$685.52
	3/10/2023	EMPLOYEES	MEDICARE	\$47.55
			TOTAL 5131	\$47.55
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$18.99
			TOTAL 5332	\$18.99
			BCMh TOTAL	\$3,972.35
GET VACCINATED	3/10/2023	EMPLOYEES	SALARY	\$3,599.80
			TOTAL 5001	\$3,599.80
	3/10/2023	EMPLOYEES	WORKERS COMP	\$32.39
			TOTAL 5102	\$32.39
	3/10/2023	EMPLOYEES	PERS	\$863.95
			TOTAL 5120	\$863.95
	3/10/2023	EMPLOYEES	MEDICARE	\$56.49
			TOTAL 5131	\$56.49
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$17.83
			TOTAL 5332	\$17.83
			GET VACCINATED TOTAL	\$4,570.46
CAMPGROUNDS	3/10/2023	EMPLOYEES	SALARY	\$659.94
			TOTAL 5001	\$659.94
	3/10/2023	EMPLOYEES	WORKERS COMP	\$5.95
			TOTAL 5102	\$5.95
	3/10/2023	EMPLOYEES	PERS	\$158.38
			TOTAL 5120	\$158.38
	3/10/2023	EMPLOYEES	MEDICARE	\$10.05
			TOTAL 5131	\$10.05
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$3.00
			TOTAL 5332	\$3.00
			CAMPGROUNDS TOTAL	\$837.32
FOOD	3/10/2023	EMPLOYEES	SALARY	\$25,175.89
			TOTAL 5001	\$25,175.89
	3/10/2023	EMPLOYEES	WORKERS COMP	\$226.56
			TOTAL 5102	\$226.56
	3/10/2023	EMPLOYEES	PERS	\$6,014.64
			TOTAL 5120	\$6,014.64
	3/10/2023	EMPLOYEES	MEDICARE	\$384.18
			TOTAL 5131	\$384.18
	3/14/2023	AMAZON CAPITAL SERVICES INC	PROGRAM SUPPLIES	\$68.97
			TOTAL 5215	\$68.97
	3/14/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$103.58
	3/23/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$104.10
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$150.59)
	3/31/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$150.59
			TOTAL 5228	\$207.68
	3/23/2023	ASIST TRANSLATION SRVCS INC	INTERPRETER	\$140.96
	3/23/2023	ASIST TRANSLATION SRVCS INC	INTERPRETER	\$146.20
			TOTAL 5301	\$287.16
	3/16/2023	GODDARD SCHOOL,THE	REFUND	\$190.00
	3/16/2023	YUMEE DONUTS	REFUND	\$255.00
			TOTAL 5319	\$445.00

	3/14/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$83.00
	3/23/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$59.00
	3/31/2023	CALYPSO CARS LLC	VOID CK 582570	(\$51.00)
	3/31/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$51.00
			TOTAL 5328	\$142.00
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$202.05
			TOTAL 5330	\$202.05
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$157.06
			TOTAL 5332	\$157.06
	3/14/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$56.00
	3/14/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$196.00
	3/14/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$112.00
	3/16/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$3,220.00
	3/16/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$112.00
	3/16/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$658.00
	3/16/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$9,970.00
			TOTAL 5365	\$14,324.00
	3/14/2023	PUBLIC ENTITIES POOL OF OHIO	LIABILITY INSURANCE	\$6,000.00
			TOTAL 5370	\$6,000.00
			FOOD TOTAL	\$53,635.19
WATER	3/10/2023	EMPLOYEES	SALARY	\$614.74
			TOTAL 5001	\$614.74
	3/10/2023	EMPLOYEES	WORKERS COMP	\$5.55
			TOTAL 5102	\$5.55
	3/10/2023	EMPLOYEES	PERS	\$147.54
			TOTAL 5120	\$147.54
	3/10/2023	EMPLOYEES	MEDICARE	\$6.29
			TOTAL 5131	\$9.29
	3/14/2023	MASI INC	LAB AND TESTING	\$43.45
	3/23/2023	MASI INC	LAB AND TESTING	\$43.45
			TOTAL 5301	\$86.90
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$3.00
			TOTAL 5332	\$3.00
			WATER TOTAL	\$867.02
SOLID WASTE	3/10/2023	EMPLOYEES	SALARY	\$2,106.14
			TOTAL 5001	\$2,106.14
	3/10/2023	EMPLOYEES	WORKERS COMP	\$18.97
			TOTAL 5102	\$18.97
	3/10/2023	EMPLOYEES	PERS	\$505.48
			TOTAL 5120	\$505.48
	3/10/2023	EMPLOYEES	MEDICARE	\$31.93
			TOTAL 5131	\$31.93
	3/14/2023	OHIO STATE UNIVERSITY EXTENSION	CONF REGISTRATION FEE	\$300.00
			TOTAL 5305	\$300.00
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$22.45
			TOTAL 5330	\$22.45
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$11.57
			TOTAL 5332	\$11.57
			SOLID WASTE TOTAL	\$2,996.54
POOLS	3/10/2023	EMPLOYEES	SALARY	\$1,965.94
			TOTAL 5001	\$1,965.94
	3/10/2023	EMPLOYEES	WORKERS COMP	\$17.71
			TOTAL 5102	\$17.71
	3/10/2023	EMPLOYEES	PERS	\$467.88
			TOTAL 5120	\$467.88
	3/10/2023	EMPLOYEES	MEDICARE	\$29.76
			TOTAL 5131	\$29.76
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$11.85
			TOTAL 5332	\$11.85
			POOLS TOTAL	\$2,493.14
WIC	3/10/2023	EMPLOYEES	SALARY	\$25,050.07
			TOTAL 5001	\$25,050.07
	3/10/2023	EMPLOYEES	OVERTIME	\$868.84
			TOTAL 5004	\$868.84

	3/10/2023	EMPLOYEES	WORKERS COMP	\$229.62
			TOTAL 5102	\$229.62
	3/10/2023	EMPLOYEES	PERS	\$6,123.16
			TOTAL 5120	\$6,123.16
	3/10/2023	EMPLOYEES	MEDICARE	\$402.41
			TOTAL 5131	\$402.41
	3/14/2023	DELL MARKETING LP	DATA PROCESSING SUPPLIES	\$1,936.00
	3/14/2023	DELL MARKETING LP	DATA PROCESSING SUPPLIES	\$877.00
	3/23/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$25.73
			TOTAL 5201	\$2,838.73
	3/14/2023	SYAR,MANUELA A	MILEAGE	\$110.20
			TOTAL 5309	\$110.20
	3/16/2023	UNION COUNTY HEALTH DEPARTMENT	COPY EXPENSE	\$11.20
			TOTAL 5313	\$11.20
	3/16/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$124.98
	3/16/2023	UNION COUNTY HEALTH DEPARTMENT	INTERNET	\$50.00
			TOTAL 5315	\$174.98
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$118.39
	3/23/2023	VERIZON	CELL PHONE SERVICE	\$30.98
			TOTAL 5330	\$149.37
	3/16/2023	UNION COUNTY HEALTH DEPARTMENT	POSTAL SERVICE	\$38.16
			TOTAL 5331	\$38.16
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00
	3/14/2023	MORROW COUNTY COMMISSIONERS	BUILDING RENT	\$650.00
			TOTAL 5335	\$650.00
			WIC TOTAL	\$36,676.74
SAFE	3/10/2023	EMPLOYEES	SALARY	\$2,426.40
			TOTAL 5001	\$2,426.40
	3/10/2023	EMPLOYEES	WORKERS COMP	\$21.83
			TOTAL 5102	\$21.83
	3/10/2023	EMPLOYEES	PERS	\$582.33
			TOTAL 5120	\$582.33
	3/10/2023	EMPLOYEES	MEDICARE	\$34.59
			TOTAL 5131	\$34.59
	3/14/2023	BAIN,JACQUELINE J	MILEAGE	\$31.70
			TOTAL 5309	\$31.70
			SAFE TOTAL	\$3,096.85
470 S. SANDUSKY	3/20/2023	KNOCH CORPORATION,THE	470 S SANDUSKY THRU 02/23	\$351,072.19
			TOTAL 5410	\$351,072.19
			470 S. SANDUSKY TOTAL	\$351,072.19
ENHANCED OPERATIONS	3/10/2023	EMPLOYEES	SALARY	\$3,520.74
			TOTAL 5001	\$3,520.74
	3/10/2023	EMPLOYEES	WORKERS COMP	\$31.72
			TOTAL 5102	\$31.72
	3/10/2023	EMPLOYEES	PERS	\$845.01
			TOTAL 5120	\$845.01
	3/10/2023	EMPLOYEES	MEDICARE	\$54.10
			TOTAL 5131	\$54.10
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$17.85
			TOTAL 5332	\$17.85
			ENHANCED OPERATIONS TOTAL	\$4,469.42
DEBT SERVICE	3/23/2023	FIRST COMMONWEALTH BANK	INTEREST PYMT	\$8,101.88
			TOTAL 5710	\$8,101.88
			DEBT SERVICE TOTAL	\$8,101.88
WORKFORCE DEVELOPMENT	3/10/2023	EMPLOYEES	SALARY	\$7,730.40
			TOTAL 5001	\$7,730.40
	3/10/2023	EMPLOYEES	WORKERS COMP	\$69.59
			TOTAL 5102	\$69.59
	3/10/2023	EMPLOYEES	PERS	\$1,855.30
			TOTAL 5120	\$1,855.30

	3/10/2023	EMPLOYEES	MEDICARE	\$115.71
			TOTAL 5131	\$115.71
	3/20/2023	OHIO ENVIRONMENTAL HEALTH	CONF REGISTRATION FEE	\$1,480.00
			TOTAL 5305	\$1,480.00
			WORKFORCE DEVELOPMENT TOTAL	\$11,251.00
SEWAGE	3/10/2023	EMPLOYEES	SALARY	\$16,291.26
			TOTAL 5001	\$16,291.26
	3/10/2023	EMPLOYEES	WORKERS COMP	\$146.62
			TOTAL 5102	\$146.62
	3/10/2023	EMPLOYEES	PERS	\$3,909.89
			TOTAL 5120	\$3,909.89
	3/10/2023	EMPLOYEES	MEDICARE	\$248.17
			TOTAL 5131	\$248.17
	3/20/2023	ESRI INC	DATA PROCESSING SERVICE	\$614.10
			TOTAL 5320	\$614.10
	3/10/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$94.74
			TOTAL 5332	\$94.74
			SEWAGE TOTAL	\$21,304.78
			GRAND TOTAL	\$1,054,049.53
		DATE:	APPROVED BY:	

