



Delaware Public Health District
470 S. Sandusky Street
Delaware, Ohio 43015
(740) 368-1700
DelawareHealth.org

Temporary Park-Camp Plan Review Application

Environmental Health Division

Instructions:

1. Plans for temporary park-camps shall be submitted to Delaware Public Health District for review and approval at least fifteen (15) days prior to the opening of the temporary park-camp.
2. Complete, sign and date the application.
3. Submit all necessary plans and documentation (see reverse side).

Proposed Park-Camp Information

Temporary Park-Camp Name		Proposed Dates of Operation Start Date		End Date
Park-Camp Address		City State		Zip Code
Proposed Number of Sites	Type of Camping Units RV's w/ holding tanks RV's w/o holding tanks Portable/tent units			

Park Operator

Applicant's Name		Phone Number		
Address	City	State	Zip Code	

Property Owner

Property Owner's Name		Phone Number		
Address	City	State	Zip Code	

Signature Required

I hereby certify that I am the intended operator or authorized representative of this proposed park-camp.	
Signature	Date

For Office Use Only

Date Plans Received	Plans Approval Approved Denied
Sanitarian	Date

Each plan submittal shall include the following:

1. Signed and completed Plan Review Application
2. Site Evaluation Form (completed by the Delaware Public Health District)
3. Written verification by the fire protection authority or authorities that have jurisdiction in the area of all the following:
 - a. That the park or camp has adequate fire protection.
 - b. The method and layout of fire protection.
 - c. The applicable fire codes shall be adhered to in the construction and operation of the park or camp.
4. Two (2) sets of plans and/or drawings to include:
 - a. A vicinity map, including location and legal description of the park or camp.
 - b. The area, dimensions, and elevations of the tract of land (to scale).
 - c. The number, location, and size of all sites (to scale).
 - d. The location and materials of all roadways and walkways.
 - e. The location of all permanent buildings, sanitary facilities and other proposed structures, if applicable.
 - f. Details and specifications of the water supply system, if applicable.
 - g. Details and specifications of the sewage collection and treatment system.
 - h. Location, number, and details of gray water recycling system.
 - i. The location and details of the lighting and electrical systems, if applicable.
 - j. The method of storage and collection of solid waste.
 - k. Location, number, and type of toilet facilities.
 - l. Location of shower facilities (when provided).
 - m. Variance or waiver requests (if needed) need submitted to ODH at least 90 days prior to the event.
 - n. Detail of water and sewer hookup at individual sites (if applicable).
5. Additional requirements of the local health department:
 - a. Method of backflow prevention for potable water supply.
 - b. Details and specifications where open fires will be permitted in the temporary park-camp.
 - i. If open fires are permitted, recommendations from the local fire authority concerning the use of open fires will be required.
 - ii. Please note that this may restrict the minimum density and site area.

If any portion of the Temporary Park-Camp is **developed and is located within a 100 year flood plain the applicant shall obtain a permit from the board of county commissioners or municipal corporation in accordance with the flood plain management resolution of the county or municipal corporation in which the park-camp is located. If applicable, a copy and conditions of the permit shall be submitted with this application.*