

GARRETT GUILLOZET, MPA, REHS | HEALTH COMMISSIONER

470 SOUTH SANDUSKY STREET | DELAWARE, OHIO 43015

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG



Date: October 19, 2023

To: Board of Health

From: Garrett Guillozet, MPA, RS/REHS, AEMT
Health Commissioner

Re: Board meeting **Tuesday, October 24, 2023, 7:00 pm Training Room A/B**
470 S. Sandusky St., Delaware, OH 43015

***PMT – Performance Management Touchstone**

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS 6.012 Appropriations B-E 6.015 Expenditures A-B 6.017 Advances/Transfers A-D 6.018 New Funds A-B 6.021 Authorization/Employment A-C 6.022 Reclassification/Promotion A 6.023 Tuition Reimbursement/Staff Development A 6.025 Salary Scale/Policies/Benefits A-B 6.034 Preventative Health A-C	2	Approve
1.03 APPROVAL OF MINUTES A. Previously sent.	2	Approve
1.04 APPROVAL OF BILLS A. Previously sent. Pages 16-26 of supporting documents.	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER	2	Info/ Garrett	
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the year-to-date finance report (attached). Pages 1-10 of supporting documents. Action Requested: Accept	2	Accept/ Matt	Agency
B. Five-year forecast (attached) updated to 10/12/2023. No action necessary. Page 11 of supporting documents.	2	Info/ Matt	
2.03 COMMUNITY HEALTH			Jen
2.04 ENVIRONMENTAL HEALTH			Dustin
2.05 PREVENTATIVE HEALTH			Adam

2.06 ADMINISTRATION		Amy
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3.0 BOARD REPORTS

Agenda Item	Time	Action/ Contact	PMT
3.01 BOARD PRESIDENT	<15	Info	
3.02 BOARD COMMITTEES		Info	
3.03 BOARD MEMBER COMMENTS	<10	Info	

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

Agenda Item	Time	Action/ Contact	PMT
4.01 REGULATION HEARING/ADOPTION			
A. Adoption of the 2024 Environmental Health Fees The Delaware County Board of Health adopts the updated Fee Schedule to be used for the Division of Environmental Health. These fees will take effect on January 1, 2024, after a two-week period of advertising in the community and three board readings. September 26, 2023: First Reading, No Action October 24, 2023: Second Reading, Public Hearing December 5, 2023: Third and Final Reading, Adoption	5	Discuss/ Dustin	Agency
4.04 CITIZEN REQUEST			

6.0 NEW BUSINESS

New items of information or for Board action

Agenda Item	Time	Action/ Contact	PMT
6.012 APPROPRIATIONS			
A. (Correction to September 2023 agenda, no change was needed) 1-ER Response & Waste Management — Request Board approval to decrease the current 2023 ER Response & Waste Management (70225442) expense appropriation from \$18,923.97 to \$4,300.00. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. Action Requested: Consent approval	0	Matt/ Consent	Agency
B. CN22 – Request Board approval to increase the current 2023 CN22 (75651404) expense appropriation from \$0 to \$230.95. This change is necessary to refund ODH the excess money left in this grant fund. See item 6.017A. Please see attached budget revision form. (Page 12 of the Supporting Documents) Action Requested: Consent approval	0	Matt/ Consent	Agency
C. Fleet – Request Board approval to increase the current 2023 Fleet (70225448) expense appropriation from \$150,000.00 to \$175,000.00. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. Please see attached budget revision form. (Page 13 of the Supporting Documents) Action Requested: Consent approval	0	Matt/Consent	Agency

D. Sewage – Request Board approval to increase the current 2023 Sewage (70225443) expense appropriation from \$61,000.00 to \$667,317.35. This change is necessary to account for the transfer in 6.017(B). Please see attached budget revision form. (Page 14 of the Supporting Documents) Action Requested: Consent approval	0	Matt/Consent	Agency
E. EO23 – Request Board approval to increase the current 2023 EO23 (TBD) expense appropriation from \$0 to \$632,313.32. This change is necessary to account for the new fund establishment in 6.018(B) and grant award. Please see attached budget revision form. (Page 15 of the Supporting Documents) Action Requested: Consent approval		Matt/Consent	Agency
6.015 EXPENDITURES			
A. Request Board approval to expend up to \$19,000 public health funds to migrate medical billing contracts and EMR to the Local Public Health Collaborative. Initial cost includes set up and onboarding fees. It is anticipated the ongoing contract will cost approximately \$10,000 per year moving forward. This is a significant savings to the agency (the existing EMR is ~\$35,000/year and medical billing collects an additional 8.5% of all clinic fees). Action Requested: Consent approval	0	Consent/ Adam	Agency
B. Request Board approval to expend up to \$300,000.00 COVID-19 Enhanced Operations 2023 grant funds to purchase a mobile medical unit. The entirety of the purchase will be grant funded provided by ODH. Action Requested: Consent approval	0	Consent/ Adam	Agency
6.017 ADVANCES/TRANSFERS			
A. [Correction to September 2023 agenda, ODH wants the money refunded] D. Transfer – Request Board approval to transfer \$230.95 from the COVID-19 Vaccination special revenue fund (75651404) to the Administration child key of the Public Health Fund (70225111). This grant is complete as of 6/30/2023, all reporting has been reconciled, and only a trivial amount remains to be transferred. Action Requested: Consent approval	0	Matt/ Consent	Agency
B. Transfer – Request Board approval to transfer \$606,317.35 from the Sewage child key of the Public Health Fund (70225443) to the Sewage Program Special Revenue Fund (75851405). To prevent restatement of past DPHD financials, the Delaware County Auditor's office is suggesting this transfer to account for all Sewage Program activities in the past 22 years. The new Special Revenue Sewage Fund was previously created as required by ORC 3718.06 Action Requested: Consent Approval	0	Matt/Consent	Agency
C. Advance – Request Board approval to advance \$100,000.00 from the Administration child key of the Public Health Fund (70225111) to the EO23 Special Revenue Fund (TBD). This advance is necessary to provide beginning cash availability before any grant award from ODH. Action Requested: Consent approval	0	Matt/Consent	Agency
D. Advance -- To maintain adequate fund balances with reimbursable grants, due grants, and new funds, the 2023 advances will carryover into 2024. The advances will be returned to General/Public Health Fund when sufficient cash exists in those funds needing advances.	0	Matt/Consent	Agency

Action Requested: Consent approval			
6.018 NEW FUNDS			
A. Wellness Program – Request Board approval to reactivate the Wellness Program special revenue fund (71251520) to ensure compliance with ORC 5705.12. DPHD used this fund previously when we had employee wellness grants, and since this fund will receive employee donations, a greater level of segregation is necessary, and the use of the fund is consistent with employee wellness initiatives done with past use of this fund. BOH approval is necessary for the request to the Auditor of State. Action Requested: Consent approval	0	Matt/Consent	Agency
B. EO23 – Request Board approval to create and accept a child key of the 716 Enhanced Operations special revenue fund (TBD) to account for the grant award for 2023 in this fund. DPHD used this fund previously for 2021 and 2022 grant years of this fund. Action Requested: Consent approval	0	Matt/Consent	Agency

6.021 AUTHORIZATION/EMPLOYMENT			
A. Environmental Health Specialist in Training/ Ms. Alizabeth Elliott - Request Board approval to hire Mrs. Alizabeth Elliott to full-time Environmental Health Specialist in Training position with the Environmental Health Division. Action Requested: Consent approval	0	Consent/ Dustin	Agency
B. Program Manager/ Ms. Sarah Fink - Request Board accept the resignation of Mrs. Sarah Fink effective November 8, 2023. Action Requested: Consent approval	0	Consent/ Dustin	Agency
C. Fiscal Officer / Matt Clark - Request Board approval of resignation of Matt Clark effective November 2, 2023. Action Requested: Consent approval	0	Consent/ Amy	Agency
6.022 RECLASSIFICATION/PROMOTION			
A. Promotion Without Competition / Ms. Cori Spring – Request Board approval to promote without competition Ms. Cori Spring from Public Health Nurse II (pay grade I) to Public Health Nurse III (pay grade L) effective 10/28/23 within the Preventative Health Division. Action Requested: Consent approval	0	Consent/ Adam	Agency
6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT			
A. Conference - Request Board approval to expend up to \$1,054 Workforce Development Grant funds for Ms. Paula Mieseler and Ms. Erin Kelley to attend the OPHA PHN Conference in Findlay, Ohio November 2-3, 2023. This conference is applicable to the work of the District and is directly related to Workforce Strategic Plan priority. Expenses include conference/registration, hotel, parking, and meals. Action Requested: Consent approval	0	Consent/ Adam	Agency
6.025 SALARY SCALE/POLICIES/BENEFITS			
A. Flexible Spending Account (FSA) – Request Board approval to not renew with Ameriflex. Employee Flexible Spending Accounts would remain active until 12/31/2024 to allow employees to utilize rollover funds. Our goal is to find a new FSA provider for 2025. Action Requested: Consent approval	0	Consent/ Amy	Agency

B. Preventive Health Measure/FSA – Request Board approval to replace agency FSA contributions with a \$300 Wellness Stipend. This change is requested due to the nonrenewal of Ameriflex (6.025A). The Wellness Stipend would be divided between two pay periods (\$150.00 per pay) and provided to employees on the pay corresponding to January 1, 2024 and July 1, 2024. (pro-rated for part-time employees). Action Requested: Consent approval	0	Consent/ Amy	Agency
6.034 PREVENTATIVE HEALTH			
A. Apply for MRC STTRONG Grant – Request Board confirm application for the MRC STTRONG grant provided by the Ohio Department of Health. This grant will be operational January 1, 2024 – May 31, 2025, and would serve the Central Region (Wyandot, Crawford, Hardin, Marion, Morrow, Logan, Union, Delaware, Knox, Madison, Franklin, Licking, Fayette, Pickaway, and Fairfield Counties). The goal of this grant is to improve local emergency response capabilities, reduce vulnerabilities, and build community preparedness and resilience through the use of medical and non-medical volunteers. If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award. Action Requested: Consent approval	0	Consent/ Adam	Agency
B. Accept WIC grant – Request Board accept the WIC administration grant from the Ohio Department of Health and to expend funds according to the notice of award. Action Requested: Consent approval	0	Consent/ Adam	Agency
C. Accept Cribs for Kids and Safe Sleep grant – Request Board accept the Cribs for Kids and Safe Sleep grant from the Ohio Department of Health and to expend funds according to the notice of award. Action Requested: Consent approval	0	Consent/ Adam	Agency

Sincerely,

Garrett Guillozet
Health
Commissioner

Dustin Kent
Deputy Health
Commissioner
Environmental
Health

937/418-7211

419/202-1063

Jen Keagy
Deputy Health
Commissioner
Community
Health

614/315-1337

Adam Howard
Deputy Health
Commissioner
Preventative
Health

740/360-4718

Amy Whitney
Chief Operating
Officer

740/816-6419

Matthew Clark
Fiscal Officer

740/973-7346

1.0 CONVENTION

1.01 CALL TO ORDER AND ATTENDANCE

The September 26, 2023, meeting was held at the Delaware Public Health District located at 470 S. Sandusky Street Delaware, OH and called to order at 7:00 p.m. by Mr. Blayney. Board members present included: Mr. Blayney, Ms. Smith, Mr. Karr, Ms. Howerton, Mr. Hatfield, Dr. Donaldson and Dr. Hickman. Staff members present were Mr. Garrett Guillozet, Health Commissioner, Ms. Amy Whitney, Chief Operating Officer, Mr. Dustin Kent, Deputy Health Commissioner of Environmental Health, Mr. Adam Howard, Deputy Health Commissioner of Preventative Health, Ms. Lori Kannally, Disease Control & Response Program Manager and Ms. Lisa Brown, Administrative Assistant to the Health Commissioner. Public in attendance: Deeptnisri Parumue, Jaiharshitha Pushparia, Divgasree Pancchuri, and Greeja Kommeva.

1.02 CONSENT ITEMS

6.012 Appropriations A-M

6.017 Advances/Transfers A-D

6.021 Authorization/Employment A-D

6.023 Tuition Reimbursement/Staff Development

6.034 Preventative Health A

6.050 Board Actions/Policies/Legal Issues A

6.053 Resolutions A

Mr. Hatfield moved to approve the consent agenda and agenda as submitted. Ms. Howerton seconded the motion. The motion carried unanimously.

1.03 APPROVAL OF MINUTES

Dr. Donaldson moved to approve the August 29, 2023 minutes. Ms. Smith seconded the motion. The motion carried unanimously.

1.04 APPROVAL OF BILLS

A. Ms. Howerton moved to approve the August 2023 bills. Dr. Donaldson seconded the motion. The motion carried unanimously.

2.0 STAFF REPORTS

2.01 HEALTH COMMISSIONER

Staff spent a week at the Delaware County Fair. The visible presence made a difference to the community. The health district sponsored senior day (those 55 and older received free admission). Several services were offered such as flu shots, cholesterol and glucose screenings, car seats and cribs.

The agency received unanimous endorsements from Delaware County Chamber of Commerce and the Delaware County Democratic Party. Mr. Guillozet will be attending several events over the next month which includes Genoa Township Business Association, Delaware, Village of Ashley, and Big Walnut Chamber of Commerce. Staff continue to run social media ads, yard signs, and two billboards.

At last month's meeting the Board approved the strategic planning contract. The consultant has developed a survey for staff which will be launched soon and close on October 6, 2023. This will give the consultant about a month to analyze the results and prepare a framework to guide discussion at the November 4, 2023 board retreat.

2.02 FINANCE

A. Finance Report – Requested Board review and accept the year-to-date finance report. A copy of the year-to-date finance report was provided to the Board.

Mr. Karr moved to accept the year-to-date finance report. Dr. Hickman seconded the motion. The motion carried unanimously.

B. Five Year Forecast – The five-year forecast was updated and provided to the Board.

2.03 COMMUNITY HEALTH

Tonight is the last movie at the Strand which is sponsored by the Project Dawn for National Overdose Awareness month. There has been a good turnout with 20-30 people attending each movie night. Each movie night has a sponsored speaker talking about their own lived experience.

2.04 ENVIRONMENTAL HEALTH

Today is the last night of spraying in the City of Powell and Genoa Township.

2.05 PREVENTATIVE HEALTH

The nursing and WIC clinics reopened this month at the new campus. Staff have prepared the Physician Newsletter. On October 20, 2023 the agency will have a drive through clinic as part of a full scale exercise.

2.06 ADMINISTRATION

Staff received a quote from Hoffmans to do landscaping and removal of dead trees. Request Board approval to expend up to \$5,515.00 for landscaping.

Dr. Hickman moved to approve expenditure up to \$5,515.00 for landscaping. Dr. Donaldson seconded the motion. The motion carried unanimously.

Currently, the agency utilizes two Delaware County fuel stations. At no cost, the agency will transition to a fuel management company called Wex. Each vehicle will be assigned a credit card and employees will be provided with a PIN. Employees will be able to obtain fuel from any gas station. Wex will bill the agency monthly for the fuel purchased and will automatically deduct taxes.

4.01 REGULATION HEARING/ADOPTION

A. Adoption of the 2024 Environmental Health Fees

The Delaware County Board of Health agrees to adopt the updated Fee Schedule to be used for the Division of Environmental Health. These fees will take effect on January 1, 2024, after a two-week period of advertising in the community and three board readings.

September 26, 2023: First Reading, No Action

October 24, 2023: Second Reading, Public Hearing

December 5, 2023: Third and Final Reading, Adoption

A copy of the proposed fee schedule was provided to the Board.

6.0 NEW BUSINESS

6.012 APPROPRIATIONS

A. Administration – Requested Board approval to increase the current 2023 Administration (70225111) expense appropriation from \$1,997,079.90 to \$2,467,690.40. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

B. Vital Statistics – Requested Board approval to increase the current 2023 Vital Statistics (70225112) expense appropriation from \$247,630.46 to \$293,889.89. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

C. DPHD HQ – Requested Board approval to increase the current 2023 DPHD HQ (70225113) expense appropriation from \$132,408.00 to \$404,311.89. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

D. Data & Communication – Requested Board approval to decrease the current 2023 Data & Communication (70225114) expense appropriation from \$596,830.13 to \$405,132.84. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

E. Building – Requested Board approval to decrease the current 2023 Building (70225115) expense appropriation from \$445,268.31 to \$244,769.25 and increase the revenue budget. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

F. Sunbury Satellite – Requested Board approval to decrease the current 2023 Sunbury Satellite (70225116) expense appropriation from \$132,562.74 to \$91,205.85. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

G. Communications – Requested Board approval to decrease the current 2023 Communications (70225225) expense appropriation from \$258,355.52 to \$145,373.17. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

H. PH Emergency Planning – Requested Board approval to increase the current 2023 PH Emergency Planning (70225228) expense appropriation from \$56,686.75 to \$94,971.55. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

I. ER Response & Waste Management – Requested Board approval to decrease the current 2023 ER Response & Waste Management (70225442) expense appropriation from \$18,923.27 to \$4,300.00. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

J. Residential Services – Requested Board approval to decrease the current 2023 Vital Statistics (70225445) expense appropriation from \$93,966.02 to \$31,186.35. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

K. Food Protection & Public Safety – Requested Board approval to decrease the current 2023 Food Protection & Public Safety (70225447) expense appropriation from \$320,570.49 to \$58,276.36. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

L. Health Levy – Requested Board approval to increase the current 2023 Health Levy (70225772) expense appropriation from \$0 to \$156,253.86 and increase the revenue budget. This change is necessary to bring line-item expenses up to date with the latest estimates and revisions that came from the budget process. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

M. 2022 Enhanced Operations Grant – Requested Board approval to decrease the current 2023 2022 Enhanced Operations Grant (71651530) expense appropriation from \$225,000.00 to \$46,077.12 and decrease the revenue budget. This change is necessary due to the grant ending 7/31/2023. A copy of the budget revision was provided to the Board.

