

GARRETT GUILLOZET, MPA, REHS | HEALTH COMMISSIONER

470 SOUTH SANDUSKY STREET | DELAWARE, OHIO 43015

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG



Date: Wednesday, November 27, 2024

To: Board of Health

From: Garrett Guillozet, MPA, RS/REHS, AEMT
Health Commissioner

Re: Board meeting **Tuesday, December 3, 2024, 7:00 pm** DPHD 470 S. Sandusky St., Delaware, OH 43015

***PMT – Performance Management Touchstone**

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS 6.012 Appropriations A-EE 6.016 Inventory A 6.017 Advances/Transfers A 6.021 Authorization/Employment/Travel A 6.022 Reclassification/Promotion A-F 6.03 Contracts A-C 6.033 Community Health A-G 6.035 Environmental Health A-C 6.052 Policies A 6.054 Legal Issues/Board of Health Orders A-B	2	Approve
1.03 APPROVAL OF MINUTES A. Previously sent.	2	Approve
1.04 APPROVAL OF BILLS AND THEN AND NOWS A. See pages 1-13 of the Supporting Documents	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER	2	Garrett	
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the year-to-date finance report. See page 14-21 of the Supporting Documents. Action Requested: Accept	2	Accept/ John	Agency
2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Jeff	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
3.01 BOARD PRESIDENT	<15	Info	
3.02 BOARD COMMITTEES		Info	
3.03 BOARD MEMBER COMMENTS	<10	Info	

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
4.01 REGULATION HEARING/ADOPTION			
A. Adoption of the 2025 Environmental Health Fees The Delaware County Board of health agrees to adopt the updated Fee Schedule to be used for the Environmental Health Division. These fees will take effect on January 1, 2025, after a two-week period of advertising in the community and after three board meetings. <i>See pages 22-28 of the Supporting Documents.</i> Action Requested: Third Reading and Adoption/ Roll Call Vote December 3, 2024: Third and Final Reading, Adoption	10	Motion By: Second: Mr. Blayney: Dr. Hickman: Ms. Gladden: Mr. Karr: Ms. Smith: Mr. Tiberi: Mr. Hatfield: Mr. Holzapfel: Dr. Donaldson:	
4.04 CITIZEN REQUEST			

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

No previous old business.			
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6.0 NEW BUSINESS

New items of information or for Board action

<i>Agenda Item</i>	<i>Time</i>	<i>Action</i>	<i>PMT</i>
6.011 BUDGETS			
A. 2025 Revised Budget – Request Board to approve the Revised 2025 Budget Book as the approved budget for 2025. The changes better reflect projections for agency revenue and expenses across all funds. The original 2025 Budget was adopted by the Board of Health on March 14, 2024. <i>See pages 29-80 of the Supporting Documents.</i> Action Requested: Roll Call Vote on Approval	5	Motion By: Second: Mr. Blayney: Dr. Hickman: Ms. Gladden: Mr. Karr: Ms. Smith: Mr. Tiberi: Mr. Hatfield: Mr. Holzapfel: Dr. Donaldson:	

6.012 APPROPRIATIONS			
<p>A. Administration (70225111): Request Board approval to amend and decrease appropriations from \$1,301,621.99 to \$1,191,206.82 in the Administration Fund (70225111). A copy of the budget revision was provided to the board. See page 81 of the Supporting Documents.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ John	Agency
<p>B. Vital Statistics (70225112): Request Board approval to amend and increase appropriations from \$357,510.39 to \$358,319.69 in Vitals Statistics Fund (70225112). A copy of the budget revision was provided to the board. See page 82 of the Supporting Documents.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ John	Agency
<p>C. DPHD HQ (70225113): Request Board approval to amend and increase appropriations from \$1,099,369.93 to \$1,107,824.86 in DPHD HQ Fund (70225113). A copy of the budget revision was provided to the board. See page 83 of the Supporting Documents.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ John	Agency
<p>D. OEPA Litter Grant (70225221): Request Board approval to amend and transfer appropriations and in OEPA Litter Grant (70225221) in Objects 5201 and 5260. There is no overall change in the total appropriations. A copy of the budget revision was provided to the board. See page 84 of the Supporting Documents.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ John	Agency
<p>E. CH Admin (70225222): Request Board approval to amend and increase appropriations from \$950,155.07 to \$955,579.89 in CH Admin Fund (70225222). A copy of the budget revision was provided to the board. See page 85 of the Supporting Documents.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ John	Agency
<p>F. MRC Program 2022 (70225226): Request Board approval to amend and transfer appropriations in Object 5201, 5225, 5312, 5325. There is no change to overall appropriations. A copy of the budget revision was provided to the board. See page 86 of the Supporting Documents.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ John	Agency
<p>G. Heal Grant (70225231): Request Board approval to amend and increase appropriations from \$43,903.99 to \$50,843.49 in HEAL Grant (70225231). A copy of the budget revision was provided to the board. See page 87 of the Supporting Documents.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ John	Agency
<p>H. Cribs for Kids Grant (70225232): Request Board approval to amend and increase appropriations from \$30,000.00 to \$33,755.20 in Cribs For Kids Grant Fund (70225232). A copy of the budget revision was provided to the board. See page 88 of the Supporting Documents.</p>	0	Consent/ John	Agency