March 2023

Public Health/General Operating Funds								
2/28/2023 - Cash Balance			\$ 6,235,726		\$ 2,250,826		Encumbrances	
Revenues								
	Fund Number	2023 Budgeted Revenue	2023 March Revenue	2022 March Revenue	2023 Year-To-Date Revenue	2022 Year-To-Date Revenue	% Received YTD 25%	
Administration	70225111	\$ 4,648,622	\$ 2,168,507	\$ 2,051,201	\$ 2,275,754	\$ 2,146,222	49%	
Vital Statistics	70225112	\$ 251,409	\$ 35,437	\$ 23,607	\$ 66,776	\$ 69,042	27%	
Facility & Expansion	70225113					\$ 22,964		
Data & Communication	70225114		\$ 522		\$ 522	\$ 2		
Building	70225115	\$ 284,229	\$ 1,385,207	\$ 129,284	\$ 1,419,751	\$ 141,241	500%	
Sunbury Satellite	70225116							
OEPA Litter	70225221	\$ 2,441					0%	
CH Administration	70225222	\$ 32,050			\$ 19,362	\$ 25,683	60%	
Communication	70225225							
MRC Program 2022	70225226							
RISE Grant	70225227							
PH Emergency Planning	70225228	\$ 171,656			\$ 37,460	\$ 24,397	22%	
HEAL Grant	70225231	\$ 22,000			\$ 12,800		58%	
Cribs for Kids	70225232				\$ 4,050			
EH Administration	70225441	\$ 940	\$ 4	\$ 125	\$ 4	\$ 285	0%	
ER Response & Waste Management	70225442							
Sewage	70225443	\$ 45,500		\$ 32,403	\$ 37,403	\$ 81,044	82%	
Vector	70225444							
Residential Services	70225445							
Plumbing	70225446	\$ 1,285,754	\$ 98,302	\$ 131,813	\$ 272,146	\$ 356,558	21%	
Food Protection & Public Safety	70225447	\$ 7,110	\$ 500	\$ 550	\$ 1,625	\$ 1,688	23%	
PH Administration	70225551			\$ 280		\$ 280		
Public Health Disease Prevention	70225554	\$ 7,000					0%	
Community Health & Clinic Services	70225555	\$ 326,314	\$ 19,187	\$ 24,393	\$ 122,281	\$ 117,578	37%	
BCMH	70225556	\$ 13,781	\$ 3,070		\$ 3,380	\$ 5,470	25%	
Get Vaccinated	70225558	\$ 7,248			\$ 3,810	\$ 483	53%	
PH Naloxone	70225559	\$ 7,150			\$ 3,450		48%	
No longer receiving these grants	Total	\$ 7,113,204	\$ 3,710,735	\$ 2,393,656	\$ 4,280,573	\$ 2,992,935	60%	
Other Financing Sources (Advances/Transfers)								
	70225111	-	-	-	-	-	Advance	
		-	-	-	-	-		
Expenditures								
	Fund Number	2022 Carryover	2023 Budgeted Expenditures	2023 March Expenditures	2022 March Expenditures	2023 Year-To-Date Expenditures	2022 Year-To-Date Expenditure	% Expended YTD 25%
Administration	70225111	\$ 560	\$ 2,266,598	\$ 222,057	\$ 200,424	\$ 710,437	\$ 574,241	31%
Vital Statistics	70225112	\$ 25,000	\$ 247,630	\$ 4,533	\$ 5,811	\$ 38,756	\$ 53,506	14%
Facility & Expansion	70225113		\$ 132,408	\$ 19,257	\$ 9,711	\$ 52,751	\$ 33,619	40%
Data & Communication	70225114	\$ 1,329	\$ 596,830	\$ 30,264	\$ 64,984	\$ 115,851	\$ 169,806	19%
Building	70225115	\$ 1,656	\$ 445,268	\$ 9,587	\$ 27,829	\$ 26,969	\$ 46,633	6%
Sunbury Satellite	70225116		\$ 132,563	\$ 8,321	\$ 8,720	\$ 30,056	\$ 27,228	23%
OEPA Litter	70225221		\$ 2,271					
CH Administration	70225222	\$ 2,329	\$ 892,295	\$ 65,726	\$ 51,370	\$ 225,496	\$ 165,441	25%
Communication	70225225		\$ 258,356	\$ 15,456	\$ 19,364	\$ 33,635	\$ 53,680	13%
MRC Program 2022	70225226	\$ 217	\$ 2,925			\$ 265		8%
Rise Grant	70225227	\$ 2,293	\$ 25,000			\$ 706		3%
PH Emergency Planning	70225228	\$ 3,193	\$ 213,205	\$ 12,887	\$ 7,669	\$ 40,591	\$ 24,538	19%
Heal Grant	70225231		\$ 40,727	\$ 1,277		\$ 8,830		22%
Cribs for Kids	70225232		\$ 16,450					
EH Administration	70225441		\$ 166,954	\$ 21,827	\$ 9,263	\$ 63,370	\$ 28,163	38%
ER Response & Waste Management	70225442		\$ 18,923		\$ 1,691		\$ 7,612	0%
Sewage	70225443	\$ 1,000	\$ 61,000	\$ 90	\$ 16,319	\$ 34,801	\$ 45,873	56%
Vector	70225444		\$ 67,823	\$ 4,746	\$ 4,752	\$ 14,694	\$ 11,444	22%
Residential Services	70225445		\$ 93,966	\$ 3,159	\$ 6,442	\$ 10,575	\$ 19,830	11%
Plumbing	70225446	\$ 9,300	\$ 726,100	\$ 41,274	\$ 32,677	\$ 123,229	\$ 114,153	17%
Food Protection & Public Safety	70225447		\$ 320,570	\$ 6,696	\$ 17,427	\$ 19,509	\$ 61,287	6%
PH Administration	70225551	\$ 41	\$ 243,202	\$ 15,105	\$ 227	\$ 62,151	\$ 36,144	26%
Public Health Disease Prevention	70225554		\$ 258,256	\$ 14,780	\$ 16,997	\$ 50,482	\$ 52,043	20%
Community Health & Clinic Services	70225555	\$ 2,000	\$ 855,270	\$ 41,664	\$ 42,326	\$ 124,666	\$ 127,857	15%
BCMH	70225556		\$ 43,636	\$ 3,972	\$ 3,164	\$ 15,852	\$ 9,418	36%
Get Vaccinated	70225558		\$ 85,737	\$ 4,570	\$ 5,321	\$ 14,497	\$ 15,919	17%
PH Naloxone	70225559		\$ 6,606					
No longer receiving these grants	Total	48,917	8,220,570	547,247	552,486	1,818,169	1,678,435	22%
Other Financing Uses (Advances/Transfers)								
	70225111			10,000	-	85,000	100,000	Advance
	70225115			-	-			Transfer
	70551505			-		-		Advance
	71651530			-		-		Advance
	71851528			-	-	-		Transfer
	75451402			-	-	-		Transfer
	75551403			-	-	-		Advance
				10,000	-	85,000	100,000	
Public Health Fund Cash Balance 3/31/2023				\$ 9,389,213	change from prev month \$ 3,153,487.29	\$ 2,051,358	Encumbrances	

March 2023

Special Revenue, Capital Project Funds & Debt Service								
2/28/2023		Cash Balance	\$ 2,386,859		\$ 1,112,992		Encumbrances	
Revenues								
Fund Number	2/28/2023 Beg Bal	2023 Budgeted Revenue	2023 March Revenue	2022 March Revenue	2023 Year-To-Date Revenue	2022 Year-To-Date Revenue	% Received YTD 25%	
70351503	\$ 7,259	\$ 7,287				\$ 831	0%	
70451504	\$ 444,052	\$ 499,375	\$ 74,920	\$ 95,929	\$ 326,748	\$ 317,946	65%	
70651506	\$ 18,259	\$ 16,930	\$ 1,701	\$ 1,647	\$ 3,105	\$ 2,806	18%	
70751507	\$ 46,854	\$ 41,606			\$ 12,590	\$ 13,102	30%	
70851508	\$ 115,455	\$ 58,341				\$ 725	0%	
70951509	\$ 145,724	\$ 576,366	\$ -		\$ 127,385	\$ 124,776	22%	
71351515	\$ 4,719	\$ 35,000	\$ 3,842	\$ 4,330	\$ 10,126	\$ 8,685	29%	
71451401	\$ 1,142,690	\$ 1,564,108	\$ 783,541	\$ 135	\$ 1,303,140	\$ 135	83%	
71651530	\$ 89,719	\$ 574,425		\$ 24,727	\$ 76,350	\$ 134,435	13%	
75451402	\$ 99,303	\$ 250,000					0%	
75551403	\$ 127,735	\$ 540,000			\$ 58,957	\$ 35,353	11%	
75651404	\$ 100,231	\$ 43,900			\$ 43,900		100%	
75851405	\$ 44,859	\$ 359,123	\$ 20,941		\$ 26,164		7%	
Total	\$ 2,386,859	\$ 4,566,461	\$ 864,003	\$ 126,768	\$ 1,988,465	\$ 638,794	44%	

Reimbursable Grants
Build vs. Received, not budget
No longer receiving these grants

Other Financing Sources (Advances/Transfers)								
70551505	-	-	-	-	-	-	Advance	
75651404	-	-	-	-	-	100,000	Advance	
71351515	-	10,000	-	-	10,000	-	Advance	
71651530	-	-	-	-	25,000	-	Advance	
71851528	-	-	-	-	-	-	Advance	
75451402	-	-	-	-	-	-	Transfer	
75851405	-	-	-	-	50,000	-	Advance	
Total		10,000	-	-	85,000	100,000		

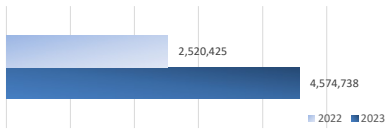
Expenditures								
Fund Number	2022 Carryover	2023 Budgeted Expenditures	2023 March Expenditures	2022 March Expenditures	2023 Year-To-Date Expenditures	2022 Year-To-Date Expenditures	% Expended YTD 25%	3/31/2023 End Bal
Campground Program	70351503	\$ 8,724	\$ 837		\$ 2,470		28%	\$ 6,422
Food Service	70451504	\$ 3,951	\$ 513,222	\$ 53,635	\$ 37,190	\$ 123,164	24%	\$ 465,337
Water System	70651506	\$ 17,026	\$ 867	\$ 707	\$ 3,378	\$ 1,761	20%	\$ 19,092
Solid Waste	70751507	\$ 51,769	\$ 2,997	\$ 6,285	\$ 8,448	\$ 15,511	16%	\$ 43,857
Swimming Pool	70851508	\$ 60,650	\$ 2,493	\$ 1,831	\$ 7,446	\$ 2,406	12%	\$ 112,962
Women Infants & Children	70951509	\$ 91	\$ 576,366	\$ 36,677	\$ 36,607	\$ 109,437	19%	\$ 109,047
Safe RI23 Corridor	71351515	\$ 28,658	\$ 3,097	\$ 2,887	\$ 13,123	\$ 8,626	46%	\$ 15,464
DGHD New Office	71451401	\$ 704,400	\$ 1,818,305	\$ 351,072	\$ 95,110	\$ 1,412,602	78%	\$ 1,575,158
2022 Enhanced Operations Grant	71651530	\$ 664	\$ 225,000	\$ 4,469	\$ 38,077	\$ 29,750	13%	\$ 85,250
New Facility Debt Service Fund	75451402	\$ 145,015	\$ 8,102		\$ 22,935	\$ 27,967	16%	\$ 91,202
Workforce Development Grant	75551403	\$ 150,000	\$ 11,251	\$ 9,386	\$ 34,165		23%	\$ 116,484
Covid 19 Vaccination	75651404			\$ 9,637		\$ 9,637		\$ 100,231
Sewage Program	75851405	\$ 346,837	\$ 21,305		\$ 31,668		9%	\$ 44,496
Total		\$ 709,106	\$ 3,941,572	\$ 496,802	\$ 237,717	\$ 1,798,588	46%	\$ 2,785,001

Reimbursable Grants
No longer receiving these grants

Other Financing Uses (Advances/Transfers)								
70551505	-	-	-	-	-	-		
71851528	-	-	-	-	-	-		
71651529	-	-	-	-	-	-		
Total		-	-	-	-	-		

Total 2023 Year-To-Date Revenues		6,269,038	3,631,728	Total 2022 Year-To-Date Revenues
Total 2023 Year-To-Date Expenditures		3,616,756	2,467,608	Total 2022 Year-To-Date Expenditures
3/31/2023-Special Revenue, Capital Project and Debt Service Funds Cash Balance				
Encumbrances		\$ 2,785,001	\$ 747,363	
Total Cash Balance		\$ 12,174,214	\$ 2,798,721	
Overall:				
Revenues:				
Revenues are 173% of 2022 level				
Expenditures:				
Expenses are 147% of 2022 level				