The Board approved item on consent.

6.017 ADVANCES/TRANSFERS

A. Advance – Requested Board approval to return the advance of \$10,000.00 from the SAFE special revenue fund (71351515) to the Administration child key of the Public Health Fund (70225111). This fund has sufficient cash balance to return the advance.

The Board approved item on consent.

B. Transfer – Requested Board approval to transfer \$125,000.00 from the Health Levy child key of the Public Health Fund (70225772) to the New Facility Debt Service fund (75451402). This is a planned transfer to pay for principal & interest on the First Commonwealth Bank mortgage.

The Board approved item on consent.

C. Advance – Requested Board approval to return the 2022 advance of \$90,000.00 from the 2022 Enhanced Operations Grant special revenue fund (71651530) to the Administration child key of the Public Health Fund (70225111). This fund has sufficient cash balance to return the advance.

The Board approved item on consent.

D. Transfer – Requested Board approval to transfer \$230.95 from the COVID 19 Vaccination special revenue fund (75651404) to the Administration child key of the Public Health Fund (70225111). This grant is complete as of 6/30/2023, all reporting has been reconciled, and only a trivial amount remains to be transferred.

The Board approved item on consent.

6.021 AUTHORIZATION/EMPLOYMENT

A. Administrative Assistant II/ Ms. Jessica Ayala – Requested Board confirm the hire of Ms. Jessica Ayala to full-time Administrative Assistant II position with the Community Health Division. This position is funded 100% from Vital Statistics (70225112).

The Board approved item on consent.

B. Public Health Nurse III / Ms. Paula Mieseler – Requested Board confirm the hire of Ms. Paula Mieseler to fill the full-time permanent Public Health Nurse III position within the Preventative Health Division effective 09/19/2023.

The Board approved item on consent.

C. Public Health Nurse II / Ms. Allison Comstock – Requested Board confirm the hire of Ms. Allison Comstock to fill the full-time permanent Public Health Nurse II position within the Preventative Health Division effective 09/05/2023.

The Board approved item on consent.

D. Administrative Assistant II/ Mrs. Maria Redding – Requested Board approval to hire Mrs. Maria Redding to full-time Administrative Assistant II position with the Environmental Health Division. This position is 40 hours a week and effective 9/18/2023.

The Board approved item on consent.

6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT

A. Conference - Requested Board approval to expend up to \$2,108 Workforce Development Grant funds for Cori Spring, Jennifer Kerr, Milu Nguyen, and Adam Howard to attend the OPHA PHN Conference in Findlay, Ohio November 2-3, 2023. This conference is applicable to the work of the District and is directly related to the workforce Strategic Plan priority. Expenses include conference/registration, hotel, parking, and meals.

The Board approved item on consent.

6.034 PREVENTATIVE HEALTH

A. Apply for Breastfeeding in the Workplace grant – Requested Board confirm application for the Breastfeeding in the Workplace grant provided by ODH. This grant and will be operational October 1, 2023 – September 29, 2024

The goal of this grant is to *“provide funding to local agencies to educate businesses on the importance of workplace lactation support and to assist them with adopting new or updated lactation supports.”* If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award.

The Board approved item on consent.

6.035 ENVIRONMENTAL HEALTH

A. Requested Board approval of the Delaware County Transfer and Recycling Center Transfer Station License. The Delaware County Transfer and Recycling Center Transfer Station submitted a completed application and that the facility located at 892 US HWY 42 N, Delaware Ohio, complies with the rules adopted under Chapter 3734 of the Ohio Revised Code.

Ms. Howerton moved to approve the Delaware County Transfer and Recycling Center Transfer Station License. Ms. Smith seconded the motion. The motion carried unanimously.

B. Placed on Ohio Department of Agriculture approved list for Retail Food Establishment Program.

Info Only

C. Placed on Ohio Department of Health provisional list for Public Swimming Pool Program. Action Plan is being written to be submitted to the ODH.

Info Only

6.04 SPECIAL REPORTS

A. 2023-2028 Community Health Improvement Plan (CHIP) – A copy of the 2023 biennial progress report was provided to the Board.

B. 2020-2024 Delaware Public Health District Agency Strategic Plan – A copy of the 2023 biannual progress report was provided to the Board.

C. Delaware Public Health District Performance Management Dashboard – A copy of the 2023 biannual progress report was provided to the Board. The dashboard can be accessed at <https://embed.clearimpact.com/Scorecard/Embed/78048>.

D. HOSA Presentation - Health Occupation Students of America (a global student led organization) worked with the Health District in 2023. The team consists of students from Olentangy interested in a career in the medical field. This year they worked on CPR, stop the bleed, first aid training, shadowed in a clinic, shadowed at Grace clinic, and more. The team gave a presentation of an overview of their work.

6.05 BOARD ACTIONS/POLICIES/LEGAL ISSUES

A. Public Health Ethics – Requested Board approval of the updated Public Health Ethics. A copy of the updates Public Health Ethics was provided to the Board.

The Board approved item on consent.

6.053 RESOLUTIONS

A. Resolution 2023-04 – Requested Board approval of Resolution 2023-04. Be it resolved by the board of the Delaware County Health Department (now known as Delaware Public Health District) that the amounts and rates as determined by the Budget Commission in its certification, be and the same as hereby accepted; and be it further resolved, that there be and is hereby levied on the tax duplicate of Delaware County the rate of each tax necessary to be levied without the ten mill limitation as follows:
Health Levy fund (70225772) in the amount of \$4,498,535 from levies outside the 10 mill limitation at the County Auditor's estimated rate of 0.70 mills. A copy of the resolution and "Schedule A" was provided to the Board.

The Board approved item on consent.

Adjourn

The meeting adjourned at 8:05 pm.

Patrick Blayney, President Date
or Dr. Briana Donaldson, Vice President

Garrett Guillozet, Health Commissioner Date
Secretary to the Board of Health

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
ADMINISTRATION	9/8/2023	EMPLOYEES	SALARY	\$47,535.71
			TOTAL 5001	\$47,535.71
	9/8/2023	EMPLOYEES	OVERTIME	\$166.75
			TOTAL 5004	\$166.75
	9/19/2023	INTERFLEX PAYMENTS LLC	FSA	\$167.20
	9/19/2023	MATRIX INTEGRATED PSYCHOLOGICAL SVCS	HEALTH INSURNCE	\$244.20
			TOTAL 5101	\$411.40
	9/8/2023	EMPLOYEES	WORKERS COMP	\$422.85
			TOTAL 5102	\$422.85
	9/8/2023	EMPLOYEES	PERS	\$11,275.80
			TOTAL 5120	\$11,275.80
	9/8/2023	BOARD MEMBERS	SOCIAL SECURITY	\$44.64
			TOTAL 5121	\$44.64
	9/8/2023	EMPLOYEES	MEDICARE	\$719.91
			TOTAL 5131	\$719.91
	9/21/2023	AMAZON CAPITAL SERVICES INC	OTHER SUPPLIES	\$13.51
			TOTAL 5201	\$13.51
	9/21/2023	SPARLING DO,WENDY L	MEDICAL DIRECTOR	\$625.00
	9/26/2023	CLEMANS NELSON & ASSOC INC	OTHER PROFESSIONAL	\$175.00
	9/28/2023	SPARLING DO,WENDY L	MEDICAL DIRECTOR	\$625.00
			TOTAL 5301	\$1,425.00
	9/19/2023	STULL,JOANNE	MILEAGE	\$20.04
			TOTAL 5309	\$20.04
	9/19/2023	FIRST COMMONWEALTH BANK	PUBLIC RELATIONS	\$70.00
	9/21/2023	TURNING POINT	PUBLIC RELATIONS	\$500.00
			TOTAL 5317	\$570.00
	9/19/2023	STULL,JOANNE	REFUND	\$10.14
			TOTAL 5319	\$10.14
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$120.00
			TOTAL 5332	\$120.00
	9/19/2023	CITY OF DELAWARE	BACKGROUND CHECKS	\$165.00
			TOTAL 5380	\$165.00
			ADMINISTRATION FEE	\$62,900.75
VITAL STATS	9/8/2023	EMPLOYEES	SALARY	\$5,762.40
			TOTAL 5001	\$5,762.40
	9/8/2023	EMPLOYEES	WORKERS COMP	\$51.87
			TOTAL 5102	\$51.87
	9/8/2023	EMPLOYEES	PERS	\$1,382.98
			TOTAL 5120	\$1,382.98
	9/8/2023	EMPLOYEES	MEDICARE	\$83.08
			TOTAL 5131	\$83.08
	9/19/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$170.20
			TOTAL 5201	\$170.20
	9/19/2023	OHIO DIVISION REAL ESTATE	REMIT TO STATE	\$15.00
	9/19/2023	TREASURER,STATE OF OHIO	REMIT TO STATE	\$1,026.90
			TOTAL 5365	\$1,041.90
			VITAL STATS TOTAL	\$8,492.43
DPHD HQ	9/8/2023	EMPLOYEES	SALARY	\$9,595.11
			TOTAL 5001	\$9,595.11
	9/8/2023	EMPLOYEES	OVERTIME	\$779.52
			TOTAL 5004	\$779.52
	9/8/2023	EMPLOYEES	WORKERS COMP	\$93.37
			TOTAL 5102	\$93.37
	9/8/2023	EMPLOYEES	PERS	\$2,489.91
			TOTAL 5120	\$2,489.91
	9/8/2023	EMPLOYEES	MEDICARE	\$158.68
			TOTAL 5131	\$158.68
	9/19/2023	HARDWARE EXCHANGE CO INC	OTHER SUPPLIES	\$71.84
	9/19/2023	HARDWARE EXCHANGE CO INC	OTHER SUPPLIES	\$50.26

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	9/19/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$319.00
	9/19/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$13.36
	9/19/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$27.98
	9/19/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$133.60
	9/19/2023	PROTECT IT FIRST AID & SAFETY LLC	OTHER SUPPLIES	\$117.00
	9/26/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$220.10
			TOTAL 5201	\$953.14
	9/19/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$74.09
	9/26/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$187.40
			TOTAL 5228	\$261.49
	9/28/2023	CDW GOVERNMENT INC	DATA PROCESSING SERVICE	\$3,244.52
			TOTAL 5320	\$3,244.52
	9/19/2023	KOORSEN PROTECTION SRVC INC	MAINT CONTRACT	\$381.95
	9/26/2023	KOORSEN PROTECTION SRVC INC	MAINT CONTRACT	\$238.29
	9/26/2023	VERIZON	MAINT CONTRACT	\$473.75
			TOTAL 5325	\$1,093.99
	9/19/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$35.00
	9/19/2023	CINTAS CORPORATION	MAT RENTAL	\$77.22
	9/19/2023	CINTAS CORPORATION	MAT RENTAL	\$68.34
	9/19/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$390.00
	9/19/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$390.00
	9/19/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$390.00
	9/21/2023	CINTAS CORPORATION	MAT RENTAL	\$33.81
	9/21/2023	CINTAS CORPORATION	MAT RENTAL	\$68.34
	9/21/2023	CINTAS CORPORATION	MAT RENTAL	\$62.94
	9/26/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$120.00
	9/26/2023	CAR WASH DEPOT INC	CAR WASHES	\$176.00
	9/26/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$390.00
	9/28/2023	CINTAS CORPORATION	MAT RENTAL	\$62.94
	9/28/2023	HOFFMANS LAWN CARE LLC	BUILDING MAINT	\$390.00
			TOTAL 5328	\$2,654.59
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$27.87
			TOTAL 5330	\$27.87
	9/22/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00
	9/26/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$7,332.50
			TOTAL 5338	\$7,332.50
			DPHD HQ TOTAL	\$28,714.69
DATA	9/8/2023	EMPLOYEES	SALARY	\$5,583.20
			TOTAL 5001	\$5,583.20
	9/8/2023	EMPLOYEES	WORKERS COMP	\$50.24
			TOTAL 5102	\$50.24
	9/8/2023	EMPLOYEES	PERS	\$1,339.96
			TOTAL 5120	\$1,339.96
	9/8/2023	EMPLOYEES	MEDICARE	\$84.10
			TOTAL 5131	\$84.10
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$9.98
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$82.41
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$9.99
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$8.86
	9/26/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$19.99
	9/26/2023	HEADSETS.COM INC	DATA PROCESSING SUPPLIES	\$84.95
			TOTAL 5201	\$216.18
	9/19/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$740.00
	9/19/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$205.43
			TOTAL 5315	\$945.43
	9/19/2023	30 LINES LLC	DATA PROCESSING SERVICE	\$225.00
	9/28/2023	ACCUFUND INC	DATA PROCESSING SERVICE	\$1,521.25
			TOTAL 5320	\$1,746.25
	9/26/2023	COMDOC INC	MAINT CONTRACT	\$21.97
			TOTAL 5325	\$21.97
	9/19/2023	KEY BLUE PRINTS INC	EQUIPMENT REPAIR	\$375.00
			TOTAL 5328	\$375.00
	9/19/2023	GREENFLY NETWORKS INC	TELEPHONE SERVICE	\$364.73
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$92.90
			TOTAL 5330	\$457.63
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	9/21/2023	XEROX FINANCIAL SERVICES LLC	COPY MACHNE RENTAL	\$2,942.95
			TOTAL 5335	\$2,942.95
			DATA TOTAL	\$13,792.91
BUILDING	9/19/2023	RUMPKE CONSOLIDATED COMPANIES	TRASH REMOVAL	\$206.69
			TOTAL 5338	\$206.69
			BUILDING TOTAL	\$206.69
SUNBURY	9/8/2023	EMPLOYEES	SALARY	\$1,812.00
			TOTAL 5001	\$1,812.00
	9/8/2023	EMPLOYEES	WORKERS COMP	\$16.31
			TOTAL 5102	\$16.31
	9/8/2023	EMPLOYEES	PERS	\$434.88
			TOTAL 5120	\$434.88
	9/8/2023	EMPLOYEES	MEDICARE	\$25.12
			TOTAL 5131	\$25.12
	9/19/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$264.98
			TOTAL 5315	\$264.98
	9/19/2023	CINTAS CORPORATION	MAT RENTAL	\$38.81
	9/19/2023	CINTAS CORPORATION	MAT RENTAL	\$19.84
	9/19/2023	CINTAS CORPORATION	MAT RENTAL	\$19.84
	9/26/2023	CINTAS CORPORATION	MAT RENTAL	\$19.84
			TOTAL 5328	\$98.33
	9/21/2023	SUNBURY MILLS PLAZA LLC	BUILDING RENT	\$2,477.11
			TOTAL 5335	\$2,477.11
	9/19/2023	AMERICAN ELECTRIC POWER	ELECTRICITY	\$207.45
	9/19/2023	COLUMBIA GAS OF OHIO	GAS	\$44.82
	9/21/2023	SUNBURY MILLS PLAZA LLC	WATER AND SEWAGE	\$111.00
	9/28/2023	COLUMBIA GAS OF OHIO	GAS	\$46.52
			TOTAL 5338	\$409.79
			SUNBURY TOTAL	\$5,538.52
CH ADMIN	9/8/2023	EMPLOYEES	SALARY	\$54,691.67
			TOTAL 5001	\$54,691.67
	9/8/2023	EMPLOYEES	OVERTIME	\$491.02
			TOTAL 5004	\$491.02
	9/8/2023	EMPLOYEES	WORKERS COMP	\$496.67
			TOTAL 5102	\$496.67
	9/8/2023	EMPLOYEES	PERS	\$13,243.83
			TOTAL 5120	\$13,243.83
	9/8/2023	EMPLOYEES	MEDICARE	\$818.49
			TOTAL 5131	\$818.49
	9/26/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$34.99
			TOTAL 5201	\$34.99
	9/19/2023	AMAZON CAPITAL SERVICES INC	PROGRAM SUPPLIES	\$125.25
			TOTAL 5215	\$125.25
	9/19/2023	HILLIER,ALYSSA J	LICENSE	\$28.50
	9/26/2023	KUHLMAN,KELSEY	LICENSE	\$70.00
			TOTAL 5305	\$98.50
	9/19/2023	JAGGERS,TAYLOR	MILEAGE	\$67.07
			TOTAL 5309	\$67.07
	9/21/2023	FIRST COMMONWEALTH BANK	ADVERTISING	\$112.84
	9/21/2023	FIRST COMMONWEALTH BANK	ADVERTISING	\$11.21
			TOTAL 5312	\$124.05
	9/19/2023	MAIL PRO 1 LLC	PRINTING	\$1,811.53
			TOTAL 5313	\$1,811.53
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$135.00
			TOTAL 5332	\$135.00
			CH ADMIN TOTAL	\$72,138.07
COMMUNICATIONS	9/8/2023	EMPLOYEES	SALARY	\$3,117.27
			TOTAL 5001	\$3,117.27
	9/8/2023	EMPLOYEES	WORKERS COMP	\$28.06