Action Requested: Consent Approval			
I. DKMM Litter Grant (70225233): Request Board approval to amend and increase appropriations from \$90,898.97 to \$96,476.71 in DKMM Litter Grant Fund (70225233). A copy of the budget revision was provided to the board. See page 89 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
J. Youth Suicide Prevention Grant (70225234): Request Board approval to amend and increase appropriation from \$44,264.80 to \$52,794.00 in Youth Suicide Prevention Grant Fund (70225234). A copy of the budget revision was provided to the board. See page 90 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
K. EH Administration (70225441): Request Board approval to amend and increase appropriations from \$589,187.57 to \$590,805.07 in EH Administration Fund (70225441). A copy of the budget revision was provided to the board. See page 91 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
L. Vector (70225444): Request Board approval to amend and transfer appropriations in Object 5004, and 5201 in Vector Fund (70225444). There is no change in overall appropriations. A copy of the budget revision was provided to the board. See page 92 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
M. Plumbing Fund (70225446): Request Board approval to amend and decrease appropriations from \$728,184.44 to \$724,057.52 in Plumbing Fund (70225446). A copy of the budget revision was provided to the board. See page 93 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
N. Other EH Fee Based Programs Fund (70225449): Request Board approval to amend and increase appropriations from \$140,941.51 to \$141,641.51 in Other EH Fee Based Programs Fund (70225449). A copy of the budget revision was provided to the board. See page 94 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
O. PH Administration Fund (70225551): Request Board approval to amend and increase appropriations from \$163,059.62 to \$180,029.54 in PH Administration Fund (70225551). A copy of the budget revision was provided to the board. See page 95 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
P. Public Health Disease Prevention Fund (70225554): Request Board approval to amend and increase appropriations from \$243,351.16 to \$246,259.25 in Public Health Disease Prevention Fund (70225554). A copy of the budget revision was	0	Consent/ John	Agency

provided to the board. See page 96 of the Supporting Documents. Action Requested: Consent Approval			
Q. Community Health and Clinic Services (70225555): Request Board approval to amend and decrease appropriations from \$935,092.33 to \$934,593.92 in Community Health and Clinic Services (70225555). A copy of the budget revision was provided to the board. See page 97 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
R. Get Vaccinated (70225558): Request Board approval to amend and increase appropriations from \$53,486.77 to \$85,615.05 in Get Vaccinated Fund (70225558). A copy of the budget revision was provided to the board. See page 98 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
S. Food Service Fund (70451504): Request Board approval to amend and increase appropriations from \$598,811.54 to \$604,911.54 in Food Service Fund (70451504). A copy of the budget revision was provided to the board. See page 99 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
T. Water System Fund (70651506): Request Board approval to amend and increase appropriations from \$21,560.00 to \$22,060.00 in Water System Fund (70651506). A copy of the budget revision was provided to the board. See page 100 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
U. Solid Waste Fund (70751507): Request Board approval to amend and increase appropriations from \$74,890.59 to \$75,248.31 in Solid Waste Fund (70751507). A copy of the budget revision was provided to the board. See page 101 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
V. WIC (Odd Year) Fund (70951509): Request Board approval to amend and increase appropriations from \$205,714.50 to \$208,712.06 in WIC (Odd Year) Fund (70951509). A copy of the budget revision was provided to the board. See page 102 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
W. WIC Even Year Fund (70951539): Request Board approval to amend and increase appropriations from \$505,997.68 to \$506,493.11 in WIC Even Year Fund (70951539). A copy of the budget revision was provided to the board. See page 103 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
X. SAFE Fund (71351515): Request Board approval to amend and increase appropriations from \$46,230.46 to \$47,034.71 in SAFE Fund (71351515). A copy	0	Consent/ John	Agency