March Revenue



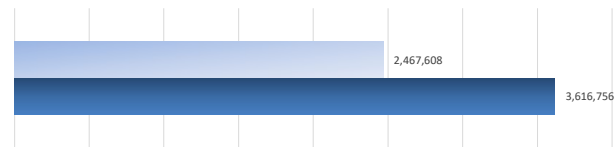
Expenditures



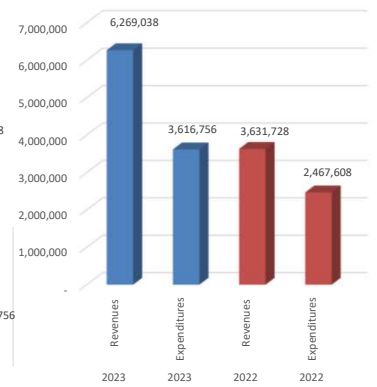
Year-To-Date Revenue



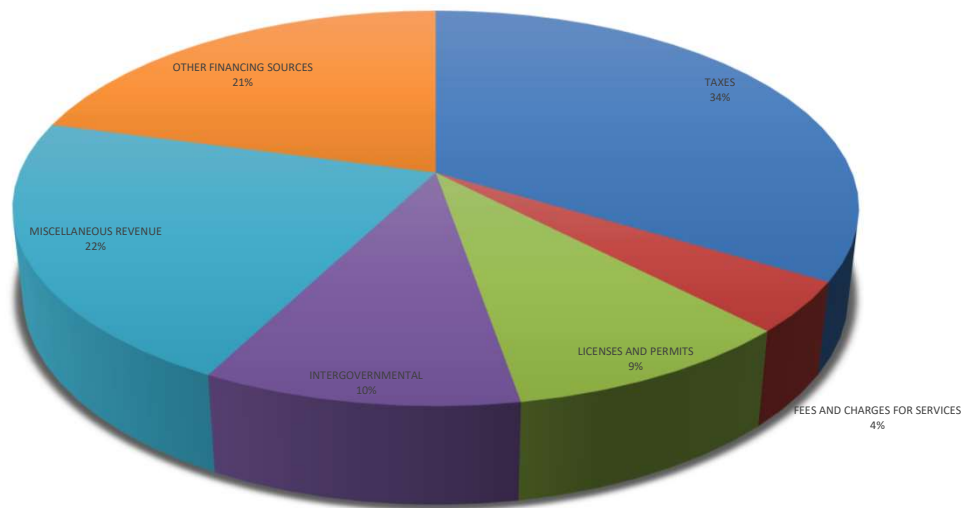
Year-To-Date Expenditures



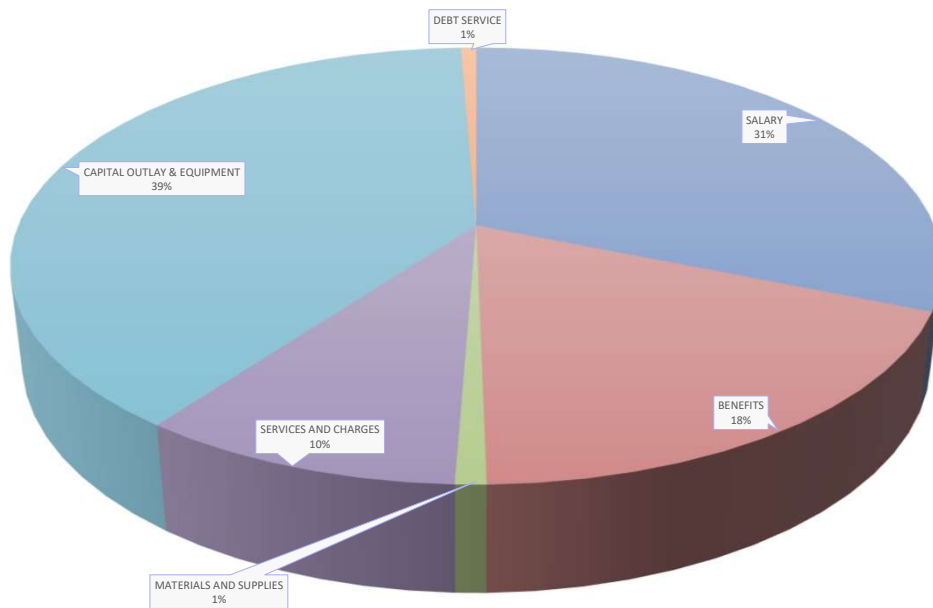
Revenue vs. Expenditures by Year

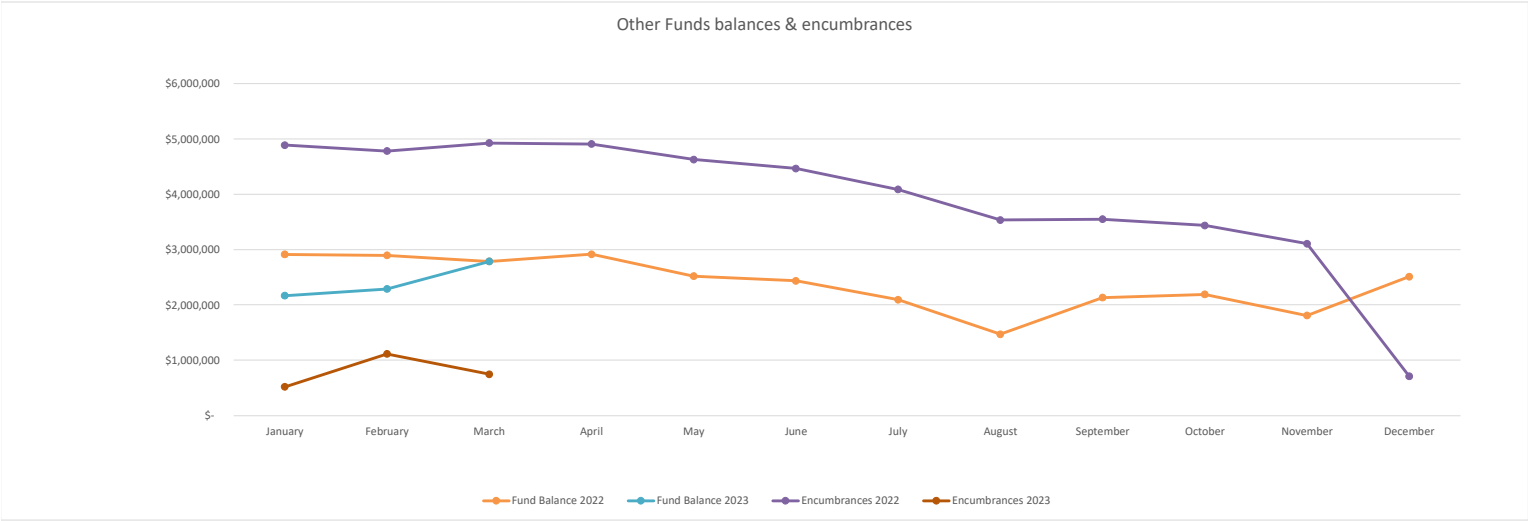
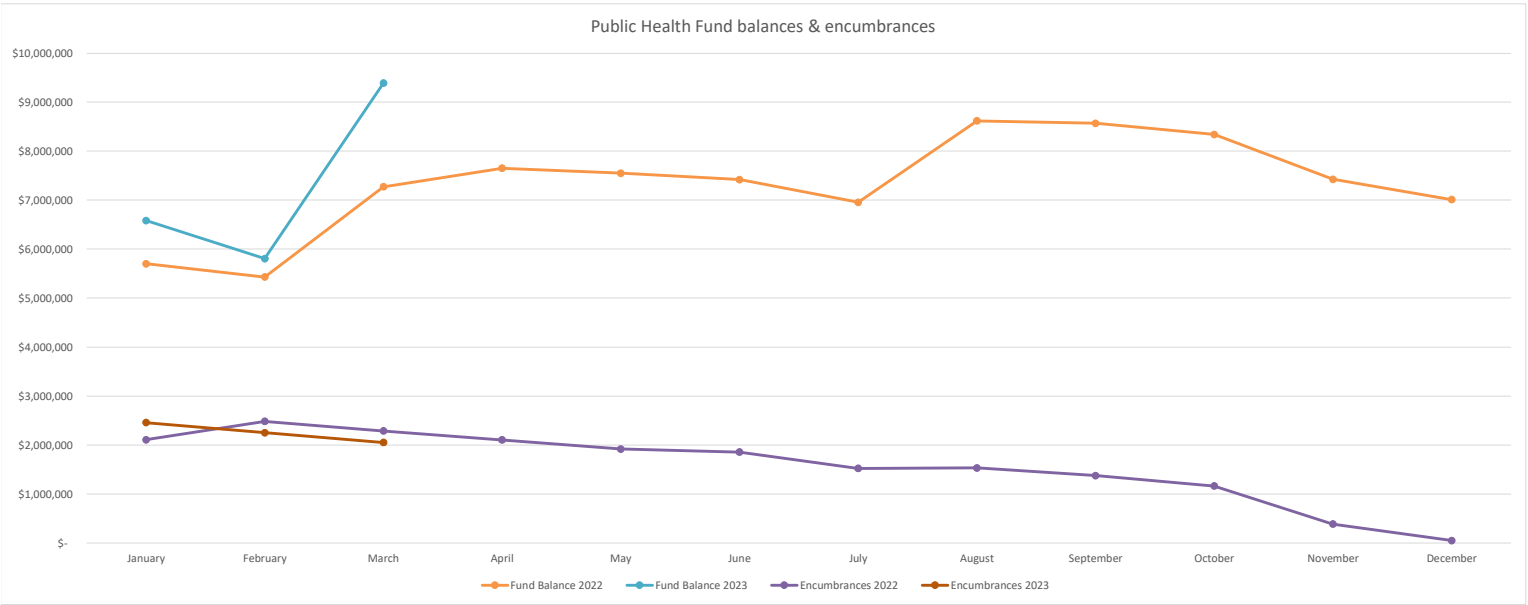


REVENUE THROUGH MARCH



EXPENDITURES THROUGH MARCH





2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram Mosquito GrantFund TBD**UPDATED REVENUE BUDGET**

INTERGOVERNMENTAL REVENUE \$ 24,130.00
4530 - STATE GRANTS A \$ 24,130.00

\$ 24,130.00 TOTAL REVENUE

AMENDED APPROPRIATION REQUEST

ACCOUNT	CURRENT 2023	AMENDED 2023
SALARIES	\$ -	\$ 7,843.07
5001 - SALARIES	\$ 7,843.07	\$ 7,843.07
BENEFITS	\$ -	\$ 2,152.93
5102 - WORKERS COMP	\$ 156.87	\$ 156.87
5120 - AGENCY SHARE/OPERS	\$ 1,882.34	\$ 1,882.34
5131 - AGENCY SHARE/MCARE	\$ 113.72	\$ 113.72
MATERIALS & SUPPLIES	\$ -	\$ 3,798.00
5215 - PROGRAM SUPPLIES	\$ 3,798.00	\$ 3,798.00
SERVICES & CHARGES	\$ -	\$ 10,327.00
5317 - PUBLIC RELATIONS & PROMOTION	\$ 5,387.00	\$ 5,387.00
5365 - GRANT RELATED	\$ 4,940.00	\$ 4,940.00
TOTAL EXPENSES	\$ - \$ - \$ 24,121.00	\$ 24,121.00 \$ 24,121.00

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram PH Emergency PlanningFund 70225228**UPDATED REVENUE BUDGET**

INTERGOVERNMENTAL REVENUE \$ 62,381.00
 4509 - FEDERAL GRANT A \$ 62,381.00

\$ 62,381.00 TOTAL REVENUE**AMENDED APPROPRIATION REQUEST**

ACCOUNT	CURRENT		AMENDED	
	2023		2023	
SALARIES		\$ 148,659.25		42,327.80
5001 - SALARIES	147,834.44		(105,520.04)	42,314.40
5004 - OVERTIME	824.81		(811.41)	13.40
BENEFITS		\$ 58,865.84		11,095.40
5101 - HEALTH INSURANCE	18,888.55		(18,888.55)	0.00
5102 - WORKERS COMP	1,486.59		(1,105.69)	380.90
5103 - DENTAL/OTHER INS + LTD	656.92		(656.92)	0.00
5120 - AGENCY SHARE/OPERS	35,678.22		(25,606.92)	10,071.30
5121 - SOCIAL SECURITY	2,155.56		(1,512.36)	643.20
5131 - AGENCY SHARE/MCARE			-	
MATERIALS & SUPPLIES		\$ 1,848.82		433.95
5200 - PC MATERIAL SUPPLIES			-	
5201 - GENERAL SUPPLIES	125.94		308.01	433.95
5215 - PROGRAM SUPPLIES	1,654.11		(1,654.11)	0.00
5294 - FOOD SUPPLIES	68.77		(68.77)	0.00
SERVICES & CHARGES		\$ 3,831.51		2,829.60
5300 - PC CHARGES FOR SERVICES			-	
5301 - CONTRACTED PROF SERVICE	1,320.00		(120.00)	1,200.00
5305 - TRAINING & STAFF DEVELOP	716.67		343.33	1,060.00
5309 - TRAVEL - MILEAGE REIM ONLY	241.18		(241.18)	
5310 - TRAVEL - NON TAXABLE	25.08		(25.08)	
5312 - ADVERT&LEGAL NOTICE			295.00	295.00
5313 - PRINTED&RELATED SERVICES	590.70		(590.70)	
5320 - SOFTWARE & COMPUTER SERVICES	54.98		(54.98)	
5332 - CELL/INTERNET ALLOWANCE	829.53		(554.93)	274.60
5335 - RENTAL SERVICE	53.37		(53.37)	
TOTAL EXPENSES	213,205.42	\$ 213,205.42	-156,518.67	56,686.75

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram Public Health Emergency PlanningFund 71751519**UPDATED REVENUE BUDGET**

INTERGOVERNMENTAL REVENUE \$ 160,000.00
 4509 - FEDERAL GRANT A \$ 160,000.00

\$ 160,000.00 TOTAL REVENUE**AMENDED APPROPRIATION REQUEST**

ACCOUNT	CURRENT 2023		AMENDED 2023	
SALARIES	\$ -			\$ 106,331.45
5001 - SALARIES	\$	105,520.04	\$ 105,520.04	
5004 - OVERTIME	\$	811.41	\$ 811.41	
BENEFITS	\$ -			\$ 47,770.44
5101 - HEALTH INSURANCE	\$	18,888.55	\$ 18,888.55	
5102 - WORKERS COMP	\$	1,105.69	\$ 1,105.69	
5103 - DENTAL/OTHER INS + LTD	\$	656.92	\$ 656.92	
5120 - AGENCY SHARE/OPERS	\$	25,606.92	\$ 25,606.92	
5121 - SOCIAL SECURITY	\$	1,512.36	\$ 1,512.36	
5131 - AGENCY SHARE/MCARE	\$	-		
MATERIALS & SUPPLIES	\$ -			\$ 2,030.89
5200 - PC MATERIAL SUPPLIES	\$	-		
5201 - GENERAL SUPPLIES	\$	308.01	\$ 308.01	
5215 - PROGRAM SUPPLIES	\$	1,654.11	\$ 1,654.11	
5294 - FOOD SUPPLIES	\$	68.77	\$ 68.77	
			\$ -	
SERVICES & CHARGES	\$ -			\$ 2,651.91
5300 - PC CHARGES FOR SERVICES	\$	-		
5301 - CONTRACTED PROF SERVICE	\$	120.00	\$ 120.00	
5305 - TRAINING & STAFF DEVELOP	\$	716.67	\$ 716.67	
5309 - TRAVEL - MILEAGE REIM ONLY	\$	241.18	\$ 241.18	
5310 - TRAVEL - NON TAXABLE	\$	25.08	\$ 25.08	
5312 - ADVERT&LEGAL NOTICE	\$	295.00	\$ 295.00	
5313 - PRINTED&RELATED SERVICES	\$	590.70	\$ 590.70	
5320 - SOFTWARE & COMPUTER SERVICES	\$	54.98	\$ 54.98	
5332 - CELL/INTERNET ALLOWANCE	\$	554.93	\$ 554.93	
5335 - RENTAL SERVICE	\$	53.37	\$ 53.37	
TOTAL EXPENSES	\$ -	\$ -	\$ 158,784.69	\$ 158,784.69 \$ 158,784.69