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
			TOTAL 5102	\$28.06
	9/8/2023	EMPLOYEES	PERS	\$748.15
			TOTAL 5120	\$748.15
	9/8/2023	EMPLOYEES	MEDICARE	\$49.72
			TOTAL 5131	\$49.72
	9/19/2023	LAMAR COMPANIES INC,THE	ADVERTISING	\$150.00
			TOTAL 5312	\$150.00
	9/19/2023	FIRST COMMONWEALTH BANK	PUBLIC RELATIONS	\$125.00
			TOTAL 5317	\$125.00
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$15.00
			TOTAL 5332	\$15.00
			COMMUNICATIONS TOTAL	\$4,233.20
MRC	9/19/2023	CALYPSO CARS LLC	VEHICLE MAINT	\$960.00
			TOTAL 5328	\$960.00
			MRC TOTAL	\$960.00
RISE GRANT	9/19/2023	FIRST COMMONWEALTH BANK	PROGRAM SUPPLIES	\$399.99
			TOTAL 5215	\$399.99
			RISE GRANT TOTAL	\$399.99
HEAL GRANT	9/8/2023	EMPLOYEES	SALARY	\$1,009.60
			TOTAL 5001	\$1,009.60
	9/8/2023	EMPLOYEES	WORKERS COMP	\$9.08
			TOTAL 5102	\$9.08
	9/8/2023	EMPLOYEES	PERS	\$242.30
			TOTAL 5120	\$242.30
	9/8/2023	EMPLOYEES	MEDICARE	\$15.60
			TOTAL 5131	\$15.60
			HEAL GRANT TOTAL	\$1,276.58
CRIB FOR KIDS	9/8/2023	EMPLOYEES	SALARY	\$439.50
			TOTAL 5001	\$439.50
	9/8/2023	EMPLOYEES	WORKERS COMP	\$3.96
			TOTAL 5102	\$3.96
	9/8/2023	EMPLOYEES	PERS	\$105.48
			TOTAL 5120	\$105.48
	9/8/2023	EMPLOYEES	MEDICARE	\$7.01
			TOTAL 5131	\$7.01
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$2.97
			TOTAL 5332	\$2.97
			CRIBS FOR KIDS TOTAL	\$558.92
EH ADMIN	9/8/2023	EMPLOYEES	SALARY	\$13,676.64
			TOTAL 5001	\$13,676.64
	9/8/2023	EMPLOYEES	WORKERS COMP	\$123.10
			TOTAL 5102	\$123.10
	9/8/2023	EMPLOYEES	PERS	\$3,282.40
			TOTAL 5120	\$3,282.40
	9/8/2023	EMPLOYEES	MEDICARE	\$201.78
			TOTAL 5131	\$201.78
	9/21/2023	NATIONAL RESTAURANT ASSOCIATION SOLUTIONS LLC	PROGRAM SUPPLIES	\$1,960.27
			TOTAL 5215	\$1,960.27
	9/19/2023	AUTOZONE	VEHICLE PARTS	\$37.02
			TOTAL 5228	\$37.02
	9/19/2023	ADAMS,MELISSA	LICENSE	\$35.00
	9/19/2023	ROGICH,MICHAEL S	LICENSE	\$35.00
	9/21/2023	SELF,SHANNON B	LICENSE	\$78.50
			TOTAL 5305	\$148.50
	9/19/2023	SANDERS,KARIE	MILEAGE	\$37.20
			TOTAL 5309	\$37.20
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$62.89

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
			TOTAL 5332	\$62.89
			EH ADMIN TOTAL	\$19,529.80
VECTOR	9/8/2023	EMPLOYEES	SALARY	\$3,781.20
			TOTAL 5001	\$3,781.20
	9/8/2023	EMPLOYEES	OVERTIME	\$416.08
			TOTAL 5004	\$416.08
	9/8/2023	EMPLOYEES	WORKERS COMP	\$37.77
			TOTAL 5102	\$37.77
	9/8/2023	EMPLOYEES	PERS	\$1,007.36
			TOTAL 5120	\$1,007.36
	9/8/2023	EMPLOYEES	MEDICARE	\$64.98
			TOTAL 5131	\$64.98
	9/19/2023	SPANGLER,LISA D	LICENSE	\$35.00
	9/28/2023	SANDERS,KARIE	LICENSE	\$35.00
			TOTAL 5305	\$70.00
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$134.64
			TOTAL 5330	\$134.64
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$27.05
			TOTAL 5332	\$27.05
			VECTOR TOTAL	\$5,539.08
RESIDENTIAL SERVICES	9/8/2023	EMPLOYEES	SALARY	\$1,047.45
			TOTAL 5001	\$1,047.45
	9/8/2023	EMPLOYEES	OVERTIME	\$420.98
			TOTAL 5004	\$420.98
	9/8/2023	EMPLOYEES	WORKERS COMP	\$13.21
			TOTAL 5102	\$13.21
	9/8/2023	EMPLOYEES	PERS	\$352.44
			TOTAL 5120	\$352.44
	9/8/2023	EMPLOYEES	MEDICARE	\$22.06
			TOTAL 5131	\$22.06
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWNCE	\$6.82
			TOTAL 5332	\$6.82
			RESIDENTIAL SERVICES TOTAL	\$1,862.96
PLUMBING	9/8/2023	EMPLOYEES	SALARY	\$28,158.40
			TOTAL 5001	\$28,158.40
	9/8/2023	EMPLOYEES	WORKERS COMP	\$253.44
			TOTAL 5102	\$253.44
	9/8/2023	EMPLOYEES	PERS	\$6,758.00
			TOTAL 5120	\$6,758.00
	9/8/2023	EMPLOYEES	MEDICARE	\$415.06
			TOTAL 5131	\$415.06
	9/19/2023	AMAZON CAPITAL SERVICES INC	OTHER SUPPLIES	\$399.98
			TOTAL 5201	\$399.98
	9/26/2023	BRILL,DWIGHT	BOOTS	\$125.00
			TOTAL 5225	\$125.00
	9/19/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$6.20
	9/21/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$815.14
			TOTAL 5228	\$821.34
	9/21/2023	CITY OF DELAWARE	OTHER PROFESSIONAL SERVICE	\$1,220.01
	9/21/2023	CITY OF POWELL	OTHER PROFESSIONAL SERVICE	\$149.60
	9/22/2023	BUILDING SAFETY	OTHER PROFESSIONAL SERVICE	\$4,854.00
			TOTAL 5301	\$6,223.61
	9/28/2023	BODIE MECHANICAL SERVICES INC	REFUND	\$60.00
			TOTAL 5319	\$60.00
	9/19/2023	CALYPSO CARS LLC	VEHICLE REPAIR	\$20.00
	9/21/2023	CALYPSO CARS LLC	VEHICLE REPAIR	\$160.00
			TOTAL 5328	\$180.00
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$22.44
			TOTAL 5330	\$22.44

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$129.00
			TOTAL 5332	\$129.00
			PLUMBING TOTAL	\$43,546.27
FOOD PROTECTION	9/8/2023	EMPLOYEES	SALARY	\$2,199.70
			TOTAL 5001	\$2,199.70
	9/8/2023	EMPLOYEES	OVERTIME	\$636.39
			TOTAL 5004	\$636.39
	9/8/2023	EMPLOYEES	WORKERS COMP	\$25.53
			TOTAL 5102	\$25.53
	9/8/2023	EMPLOYEES	PERS	\$680.66
			TOTAL 5120	\$680.66
	9/8/2023	EMPLOYEES	MEDICARE	\$43.29
			TOTAL 5131	\$43.29
	9/19/2023	NATIONAL RESTAURANT ASSOCIATION SOLUTIONS LLC	PROGRAM SUPPLIES	\$2,821.95
			TOTAL 5215	\$2,821.95
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$17.35
			TOTAL 5332	\$17.35
			FOOD PROTECTION TOTAL	\$6,424.87
EH FEE BASED PROGRAMS	9/22/2023	EMPLOYEES	SALARY	\$3,247.15
			TOTAL 5001	\$3,247.15
	9/22/2023	EMPLOYEES	WORKERS COMP	\$29.21
			TOTAL 5102	\$29.21
	9/22/2023	EMPLOYEES	PERS	\$779.33
			TOTAL 5120	\$779.33
	9/22/2023	EMPLOYEES	MEDICARE	\$49.33
			TOTAL 5131	\$49.33
	9/22/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$18.16
			TOTAL 5332	\$18.16
			EH FEE BASED PROGRAMS TOTAL	\$4,123.18
PH ADMIN	9/8/2023	EMPLOYEES	SALARY	\$6,586.08
			TOTAL 5001	\$6,586.08
	9/8/2023	EMPLOYEES	OVERTIME	\$159.75
			TOTAL 5004	\$159.75
	9/8/2023	EMPLOYEES	WORKERS COMP	\$60.72
			TOTAL 5102	\$60.72
	9/8/2023	EMPLOYEES	PERS	\$1,618.98
			TOTAL 5120	\$1,618.98
	9/8/2023	EMPLOYEES	MEDICARE	\$101.59
			TOTAL 5131	\$101.59
	9/19/2023	CALYPSO CARS LLC	VEHICLE PARTS	\$2,645.99
			TOTAL 5260	\$2,645.99
	9/19/2023	CTS LINK	INTERPRETER	\$186.50
	9/26/2023	MEDICOUNT MANAGEMENT INC	OTHER PROFESSIONAL SERVICE	\$181.53
			TOTAL 5301	\$368.03
	9/19/2023	RODE,SUSAN M	MILEAGE	\$4.28
	9/19/2023	SYAR,MANUELA A	MILEAGE	\$15.75
	9/19/2023	WOLCOTT,LINDA	MILEAGE	\$30.00
	9/26/2023	HUBBARD,AMANDA N	MILEAGE	\$12.72
			TOTAL 5309	\$62.75
	9/21/2023	ASTRONOMICAL LEAGUE INC	PUBLIC RELATIONS	\$3,535.00
			TOTAL 5317	\$3,535.00
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$27.00
			TOTAL 5332	\$27.00
	9/19/2023	FIRST COMMONWEALTH BANK	CATERING	\$132.11
			TOTAL 5381	\$132.11
			PH ADMIN TOTAL	\$15,298.00
DISEASE PREVENTION	9/22/2023	EMPLOYEES	SALARY	\$16,649.20
			TOTAL 5001	\$16,649.20

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	9/8/2023	EMPLOYEES	OVERTIME	\$154.86
			TOTAL 5004	\$154.86
	9/8/2023	EMPLOYEES	WORKERS COMP	\$151.25
			TOTAL 5102	\$151.25
	9/8/2023	EMPLOYEES	PERS	\$4,032.96
			TOTAL 5120	\$4,032.96
	9/8/2023	EMPLOYEES	MEDICARE	\$256.00
			TOTAL 5131	\$256.00
	9/19/2023	FIRST COMMONWEALTH BANK	PROGRAM SUPPLIES	\$12.50
			TOTAL 5215	\$12.50
	9/15/2023	EMERGENCY MEDICAL SERVICES	OTHER PROFESSIONAL SERVICE	\$20.00
			TOTAL 5301	\$20.00
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$89.47
			TOTAL 5330	\$89.47
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$111.11
			TOTAL 5332	\$111.11
			DISEASE PREVENTION TOTAL	\$21,477.35
CLINIC	9/8/2023	EMPLOYEES	SALARY	\$22,559.00
			TOTAL 5001	\$22,559.00
	9/8/2023	EMPLOYEES	OVERTIME	\$555.49
			TOTAL 5004	\$555.49
	9/8/2023	EMPLOYEES	WORKERS COMP	\$208.04
			TOTAL 5102	\$208.04
	9/8/2023	EMPLOYEES	PERS	\$5,547.47
			TOTAL 5120	\$5,547.47
	9/8/2023	EMPLOYEES	MEDICARE	\$358.54
			TOTAL 5131	\$358.54
	9/19/2023	AMAZON CAPITAL SERVICES INC	CLINIC SUPPLIES	\$111.96
	9/19/2023	AMAZON CAPITAL SERVICES INC	CLINIC SUPPLIES	\$26.39
	9/19/2023	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$1,258.90
	9/19/2023	SMILEMAKERS	CLINIC SUPPLIES	\$190.67
	9/21/2023	AMAZON CAPITAL SERVICES INC	CLINIC SUPPLIES	\$42.95
	9/21/2023	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$288.92
	9/26/2023	AMAZON CAPITAL SERVICES INC	CLINIC SUPPLIES	\$217.73
	9/26/2023	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$377.25
	9/28/2023	NICHOLS,SUSAN	CLINIC SUPPLIES	\$31.96
			TOTAL 5201	\$2,546.73
	9/19/2023	FFF ENTERPRISES	VACCINE	\$4,228.98
	9/19/2023	GLAXOSMITHKLINE FINANCIAL INC	VACCINE	\$5,488.00
	9/19/2023	MERCK AND CO INC	VACCINE	\$2,393.87
	9/19/2023	MERCK AND CO INC	VACCINE	\$441.31
	9/28/2023	GLAXOSMITHKLINE FINANCIAL INC	VACCINE	\$8,232.00
	9/28/2023	SANOFI PASTEUR INC	VACCINE	\$14,808.70
			TOTAL 5243	\$35,592.86
	9/19/2023	GLOBAL EQUIPMENT COMPANY INC	VACCINE FREEZER	\$2,094.95
			TOTAL 5260	\$2,094.95
	9/19/2023	SPRING,CORI A	MILEAGE	\$16.64
	9/21/2023	NICHOLS,SUSAN	MILEAGE	\$76.64
			TOTAL 5309	\$93.28
	9/28/2023	HARTMAN PRINTING CO	PRINTING	\$78.50
			TOTAL 5313	\$78.50
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$319.95
			TOTAL 5330	\$319.95
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$119.31
			TOTAL 5332	\$119.31
			CLINIC TOTAL	\$70,074.12
BCMh	9/8/2023	EMPLOYEES	SALARY	\$2,699.00
			TOTAL 5001	\$2,699.00
	9/8/2023	EMPLOYEES	WORKERS COMP	\$24.29
			TOTAL 5102	\$24.29
	9/8/2023	EMPLOYEES	PERS	\$647.76
			TOTAL 5120	\$647.76

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	9/8/2023	EMPLOYEES	MEDICARE	\$40.51
			TOTAL 5131	\$40.51
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$15.94
			TOTAL 5332	\$15.94
			BCMh TOTAL	\$3,427.50
GET VACCINATED	9/8/2023	EMPLOYEES	SALARY	\$2,483.10
			TOTAL 5001	\$2,483.10
	9/8/2023	EMPLOYEES	WORKERS COMP	\$22.34
			TOTAL 5102	\$22.34
	9/8/2023	EMPLOYEES	PERS	\$595.96
			TOTAL 5120	\$595.96
	9/8/2023	EMPLOYEES	MEDICARE	\$38.79
			TOTAL 5131	\$38.79
	9/21/2023	FIRST COMMONWEALTH BANK	ADVERTISING	\$579.57
			TOTAL 5312	\$579.57
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$14.78
			TOTAL 5332	\$14.78
			GET VACCINATED TOTAL	\$3,734.54
INSURANCE BENEFIT POOL	9/26/2023	MATRIX INTEGRATED PSYCHOLOGICAL SVCS	EAP	\$222.00
	9/28/2023	ANTHEM BLUE CROSS AND BLUE SHIELD	HEALTH INSURANCE	\$101,059.54
	9/28/2023	LINCOLN NATIONAL LIFE INSURANCE CO	HEALTH INSURANCE	\$1,038.98
	9/28/2023	VSP OHIO	HEALTH INSURANCE	\$741.83
			TOTAL 5101	\$103,062.35
	9/28/2023	DELTA DENTAL PLAN OF OHIO	DENTAL INSURANCE	\$3,548.45
			TOTAL 5103	\$3,548.45
	9/28/2023	LINCOLN NATIONAL LIFE INSURANCE CO	LIFE INSURANCE	\$1,214.08
			TOTAL 5104	\$1,214.08
			INSURANCE BENEFIT POOL TOTAL	\$107,824.88
HEALTH LEVY	9/29/2023		TRANS TO 75451402 NEW FACILITY	\$125,000.00
			TOTAL 5801	\$125,000.00
			HEALTH LEVY TOTAL	\$125,000.00
FOOD	9/8/2023	EMPLOYEES	SALARY	\$21,883.10
			TOTAL 5001	\$21,883.10
	9/22/2023	EMPLOYEES	OVERTIME	\$943.01
			TOTAL 5004	\$943.01
	9/8/2023	EMPLOYEES	WORKERS COMP	\$205.44
			TOTAL 5102	\$205.44
	9/8/2023	EMPLOYEES	PERS	\$5,478.26
			TOTAL 5120	\$5,478.26
	9/8/2023	EMPLOYEES	MEDICARE	\$348.48
			TOTAL 5131	\$348.48
	9/19/2023	MOORE,JOETTE M	OTHER PROFESSIONAL SERVICE	\$1,863.25
	9/26/2023	MOORE,JOETTE M	OTHER PROFESSIONAL SERVICE	\$1,914.16
			TOTAL 5301	\$3,777.41
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$157.08
			TOTAL 5330	\$157.08
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$133.68
			TOTAL 5332	\$133.68
			FOOD TOTAL	\$32,926.46
WATER	9/8/2023	EMPLOYEES	SALARY	\$598.60
			TOTAL 5001	\$598.60
	9/8/2023	EMPLOYEES	WORKERS COMP	\$5.40
			TOTAL 5102	\$5.40
	9/8/2023	EMPLOYEES	PERS	\$143.66
			TOTAL 5120	\$143.66
	9/8/2023	EMPLOYEES	MEDICARE	\$8.96
			TOTAL 5131	\$8.96