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram Sewage ProgramFund 75851405**AMENDED APPROPRIATION REQUEST**

ACCOUNT	CURRENT			AMENDED	
	2023			2023	
SALARIES		\$ 213,071.02			213,071.02
5001 - SALARIES	213,071.02		-	213,071.02	
5004 - OVERTIME	0.00		-		
BENEFITS		\$ 119,688.16			119,688.16
5101 - HEALTH INSURANCE	60,786.18		-	60,786.18	
5102 - WORKERS COMP	2,130.71		-	2,130.71	
5103 - DENTAL/OTHER INS + LTD	2,415.22		-	2,415.22	
5104 - LIFE INSURANCE	129.48		-	129.48	
5120 - AGENCY SHARE/OPERS	51,137.04		-	51,137.04	
5121 - SOCIAL SECURITY	3,089.53		-	3,089.53	
MATERIALS & SUPPLIES		\$ 2,000.00			12,000.00
5215 - PROGRAM SUPPLIES	2,000.00		10,000.00	12,000.00	
SERVICES & CHARGES		\$ 12,078.18			12,078.18
5300 - PC CHARGES FOR SERVICES			-		
5301 - CONTRACTED PROF SERVICE	2,000.00		-	2,000.00	
5305 - TRAINING & STAFF DEVELOP	1,000.00		-	1,000.00	
5308 - MEMBERSHIP, SUBSCRIPTION, DUES	1,000.00		-	1,000.00	
5315 - SATTELITE, CABLE, INTERNET	926.18		-	926.18	
5325 - MAINT CONTRACT & AGREEMENTS	2,000.00		-	2,000.00	
5328 - MAINT & REPAIR SERVICES	2,000.00		-	2,000.00	
5332 - CELL/INTERNET ALLOWANCE	1,152.00		-	1,152.00	
5338 - UTILITIES	2,000.00		-	2,000.00	
TOTAL EXPENSES	346,837.36	\$ 346,837.36	10,000.00	356,837.36	356,837.36

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram Solid WasteFund 70751507**UPDATED REVENUE BUDGET**

FEES AND CHARGES FOR SERVICES \$ 44,547.00
4230 - CHARGES FOR SERVICES A \$ 44,547.00

LICENSES AND PERMITS \$ 6,069.00
4301 - LICENSES \$ 6,069.00
4302 - PERMITS

\$ 50,616.00 TOTAL REVENUE

AMENDED APPROPRIATION REQUEST

ACCOUNT	CURRENT 2023		AMENDED 2023	
SALARIES		\$ 34,729.50		34,729.50
5001 - SALARIES	34,729.50		- 34,729.50	
BENEFITS		\$ 14,403.99		14,403.99
5101 - HEALTH INSURANCE	4,947.60		- 4,947.60	
5102 - WORKERS COMP	347.30		- 347.30	
5103 - DENTAL/OTHER INS + LTD	270.43		- 270.43	
5120 - AGENCY SHARE/OPERS	8,335.08		- 8,335.08	
5131 - AGENCY SHARE/MCARE	503.58		- 503.58	
MATERIALS & SUPPLIES		\$ 530.18		5,530.18
5215 - PROGRAM SUPPLIES			5,000.00 5,000.00	
5225 - PERSONAL PROT EQUIPMENT	150.00		- 150.00	
5228 - VEHICLE MAINT&REPAIR SUP	380.18		- 380.18	
SERVICES & CHARGES		\$ 2,104.96		2,104.96
5328 - MAINT & REPAIR SERVICES	8.40		- 8.40	
5332 - CELL/INTERNET ALLOWANCE	224.56		- 224.56	
5365 - GRANT RELATED	1,872.00		- 1,872.00	
TOTAL EXPENSES	51,768.63	\$ 51,768.63	5,000.00 56,768.63	56,768.63

GARRETT GUILLOZET, MPA, REHS | HEALTH COMMISSIONER

1 - 3 WEST WINTER STREET | PO BOX 570 | DELAWARE, OHIO 43015-0570

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG



April 11, 2023

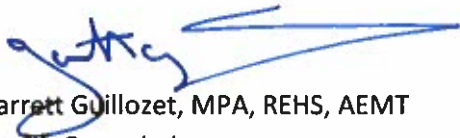
Chas Kaiser, President
CDK Structures Inc.
4600 Mitchell Lane
Ostrander, Ohio 43061

Dear Mr. Kaiser,

I am writing to inform you that we have received your March 2023 donation of time and effort relating to the relocation of topsoil from Coughlin Corners to our new campus located at 470 S. Sandusky Street, Delaware, Ohio 43015. The total amount of donated time and labor is equivalent to \$1,000.00.

We are deeply grateful for your donation which will help us continue to serve our residents at our new location. On behalf of the Board of Health and our team at the health district, I wish to extend my gratitude for your donation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Garrett Guillozet", with a long horizontal stroke extending to the right.

Garrett Guillozet, MPA, REHS, AEMT
Health Commissioner
Delaware Public Health District

INVOICE

CDK STRUCTURES INC.
4600 Mitchell Lane
Ostrander, OH 43061

cdkstructures@aol.com
+1 7406661334
cdkstructures.com



Delaware Public Health District

Bill to

Delaware Public Health District
470 South Sandusky Street
Delaware, Ohio 43015

Ship to

Delaware Public Health District
470 South Sandusky Street
Delaware, Ohio 43015

Invoice details

Invoice no.: 205447
Invoice date: 04/03/2023
Terms: Net 30
Due date: 05/03/2023

Product or service

Amount

1. Hauling

1 unit x \$3,200.00

\$3,200.00

Special haul/ stockpile. This weeks initiating of topsoil moving may require additional work., stone to back trucks off of road into dirt pile , both at Health department at driveways edge and possibly at city road block guardrail. Additional bulldozing will be required to push topsoil importing into one large pile for dry storage.

Gravel and bulldozing additional cost not to exceed \$3500

Bulldozer needed at stockpile at Coughlin to level out the hole and grade off temp drive. Donated . (value \$1000) ,

Total

\$3,200.00

Ways to pay

BANK

Contact CDK STRUCTURES INC. to pay.



Metal Recycled / Donated

April 11, 2023

1. Black AV Cart (Donated to Habitat for Humanity Delaware) – DPHD general inventory
2. Rolling Bookshelf (Donated to Habitat for Humanity Delaware) – DPHD general inventory
3. Gray cart (staff J Naticchia) – DPHD general inventory
4. File cabinet base (broken) – DPHD general inventory
5. Big light fixture – DPHD general
6. Parts of rolling stand (broken) – DPHD general inventory
7. Dolly (broken) – DPHD general supplies
8. Tabletop slotted box – DPHD general inventory
9. Small bale of aluminum cans – Recycling/Litter Program
10. 2 Metal boxes – DPHD general inventory
11. Cast iron drop in sink – Recycling/Litter Program
12. Assorted items (metal bowls, old plumbing parts, bolts, name plates) – EH storage
13. Signpost – unknown program
14. 6 road signs assorted sizes – Recycling/Litter Program
15. 2 large sunflower signs with legs – Recycling/Litter Program
16. 2 metal sandwich board frames – Nursing

**OHIO ENVIRONMENTAL PROTECTION AGENCY
MOSQUITO CONTROL GRANT AGREEMENT
SFY 2023 – 2024**

This agreement is entered into by and between the Ohio Environmental Protection Agency, hereinafter referred to as the "Agency", and **Delaware Public Health District**, hereinafter referred to as the "Grantee" (and, together the "Parties"). The purpose of this agreement is to administer the 2023 Mosquito Control Grant Award for the Grant Project submitted for funding by the Grantee. This agreement is referred to herein as "The Agreement".

WHEREAS, the Parties wish to enter into this Agreement to protect human health and the environment by mitigating the potential for an outbreak of mosquito borne viruses.

WHEREAS, the Agency desires to award a grant to the Grantee; and

WHEREAS, the Grantee desires to perform and complete such work, activities, and requirements as prescribed by Agency.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements set forth herein, the Parties hereby agree as follows:

ARTICLE I: CONTACT AND COORDINATION AND NATURE OF RELATIONSHIP

- 1.1 The Director of the Agency has the authority, pursuant to Ohio Revised Code (ORC) §3745.01, to enter into contracts and grant agreements "with any other agencies of the state, the federal government, other states, interstate agencies, and persons and with affected groups, political subdivisions, and industries in furtherance of the purposes of [...] chapter 3734..." including for the purposes for which the money can be expended from the scrap tire management fund.
- 1.2 The Director of the Agency has the authority, pursuant to ORC § 3734.82 (G)(1), to expend amounts that the Director determines necessary to implement, administer, and enforce the scrap tire provisions in ORC Chapter 3734 and the rules adopted thereunder.
- 1.3 **(DMWM Chief)** Agency through the Chief of the Division Material and Waste Management (DMWM) shall evaluate the Grantee's performance, to authorize of payments to the Grantee, and authorizations of any and all modification(s) to the Agreement. The DMWM Chief, or his/her designee, shall coordinate communications with the Grantee's Authorized Official.
- 1.4 **(Grantee's Authorized Official)** The Grantee's Authorized Official or his/her designee shall, in accordance with the proposed budget, coordinate: 1) the work, activities, and requirements set forth in the Agreement; 2) the work, activities and requirements set forth in the Grant Application; The Grantee's Authorized Official or his/her designee shall coordinate all work through the DMWM Chief, or his/her

designee. The Grantee's Authorized Official, if duly authorized by Grantee, shall be the person who executes the Agreement on behalf of the Grantee. Grantee's Authorized Officials shall communicate with the Agency through the DMWM Chief, or his/her designee.

- 1.5 **(Reliance on Grantee's Representation)** The Grantee acknowledges that the Agency enters into the Agreement in reliance upon Grantee's representations that it has the necessary expertise and experience to perform its obligations hereunder. Grantee warrants that it possesses the necessary expertise and experience to perform its obligations. Further, Grantee warrants and represents that all persons involved in Grantee's performance of work under the Agreement are, or will be, prior to any performance prescribed or required by the Agreement, properly qualified, trained and competent, and possess the required licenses, permits, certifications, and registrations necessary to lawfully provide the services.
- 1.6 **(Grantee Responsible)** Grantee shall perform all work in conformity with the terms and conditions of the Agreement. Agency retains the right to monitor Grantee's compliance with the terms and conditions of this Agreement. Grantee shall be solely responsible for the performance of the requirements under the Agreement. Agency shall not hire, supervise, nor pay any assistants, workers or any other employees or subcontractors of Grantee. Agency shall not be required to provide any training to Grantee to enable it to perform services required hereunder. Nothing herein shall be construed to imply that Agency shall have or may exercise any right of control over Grantee with regard to the manner or method of Grantee's performance of the services. The management of all work, including the exclusive right to control or direct the manner or means by which the work is performed, remains with Grantee.
- 1.7 **(Grantee's Independence)** It is fully understood and agreed that the Grantee is an independent contractor and neither Grantee nor any of its employees or its personnel shall at any time, or for any purpose, be considered agents or employees of the State of Ohio. Grantee acknowledges and agrees that any individual providing services under the Agreement is not a public employee of Ohio EPA for purposes of ORC Chapter 145.
- 1.8 **(Reimbursement)** In the event of a termination of the Agreement by Agency, Grantee shall be reimbursed for applicable expenses in accordance with the procedure described in Section 4, below. The provisions of the Agreement relating to confidentiality, if any, shall remain binding upon Grantee in the event of termination.
- 1.9 **(Grantee Responsible for Business Expenses)** Grantee shall be solely responsible for all of Grantee's business expenses, including, but not limited to, computers internet access, software, phone services, required licenses and permits, permanent employees' wages, salaries and benefits, insurance of every type and description, and all business and personal taxes, including income and Social Security taxes and contributions for Workers' Compensation and

Unemployment Compensation coverage. Grantor has sole exclusive discretion to permit expenses for computers and software when circumstance dictate the necessity for these purchases. Grantee must have pre-purchase approval from Grantor before acquiring computers or software.

- 1.10 **(Neither Party May Bind Other)** Except as expressly provided herein, unless modified in accordance with Section XVIII, neither of the Parties shall have the right to bind or obligate the other party.
- 1.11 **(Compliance with ORC)** The Parties expressly agree that none of the rights, duties, and obligations herein shall be binding on either party if the Agreement, or any part of it, is contrary to the terms of ORC 3517.13, ORC 127.16, or ORC Chapter 102.

ARTICLE II: SCOPE OF WORK

- 2.1 **(Scope of Work)** The Grantee shall successfully perform and complete: 1) the work, activities, and requirements set forth in the body of the Agreement. 2) the work, activities, and requirements set forth in the Grant Application, which is attached hereto and labeled "**Exhibit A**"; (Exhibit A is hereby made a part of the Agreement and incorporated herein by reference.)
- 2.2 **(Adherence to Budget)** The Grantee has submitted to the Agency, as a condition precedent to the Agreement and part of the Grant Application a proposed budget of costs. The Grantee represents and warrants that the proposed budget of costs accurately reflects anticipated project resources and expenditures for the term of the Agreement. The Grantee shall complete the work, activities, and requirements set forth in the body of the Agreement and in "**Exhibit A**" in accordance with the proposed budget of costs. If the Grantee desires to modify the budget of eligible costs, the Grantee may only do so in accordance with the terms of Article XVIII, below.

ARTICLE III: TIME OF PERFORMANCE

- 3.1 **(Term of Agreement)** The Parties agree that the Agreement is effective on the date when the last required signature is affixed hereto and runs through April 30, 2024, except that the Grantee agrees to retain fiscal records according to Article VII.
- 3.2 **(Project Period)** The Parties agree that the "Project Period" is from the date when the last required signature is affixed hereto, or the date suggested in the guidelines, whichever is later, and runs through **04/30/2024**.
- 3.3 **(Biennium limitation; renewal at discretion of Director)** As the current General Assembly cannot commit a future General Assembly to expenditure, this Agreement shall expire no later than April 30, 2024. At Ohio EPA's discretion, this Agreement may be renewed by the parties by executing a new agreement based

on the same or modified terms and conditions of this Agreement, or other legally acceptable method. Such renewal may consist of a short-form renewal agreement. In no event may any agreement involving an expenditure of funds extend beyond the expiration of the biennium in which the agreement commences. Alternatively, Agency may renew this Agreement on the same terms and conditions by giving written notice prior to expiration. Such renewal shall begin at the start of the next biennium and shall not extend beyond the expiration of the biennium in which the renewal commences.

ARTICLE IV: AWARD PAYMENTS AND EXPENDITURES

- 4.1 **(Award Amount)** The Agency hereby awards a grant amount not to exceed **\$24,130** to the Grantee.
- 4.2 **(Satisfactory Performance)** The Parties acknowledge and agree that all payments made under this grant award are based on actual costs and are made in consideration of the Grantee's promises and the Grantee's satisfactory performance as set forth in the Agreement.
- 4.3 **(Unspent Funds)** Within thirty days of the date of the close of the Project Period, the Grantee shall notify the Agency of any unspent grants funds. Grantee shall include with the notification a proposal to use the remaining funds that is consistent with the purpose of this grant. The Agency shall then decide whether the unspent grant funds can be used for the designated purpose. If the Agency does not agree with the intended purpose, then the unspent fund shall be returned to the Agency. Checks shall be made payable to the Treasurer of the State of Ohio and mailed to the Ohio EPA, Office of Fiscal Administration, P.O. Box 1049, Columbus, Ohio 43216-1049.
- 4.4 **(No Reimbursement for Certain Expenses)** The Grantee shall not be reimbursed for lodging, or other expenses incurred in the performance of the Agreement not identified in the grant proposal and approved in the grant award letter. Grantee may be reimbursed for mileage for mosquito surveillance in accordance with the Internal Revenue Service's standard mileage rate.
- 4.5 **(Prohibited Expenditures)** The Grantee may not use any funds granted under the Agreement for payment of: a) real estate acquisitions; b) capital improvements of permanent structures; c) fund-raising or membership drives; d) political campaigning for elective office or political candidates; e) legislative lobbying before a legislative body or administrative agency; f) grants or scholarships; g) food or beverage; h) indirect or overhead charges above the amount allowed in the current Agency grant application guidelines (all costs must be directly attributed to project activities); and i) anything else listed in current Agency grant application guidelines as being prohibited.

- 4.6 **(Payment of Debts)** The Grantee assumes full responsibility for the payment of all expenses or debts incurred in the performance of its obligations pursuant to the Agreement. The Agency and its agents and employees assume no responsibility for the payment of any expense or debt incurred by the Grantee.
- 4.7 **(Liability)** The Director, employees and representatives of the Ohio EPA shall not be liable for any damages or claims made by any party that result from the expenditure of funds for the purposes of the Grant Award.

ARTICLE V: AVAILABILITY OF FUNDS

- 5.1 **(Funds Available)** The Parties acknowledge and agree that none of the rights, duties, and obligations described in the Agreement shall be binding on either party until all relevant funding provisions of the ORC, including, but not limited to, ORC 126.07, have been complied with, and until such time as all necessary funds are available or encumbered and, when required, such expenditure of funds is approved by the Controlling Board of the State of Ohio, or in the event that grant funds are used, until such time that the Agency gives Grantee written notice that such funds have been made available to the Agency by Agency's funding source. If the Agency should learn that funds are unavailable to meet its obligations set forth herein, the Agency shall notify Grantee and the Agreement shall be deemed void *ab initio*.

ARTICLE VI: DISPUTES AND TERMINATION

- 6.1 **(Dispute Regarding Duties Other than Payments)** Any controversy, claim or dispute regarding the duties of the Grantee or arising out of or relating to the Agreement, or breach thereof, shall be resolved by the Director, after the DMWM Chief has endeavored to resolve the dispute through discussions with the Grantee's Authorized Official.
- 6.2 **(Suspension/Termination)** As part of the resolution of any controversy, claim or dispute regarding the duties of the Grantee or arising out of or relating to the Agreement, or breach thereof, the Director may immediately, with written notice to the Grantee, suspend or terminate the Agreement and any obligations incidental thereto, in whole or in part, and/or require total or partial refund of payments made to the Grantee by the Agency, if it appears to the Director that: 1) the Grantee has not substantially performed according to the terms of the Agreement; 2) the Grantee has not shown the ability to perform in the future; 3) the Grantee has violated Federal or State laws or regulations; or 4) the effective performance of the Agreement is substantially endangered.
- 6.3 **(Cessation of Activities)** The Grantee, upon receipt of notice to suspend or terminate project operations, shall cease all work under the Agreement, shall take all necessary and appropriate steps to cease the incurring of debts, and shall furnish a report concerning the work performed to that date, accomplishments,

evaluation of project activities, and such other matters as may be required by the Agency. In the event of suspension or termination, any payments made by the Agency for which Grantee has not performed work shall be refunded.

- 6.4 **(Grantee Waiver)** Grantee agrees to waive any right to, and shall make no claim for, additional funds against the Agency by reason of such suspension or termination.

ARTICLE VII: RECORD KEEPING

- 7.1 **(Records Retention)** The Grantee agrees to keep full and complete documentation of all fiscal accounting on file for five years from the date on the grant award letter. Documentation supporting fiscal accounting shall be filed in a manner allowing it to be readily located. Grantee shall maintain, in a manner consistent with generally accepted accounting procedures, auditable records of all financial records pertaining to the Agreement.
- 7.2 **(Separate Accounting)** The Grantee shall establish and maintain separate accounting records for the management of funds pursuant to the Agreement consistent with generally accepted accounting practices.
- 7.3 **(Supporting Records)** The Grantee shall be responsible for the expenditure of funds and for maintaining adequate supporting records for such expenditures consistent with generally accepted accounting practices.
- 7.4 **(Access and Audit)** The Grantee shall provide the Agency with access to any and all financial records necessary to document the utilization of funds provided under this Grant within two weeks following the Agency's written request for such access. The DMWM Chief, or his/her designee, shall have the right to conduct a compliance audit of the Grantee's financial records of the Grant Project and to take such other action as is necessary to verify the accuracy of the amounts of compensation claimed by the Grantee hereunder. In the event of a special audit, the Grantee or the Cooperating Enterprise, as applicable, will be responsible for the actual cost of the audit. Said costs shall be determined by the State of Ohio.

ARTICLE VIII: GRANTEE PROJECT REPORTS

- 8.1 **(Fiscal Progress Reports)** Fiscal Progress Reports, if requested by the Agency, shall account for the fiscal activity of the Grant Project for the time periods accompanying each request for payment. The Fiscal Progress Reports must be signed by two individuals, unless the Parties agree otherwise. The reports may be signed by the Authorized Official and/or Fiscal Agent.
- 8.2 **(Final Report)** Final Report shall meet the requirements set forth in the 2023 Final Report Form that will be submitted electronically at:

<https://ohioepa.custhelp.com/app/apply>. The Final Report should be submitted within ninety days of the close of the Agreement.

ARTICLE IX: RELATED AGREEMENTS

- 9.1 **(Work to be Performed by Grantee)** The work contemplated in the Agreement is to be performed by Grantee, who may subcontract without Agency's approval for the purchase of articles, supplies, components, or services as contemplated in the Grant Application. Grantee shall not enter into other subcontracts without prior written approval of the DMWM Chief. All work subcontracted shall be at Grantee's expense but grant funds may be used.
- 9.2 **(Grantee Remains Responsible)** No agreement between the Grantee and any third party for contractual services related to the grant project shall relieve the Grantee of any of its responsibility under the terms and conditions of the Agreement.
- 9.3 **(Grantee Shall Bind Subcontractors to Terms of This Agreement)** Grantee shall bind its subcontractors to the terms of the Agreement, so far as applicable to the work of the subcontractor and shall not agree to any provision that seeks to bind the Agency to terms inconsistent with the Agreement. In addition, the Grantee agrees not to allow the third party to spend grant money in a manner prohibited by the Agreement.

ARTICLE X: CONFLICTS OF INTEREST AND ETHICS COMPLIANCE

- 10.1 **(No Acquisition of Interest)** In the performance of the Agreement, Grantee agrees that neither Grantee nor any personnel of Grantee shall, prior to the completion of the duties and obligations of the Agreement, acquire any interest, direct or indirect, that is incompatible or in conflict with the discharge and fulfillment of Grantee's functions and responsibilities with respect to the Agreement.
- 10.2 **(Disclosure of Conflicting Interest)** Any person who has or acquires, whether voluntarily or involuntarily, an interest in contravention of Section 10.1, shall immediately disclose such interest to the DMWM Chief in writing. Thereafter, that person shall not participate in any action affecting the work under the Agreement, unless they certify and demonstrate full compliance with all applicable federal and state ethics laws, including ORC Chapter 102.
- 10.3 **(Compliance with Other Ohio Ethics and Conflicts of Interest Laws)** Grantee represents, warrants, and certifies that Grantee and all personnel of Grantee engaged in the administration or performance of the Agreement are knowledgeable of and understand the Ohio Ethics and Conflicts of Interest laws. Grantee further represents, warrants, and certifies that neither Grantee nor any of its personnel will do anything that is inconsistent with such laws.

ARTICLE XI: NONDISCRIMINATION OF EMPLOYMENT

- 11.1 **(Nondiscrimination in Hiring)** Pursuant to ORC 125.111, Grantee agrees that Grantee, any subcontractor, and any person acting on behalf of Grantee or subcontractor, will not discriminate, by reason of race, color, religion, sex, age, disability as defined in ORC 4112.01, military status (past, present or future), national origin, or ancestry, against any citizen of this state in hiring of any person qualified and available to perform the work under the Agreement.
- 11.2 **(Nondiscrimination in Employment)** Grantee further agrees that Grantee, any subcontractor, and any person acting on behalf of Grantee or subcontractor shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the Agreement on account of race, color, religion, sex, age, disability as defined in ORC 4112.01, military status (past, present or future), national origin, or ancestry.
- 11.3 **(Affirmative Action)** If required by ORC 125.111 to have an affirmative action program, Grantee represents that it has a written affirmative action program for the employment and effective utilization of economically disadvantaged persons and shall file an affirmative action verification form with the equal employment opportunity office of the Department of Administrative Services. (The form may be completed with an electronic filing through the Ohio Gateway, available at <http://www.business.ohio.gov/>.)
- 11.4 **(Compliance with Labor Laws)** Grantee represents, warrants, and certifies that Grantee, any subcontractor, and any person acting on behalf of Grantee or a subcontractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances governing fair labor and employment practices.