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	9/19/2023	MAISI INC	LAB AND TESTING	\$28.50
			TOTAL 5301	\$28.50
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$2.91
			TOTAL 5332	\$2.91
			WATER TOTAL	\$788.03
SOLID WASTE	9/8/2023	EMPLOYEES	SALARY	\$2,101.60
			TOTAL 5001	\$2,101.60
	9/8/2023	EMPLOYEES	WORKERS COMP	\$18.92
			TOTAL 5102	\$18.92
	9/8/2023	EMPLOYEES	PERS	\$504.38
			TOTAL 5120	\$504.38
	9/8/2023	EMPLOYEES	MEDICARE	\$31.88
			TOTAL 5131	\$31.88
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$22.44
			TOTAL 5330	\$22.44
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$11.34
			TOTAL 5332	\$11.34
			SOLID WASTE TOTAL	\$2,690.56
POOLS	9/8/2023	EMPLOYEES	SALARY	\$1,305.90
			TOTAL 5001	\$1,305.90
	9/8/2023	EMPLOYEES	WORKERS COMP	\$11.75
			TOTAL 5102	\$11.75
	9/8/2023	EMPLOYEES	PERS	\$313.42
			TOTAL 5120	\$313.42
	9/8/2023	EMPLOYEES	MEDICARE	\$19.81
			TOTAL 5131	\$19.81
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$8.28
			TOTAL 5332	\$8.28
			POOLS TOTAL	\$1,659.16
WIC	9/8/2023	EMPLOYEES	SALARY	\$30,236.66
			TOTAL 5001	\$30,236.66
	9/8/2023	EMPLOYEES	OVERTIME	\$950.33
			TOTAL 5004	\$950.33
	9/8/2023	EMPLOYEES	WORKERS COMP	\$280.69
			TOTAL 5102	\$280.69
	9/8/2023	EMPLOYEES	PERS	\$7,484.90
			TOTAL 5120	\$7,484.90
	9/8/2023	EMPLOYEES	MEDICARE	\$480.02
			TOTAL 5131	\$480.02
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$77.58
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$305.37
	9/19/2023	NUTRITION MATTERS INC	OTHER SUPPLIES	\$343.28
	9/19/2023	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$1,340.52
	9/19/2023	PERSPECTIVE ENTERPRISES INC	CLINIC SUPPLIES	\$2,826.00
			TOTAL 5201	\$4,892.75
	9/19/2023	NOODLE SOUP OF WEINGART DESIGN	PROGRAM SUPPLIES	\$272.80
			TOTAL 5215	\$272.80
	9/26/2023	TIZIANI,KYLEE	OTHER PROFESSIONAL SERVICE	\$975.00
	9/26/2023	TIZIANI,KYLEE	OTHER PROFESSIONAL SERVICE	\$345.00
			TOTAL 5301	\$1,320.00
	9/19/2023	RODE,SUSAN M	MILEAGE	\$33.06
	9/19/2023	SYAR,MANUELA A	MILEAGE	\$121.80
	9/19/2023	WOLCOTT,LINDA	MILEAGE	\$85.03
	9/26/2023	HUBBARD,AMANDA N	MILEAGE	\$98.31
			TOTAL 5309	\$338.20
	9/19/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	INTERNET	\$124.98
			TOTAL 5315	\$124.98
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$118.48
	9/28/2023	VERIZON	CELL PHONE SERVICE	\$30.96
			TOTAL 5330	\$149.44

Delaware Public Health District				
List of Bills 09/01/2023 through 09/30/2023				
	DATE	PAYEE	PURPOSE	AMOUNT
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00
			WIC TOTAL	\$46,560.77
SAFE	9/19/2023	BAIN,JACQUELINE J	MILEAGE	\$144.56
			TOTAL 5309	\$144.56
	9/29/2023	DELAWARE PUBLIC HEALTH DISTRICT	REPAYMENT OF GF ADV	\$10,000.00
			TOTAL 8500	\$10,000.00
			SAFE TOTAL	\$10,144.56
470 S. SANDUSKY	9/19/2023	ALMUR CONSTRUCTION INC	NEW BLDG SECURITY PKG	\$81,914.68
	9/19/2023	MONOPRICE INC	(9) ETHERNET CABLES	\$84.37
			TOTAL 5410	\$81,999.05
			470 S. SANDUSKY TOTAL	\$81,999.05
ENHANCED OPERATIONS	9/29/2023	DELAWARE PUBLIC HEALTH DISTRICT	REPAYMENT OF GF ADV	\$90,000.00
			TOTAL 8501	\$90,000.00
			ENHANCED OPERATIONS TOTAL	\$90,000.00
PHEP	9/8/2023	EMPLOYEES	SALARY	\$7,732.68
			TOTAL 5001	\$7,732.68
	9/8/2023	EMPLOYEES	WORKERS COMP	\$69.60
			TOTAL 5102	\$69.60
	9/8/2023	EMPLOYEES	PERS	\$1,855.84
			TOTAL 5120	\$1,855.84
	9/8/2023	EMPLOYEES	MEDICARE	\$115.56
			TOTAL 5131	\$115.56
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$30.98
			TOTAL 5201	\$30.98
	9/21/2023	ASTRONOMICAL LEAGUE INC	PUBLIC RELATIONS	\$700.00
			TOTAL 5317	\$700.00
	9/8/2023	EMPLOYEES	CELL PHONE ALLOWANCE	\$53.89
			TOTAL 5332	\$53.89
			PHEP TOTAL	\$10,558.55
DEBT SERVICE	9/28/2023	FIRST COMMONWEALTH BANK	INTEREST	\$12,007.62
			TOTAL 5710	\$12,007.62
	9/28/2023	FIRST COMMONWEALTH BANK	PRINCIPAL	\$8,328.63
			TOTAL 5715	\$8,328.63
			DEBT SERVICE TOTAL	\$20,336.25
WORKFORCE DEVELOPMENT	9/19/2023	ASSOC OF OHIO HEALTH COMM	CONF REGISTRTION FEE	\$200.00
	9/19/2023	ROBINSON,LAUREN M	LICENSE	\$70.00
			TOTAL 5305	\$270.00
			WORKFORCE DEVELOPMENT TOTAL	\$270.00
PH WORKFORCE	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$1,144.00
	9/19/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$1,080.80
	9/19/2023	CDW GOVERNMENT INC	DATA PROCESSING SUPPLIES	\$4,982.25
	9/21/2023	AMAZON CAPITAL SERVICES INC	DATA PROCESSING SUPPLIES	\$70.93
	9/21/2023	CDW GOVERNMENT INC	DATA PROCESSING SUPPLIES	\$785.84
	9/21/2023	DELL MARKETING LP	DATA PROCESSING SUPPLIES	\$13,114.72
	9/26/2023	DELL MARKETING LP	DATA PROCESSING SUPPLIES	\$535.00
			TOTAL 5201	\$21,713.54
	9/19/2023	CDW GOVERNMENT INC	EQUIPMENT	\$7,670.40
			TOTAL 5260	\$7,670.40
	9/26/2023	KANE LEARNING LLC	OTHER PROFESSIONAL SERVICE	\$3,612.50
			TOTAL 5301	\$3,612.50
	9/19/2023	OHIO ENVIRONMENTAL HEALTH	CONF REGISTRATION FEE	\$125.00
	9/19/2023	OHIO ENVIRONMENTAL HEALTH	CONF REGISTRATION FEE	\$495.00
			TOTAL 5305	\$620.00
	9/19/2023	DELAWARE AREA CHAMBER OF COMMERCE	MEMBERSHIP	\$566.00
			TOTAL 5308	\$566.00
	9/19/2023	FOXIT CORPORATION	DATA PROCESING SERVICE	\$4,409.29
			TOTAL 5320	\$4,409.29
			PH WORKFORCE TOTAL	\$38,591.73

FINANCIAL REPORT for SEPTEMBER 2023

Fund Balance

Overall, DPHD had a down month for September 2023. Revenue was light with normal expenses. We ended the month at around \$9.4 million in the Public Health Fund, a decrease of about \$353k from the previous month. This works out to 488 days of cash. The other funds ended at a little over \$2.1 million, a decrease of about \$80k from the previous month. This works out to 155 days of cash, but keep in mind most of the expense was for the new building in 2023. Combined, DPHD at 9/30/2023 has \$11.5 million of cash. Compared to last year, we are up about \$900k in the Public Health Fund and roughly the same in the other funds.

Revenues

We are at 105% of the 2023 budget amount in the Public Health Fund and only about 60% of the budget amount in the other funds. We should be at 75%. Compared to last year, we are up for the month and up for the year in the Public Health Fund and the other funds.

Expenditures

Expenditures are good overall, only spending 60% of budget so far, and spending a little more than last year in September in the Public Health Fund. In the other funds, we spent 60% of budget. Overall, we've spent about \$1.3 million more YTD, which is directly attributable to the new building completion.

Liabilities

As of 9/30/23, we've paid about \$92k in interest for the new building mortgage and repaid about \$25k in principal. Our current mortgage balance with First Commonwealth Bank is \$3,974,694.12.

Performance

Since our other funds are primarily grant funds and special revenue funds for ORC-required programs, the more that is spent in those funds reduces the burden of the Public Health Fund to support those programs. Last month it was 43%, this month it dipped to 42%

Activities

The Fiscal team has been busy closing excess PO's and the required grant reporting. Still waiting for the 2022 audit report to be released by the Auditor of State.

Thank you,

Matt Clark, Fiscal Officer

September 2023

		Public Health/General Operating Funds						
		8/31/2023 - Cash Balance	\$ 9,785,336		\$ 1,373,243	Encumbrances		
Revenues								
	Fund Number	2023 Budgeted Revenue	2023 September Revenue	2022 September Revenue	2023 Year-To-Date Revenue	2022 Year-To-Date Revenue	% Received YTD 75%	
Administration	70225111	\$ 2,896,135	\$ 20,076	\$ 267,426	\$ 2,660,079	\$ 5,057,728	92%	
Vital Statistics	70225112	\$ 251,409	\$ 13,626	\$ 15,148	\$ 155,443	\$ 159,067	62%	
DPHD HQ	70225113		\$ 5,645		\$ 5,645	\$ 22,964		
Data & Communication	70225114				\$ 32,728	\$ 127		
Building	70225115	\$ 284,229		\$ 4,284	\$ 1,423,294	\$ 311,028	501%	
Sunbury Satellite	70225116							
OEPA Litter	70225221	\$ 2,441				\$ 992	0%	
CH Administration	70225222	\$ 32,050			\$ 69,900	\$ 75,029	218%	
Communication	70225225							
MRC Program 2022	70225226					\$ 10,000		
RISE Grant	70225227				\$ 16,250			
PH Emergency Planning	70225228	\$ 62,381			\$ 69,381	\$ 131,314	111%	
HEAL Grant	70225231	\$ 22,000	\$ 1,600		\$ 35,200		160%	
Cribs for Kids	70225232				\$ 14,850			
EH Administration	70225441	\$ 940			\$ 554	\$ 587	59%	
ER Response & Waste Management	70225442							
Sewage	70225443	\$ 45,500		\$ 31,394	\$ 37,403	\$ 258,181	82%	
Vector	70225444					\$ 12,690		
Residential Services	70225445							
Plumbing	70225446	\$ 1,285,754	\$ 79,099	\$ 93,910	\$ 883,642	\$ 1,085,985	69%	
Food Protection & Public Safety	70225447	\$ 7,110	\$ 250		\$ 2,425	\$ 2,188	34%	
Fleet	70225448							
Other EH Fee Based Programs	70225449							
PH Administration	70225551				\$ 500	\$ 4,282		
Public Health Disease Prevention	70225554	\$ 7,000	\$ 23,507		\$ 32,016	\$ 7,000	457%	
Community Health & Clinic Services	70225555	\$ 326,314	\$ 11,818	\$ 12,872	\$ 176,588	\$ 235,987	54%	
BCMH	70225556	\$ 13,781			\$ 3,380	\$ 8,230	25%	
Get Vaccinated	70225558	\$ 7,248	\$ 165		\$ 23,717	\$ 8,037	327%	
PH Naloxone	70225559	\$ 7,150			\$ 7,450		104%	
Insurance Benefit Pool	70225771	\$ 155,960	\$ 17,988		\$ 35,668		23%	
Health Levy	70225772	\$ 1,948,048			\$ 2,049,335		105%	
Sunset funds	Total	\$ 7,355,451	\$ 173,774	\$ 425,035	\$ 7,735,447	\$ 7,391,416	105%	
Other Financing Sources (Advances/Transfers)								
	70225111	-	100,000	149,000	449,130	149,000	Advance	
		-	100,000	149,000	449,130	149,000		

Expenditures										
	Fund Number	2022 Carryover	2023 Budgeted Expenditures	2023 September Expenditures	2022 September Expenditures	2023 Year-To-Date Expenditures	2022 Year-To-Date Expenditure	% Expended YTD 75%	+/-	
Administration	70225111	\$ 560	\$ 2,467,690	\$ 62,901	\$ 163,579	\$ 1,745,430	\$ 1,403,459	71%	914,649.53	
Vital Statistics	70225112	\$ 22,097	\$ 293,890	\$ 8,492	\$ 6,199	\$ 129,460	\$ 155,032	41%	25,983.32	
DPHD HQ	70225113		\$ 404,312	\$ 28,715	\$ 7,702	\$ 163,774	\$ 99,837	41%	-158,129.16	
Data & Communication	70225114	\$ 1,329	\$ 405,133	\$ 13,793	\$ 24,537	\$ 248,998	\$ 332,789	61%	-216,270.30	
Building	70225115	\$ 1,656	\$ 445,268	\$ 207	\$ 56,767	\$ 196,291	\$ 144,432	44%	1,227,003.18	
Sunbury Satellite	70225116		\$ 91,206	\$ 5,539	\$ 7,953	\$ 78,994	\$ 93,861	87%	-78,993.86	
OEPA Litter	70225221		\$ 2,271			\$ 345	\$ 884	15%	-345.00	
CH Administration	70225222	\$ 2,329	\$ 892,295	\$ 72,138	\$ 61,638	\$ 682,049	\$ 541,324	76%	-612,149.82	
Communication	70225225		\$ 145,373	\$ 4,233	\$ 11,293	\$ 124,203	\$ 136,874	85%	-124,203.17	
MRC Program 2022	70225226	\$ 217	\$ 2,925	\$ 960		\$ 5,744	\$ 2,239	183%	-5,744.20	
Rise Grant	70225227	\$ 2,293	\$ 25,000	\$ 400		\$ 14,739		54%	1,510.95	
PH Emergency Planning	70225228	\$ 3,193	\$ 94,972		\$ 11,071	\$ 96,903	\$ 92,211	99%	-27,521.72	
Heal Grant	70225231		\$ 40,727	\$ 1,277	\$ 1,021	\$ 28,734	\$ 2,007	71%	6,465.63	
Cribs for Kids	70225232		\$ 16,450	\$ 559		\$ 3,547		22%	11,302.78	
EH Administration	70225441		\$ 166,954	\$ 19,530	\$ 9,978	\$ 186,221	\$ 185,246	112%	-185,666.75	
ER Response & Waste Management	70225442		\$ 9,429		\$ 5,126	\$	\$ 22,525	0%	0.00	
Sewage	70225443		\$ 61,000		\$ 23,966	\$ 34,917	\$ 205,145	57%	2,486.22	
Vector	70225444		\$ 67,823	\$ 5,539	\$ 4,199	\$ 85,706	\$ 62,442	126%	-85,706.18	
Residential Services	70225445		\$ 31,186	\$ 1,863	\$ 5,163	\$ 29,632	\$ 55,271	95%	-29,631.96	
Plumbing	70225446	\$ 7,694	\$ 726,100	\$ 43,546	\$ 39,525	\$ 392,790	\$ 417,471	54%	490,852.19	
Food Protection & Public Safety	70225447		\$ 58,276	\$ 6,425	\$ 6,771	\$ 58,276	\$ 110,045	100%	-55,851.36	
Fleet	70225448		\$ 150,000					0%	0.00	
Other EH Fee Based Programs	70225449		\$ 73,268	\$ 4,123		\$ 4,123		6%	-4,123.18	
PH Administration	70225551	\$ 41	\$ 243,202	\$ 15,298	\$ 25,055	\$ 144,816	\$ 112,662	60%	-144,315.86	
Public Health Disease Prevention	70225554		\$ 258,256	\$ 21,477	\$ 15,050	\$ 146,440	\$ 151,884	57%	-114,424.42	
Community Health & Clinic Services	70225555	\$ 320	\$ 855,270	\$ 70,074	\$ 76,812	\$ 360,607	\$ 461,744	42%	-184,019.14	
BCMH	70225556		\$ 43,636	\$ 3,428	\$ 5,489	\$ 31,915	\$ 39,289	73%	-28,534.53	
Get Vaccinated	70225558		\$ 85,737	\$ 3,735	\$ 5,397	\$ 36,487	\$ 51,803	43%	-12,770.31	
PH Naloxone	70225559		\$ 6,606				\$ 813	0%	7,450.00	
Insurance Benefit Pool	70225771		\$ 508,602	\$ 107,825		\$ 107,825		21%	-72,156.80	
Health Levy	70225772		\$ 156,254	\$ 125,000		\$ 156,254		100%	1,893,080.67	
Sunset funds	Total	41,729	8,829,110	627,075	574,290	5,295,221	4,881,292	60%		
Other Financing Uses (Advances/Transfers)										
	70225111				50,000	469,130	150,000	Advance		
	70225115		-	-	-			Transfer		
	70551505		-	-		-		Advance		
	71651530		-					Advance		
	71851528		-	-	-	-		Transfer		
	75451402							Transfer		
	75551403		-	-	-	-		Advance		
			-	-	50,000	469,130	150,000			
Public Health Fund Cash Balance 9/30/2023										7,060,294.20
			\$ 9,432,035		change from prev month	\$ 1,144,656	Encumbrances			487.61
					\$ (353,301.37)					