ARTICLE XII: PURCHASING REQUIREMENTS; PROHIBITION AGAINST PERFORMANCE OF SERVICES OFFSHORE

- 12.1 **(Purchase Ohio)** Pursuant to Executive Order 2008-12S, Grantee and subcontractors, if any, shall make a good faith effort to purchase from Ohio companies any goods and services acquired under the Agreement.
- 12.2 **(Purchase Minority, Diversity, and Equity)** Pursuant to Executive Order 2008-13S, Grantee and its subcontractors, if any, shall make a good faith effort to purchase goods and services from certified Minority Business Enterprise (MBE) and Encouraging Diversity, Growth, and Equity (EDGE) program vendors. EDGE program guidance may be found by accessing the following website: https://procure.ohio.gov/bidders-and-suppliers/resources/01_selling+to+the+state, and a list of State-certified MBE businesses is at: <https://eodreporting.oit.ohio.gov/>.

- 12.3 **(Grantee Will Abide By Executive Order 2019-12D/Offshore Services Prohibited)** Grantee affirms to have read and understands Executive Order No. 2019-12D and shall abide by those requirements in the performance of the Agreement, and shall perform no services required under the Agreement outside the United States. Notwithstanding any other terms of the Agreement, the State of Ohio reserves the right to recover any funds paid for services the Grantee performs outside of the United States for which it did not receive a waiver. The State of Ohio does not waive any other rights and remedies provided the State of Ohio in the Agreement. The Executive Order is available at <https://governor.ohio.gov/media/executive-orders/2019-12d>.
- 12.4 **Prohibition on the Purchases of Services from or Investments in Russian Institutions and Companies.** Grantee affirms to have read and understands Executive Order 2022-02D and shall abide by those requirements in the performance of this Agreement and shall perform no services required under this Agreement or purchase services from or investment in Russian institutions and companies. Notwithstanding any other terms of this Agreement, the State reserves the right to recover any funds paid for services from or investments in Russian institutions and companies. The State does not waive any other rights and remedies provided the State in this Agreement. The Executive Order is available at <https://governor.ohio.gov/media/executive-orders/Executive-Order-2022-02D>.
- 12.5 **(Grantee Will Abide By Executive Order 2019-12D and Make Certain Disclosures)** Grantee also affirms, understands, and agrees to immediately notify Ohio EPA of any changes or shift in the location(s) of services performed by Grantee or its subcontractors under the Agreement and no services shall be changed or shifted to a location(s) that is/are outside the United States.
- 12.6 **(Performance of Services Outside U.S. is Material Breach)** If Grantee or any of its subcontractors perform services under the Agreement outside of the United States, the performance of such services shall be treated as a material breach of the Agreement. The State of Ohio is not obligated to pay and shall not pay for such services.
- A. If Grantee or any of its subcontractors perform any such services, Grantee shall immediately return to the State of Ohio all funds paid for those services. The State of Ohio may also recover from the Grantee all costs associated with any corrective action the State of Ohio may undertake, including, but not limited to, an audit or a risk analysis, as a result of Grantee performing services outside the United States.
- A. The State of Ohio, in its sole discretion, may provide written notice to Grantee of a breach and permit the Grantee to cure the breach. Such cure period shall be no longer than 21 calendar days. During the cure period,

the State of Ohio may buy substitute services from a third party and recover from Grantee any costs associated with acquiring those substitute services.

- B. The State of Ohio does not waive any of its rights and remedies provided to it in the Agreement, including, but not limited to, recovery of funds paid for services the Grantee performed outside of the United States.

ARTICLE XIII: RESPONSIBILITY/DAMAGES

- 13.1 **(Responsibility)** Each party will be responsible for its own acts and omissions and will be responsible for any and all damages, costs, and expenses that arise out of that party's own negligence, tortious acts, or other conduct or are due to the negligence, tortious acts, or other conduct of that party's respective agents, officers, or employees.
- 13.2 **(No Special Damages)** In no event shall either party be liable to the other party for indirect, consequential, incidental, special, or punitive damages, or lost profits.

ARTICLE XIV: COMPLIANCE WITH LAWS

- 14.1. **(Compliance With Other Laws.)** In addition to complying with the laws specifically referenced in this Grant Agreement, Grantee agrees to comply with all applicable Federal, State, and local laws in the performance of the Agreement including the campaign contributions limits in ORC 3517.13 (if applicable) Grantee accepts full responsibility for payment of taxes, including without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by Grantee in the performance of the work required to fulfill its obligations under the Agreement.

ARTICLE XV: DRUG FREE WORKPLACE

- 15.1 **(Drug-Free Workplace)** Grantee agrees to comply with all applicable Federal, State, and local laws regarding smoke-free and drug-free work places and shall make a good faith effort to ensure that none of its employees or permitted subcontractors engaged in the work being performed hereunder purchase, transfer, use, or possess alcohol, illegal drugs, or abuse prescription drugs in any way during the performance of the Agreement.

ARTICLE XVI: CAMPAIGN CONTRIBUTIONS

- 16.1 **(Campaign Contributions)** The Grantee agrees not to use any funds received under the Agreement to support any political campaign for elective office or to support attempts to lobby legislation before a legislative body or administrative agency. The Grantee certifies that the Grantee and its employees engaged in the administration or performance of the Agreement are knowledgeable of and

understand the State of Ohio Ethics Laws (including conflicts of interest) included in ORC Chapter 102 and Campaign Contribution Limitations pursuant to ORC Section 3517.13 and will not perform any act that is inconsistent with those laws.

ARTICLE XVII: ENTIRE AGREEMENT/WAIVER

- 17.1 **(Entire Agreement)** This Agreement contains the entire agreement between the Parties and shall not be modified, amended, or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the Parties.
- 17.2 **(Supersedence)** This Agreement supersedes any and all previous agreements, whether written or oral, between the Parties.
- 17.3 **(No Continuing Waiver)** A waiver by any party of any breach or default by the other party under the Agreement shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default hereunder.

ARTICLE XVIII: MODIFICATION OF PROJECT BUDGET AND PROJECT ACTIVITIES

- 18.1 **(Project Budget Modifications)** The Grantee may modify a budget line item, as contained in Exhibit A, without prior written approval of the Agency, provided these modifications do not modify the project activities and do not increase the total project cost. The Grantee shall provide the DMWM Chief written notice of these changes and a revised budget in written form within thirty days after the Grantee's determination that a revision to the budget is needed. Further, the Grantee shall maintain documentation of all budget line-item modifications in its fiscal records.
- 18.2 **(Substantial Changes)** Any change proposed by Grantee that modifies the project activities or eligible project costs will be submitted to Ohio EPA for prior written approval and will be at Ohio EPA's discretion. Any changes or modifications made in accordance with this section 18.2 shall be contingent upon Ohio EPA written approval and shall comply with Federal and State law. Any changes or modifications made in accordance with this section to this agreement or to the exhibits attached to this agreement shall be incorporated fully herein, and subject to the terms and conditions of this Grant Agreement.

ARTICLE XIX: HEADINGS

- 19.1 **(Headings)** The paragraph and article titles and headings in the Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of the Agreement.

ARTICLE XX: SEVERABILITY

- 20.1 **(Severability)** A determination that any part of the Agreement is invalid shall not invalidate or impair the force or effect of any other part hereof, except to the extent

that such other part is wholly dependent for its operation on the part so declared invalid.

ARTICLE XXI: CONTROLLING LAW

- 21.1 **(Governing Law)** This Agreement shall be governed by the laws of the State of Ohio and only Ohio courts shall have jurisdiction over any action or proceeding concerning the Agreement and/or performance thereunder.

ARTICLE XXII: SUCCESSORS AND ASSIGNS

- 22.1 **(Written Consent Required)** Neither the Agreement, nor any rights, duties, nor obligations hereunder, may be assigned or transferred in whole or in part by Grantee without the prior written consent of the Agency. Any attempted assignment or delegation not consented to may be deemed void by the Agency.

ARTICLE XXIII: FINDINGS OF RECOVERY

- 23.1 **(No Unresolved Findings of Recovery)** Grantee warrants that it is not subject to an “unresolved” finding for recovery under ORC 9.24. Grantee agrees that if Grantee is subject to any “unresolved” finding for recovery under ORC 9.24, the Agreement is void *ab initio* and Grantee shall immediately repay to the State of Ohio any funds paid under the Agreement.

ARTICLE XXIV: DEBARMENT

- 24.1 Grantee represents and warrants that it is not barred from consideration for contract awards by the Director of the Department of Administrative Services, pursuant to either ORC 153.02 or ORC 125.25. If this representation and warranty is false, the Agreement is void *ab initio* and Grantee shall immediately repay to the State any funds paid under the Agreement.

ARTICLE XXV: EXECUTION/EFFECTIVE DATE AND ELECTRONIC SIGNATURE

- 25.1 **(Full Execution Required)** This Agreement is not binding upon the Parties unless executed in full.
- 25.2 **(Execution)** Two or more copies of the Agreement may be executed contemporaneously, each of which copy shall be deemed an original, but all of which together shall constitute one and the same instrument. The exchange of copies of this Agreement and of signature pages by facsimile transmission (whether directly from one facsimile device to another by means of a dial-up connection or whether mediated by the worldwide web), by electronic mail in “portable document format” (“.pdf”) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, or by combination of such means, shall constitute effective execution and delivery

of this Agreement as to the Parties and may be used in lieu of the original Agreement for all purposes. Signatures of the Parties transmitted by facsimile or pdf form shall be deemed to be their original signatures for all purposes.

- 25.3 **(Electronic Signature)** The parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

By signing the signature page, the Grantee assures and certifies that the specific information detailed in the Agreement and the Grant Application (Exhibit A) are current, accurate and complete.

IN WITNESS WHEREOF, the Parties have caused the Agreement to be executed by officials thereunto duly authorized as of the date and year signed below.

E-SIGNED by Garrett Guillozet
on 2023-04-11 10:10:48 EST

2023-04-11 10:10:48 UTC

Signature of Grantee's Authorized Official

Date

Garrett Guillozet Health Commissioner

Name and Title of Authorized Official
(Please type or print)

Delaware Public Health District

Name of Organization
(Please type or Print)

E-SIGNED by Anne M. Vogel
on 2023-04-11 13:59:48 EST

2023-04-11 13:59:48 UTC

Anne M. Vogel, Director, or Authorized Agent,
Signing on Behalf of
Ohio Environmental Protection Agency

Date



The Ohio Mosquito Control Grant Program

State of Ohio Environmental Protection Agency
Division of Materials and Waste Management

Exhibit A

2023 Mosquito Control Grant Application

Application Submission Information

Applicant Type: Local Health District

Application Date: 01/27/2023

Applicant Information

Delaware Public Health District

OAKS ID: 0000056163

1-3 West Winter St

Delaware, OH 43015

Delaware County

Grant Application Contact Person

Sarah Fink, Program Manager

Delaware, OH 43015

Email: sfink@delawarehealth.org

Phone: 740-203-2074

Authorizing Official

Delaware Public Health District

Garrett Guillozet, Health Commissioner

1. W. Winter St, PO Box 570

Delaware, OH 43015

Email: gguillozet@delawarehealth.org

Phone: 740-203-2001

Fiscal Officer

Delaware Public Health District

Matt Clark, Fiscal Officer

3 W. Winter St, PO Box 570

Delaware, OH 43015

Email: mclark@delawarehealth.org

Phone: 740-203-2010

Funding Request

PROJECT CATEGORY	FUNDING REQUEST
Mosquito Surveillance	\$4,940.00
Larval Control	\$3,798.00
Community Outreach and Education	\$5,387.00
Seasonal Employee(s)	\$9,996.00
Total Funding Request	\$24,121.00

Permanent Employees

The grant monies will not be used for FT or PT permanent employee wages or benefits.

Seasonal Employees

Mosquito Surveillance will be performed by seasonal employee(s) funded by this application.
Larval Control will be performed by seasonal employee(s) funded by this application.
Adult Mosquito Control will not be performed by seasonal employee(s) funded by this application.

Project Eligibility

Mosquito Surveillance, Larval Control and Adult Control

The applicant has a surveillance plan to attach to this application.
The applicant is participating directly in ODH's statewide surveillance program.

Executive Summary

Introduction

Delaware Public Health District (DPHD) is a Combined Health District, serving all of Delaware County except for portions annexed by Cities of Columbus, Dublin, and Westerville. DPHD jurisdiction includes 2 cities, 5 villages and 18 townships. The Delaware County Regional Planning Commission estimates that Delaware's population in 2023 will be 235,207 which is almost a 10% increase over the 2020 Census count. Delaware County is the fastest growing county in the state of Ohio and is a mix of rural areas and rapidly growing suburban residential areas in the southern portion of the county. 14% of Delaware's residents are over 65, which is an age group at higher risk of West Nile virus. DPHD was established in 1920 and operates under the slogan of "Dedicated to Your Health".

Statement of Need

2023 is a year of big changes for Delaware Public Health District which has led to

some budget constraints. DPHD is finishing construction on its new building this spring which has added many unanticipated costs. Some costs have also turned out to be much higher than budgeted, such as moving costs. Construction has taken much longer than planned, leading to higher costs. A salary study in 2022 also raised wages of current staff and paygrades for new staff. While this was needed for staff retention and recruitment in a competitive labor market, it has reduced the number of hours that the current budget will cover. New administration has also been required to reassess the budget that had been created by predecessors to cover these costs. DPHD will be unable to hire any seasonal interns for 2023 without grant assistance. We have requested the maximum amount for seasonal staff instead of products as other aspects of our program such as adult control cannot happen without the staffing needed to conduct surveillance.

Program Evaluation

DPHD has struggled to return its mosquito program to its pre-covid state in recent years. Typically, trapping extends from early June to mid-September. 23 gravid traps which target the WNV vector *Culex* spp are set every weeknight across the county. 12 BG Sentinel traps are set in that same time frame to monitor for invasive *Aedes* spp. Due to reduced lab capacity at ODH, not all pools of mosquitoes have been able to be tested in recent years. The BG traps have also not been set for a few years due to reduced staff time. Using only these two types of traps also can miss targeting other vector species such as *Aedes triseriatus*, which is the vector for La Crosse Encephalitis, which historically Ohio has had the most cases of. An area will be sprayed by truck if a pool of mosquitoes test positive for WNV or if a human case is reported. DPHD treats some known areas of standing water with larvicides and responds to complaints of standing water. Currently, DPHD does not monitor or treat catch basins, which are a well known breeding site for *Culex* mosquitoes. DPHD has attempted to conduct insecticide resistance (IR) testing in the past, but has been unsuccessful at rearing enough mosquitoes for the CDC bottle bioassay. DPHD does not currently have equipment or training to identify mosquitoes in house, which is necessary to accurately conduct IR testing. Outreach and education efforts have also subsided since the pandemic. There is no way for residents to easily view surveillance data and no educational materials have been produced or distributed in recent years. Lastly, DPHD still relies heavily on paper for pesticide application records and other uses, which makes data analysis and sharing difficult.

Collaborative Partners

DPHD staff have well established relationships with surrounding vector programs (Franklin County, Columbus, Union County, etc and their contract staff) and regularly communicates with them in regards to their mosquito programs and current surveillance data. DPHD staff is involved in leadership of the Ohio Mosquito and Vector Control Association, which has led to relationships with programs across the state and OSU's Department of Entomology and College of Public Health. DPHD has offered to assist OSU with research regarding alternate control strategies in catch basins which would be helpful for starting a catch basin monitoring and treatment program. If DPHD receives grant dollars for seasonal staff, at least one intern position will be advertised to OSU's MPH program to fulfill those students' Applied Practicum

Experience. DPHD staff has served as preceptors for OSU Veterinary Public Health students and has developed strong relationships with advisors to ensure high performing interns. For outreach and education efforts, DPHD has developed the Partnership for a Healthy Delaware County which is a group of agency directors, organizations, businesses and residents representing multiple sectors of the county. DPHD also has developed strong relationships with its political subdivisions and regularly attends their meetings to maintain those ties. These community relationships will allow for advertising and distribution of the insect repellent test kits.

Financial Need

DPHD believes maintaining a budget for zoonotic disease is an important investment into the community's health. In 2022, the amount budgeted for the mosquito program was \$65,613 including salaries (\$37,268), fringe (\$7627), supplies, materials and equipment (\$20,721). This amount is currently being reduced for 2023, as DPHD is adjusting its budget for the reasons mentioned earlier in this application.

Mosquito Surveillance Proposal

Problem Statement

DPHD does not currently have a method in place to share mosquito trap data in a timely manner with its residents. Residents have no way to know what numbers, species, and the WNV infection rates are being found in the traps closest to their home. DPHD has received training and some basic supplies in the past on how to conduct the CDC's bottle bioassay to test for insecticide resistance, but has encountered issues with rearing enough specimens to conduct the assay. DPHD also does not have equipment to identify mosquitoes to species at their facility. This poses issues for conducting the bioassay as the diagnostic times for active ingredients are specific to species of Culex mosquitoes. Currently, ODH's lab does not identify Culex mosquitoes past genus. If DPHD cannot accurately identify the species, inaccurate conclusions about resistance status could be made. Lastly, DPHD needs new leak proof containers to transport gravid water to trap sites in a size that can be carried by the average person.

Goals

DPHD would like to create interactive dashboards and maps on their website where residents can easily find surveillance data from the traps closest to their homes. The Vector Program would like to be able to rear enough adult mosquitoes to complete a few rounds of the CDC bottle bioassay to determine baseline data for insecticide resistance to a few active ingredients for our local mosquito population. DPHD would like to be able to identify mosquito species in house when necessary, such as identifying the species of Culex being tested for insecticide resistance. Lastly, DPHD would like smaller leak proof containers to transport gravid water for trapping to avoid spilling the water and make it easier to carry for staff.

Description of Activities and Purchases

An ESRI GIS Basic License will allow for the creation of maps of trap sites/zones and connect that map to a surveillance database. This will allow for the creation of a dashboard that can be imbedded on the website that can provide visuals for surveillance trends. Trap data can be further spatially analyzed to identify areas that may need to be targeted for source reduction or

larval control efforts. Additional licenses will allow all staff associated with the vector program to access data and record all activities associated with the mosquito program into a digital and spatial format that can also be easily shared with the public. Additional mosquito rearing cages will provide more capacity to raise enough adult mosquitoes for resistance assays. A quality dissecting scope with high magnification and forceps will allow staff to identify species in house. Smaller plastic jugs with screw top lids will be purchased to make transportation of the gravid attractant water easier.

Proposed Timeline

ESRI GIS licenses will be purchased as soon as funding is available. A map of trap locations will be created once trap locations are confirmed and finalized. Traps will be set starting in late May/early June dependent on weather and seasonal staff academic schedules. Trap data will be updated weekly to the surveillance dashboard. Staff will start collecting egg rafts for IR testing as soon as trapping begins and we see decent numbers of *Culex* being caught in gravid traps. These eggs will be reared to adults in the cages throughout the summer until there's enough adult mosquitoes to conduct bottle bioassays.

Tracking Activities and Purchases

All paperwork for purchases will be saved and tracked. For tracking trap data, DPHD will either use free VectorSurv database or create own database through ESRI, and submit all necessary forms to ODH. IR testing results will be tracked through VectorSurv or spreadsheets provided by CDC for IR testing.

Measuring and Evaluating Success

ESRI has a feature that tracks views of maps and dashboards. These stats can be checked throughout the season to see if residents are viewing trap data. We will know we are successful with IR testing if we are able to complete bioassays for a few different active ingredients and identify that tested mosquitoes are *Culex pipiens*.

Alignment with Mosquito Surveillance Plan

This request will allow the Vector Program to more easily share results with our residents and inform them of their risk of arboviral disease. One of the major reasons to conduct surveillance is to collect data on the mosquito population and infection rates in order to protect residents. Making this data available and accessible to residents will let them make informed decisions on their risk and better protect themselves.

Larval Control Proposal

Problem Statement

Catch basins and other storm drains can provide excellent oviposition sites for *Culex* mosquitoes as some may hold stagnant water with organic matter such as leaves or grass clippings that were washed into the drain. Catch basins are typically in residential areas, potentially bringing the vector for WNV closer to where most residents are at their peak activity levels in the evening. Historically, DPHD has not inspected or treated catch basins.

Goals

DPHD would like to inspect catch basins and treat any holding water with a residual product that should prevent adult mosquitoes from emerging.

Description of Activities and Purchases

DPHD will purchase 2 cases of MetaLarv XRP (each case holds 800 pouches). This is a granular larvicide pre-packaged in a water soluble pouch with insect growth regulator (S)-methoprene as the active ingredient which offers residual control from 90-105 days. This formulation makes application easy regardless of grate size of catch basin and is less likely to wash out. DPHD staff will attempt to get existing maps of the MS4 to determine where catch basins are located. Staff will inspect catch basins to see if there is stagnant water. Staff will use ESRI's QuikCapture app to map which catch basins they've treated to create map to use for subsequent years. This map can also be compared against surveillance data to see if impacts were made on the Culex population in those areas.

Proposed Timeline

Product will be purchased as soon as grant funds are available. Staff will begin inspecting and treating catch basins once heavy spring rains have subsided (likely late June). The products should provide residual control through the end of the season. Staff will recheck a portion of the treated catch basins in August to make sure product hasn't washed out and is still controlling larval mosquitoes.

Tracking Activities and Purchases

All paperwork for purchases will be saved and tracked. ESRI QuikCapture will be used by staff to record application of larvicides to catch basins. This will provide a map of all catch basins inspected and those that were treated.

Measuring and Evaluating Success

In addition to rechecking a portion of treated catch basins later in the summer, we can also compare the map of treated catch basins to nearby gravid trap data to see if Culex populations have been reduced.

Community Outreach and Education Proposal

Problem Statement

Many Delaware residents have questions and concerns about insect repellents and personal protection from mosquitoes. Some of these residents do not understand the benefit of EPA registered repellents and prefer to seek natural alternatives which may not be effective nor safe. Many organizations and groups within Delaware County host outdoor events in the evening when mosquitoes are most active, potentially further exposing these residents.

Goals

DPHD would like to offer mosquito repellent kits to community partners who are hosting outdoor evening events. This would protect residents during the event and educate them on proper repellents to use.

Description of Activities and Purchases

DPHD will advertise through its political subdivision and existing Partnership that mosquito repellent kits are available. ESRI's Survey123 will be used to create that request form. Individually wrapped DEET and/or picaridin wipes will be packaged in a box along with information cards about EPA registered repellents. Promotional signage will be included with the kit so all partners need to do is set it up on a table to display at the event. This will increase targeted outreach without having to use staff time intensively. We will request kits be returned to reuse unused items and boxes/signage.

Proposed Timeline

Designs for repellent info cards will start as soon as grant announcement is made. Once funds are received, repellent wipes and related signage and packing materials will be purchased. Community kits will start to be advertised to partners throughout the month of May. Kits will be packaged as requests are received.

Tracking Activities and Purchases

All paperwork for purchases will be saved and tracked. Using Survey123 for requests for community kits will allow us to track where the kits are being deployed, and will help us determine if some areas are underusing the kits. We will ask that kits be returned after use, so we can count how many wipes and info cards were passed out at each event and to keep an inventory of those items.

Measuring and Evaluating Success

At the end of the summer, we will send a survey to all partners who requested an insect repellent kit to provide feedback. Keeping inventory of the items will also give a rough idea of how many residents were engaged.

Alignment with Ohio Department of Health

ODH's Fight the Bite! campaign promotes the use of EPA registered repellents to avoid mosquito bites. Info cards passed out will elaborate on the benefits of EPA registration for repellents (proof of both safety and efficacy versus "natural" alternatives) and the various approved active ingredients and how to safely apply those repellents. Providing repellent wipes to residents will help them avoid mosquito bites as promoted by ODH.

Seasonal Employee(s) Proposal

Problem Statement

Among full time permanent staff, DPHD only has 1.05 FTE dedicated to vector, which also includes the rabies program. Only 60% of this accumulated 1.05 FTE is dedicated to the mosquito control program. This is not enough time to maintain a surveillance network needed for the population of the district and provide larval and adult control. There have been many challenges catching up on other EH programs and filling staffing since the pandemic as well.

Goals

DPHD would like to use college interns to assist with setting, collecting, and sorting weekly mosquito traps to ensure consistent surveillance throughout the summer. Seasonal interns would also assist with catch basin surveillance and treatment. Ideally, maps of catch basins

requiring treatment will be created for future seasons.

Description of Activities and Purchases

Summer interns will be hired to assist with adult mosquito surveillance, including setting, collecting, sorting, and delivering specimens to ODH for testing. They will also check catch basins and map other areas of standing water to assist with increasing larvicide applications in the future. These interns may also assist with insecticide resistance bottle bioassays and apply some pesticides under direction of DPHD staff.

Proposed Timeline

Job postings advertising for interns will be opened immediately upon grant decision. Interns will be onboarded and trained in May (dependent on school schedules). Trapping will begin in late May/early June and last until mid-September. Seasonal interns will work as long into trapping season as their academic schedules allow.

Tracking Activities and Purchases

Seasonal staff will track their time using same system as permanent DPHD staff. The use of ESRI products to record pesticide applications and requirements to enter all trap data will help ensure interns are completing assigned tasks.

Measuring and Evaluating Success

Trap data being produced by the interns will be reviewed weekly to ensure traps are being set correctly. Program manager will have weekly meetings with seasonal staff to ensure objectives are being met and to provide mentoring and career development opportunities.

Seasonal Employees Project Details

New Seasonal Employees	Returning Seasonal Employees
1	1

Previous Grant Compliance Information

For 2022 Grants:

The applicant has a one-year-old grant.

For 2021 Grants:

The applicant does not have a two-year-old grant.

For 2020 Grants:

The applicant does not have a three year-old grant.

Attachments

List of Attachments

Project Budget

The applicant included a project budget as an attachment.

Quotes and Cost Estimates

The applicant included the quotes and cost estimates.

Mosquito Surveillance Plan

The applicant included a mosquito surveillance plan as an attachment.