September 2023

Special Revenue, Capital Project Funds & Debt Service								
	8/31/2023	Cash Balance	\$	2,239,291		\$	467,673	Encumbrances
Revenues								
						2023	2022	
Fund Number	8/31/2023	2023 Budgeted	2023 September	2022 September		Year-To-Date	Year-To-Date	% Received
	Beg Bal	Revenue	Revenue	Revenue		Revenue	Revenue	YTD 75%
Campground Program	70351503	\$ 8,687	\$ 7,287			\$ 7,347	\$ 9,677	101%
Food Service	70451504	\$ 333,905	\$ 499,375	\$ 8,229	\$ 5,254	\$ 365,801	\$ 416,190	73%
Water System	70651506	\$ 19,965	\$ 16,930	\$ 317	\$ 2,008	\$ 9,421	\$ 9,994	56%
Solid Waste	70751507	\$ 49,594	\$ 50,616	\$ 8,736	\$ 8,835	\$ 42,453	\$ 43,774	84%
Swimming Pool	70851508	\$ 154,394	\$ 67,545	\$ 570		\$ 68,115	\$ 68,705	101%
Women Infants & Children	70951509	\$ 70,742	\$ 576,366	\$ 97,288		\$ 391,705	\$ 365,188	68%
Even Year WIC Administration	70951539	\$ -	\$ 633,222					
Wellness Program	71251520	\$ -	\$ 5,000	\$ 12		\$ 12		
SAFE	71351515	\$ 19,658	\$ 35,000	\$ 10,604		\$ 32,704	\$ 32,635	93%
Injury Prevention Grant	71351521	\$ 110,000	\$ 110,000					0%
DGHD New Office	71451401	\$ 773,009	\$ 1,664,314		\$ 853,501	\$ 1,543,396	\$ 859,167	93%
2022 Enhanced Operations Grant	71651530	\$ 92,986	\$ 120,545	\$ 2,439		\$ 122,984	\$ 282,000	102%
PHEP	71751519	\$ 85,070	\$ 186,749			\$ 102,267		55%
New Facility Debt Service	75451402	\$ 141,726	\$ 250,000	\$ 125,000	\$ 50,000	\$ 250,000	\$ 50,000	100%
Workforce Development Grant	75551403	\$ 13,751	\$ 540,000			\$ 156,525	\$ 98,875	29%
Public Health Workforce	75551408	\$ 200,000	\$ 550,000	\$ 998		\$ 998		0%
Covid 19 Vaccination	75651404	\$ 231	\$ 43,900			\$ 43,900	\$ 64,334	100%
Sewage Program	75851405	\$ 26,374	\$ 359,123	\$ 21,803		\$ 148,966		41%
Mosquito Grant	75951407	\$ 11,839	\$ 24,130			\$ 24,130		100%
Health Severance Reserve	76851409	\$ 127,362	\$ 127,362			\$ 127,362		100%
Total	\$ 2,239,291	\$ 5,867,464	\$ 275,996	\$ 919,597		\$ 3,438,086	\$ 2,300,539	59%
Reimburseable Grants								
Build vs. Received, not budget								
No longer receiving these grants								

Other Financing Sources (Advances/Transfers)							
75551408	-	200,000	-	200,000			Advance
75651404	-	-	-		100,000		Advance
71351521		110,000		110,000			
71351515				10,000			Advance
71651530	-	-	50,000	25,000	50,000		Advance
71751519	-		-	50,000			Advance
75951407				24,130			Transfer
75851405	-			50,000			Advance
	-	310,000	50,000	469,130	150,000		

Expenditures									
	Fund Number	2022 Carryover	2023 Budgeted Expenditures	2023 September Expenditures	2022 September Expenditures	2023 Year-To-Date Expenditures	2022 Year-To-Date Expenditures	% Expended YTD 75%	8/31/2023 End Bal
Campground Program	70351503		\$ 8,724			\$ 7,552	\$ 7,564	87%	\$ 8,687
Food Service	70451504	\$ 3,951	\$ 513,222	\$ 32,926	\$ 27,255	\$ 318,347	\$ 329,204	62%	\$ 309,207
Water System	70651506		\$ 17,026	\$ 788	\$ 1,018	\$ 9,293	\$ 10,448	55%	\$ 19,494
Solid Waste	70751507		\$ 56,769	\$ 2,691	\$ 1,105	\$ 26,528	\$ 36,024	47%	\$ 55,639
Swimming Pool	70851508		\$ 67,450	\$ 1,659	\$ 4,755	\$ 35,217	\$ 46,434	52%	\$ 153,305
Women Infants & Children	70951509	\$ 91	\$ 576,366	\$ 46,561	\$ 42,541	\$ 361,335	\$ 376,561	63%	\$ 121,469
Even Year WIC Administration	70951539		\$ 633,222						\$ -
Wellness Program	71251520		\$ -						\$ 12
SAFE	71351515		\$ 40,242	\$ 10,145	\$ 4,530	\$ 21,048	\$ 37,992	52%	\$ 20,117
Injury Prevention Grant	71351521		\$ 110,000						\$ 110,000
DGHD New Office	71451401	\$ 704,400	\$ 2,643,184	\$ 81,999	\$ 49,918	\$ 2,537,007	\$ 1,773,186	76%	\$ 691,010
2022 Enhanced Operations Grant	71651530	\$ 664	\$ 46,077		\$ 5,847	\$ 41,210	\$ 177,644	88%	\$ 5,425
PHDP	71751519		\$ 181,749	\$ 10,559		\$ 27,756		15%	\$ 74,511
New Facility Debt Service Fund	75451402		\$ 250,000	\$ 20,336		\$ 117,747		47%	\$ 246,389
Workforce Development Grant	75551403		\$ 150,000	\$ 270	\$ 8,612	\$ 84,736	\$ 100,653	56%	\$ 13,481
Public Health Workforce	75551408		\$ 550,000	\$ 38,592		\$ 38,592	\$ -		\$ 162,406
Covid 19 Vaccination	75651404				\$ 12,866		\$ 109,194		\$ 231
Sewage Program	75851405		\$ 356,837	\$ 20,278		\$ 171,067		48%	\$ 27,899
Mosquito Grant	75951407		\$ 24,121	\$ 3,750		\$ 16,041		67%	\$ 8,089
Health Severance Reserve	76851409		\$ 127,361					0%	\$ 127,362
Total		\$709,106	\$6,352,350	\$270,553	\$158,447	\$3,813,476	\$3,004,903	60%	\$2,154,734

Reimburseable Grants
No longer receiving these grants

Other Financing Uses (Advances/Transfers)						
75951407	-	-	24,130			
75551403			150,000			
71751519			50,000			
71351515			10,000			
75651404	-	-	100,000			
71651530	-	90,000	149,000	115,000	149,000	
	-	90,000	149,000	449,130	149,000	

5084634.68
154.68

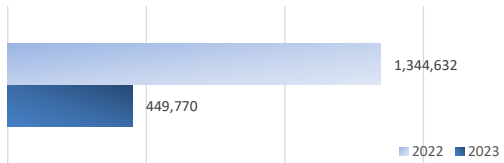
Total 2023 Year-To-Date Revenues	11,173,533	9,691,955	Total 2022 Year-To-Date Revenues
Total 2023 Year-To-Date Expenditures	9,108,697	7,886,195	Total 2022 Year-To-Date Expenditures

9/30/2023-Special Revenue, Capital Project

		Encumbrances
and Debt Service Funds Cash Balance	\$2,154,734	\$ 332,716
Total Cash Balance	\$11,586,769	\$ 1,477,371

Overall:
Revenues:
Revenues are 115% of 2022 level
Expenditures:
Expenditures are 115% of 2022 level