Letter of Support

The applicant is a local health district.

Additional responses

The applicant has consented to sign the form electronically

Authorized Official Signature

I hereby certify that I am authorized to submit this application on behalf of the applicant identified above, that the information is complete and accurate to the best of my knowledge, and that it represents the information to be used to make a determination regarding eligibility for a 2023 Mosquito Control Grant.

Garrett Guillozet

Health Commissioner

01/27/2023

Printed Name

Title

Date

GG

Signature:

End of application

Ohio EPA Mosquito Control Grant
PROJECT BUDGET

Instructions: To complete the Project Budget, please utilize each category tab for the categories you are requesting grant monies for. The individual worksheets will automatically update on this sheet to create the total request. Any area in blue represents a field that can be completed. Please be sure to add the applicant name to the above box.

Category	Amount Requested	
(1) Mosquito Surveillance	\$	4,940.28
(2) Larval Control	\$	3,798.00
(3) Adult Control	\$	-
(4) Community Education and Outreach	\$	5,387.02
(5) Breeding Source Reduction	\$	-
(6) Seasonal Employees	\$	9,996.20
(7) Contracted Services	\$	-
TOTAL	\$	24,121.50

Mosquito Control Grant Project Budget

0

Category: (1) Mosquito Surveillance

Item Description	Cost/Item	Quantity	Total Cost
			\$ -
Mosquito rearing cages	\$ 19.00	3	\$ 57
3.5x-90x Stereo Microscope	\$ 585.99	2	\$ 1,172
Forceps	\$ 9.14	10	\$ 91
2.5 gallon plastic jug	\$ 7.10	12	\$ 85
ESRI GIS Professional Basic license	\$ 748.00	1	\$ 748
ESRI Creator License	\$ 538.00	3	\$ 1,614
ESRI Mobile Worker License	\$ 377.00	3	\$ 1,131
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Sum of All Shipping and Handling			\$ 42

TOTAL REQUEST \$ 4,940

NOTES
<p>3 mosquito rearing cages to assist with raising adequate numbers of adult mosquitoes for IR testing (shipping \$11.55) Shipping for scope is free. Shipping for forceps is \$10.98. Shipping for gravid water jugs is \$19.17</p>

0

[illegible]

NOTES
Price includes shipping. Azelis charges a \$38 Environmental Liability Surcharge fee of \$38 for all orders.

0

Item Description	Cost/Item	Quantity	Total Cost
Repellent Wipes	\$ 0.25	15,000	\$ 3,750
Repellent info cards	\$ 0.51	1,000	\$ 507
Boxes for community kits	\$ 5.61	60	\$ 337
Info card holders	\$ 0.75	50	\$ 38
yard signs	\$ 13.34	50	\$ 667
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Sum of All Shipping and Handling			\$ 89

NOTES	
boxes must be purchased in groups of 20. Uline shipping is \$88.92	

Mosquito Control Grant

Project Budget

0

Category: (5) Seasonal Employees

[illegible]

TOTAL REQUEST \$ 9,996

NOTES	

ESTIMATE

CDK STRUCTURES INC.

4600 Mitchell Lane
Ostrander, OH 43061

cdkstructures@aol.com

+1 7406661334

cdkstructures.com



Delaware Public Health District

Bill to

Delaware Public Health District
470 South Sandusky Street
Delaware, Ohio 43015

Ship to

Delaware Public Health District
470 South Sandusky Street
Delaware, Ohio 43015

Estimate details

Estimate no.: 100225

Estimate date: 03/28/2023

Product or service

Amount

1.	Hauling	1 unit × \$3,500.00	\$3,500.00
Special haul/ stockpile. This weeks initiating of topsoil moving may require additional work., stone to back trucks off of road into dirt pile , both at Health department at driveways edge and possibly at city road block guardrail. Additional bulldozing will be required to push topsoil importing into one large pile for dry storage.			

Gravel and bulldozing additional cost not to exceed \$3500

Total	\$3,500.00
--------------	-------------------

Proformance Fields and Landscape LLC.

233 Hamilton Avenue
Westerville, OH 43081 US
(614)914-0647
proformancefl@gmail.com
www.proformancelandscape.com



Estimate

ADDRESS

Dustin Kent
470 S. Sandusky St.
Delaware, OH 43015

SHIP TO

Dustin Kent
470 S. Sandusky St.
Delaware, OH 43015

ESTIMATE # 1710**DATE 03/28/2023**

ACTIVITY	QTY	RATE	AMOUNT
Grading 470 S. Sandusky St. - New HQ Building	1	15,550.00	15,550.00
Grading *grading property in specified areas listed below: -NE area between fence line and entrance drive, running from electric transformer to Sandusky St. -SE frontage area between parking lot and Sandusky st. -Object is to create positive drainage on the property. Grading plan will not necessarily be followed as existing grades and plan may or may not align. -Topsoil allotment not used in islands will be graded out over SE frontage. -Spoils will be kept onsite and buried in the lower SE frontage area.			
Turf 470 S. Sandusky St. - New HQ Building	1	22,000.00	22,000.00
New turf installation per designated areas due to construction. Approximately 145,535 sq ft -prep soil for seed (work up about 2" of dirt for seed bed). -seed/fertilize/straw #10 of Green Velvet Sports Mix #3/4 N/ 1000 sq ft of 14-28-10 fertilizer straw seeded areas to help keep moisture in ground. -customer responsible for proper watering and fertilizing once installed by PFL.			

ACTIVITY	QTY	RATE	AMOUNT
----------	-----	------	--------

Materials included.

*Any spoils created will stay onsite.

SUBTOTAL	37,550.00
TAX	0.00
TOTAL	\$37,550.00

Accepted By

Accepted Date

Proformance Fields and Landscape LLC.

233 Hamilton Avenue
Westerville, OH 43081 US
(614)914-0647
proformancefl@gmail.com
www.proformancelandscape.com



Estimate

ADDRESS

Dustin Kent
470 S. Sandusky St.
Delaware, OH 43015

SHIP TO

Dustin Kent
470 S. Sandusky St.
Delaware, OH 43015

ESTIMATE # 1710**DATE 03/28/2023**

ACTIVITY	QTY	RATE	AMOUNT
Grading 470 S. Sandusky St. - New HQ Building	1	15,550.00	15,550.00
Grading *grading property in specified areas listed below: -NE area between fence line and entrance drive, running from electric transformer to Sandusky St. -SE frontage area between parking lot and Sandusky st. -Object is to create positive drainage on the property. Grading plan will not necessarily be followed as existing grades and plan may or may not align. -Topsoil allotment not used in islands will be graded out over SE frontage. -Spoils will be kept onsite and buried in the lower SE frontage area.			
Turf 470 S. Sandusky St. - New HQ Building	1	22,000.00	22,000.00
New turf installation per designated areas due to construction. Approximately 145,535 sq ft -prep soil for seed (work up about 2" of dirt for seed bed). -seed/fertilize/straw #10 of Green Velvet Sports Mix #3/4 N/ 1000 sq ft of 14-28-10 fertilizer straw seeded areas to help keep moisture in ground. -customer responsible for proper watering and fertilizing once installed by PFL.			

ACTIVITY	QTY	RATE	AMOUNT
----------	-----	------	--------

Materials included.

*Any spoils created will stay onsite.

	SUBTOTAL	37,550.00
	TAX	0.00
	TOTAL	\$37,550.00

Accepted By

Accepted Date

Ohio Department of Health

Notice of Award

246 North High Street, Columbus Oh, 43215

1. Date Issued: 4/17/2023	2. Program Title:		
3. Revision: Initial X	PUBLIC HEALTH EMERGENCY PREPAREDNESS		
4. Project: 02110012PH1524	6. Project Director , Agency Name, Agency Address		
5. EIN: 316400065	Lori Kannally		
7. Budget Period: 7/1/2023 to 6/30/2024	Delaware County General Health District P.O. Box 570 Delaware OH 43015-0570		
8. The OHIO DEPARTMENT OF HEALTH will pay 100.00 % % of all allowable program expenditures not to exceed line 9(c).	9. ODH Award computation for grant:		
	a. Amount of current ODH funding:		\$0.00
	b. Amount of ODH funding this action:		\$186,749.00
	c. Total ODH funding (from 10-a):		\$186,749.00
10. Source of Financial Assistance:			
(a).ODH Funding:	Source	Authorization	Grant Funds
	3GN0	CFDA 93.069	\$186,749.00
		Total ODH Funding:	\$186,749.00
(b.) The Ohio Department of Health authorizes Delaware County General Health District			
to expend the following funding sources at the stated percentage (%) of the total approved budget Funding sources:			
Total Subgrantee Funding Sources		Total Approved Budget	\$186,749.00
11. Program Income will be used in accordance with:			
<input type="checkbox"/> Deductive Alternative: Used to reduce the amount budgeted for grant funds and applicant share proportionately.			
<input checked="" type="checkbox"/> Additive Alternative: Used to further the objectives of the legislation under which the grant was made and increase the total budget. All expenditures of such funds must have prior written approval in the form of a budget revision.			
<input type="checkbox"/> Matching Alternative: Used to finance part or all of the cost sharing requirement and will reduce the amount of applicant share.			
Any Program Income generated in excess of 10b (Program Income) must be treated in accordance with the Deductive Alternative.			
12.This Award is subject to the terms and conditions incorporated directly in the following:			
a. The Program legislation cited in the Authorization Section above.			
b. The Ohio Department of Health " Grants Administration Policy and Procedures".			
c. The Ohio Department of Health Solicitations and Subrecipient Program Application.			
d. The notice of award agreement including terms and conditions, if any, noted below in Section 13, Remarks.			
13. Remarks: Other terms and conditions attached.			
GRANT AWARD IS CONTINGENT UPON THE AVAILABILITY OF FUNDS. In compliance with ODH Grants Administration Policy, payments are based on actual expenditures and a cost reimbursement basis. Your initial payment will be issued upon submission of an expenditure report. When payment is issued, specific information will be viewable through your GMIS account's Payment link. A Special Conditions link is available for viewing and responding to special conditions within GMIS. The 30-day time period, in which the subrecipient must respond to special conditions will begin when the link is viewable. Subsequent payments will be withheld until satisfactory responses to the special conditions or a plan describing how those special conditions will be satisfied is submitted in GMIS.			
ODH hereby awards to subrecipient named in section 6 above, funds as specified in section 9 above, subject to and in consideration of the subrecipient compliance with the terms and conditions set forth in section 10, 11, 12, and 13 above. This award is subject to the availability of federal or state funds (whichever is applicable). ODH may terminate this grant in writing at any time prior to the end of the budget period as stated in section 7 above. This Award, signed by the Director of the Department of Health, is effective for the Budget Period dates in section 7 above. Acceptance of the grant items and conditions is acknowledged by the subrecipient upon receipt and expenditure of funds through the grant system.			
<p style="text-align: center;">Bruce Vanderhoff, MD, MBA</p> <hr/> <p style="text-align: center;">DIRECTOR OF HEALTH</p>			



Thank You and Recognition Summary Board of Health Meeting – April 2023



Mel Adams – Mayor Jim Nelson of Ashley thanked Mel for her assistance to the Village related to nuisance properties. Mel provided helpful direction on how to address the unsightly and unsafe properties.

Levy Estimates
2023

Current .7mill 10-Year Final Collection Year 2023
Final Disbursement Year 2024

Total Anticipated Amount: \$4,216,794.04

Renewal	.7mill	10-Year				
		Res/Ag	Commerical/Industrial	PU		Total
Value		\$7,608,218,220.00	\$ 813,858,300.00	\$476,924,410.00		\$8,899,000,930.00
Current Rate		0.481805	0.613142	0.7		
Revenue		\$ 3,665,677.58	\$ 499,010.71	\$ 333,847.09		\$ 4,498,535.37

Cost to \$100,000 Homeowner \$14.76

Increase of	.3 mill	10-Year				
		Res/Ag	Commerical/Industrial	PU		Total
Value		\$7,608,218,220.00	\$ 813,858,300.00	\$476,924,410.00		\$8,899,000,930.00
Current Rate		0.3	0.3	0.3		
Revenue		\$ 2,282,465.47	\$ 244,157.49	\$ 143,077.32		\$ 2,669,700.28

Cost to \$100,000 Homeowner \$10.50

Replacement of	.7mill	10-Year				
		Res/Ag	Commerical/Industrial	PU		Total
Value		\$7,608,218,220.00	\$ 813,858,300.00	\$476,924,410.00		\$8,899,000,930.00
Current Rate		0.7	0.7	0.7		
Revenue		\$ 5,325,752.75	\$ 569,700.81	\$ 333,847.09		\$ 6,229,300.65

Cost to \$100,000 Homeowner \$24.00

Timeline: Discussion at April BOH Meeting
Decision at May/June BOH Meeting
Pass Resolution directing CC to place it on the ballot
CC pass resolution of Necessity
Auditor declares amounts
CC pass Resolution to Proceed

Election Day: Novebmer 7, 2023