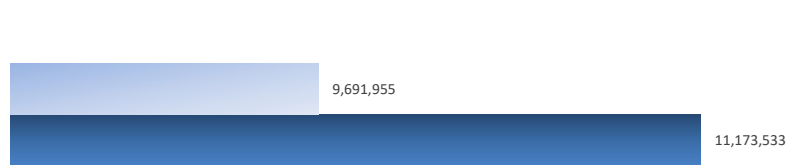
September Revenue



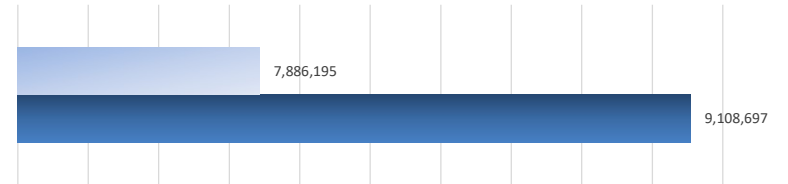
Expenditures



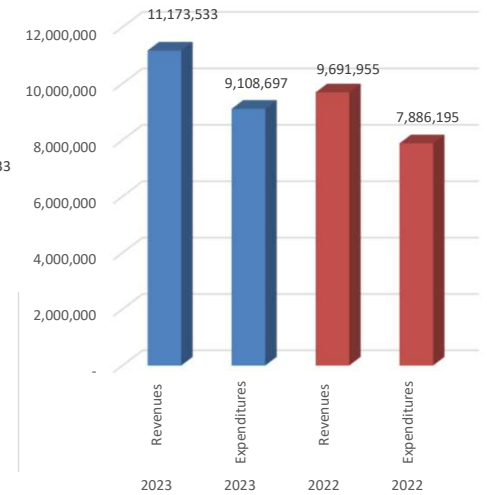
Year-To-Date Revenue



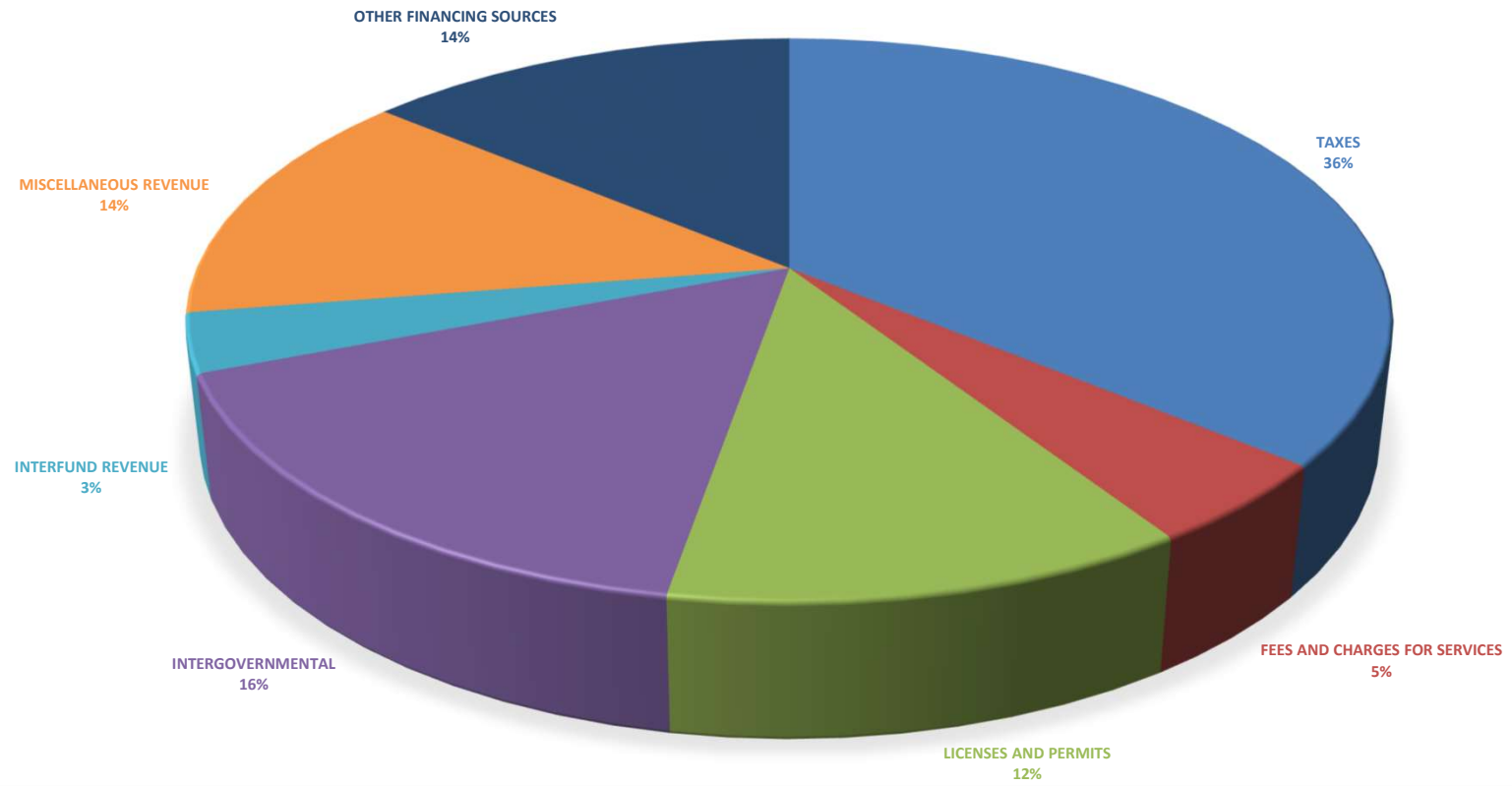
Year-To-Date Expenditures



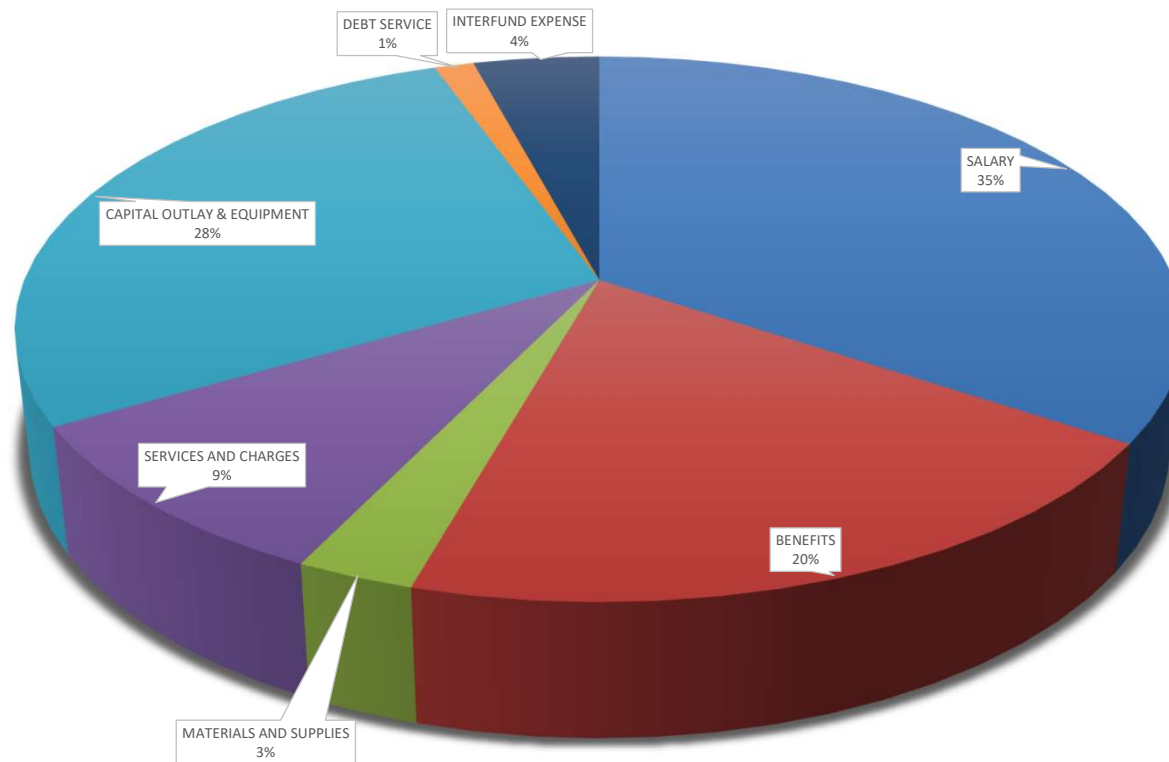
Revenue vs. Expenditures by Year

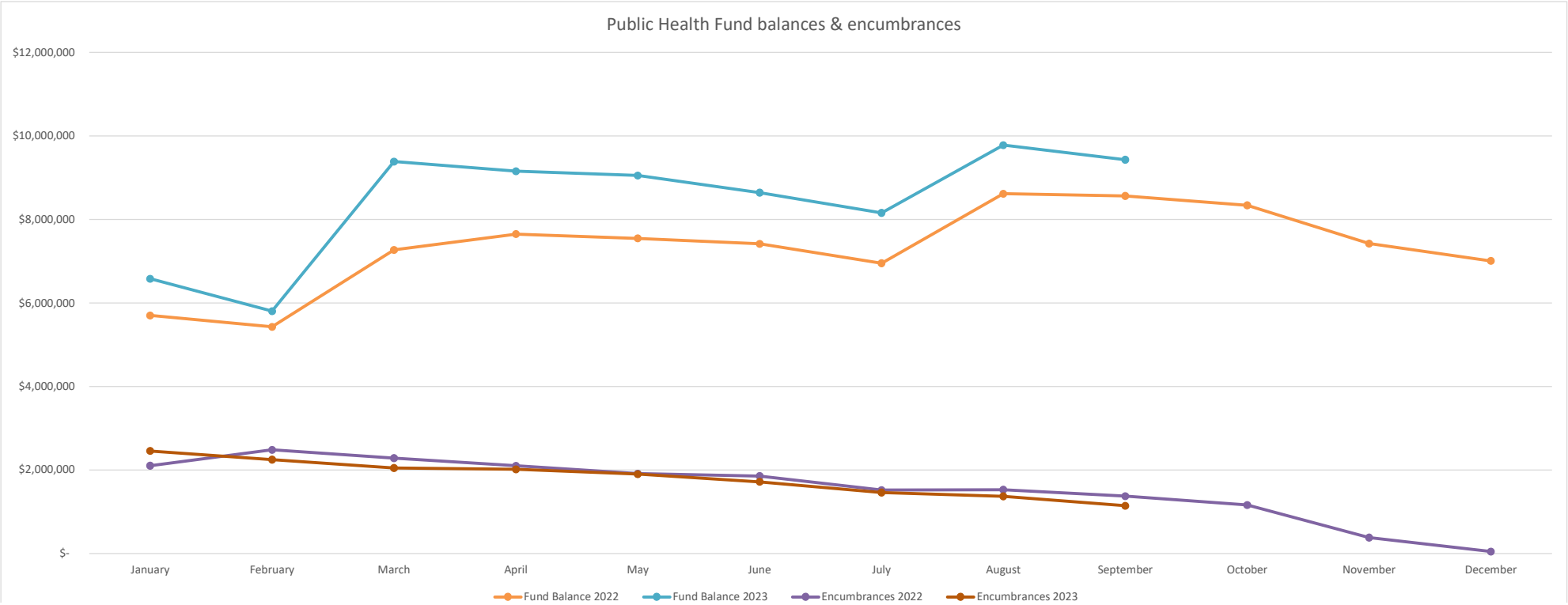


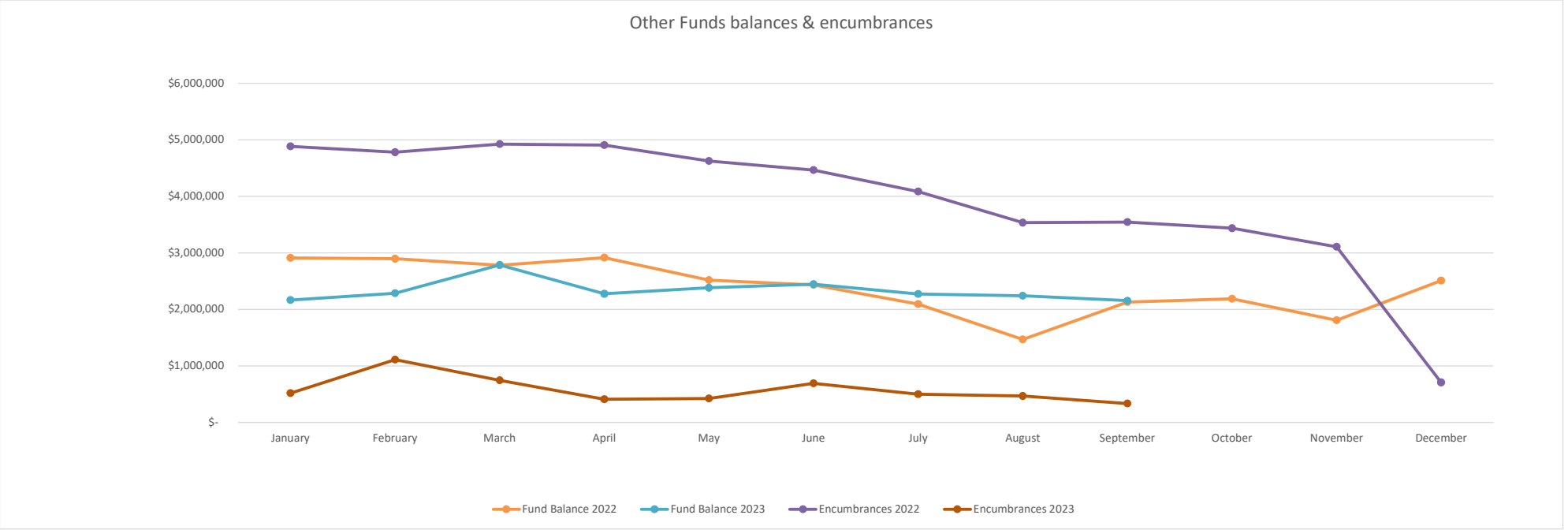
REVENUE THROUGH SEPTEMBER



EXPENDITURES THROUGH SEPTEMBER







Delaware Public Health District

Delaware County, Ohio

Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Years Ended December 31, 2020, 2021 and 2022 Actual;
Forecasted Fiscal Years Ending December 31, 2023 Through 2027
As of 10/12/2023

	Actual					Forecasted					
	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Average Change	Revised Budget 2023	FO Forecast 2023	Passed 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	
Revenues											
410 Taxes	\$3,699,495	\$3,784,763	3,912,777	2.8%	\$ 4,058,434	\$ 4,034,720	\$ 4,102,781	\$ 4,217,659			
420 Fees and Charges For Service	\$ 742,437	\$ 1,267,745	\$ 954,990	5.0%	\$ 978,447	\$ 689,681	\$ 1,025,600	\$ 1,076,880	\$ 1,130,724	\$ 1,187,260	
430 Licenses and Permits	\$ 1,675,596	\$ 1,826,881	\$ 1,920,100	7.1%	\$ 1,902,048	\$ 1,844,971	\$ 2,126,087	\$ 2,277,039	\$ 2,438,709	\$ 2,611,857	
440 Fines & Penalties	\$ -	\$ 88	-		\$ -	\$ -					
450 Intergovernmental	\$ 2,807,028	\$ 2,879,224	\$ 2,672,780	-2.3%	\$ 3,882,829	\$ 2,365,896	\$ 2,691,207	\$ 2,629,309	\$ 2,568,835	\$ 2,509,752	
460 Interfund	\$ 772,955	\$ 5,372	\$ 125,000		\$ 426,890	\$ 477,673	\$ 1,513,526	\$ 838,091	\$ 838,091	\$ 838,091	
470 Miscellaneous	\$ 420,619	\$ 285,309	\$ 365,506	2.0%	\$ 1,697,482	\$ 1,942,730	\$ 364,625	\$ 371,918	\$ 379,356	\$ 386,943	
Total Revenues	\$ 10,118,130	\$ 10,049,381	\$ 9,951,153		\$ 12,946,130	\$ 11,355,671	\$ 11,823,826	\$ 11,410,896	\$ 7,355,715	\$ 7,533,903	
Other Financing Sources											
480 Other Financing Sources		772	2,456,604		\$ 1,543,396	\$ 1,543,396					
840 Advances-In (not used, always inverse with 850)					\$ -	\$ -					
Total Other Financing Sources		772	2,456,604		\$ 1,543,396	\$ 1,543,396	\$ -	\$ -	\$ -	\$ -	
Total Revenues and Other Financing Sources	10,118,130	10,050,154	12,407,758		\$ 14,489,526	\$ 12,899,067	\$ 11,823,826	\$ 11,410,896	\$ 7,355,715	\$ 7,533,903	
Expenditures											
500 Salary	4,364,593	4,331,643	4,367,903	2.0%	\$ 5,252,500	\$ 4,219,890	\$ 4,384,429	\$ 4,472,118	\$ 4,561,560	\$ 4,652,791	
510 Benefits	2,203,533	2,248,043	2,282,245	5.2%	\$ 3,039,460	\$ 2,422,565	\$ 2,077,501	\$ 2,185,531	\$ 2,299,179	\$ 2,418,736	
520 Supplies & Materials	349,284	329,732	877,388	2.0%	\$ 789,257	\$ 690,038	\$ 386,215	\$ 393,939	\$ 401,818	\$ 409,854	
530 Services & Charges	1,274,405	1,346,260	1,244,470	-3.0%	\$ 2,295,024	\$ 1,973,682	\$ 1,356,875	\$ 1,316,169	\$ 1,276,684	\$ 1,238,383	
540 Capital Outlay	237,689	3,336,767	2,871,641		\$ 2,839,925	\$ 2,825,755	\$ 1,739,130	\$ 500,000			
560 Grants-in-Aid					\$ -	\$ -					
Debt Service:							\$ -	\$ -	\$ -	\$ -	
570 Debt Service	180,000	65,210	10,464		\$ 250,000	\$ 240,379	\$ 212,858	\$ 246,780	\$ 246,780	\$ 246,780	
Total Expenditures	8,609,503	11,657,654	11,654,110		\$ 14,466,166	\$ 12,372,309	\$ 10,157,008	\$ 9,114,537	\$ 8,786,020	\$ 8,966,545	
Other Financing Uses											
580 Transfers	772,955	5,372	125,000	3.0%	\$ 514,795	\$ 419,162	\$ 819,631	\$ 844,220	\$ 869,547	\$ 895,633	
850 Advances-Out (not used, always inverse with 840)	25,616	52,227			\$ -	\$ -					
Total Other Financing Uses	798,571	57,598	125,000		\$ 514,795	\$ 419,162	\$ 819,631	\$ 844,220	\$ 869,547	\$ 895,633	
Total Expenditures and Other Financing Uses	9,408,074	11,715,253	11,779,110		\$ 14,980,961	\$ 12,791,471	\$ 10,976,639	\$ 9,958,757	\$ 9,655,567	\$ 9,862,178	
Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	710,055	1,665,099-	628,647		\$ (491,436)	\$ 107,596	\$ 847,187	\$ 1,452,139	\$ (2,299,852)	\$ (2,328,274)	
Cash Balance January 1 - Excluding Proposed Renewal/Replacement and New Levies	9,848,329	10,558,384	8,893,285		\$ 9,521,933	\$ 9,521,933	\$ 9,629,529	\$ 10,476,716	\$ 11,928,855	\$ 9,629,003	
Cash Balance December 31	10,558,384	8,893,285	9,521,933		\$ 9,030,497	\$ 9,629,529	\$ 10,476,716	\$ 11,928,855	\$ 9,629,003	\$ 7,300,729	
Estimated Encumbrances December 31	35,737	109,333	763,635		\$ 36,862	\$ 223,445	\$ 226,179	\$ 349,005	\$ 407,984	\$ 465,343	
Reservation of Fund Balance					\$ -	\$ -					
702 Public Health Fund	4,546,615	6,035,535	6,957,862	12.0%	\$ 7,150,000	\$ 7,562,449	\$ 8,500,000	\$ 9,520,000	\$ 7,220,148	\$ 4,891,874	
703 Campground Program	6,895	8,107	8,892	3.0%	\$ 8,677	\$ 8,677	\$ 8,937	\$ 9,205	\$ 9,481	\$ 9,765	
704 Food Service	249,630	302,276	257,802	5.0%	\$ 289,107	\$ 289,107	\$ 303,563	\$ 318,741	\$ 334,678	\$ 351,412	
705 COVID Response											
706 Water System	17,626	21,294	19,366	3.0%	\$ 16,114	\$ 16,114	\$ 16,597	\$ 17,095	\$ 17,608	\$ 18,136	
707 Solid Waste	43,909	32,152	39,714	3.0%	\$ 47,155	\$ 47,155	\$ 48,569	\$ 50,026	\$ 51,527	\$ 53,073	
708 Swimming Pool	68,060	117,704	120,408	3.0%	\$ 150,165	\$ 150,165	\$ 154,670	\$ 159,310	\$ 164,089	\$ 169,012	
709 WIC	90,888	93,692	90,426	3.0%	\$ 129,835	\$ 129,835	\$ 133,730	\$ 137,742	\$ 141,874	\$ 146,130	
710 Child & Family Health	24,535										
711 Creating Healthy Communities											
712 Injury Prevention	27,692				\$ 6	\$ 6	\$ 2,500	\$ 5,000	\$ 7,500	\$ 10,000	
713 SAFE	40,074	25,833	8,461	2.0%	\$ 119,397	\$ 119,397	\$ 121,785	\$ 124,220	\$ 126,705	\$ 129,239	
714 DGHD New Office Capital Fund	5,308,868	1,961,191	980,221		\$ 505,206	\$ 505,206					
715 Immunization Action Plan											
716 Enhanced Operations Grant		71,521	12,987	2.0%	\$ -	\$ -		\$ -	\$ -	\$ -	
717 Bio Terrorism											
718 Contract Tracing	97,856										
754 New Facility Debt Service			114,136		\$ 282,133	\$ 282,133	\$ 256,263	\$ 326,106	\$ 326,106	\$ 326,106	
755 Workforce Development		114,647	91,692	5.0%	\$ 157,133	\$ 157,133	\$ 164,990	\$ 173,239	\$ 181,901	\$ 190,996	
756 COVID-19			56,331		\$ -	\$ -					
758 Sewage Program				2.0%	\$ 11,345	\$ 11,345	\$ 11,572	\$ 11,804	\$ 12,040	\$ 12,281	
759 Mosquito Grant					\$ -	\$ -					
768 Health Severance Reserve					\$ 127,362	\$ 127,362	\$ 127,362	\$ 127,362	\$ 127,362	\$ 127,362	
TBD Permanent Improvement							\$ 400,000	\$ 600,000	\$ 500,000	\$ 400,000	
Subtotal	10,522,648	8,783,952	8,758,298		\$ 8,993,635	\$ 9,406,084	\$ 10,250,537	\$ 11,579,850	\$ 9,221,019	\$ 6,835,386	
10 Fund Balance December 31 for Certification of	10,522,647	8,783,953	8,758,298		8,993,635	9,406,084	10,250,537	11,579,850	9,221,019	6,835,386	
Revenue from Replacement/Renewal Levies											
11 Income Tax - Renewal											
11 Property Tax - Renewal or Replacement											
11 Cumulative Balance of Replacement/Renewal Levies					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12 Fund Balance December 31 for Certification of Contracts, Salary Schedules and Other Obligations	10,522,647	8,783,953	8,758,298		\$ 8,993,635	\$ 9,406,084	\$ 10,250,537	\$ 11,579,850	\$ 9,221,019	\$ 6,835,386	
Revenue from New Levies											
13 Income Tax - New											
13 Property Tax - New											
13 Cumulative Balance of New Levies					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
14 Revenue from Future State Advancements											
15 Unreserved Fund Balance December 31	10,522,647	8,783,953	8,758,298		\$ 8,993,635	\$ 9,406,084	\$ 10,250,537	\$ 11,579,850	\$ 9,221,019	\$ 6,835,386	

See accompanying summary of significant forecast assumptions and accounting policies
Includes: All Delaware Public Health District Agency Funds (except Litter Fund)

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGET

Program CN22

Fund 75651404

AMENDED APPROPRIATION REQUEST					
ACCOUNT	CURRENT		AMENDED		
	2023		2023		
SERVICES & CHARGES		0.00			230.95
5365 - GRANT RELATED			230.95	230.95	
TOTAL EXPENSES	0.00	0.00	230.95	230.95	230.95

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram EO23Fund TBD**NEW REVENUE BUDGET ESTABLISHMENT**

INTERGOVERNMENTAL		<u>0.00</u>			<u>632,313.32</u>
4509 - FEDERAL GRANTS A	0.00		632,313.32	632,313.32	

632,313.32 TOTAL REVENUE**AMENDED APPROPRIATION REQUEST**

	CURRENT		AMENDED	
ACCOUNT	2023		2023	
SALARIES		<u>0.00</u>		<u>29,707.74</u>
5001 - SALARIES	0.00		29,707.74	29,707.74
BENEFITS		<u>0.00</u>		<u>8,292.26</u>
5101 - HEALTH INSURANCE	0.00		434.56	434.56
5102 - WORKERS COMP	0.00		297.08	297.08
5120 - AGENCY SHARE/OPERS	0.00		7,129.86	7,129.86
5131 - AGENCY SHARE/MCARE	0.00		430.76	430.76
MATERIALS & SUPPLIES		<u>0.00</u>		<u>15,932.32</u>
5215 - PROGRAM SUPPLIES	0.00		15,932.32	15,932.32
SERVICES & CHARGES		<u>0.00</u>		<u>7,400.00</u>
5305 - TRAINING & STAFF DEVELOP			2,400.00	2,400.00
5312 - ADVERT&LEGAL NOTICE			5,000.00	5,000.00
CAPITAL OUTLAYS & EQUIPMENT		<u>0.00</u>		<u>570,981.00</u>
5450 - EQUIPMENT > \$5000	0.00		570,981.00	570,981.00
TOTAL EXPENSES	0.00	0.00	632,313.32	632,313.32

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram FleetFund 70225448**AMENDED APPROPRIATION REQUEST**

	CURRENT			AMENDED	
ACCOUNT	2023			2023	
MATERIALS & SUPPLIES		<u>0.00</u>			<u>25,000.00</u>
5228 - VEHICLE MAINT&REPAIR SUP	0.00		25,000.00	25,000.00	
SERVICES & CHARGES		<u>50,000.00</u>			<u>50,000.00</u>
5328 - MAINT & REPAIR SERVICES	50,000.00		-	50,000.00	
CAPITAL OUTLAYS & EQUIPMENT		<u>100,000.00</u>			<u>100,000.00</u>
5450 - EQUIPMENT > \$5000	100,000.00		-	100,000.00	
TOTAL EXPENSES	150,000.00	150,000.00	25,000.00	175,000.00	175,000.00

2023 DELAWARE PUBLIC HEALTH DISTRICT BUDGETProgram SewageFund 70225443**AMENDED APPROPRIATION REQUEST**

	CURRENT			AMENDED	
ACCOUNT	2023		2023		
SALARIES		<u>26,000.00</u>			<u>26,000.00</u>
5001 - SALARIES	26,000.00		-	26,000.00	
BENEFITS		<u>7,000.00</u>			<u>7,000.00</u>
5101 - HEALTH INSURANCE	3,000.00		-	3,000.00	
5120 - AGENCY SHARE/OPERS	4,000.00		-	4,000.00	
MATERIALS & SUPPLIES		<u>8,000.00</u>			<u>8,000.00</u>
5215 - PROGRAM SUPPLIES	8,000.00		-	8,000.00	
SERVICES & CHARGES		<u>20,000.00</u>			<u>20,000.00</u>
5301 - CONTRACTED PROF SERVICE	8,000.00		-	8,000.00	
5365 - GRANT RELATED	12,000.00		-	12,000.00	
CASH TRANSFERS		<u>0.00</u>			<u>606,317.35</u>
5801 - MISC CASH TRANSFER	0.00		606,317.35	606,317.35	
TOTAL EXPENSES	61,000.00	61,000.00	606,317.35	667,317.35	667,317.35



Division Reports
Board of Health
Regular Meeting
October 24 , 2023

Strategic Objectives:

- Participated in a Public Health panel at OWU on 9/28.
- Held a fiscal operations meeting to discuss improvements in fiscal operations
- Provided an update to the Partnership for a Healthier Delaware County
- Attended the DPHD Drive-Thru Flu Clinic

Internal Meetings:

- Held an all-staff meeting to review actions of the board of health and to provide updates
- Held SLT to discuss fiscal/operational issues
- Met with Administrative Assistants to discuss lobby logistics
- Held Leadership Team meeting
- Met with the leadership team for updates/discussions

External Meetings:

- Attended AOHC Central Region Meeting
- Attended AOHC Board and Public Affairs Committee meetings as an At-Large Director
- Attended AOHC Board Meeting
- Conducted a OPHAB meeting as Chair of the Board on September 15th
- Met with the Delaware County YMCA Vice-President
- Attended Gov. DeWine's Safe Driving event at Tanger Outlets

Awareness & Outreach Events – Aly Hillier

- First Friday
- Annual Suicide Prevention Walk
- Columbus State community College (Delaware campus) Wellness Fair
- Ohio Wesleyan Career Fair
- Strengthening Families Movies Series
- Delaware County Fair (09/16-09/22)
- National Car Seat Check
- Liberty Casting Flu Clinic
- Wellness Wednesday at Ashley Villa
- Arthur Place Flu Clinic
- JEGS Health Fair
- Consolidated Electric Health Fair
- Preservation Parks Employee Flu Clinic
- Orange Township Founders Festival
- 4H Carteens

Epidemiology Projects – Emily Lipp

- Attended a meeting with Franklin County Public Health to learn about Enliven Health Literacy assessment tool which we plan to implement at DPHD.
- Viewed a webinar titled “Pain in the Nation” discussing alcohol, drug overdose and suicide deaths.
- Participated in a panel discussion with Garrett and Adam Howard at the OWU Connections Conference focusing on public health education and careers.
- Utilizing online GIS training to increase knowledge and skills that will be useful for future data projects.

Child Fatality Review – Jen Keagy & Emily Lipp

- Viewed a webinar titled “Lessons from the Field in Reducing Child Abuse through Community-Based Collaboration.”

Suicide / Overdose Fatality Review – Jen Keagy & Emily Lipp

- Worked with Emily Lipp to gather necessary documents for each overdose case in preparation for the upcoming fatality review meeting.

CHA/CHIP & The Partnership Updates – Hali Burleson, Josie Bonnette, Aly Hillier

- **The Partnership**
 - The Quarter 3 Partnership meeting was held on September 7th.
- **Healthy Behaviors**
 - Josie and Abbey took part in the “Fall into Health” event at the Unity Community Center on 9/30 and discussed bike safety.

- Abbey participated in a 3-day ride leader training hosted by the Toole Design Group and paid for by the Ohio Department of Health. CH staff plan to utilize training to lead community rides starting with residents at the Tree House and in partnership with staff at United Way.
- Ashley Villa residents received Flu and Covid vaccine and health information at an event on 9/27.
- **Mental Health & Addiction**
 - *Minimize Risk, Maximize Life* - course offered at the Delaware City Library 09/13, approximately 10 participants.
- **Access to Care**
 - Strategy 5: The Access to Care group partnered with the Ohio Suicide Prevention Foundation to provide mental health in the workplace and mental health parity training for the Delaware Area Chamber of Commerce HR group.
 - Strategy 6: Partnered with Helpline to provide QPR training to volunteer Grief Share facilitators at Delaware Grace Church.

Healthy Eating Active Living (HEAL) Program – Josie Bonnette

- Final HEAL Tier 1 deliverables were submitted for reimbursement.
- Received work of award for Tier 2 funding for \$25,000 to complete a healthy food pantry project for the next cycle 10/1/23-9/30/24
- Josie participated in a Speaker Panel at OWU during their Connections Conference on 9/28 as a public health professional.

Project DAWN – Hali Burleson, Aly Hillier, Emily Lipp, Taylor Jagers, Kelsey Kuhlman

- 2 Naloxboxes were placed at Genoa Church for their Celebrate Recovery program.
- 159 naloxone kits were distributed in the month of September; 119 kits to community members and 36 to first responders and 4 for Naloxboxes.
 - Distributed kits at September First Friday
 - Distributed kits at the Columbus State Health and Wellness Fair
 - DPHD partnered with the Delaware County Sheriff's Office to distribute naloxone kits at the fair all week. DPHD also provided gun safety information to children as part of the Sheriff's scavenger hunt and distributed gun locks.
 - Distributed naloxone kits at a recovery event put on by Jacob's Way during First Presbyterian Church's Laundry Love event at Super Wash Laundromat.
- Sponsored The Strand movie series "A Conversation about Addiction and Recovery." DPHD collaborated with several community organizations to promote recovery and addiction resources in Delaware County. In lieu of movie previews, the event featured the following speakers:
 - Thomas Fuller, Jacob's Way, spoke about his journey at Jacob's Way and becoming a Peer Supporter. Video Interview can be viewed here:
<https://clipchamp.com/watch/farsjO7lxbw>
 - Kim Turner, Cornerstone of Hope, discussed the interconnectedness of grief and addiction.
 - James Himsworth, Southeast, shared his experiences with addiction and recovery at the Delaware County Jail.

- Angela Jackson, a resident, shared her personal story of entering recovery and the loss of her daughter to an overdose.

SAFE Grant, Car Seat & CarFit Program – Jackie Bain

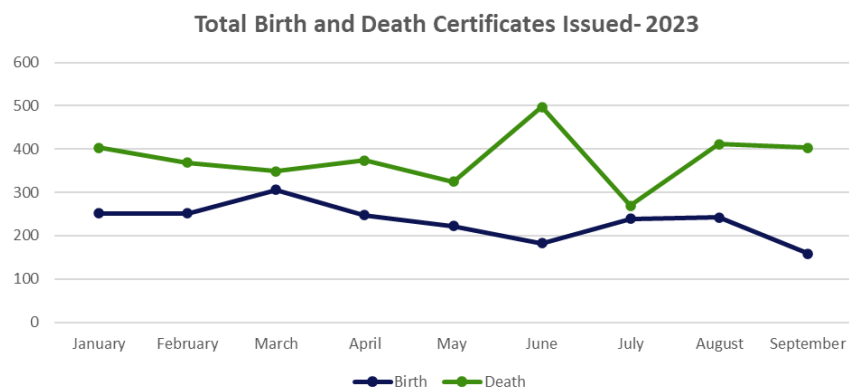
- **Safe Communities**
 - 3,743 people reached with traffic safety messaging via events, print and social media.
- **Child Passenger Safety**
 - 42 car seat installations were inspected by Delaware County CPSTs.
 - The error rate was 79%.
 - 16 car seats & 6 booster seats were distributed to income eligible residents.

Older Adult Falls Prevention Program – Taylor Jagers

- Taylor joined the Older Adults and Aging Subcommittee of the Housing Alliance to further Falls grant work and attended a meeting on 9/25.

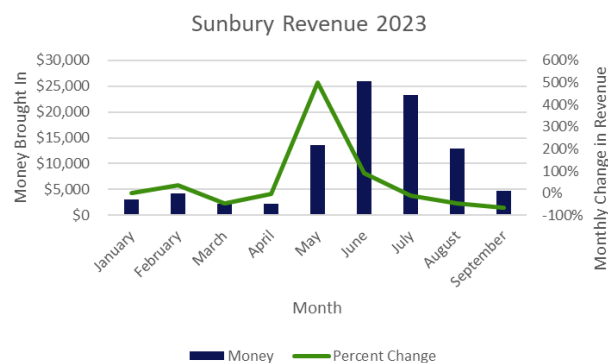
Vital Statistics – Ronda Hess

- Jessica Ayala began employment with DPHD as the new Administrative Assistant 2 for Vital Statistics.



Sunbury Satellite Office – Monica Wallace

- Birth Certificates - 35
- Death Certificates – 29
- \$4,722 revenue brought in for September



CH Manager's Activities – Abbey Trimble & Kelsey Kuhlman

- Abbey & Kelsey worked the DPHD Fair table
- Kelsey staffed the Sherriff's Fair Booth providing naloxone
- Abbey organized and accepted DPHD fitness equipment funded by the Workforce Development Grant. A bike, treadmill and elliptical were delivered and set up on 9/25
- Abbey began to orient Jessica to her new position as a Deputy Registrar
- Abbey completed a 3-day ride leader training put on by Toole Design and ODH
- Abbey staff a table at the Unity Community Center Fall Festival on 9/30
- Kelsey presented 6-month updates at the Quarter 3 Partnership meeting
- Kelsey participated in PEACE subcommittee meetings
- Kelsey provided a DPHD Letter of Support to Licking County Health Department for their Regional Prevention and Linkage to Care (RL'24) collaborative grant
- Kelsey participated in Project DAWN quarterly call with ODH
- Kelsey worked with PH and IT to update the agency's Health Fair, Screening & Speakers' online request form to streamline community engagement events

CH Deputy Health Commissioner Activities – Jen Keagy, MPH, MCHES

- Attended the Delaware County Anti-Human Trafficking Coalition meeting.
- All the Deputy Health Commissioners met with OWU to further discuss partnership opportunities with their new public health degree program.
- Attended the Orange Township Trustee meeting.
- Along with Amy Whitney, represented the agency at the OWU Career and Grad School Fair.
- Attended the Project DREAMS strategic planning meeting.
- Met with the Suicide Prevention Co-Chairs and HelpLine and Delaware-Morrow Mental Health Recovery Services leadership to finalize the 2019-2022 Delaware County Suicide Report.
- Met with our Syntero Counselor to plan upcoming onsite counseling dates and a future lunch and learn presentation.
- Facilitated a meet and greet with Garrett and the United Way leadership staff.
- Attended the final showing at the Strand Theater for the movie series titled "A Conversation about Addiction and Recovery".
- Participated in a panel discussion with Dustin Kent and Josie Bonnette at the OWU Connections Conference focusing on public health education and careers.

Environmental Health Division Report

Submitted by:

Deputy HC of EH Dustin A. Kent, MPH, REHS

Manager of WQ & PI Glynnis Dunfee, REHS

Manager of FP & PS Shannon Self, REHS

Manager of SW & VC Sarah Fink, REHS

Date: October 17, 2023

Plumbing

SEPTEMBER

Program	Inspection Performed	Red Tags (Combined)
Residential Plumbing	488	10
Commercial Plumbing	56	

Food Safety

SEPTEMBER

Program	License Classification	Inspection Count
Food	Risk 1	1
Food	Risk 2	3
Food	Risk 3	45
Food	Risk 4	62
Food	Vending	
Food	Reinspection	17
Food	Mobile	15
Food	Pre-license inspections (new facilities)	5
Food	Temporary	27

- Plans submitted in SEPTEMBER for new or remodeled facilities = 7
- Delaware County Fair inspections of in-county mobiles, out of county mobiles and temporary food service licenses were conducted 9/16, 9/18 and 9/19.

Sewage Treatment

SEPTEMBER

Program	Count
Septic Permits Issued	8
Add-on-Remodel	47
Septic Permit Applications	16
Administrative Finals Completed	15

- Semi-Public sewage treatment system inspections were completed by the end of September. Registrations were sent out for the 2024 inspection year.

Solid Waste

Mel Adams has been working closely with Ohio EPA DMWM to ensure licensing process for new transfer station has been running smoothly.

Nuisance Inspections

AUGUST

Nuisance Complaints	Received	Abated	Ongoing
Total	12	7	5
<i>Food, Body Art, Campgrounds</i>	4	4	0
<i>Sewage</i>	1	0	1
<i>Solid Waste, Vector</i>	7	3	4

Pools

SEPTEMBER

Program	License Classification	Inspection Count
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Pools	N/A	2
Pools	Reinspection	1

Vector Control

AUGUST

Rabies	Dogs	Cats	Bats	Total
Exposures	25	4	4	33

MOSQUITOES

Collection week	Female Culex trapped	# of mosquito pools tested by state lab	# of mosquito pools testing positive for WNV	MIR (Minimum Infection Rate)
MMWR 31 (Jul 30-Aug 5)	512	24	2- Delaware, Ashley	3.91
MMWR 32 (Aug 6-12)	2729	67	20- Genoa (5), Harlem (2), Delaware (3), Scioto (4), Concord, Orange, Shawnee Hills (2), Powell (2)	7.33
MMWR 33 (Aug 13-19)	1585	44	14- Troy, Brown, Genoa (2), Delaware (2), Thompson, Scioto (4), Powell (2)	8.83
MMWR 34* (Aug 20-26)	891	25	9- Berkshire, Genoa, Harlem, Delaware (3), Marlboro, Ashley, Kingston	10.10
MMWR 35* (Aug 27-Sep 2)	1155	27	10- Thompson, Scioto (2), Liberty (3), Delaware (2), Shawnee Hills, Powell	8.66
MMWR 36* (Sep 3-9)	1433	32	13- Brown (5), Porter, Genoa (2), Harlem (4), Sunbury	9.07
2023 Total	19,166	510	79	4.12

Female *Culex* mosquitoes (the vector for West Nile Virus) caught from the same trap site on the same night are grouped into pools of 50 or less mosquitoes for testing.

Decision made to end trapping week of 9/11 due to decreasing nightly temperatures and limited resources

Spray missions:

Thursday 8/3: Brown Twp; Ostrander Twp

Tuesday 8/8: City of Delaware; Scioto Twp

Wednesday 8/16: Ashley/Oxford Twp

Tuesday 8/22: Genoa Twp; Harlem Twp; Scioto Twp; Concord Twp/Shawnee Hills

Wednesday 8/23: City of Delaware

Thursday 8/24: Orange Twp; City of Powell

Thursday 8/31: Troy, Brown and Thompson Twp

Monday 9/11: City of Delaware; Berkshire Twp; Marlboro Twp; Kingston; Ashley/Oxford

Wednesday 9/20: Liberty Twp; Sunbury

DPHD conducted a bottle bioassay to test mosquitoes for insecticide resistance; all tested mosquitoes had expired within the diagnostic time (indicating our local mosquito population is not resistant to the active ingredient permethrin).

TICKS

DPHD vector staff returned to the Orange Township Park where the invasive Asian Longhorned tick was found on 9/15. No invasive species were found, only 6 larval rabbit ticks (which do not bite people nor carry disease).

Private Water

SEPTEMBER

Program	Count
PWS Permits Issued	1

Body Art

SEPTEMBER

Program	Count
Body Art	1

Campgrounds

AUGUST

Program	Count
Campgrounds	0

Schools & Institutions

August

Program	Inspection Count
Schools	0

Inspections have not yet begun for 2023-2024 school year.

Meetings/Trainings

Equipment

No Report

Personnel

- Hired Alezabeth to the Environmental Health Specialist in Training Position. She will begin the position on November 1Elliott3th, 2023.
- Resignation of Sarah Fink effective November 8th.

ADMINISTRATION & EDUCATION

Unless otherwise notated, graphs and data represent the entirety of the previous month, while general information and notes represent activity from September 16, 2023 – October 12, 2023

Community Engagement:

- Adam Howard met with multiple vendors about a potential mobile medical unit. Quotes were obtained and submitted to ODH for a potential grant purchase.
- Adam Howard met with the OPHA nursing section to plan the upcoming public health nursing conference in Findlay, Ohio.
- Jackie Fewings attended Morrow County Family and Children First Council on 09/19/23.
- Lauren Robinson participated in the National WIC Association Midwest regional call on 09/28/23 as an alternate for Ohio.
- Lauren Robinson, Sara Bayless, Milu Nguyen, and Erin Kelley hosted the Delaware Breastfeeding Coalition meeting on 09/29/23.
- Lauren Robinson and Milu Nguyen met with the Buckeye Health Mobile Van team on 09/29/23 and 10/06/23 to plan a fall health fair in Lewis Center offering WIC and nursing services.
- Lori Kannally promoted DPHD activities and programs at the Concord Township Fall Festival on 10/01/23.
- Adam Howard attending the LEPC meeting with EMA on 10/05/23. Discussion included an upcoming train derailment exercise.
- Lauren Robinson attended NACCHO's Maternal and Child Health workshop on 10/04/23.
- Lauren Robinson attended the National WIC Association's Action Network biweekly policy call on 10/06/23.
- Adam Howard attended the fire prevention week open house at Liberty Township Fire Department and distributed naloxone and general Health District information on 10/08/23.
- Multiple PH staff participated in the walk & bike to school promotion on 10/11/23.
- Adam Howard attended the OPHA board meeting on 10/11/23.
- Multiple members of the PH team participated in the outreach at the fair
- Lori Kannally and Adam Howard attended the Concord and Liberty Township Trustee meetings, promoting upcoming DPHD programs and the November levy.

Staffing & Training:

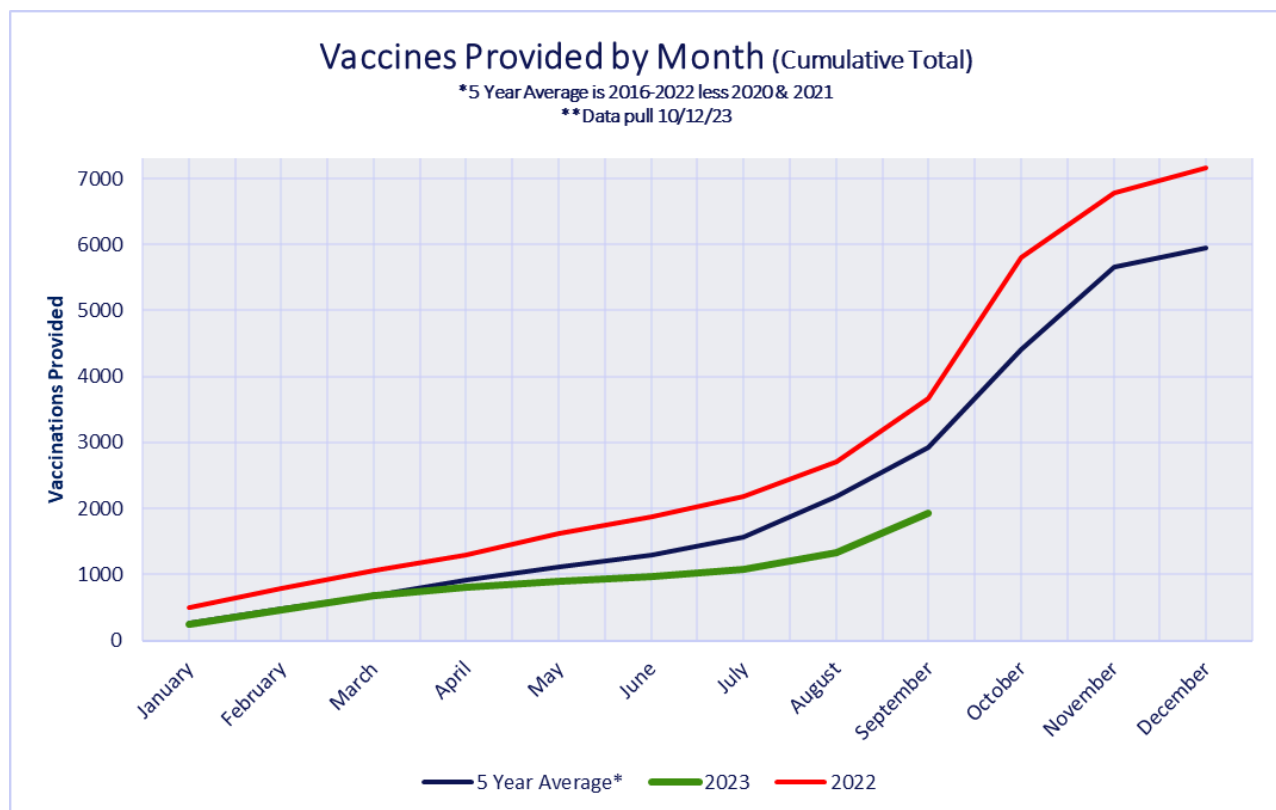
- On 09/19/23 CSU participated in RSV update training offered by Dr. Robert Frenck with ODH IQIP (Immunization Quality Improvement for Providers).
- On 09/19/23 Milu Nguyen participated in CDC COCA (Clinician Outreach and Community Activity) webinar for RSV in 60 years of age and older individuals.
- WIC staff met on 09/27/23 and received information and training on OhioKAN, Pregnancy Resource Center of Delaware County, and breast pumps.

- On 10/05/23 Milu Nguyen and Paula Mieseler met with ODH for the transition to ODH provided WIFI data loggers and training for refrigeration and freezer monitoring.
- Adam Heydinger and Alli Comstock attended the ODH Tuberculosis Touchbase interactive podcast on 10/03/23.
- Amadou Djigo attended a training on outbreaks and epidemics from Johns Hopkins Bloomberg school of public health on 10/10/23.

CLINICAL SERVICES

Vaccines & Screenings:

- The team continues to assess the best methods to utilize the new space and make it an easy experience for the patients. Currently, new notification systems are being explored.
- Clinic services at Sunbury is offered every Wednesday for walk-ins and appointments.
- Clinic services at DPHD main campus is offered for walk-ins every day and appointments Tuesday-Friday with one late night and one Saturday per month.



Mobile Clinics

- On 10/02/23, CSU held a staff drive through clinic to practice for the upcoming season. The unit was able to test planning, setting up, and using appropriate equipment to ensure successful drive through operations for the year.

- CSU continues to host mobile clinics to reduce barriers to care. During this reporting period additional efforts were made to provide flu and COVID-19 vaccinations. Recent community clinics were hosted at:
 - 09/18/23 - 09/20/23 - Delaware County Fair – Flu Vaccinations & Health Screenings
 - 09/26/23 - Liberty Casting – Flu vaccinations
 - 09/27/23 - Arthur Place – Flu vaccinations
 - 09/27/23 - Ashley Villa – Flu vaccinations
 - 09/28/23 - JEGs Health Fair – Flu vaccinations & Health Screenings
 - 09/29/23 - Preservation Parks – Flu vaccinations
 - 09/29/23 - Consolidated Electric Health Fair – Flu & COVID-19 vaccinations
 - 10/03/23 - Xigent – Flu & COVID-19 vaccinations
 - 10/04/23 - Grace Clinic – Flu & COVID-19 vaccinations
 - 10/05/23 - Delaware County District Library – Flu & COVID-19 vaccinations
 - 10/05/23 - Family Promise – Flu & COVID-19 vaccinations
 - 10/06/23 - Delaware City – Flu vaccinations
 - 10/08/23 - Elm Valley Touch a Truck – Flu & COVID-19 vaccinations
 - 10/10/23 - Georgetown – Flu & COVID-19 vaccinations
 - 10/11/23 - Delaware Area Career Center – Flu & COVID-19 vaccinations
 - 10/12/23 - Delaware City – Flu vaccinations

EMERGENCY PREPAREDNESS & RESPONSE

Preparedness:

- The Unit successfully coordinated a multi-agency order for eclipse glasses for the solar eclipse in April of 2024. Through this effort, 10 area agencies participated in a group order (thereby reducing the cost) and created a joint education card to hand out with the glasses.
- The Unit participated in a central Ohio region MARCS radio exercise on 10/04/23.
- CPR/AED training for Adults, Children, and infants was provided to WIC staff. Six members of the team received AHA certification.

INFECTIOUS DISEASE

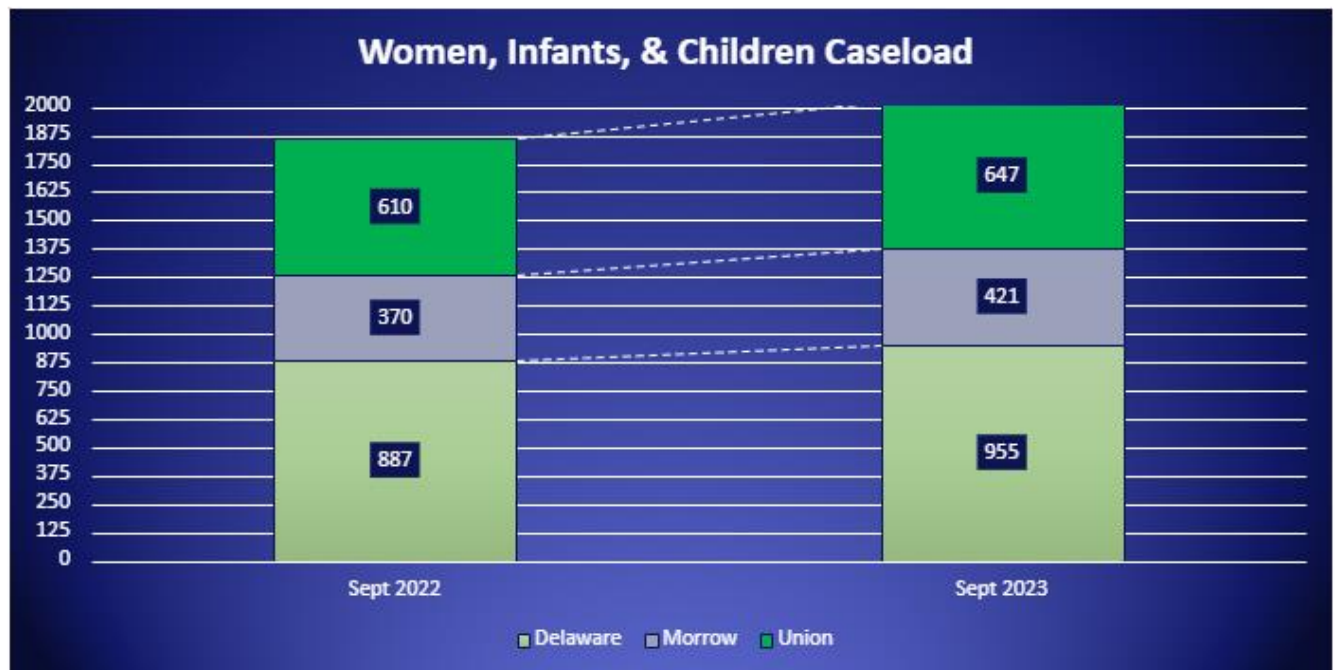
Outbreaks, Reports, and Investigations:

- To combat the rising cases of STIs, the Unit revised and adopted a more robust STI response beginning on 10/1/23. Among other things, cases will receive multiple calls, education, and offers to call sexual partners to prevent further spread.

FAMILY & CHILD HEALTH

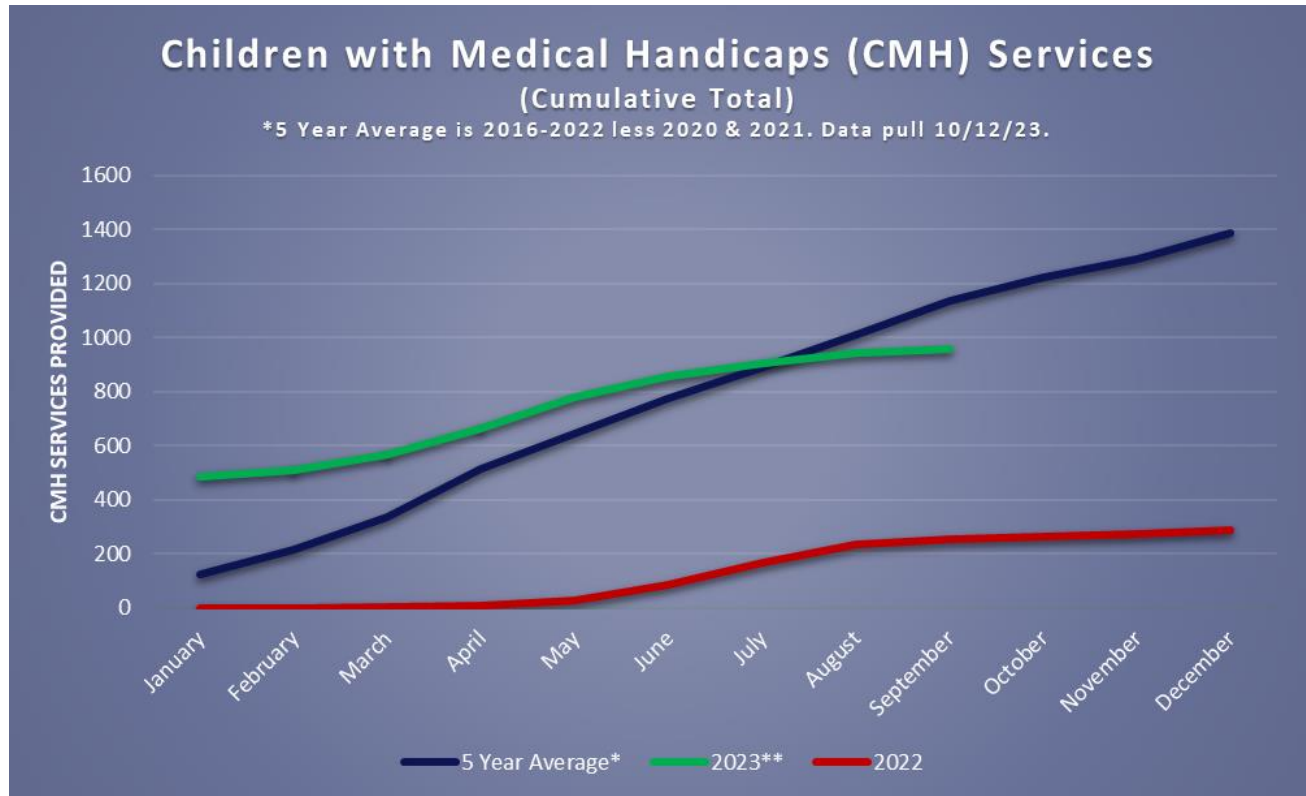
Women, Infants, and Children:

- The tri-county WIC program caseload is 2,023 which is 17% above the caseload goal.
- Breastfeeding rates:
 - Delaware WIC participants breastfeeding initiation rates are 68%, which is 22nd in the state.
 - Delaware participants are 5th in the state still breastfeeding at 1 month at 58.3%.
 - Union participants are 6th in the state still breastfeeding at 1 month at 58%.
 - Union participants are 3rd in the state still breastfeeding at 3 months at 50%.
 - Delaware participants are 4th in the state still breastfeeding at 3 months at 49%.
- Union County WIC had Ohio Health Mother's Milk Bank on site 10/10/2023 for an audit of their milk drop location. The location was found in compliance during the visit.
- Union County WIC milk drop location has accepted and shipped 5,535 ounces of donor human milk since the first of this year.



Children with Special Healthcare Needs (fka CMH):

- CSU is working with ODH for a site visit later this year to discuss the program and look for new ways to improve outreach and services.
- Erin Kelley has reached out to establish a working relationship with the CMH program at Franklin County Public Health to increase awareness and look for new ways to improve outreach and services.



Prenatal and Newborn Care:

- One newborn home visit was conducted in the month of September.
- Six cribs were distributed in September to families in need of a safe sleeping environment.
- To increase access to education and supplies related to prenatal and newborn care, multiple events were attended including:
 - 10/06/23 - First Friday of Delaware
 - 09/18/23 - 09/20/23 - Delaware County Fair