of the budget revision was provided to the board. See page 104 of the Supporting Documents. Action Requested: Consent Approval			
Y. DGHD New Office Fund (71451401): Request Board approval to amend appropriations in Objects 5410 and 5801 of the DGHD New Office Fund (71451401). This will allow for the reduction in Object 5410 to match expenditures and also allow for the cash transfer of the remaining balance back to the Administration Fund as per Resolution 2024-07. A copy of the budget revision was provided to the board. See page 105 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
Z. 2023 Enhanced Operations Grant Fund (71651531): Request Board approval to amend and increase appropriations from \$893,705.23 to \$913,216.40 in 2023 Enhanced Operations Fund (71651531). A copy of the budget revision was provided to the board. See page 106 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
AA. Public Health Emergency Planning (71751519): Request Board approval to amend and increase appropriations from \$180,236.64 to \$182,558.80 in Public Health Emergency Planning Fund (71751519). A copy of the budget revision was provided to the board. See page 107 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
BB. New Facility Debt Services Fund (75451402): Request Board approval to amend and increase appropriations from \$312,858.00 to \$322,858.00 in the New Facility Debt Services Fund (75451402). A copy of the budget revision was provided to the board. See page 108 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
CC. Public Health Workforce Grant Fund (75551408): Request Board approval to amend and increase appropriations from \$550,000.00 to \$602,589.02 in Public Health Workforce Fund (75551408). A copy of the budget revision was provided to the board. See page 109 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
DD. Sewage Program Fund (75851405): Request Board approval to amend and increase appropriations from \$406,104.29 to \$406,279.29 in Sewage Program Fund (75851405). A copy of the budget revision was provided to the board. See page 110 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
EE. BCMH (70225556): Request Board approval to amend and increase appropriations from \$110,818.45 to \$114,869.98 in BCMH Fund (70225556). A copy of the budget revision was provided to the board. See page 111 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency

6.016 INVENTORY			
A. Homestead Trailer- Request Board approval to remove the white Homesteader trailer from inventory and donate the item to Delaware County EMS. This item was purchased to facilitate the move and provide temporary storage for bulk items. Delaware County EMS is considering purchasing a similar trailer to provide mobile CPR and Stop the Bleed classes; actions that align with the Health District’s own initiatives. Donating the trailer will save county funding and facilitate additional services to the community. Action Requested: Consent approval	0	Consent/ Adam	Community
6.017 ADVANCES/TRANSFERS			
A. Continue Advances into 2025 – Request Board approval to continue the remaining Advances issued to Special Revenue Funds into 2025. 1. EO 23 (71651531): \$100,000.00 (Issued in January 2024, Original Amount was \$300,000.00) 2. MRC Grant (76951533): \$100,000.00 (Issued in February 2024) Action Requested: Consent approval	0	Consent/ John	Agency

6.02 PERSONNEL															
Executive Session: MOTION TO MOVE FROM GENERAL SESSION INTO EXECUTIVE SESSION to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official (Ohio Revised Code 121.22 (G)(1)). Action Requested: Discussion and Roll Call Vote Time Entered into Executive Session: _____ p.m. Motion to exit Executive Session: _____ Second: Time Exited from Executive Session: _____ p.m.	15	Motion By: Second: Mr. Blayney: Dr. Hickman: Ms. Gladden: Mr. Karr: Ms. Smith: Mr. Tiberi: Mr. Hatfield: Mr. Holzapfel: Dr. Donaldson:													
6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL															
A. Personnel Actions and Travel Requests The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training. New Hire:															
<table border="1"> <tr> <td>Jeff Gibbs</td> <td>Director of Environmental Health</td> <td>December 2, 2024</td> </tr> <tr> <td>Corey Stafford</td> <td>Plumbing Inspector 1</td> <td>November 18, 2024</td> </tr> <tr> <td>Ann-Marie Beeba</td> <td>Administrative Assistant 2 (PH)</td> <td>November 18, 2024</td> </tr> <tr> <td>Emma Gabor</td> <td>Administrative Assistant 2 (EH)</td> <td>November 18, 2024</td> </tr> </table>	Jeff Gibbs	Director of Environmental Health	December 2, 2024	Corey Stafford	Plumbing Inspector 1	November 18, 2024	Ann-Marie Beeba	Administrative Assistant 2 (PH)	November 18, 2024	Emma Gabor	Administrative Assistant 2 (EH)	November 18, 2024			
Jeff Gibbs	Director of Environmental Health	December 2, 2024													
Corey Stafford	Plumbing Inspector 1	November 18, 2024													
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Resignation:															
<table border="1"> <tr> <td>Elizabeth Elliot</td> <td>Community Health Specialist 1</td> <td>November 5, 2024</td> </tr> </table>	Elizabeth Elliot	Community Health Specialist 1	November 5, 2024												
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Position Change:

Audrey Helmreich	Intern to Part Time/Intermittent CHS 1 (MRC Grant Funded)	November 11, 2024
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Travel:

Milu Nguyen & Lindsey Mason	NACCHO 360, located in Anaheim, California. Majority of costs covered by grant.	July 14, 2025 – July 18, 2025
Matt Randazzo, Brittany Zoecklein, Mike Rogich, Glynnis Dunfee	Ohio Onsite Wastewater Association Meeting, Newark, Ohio	January 7-8, 2025

Action Requested: Consent approval**6.022 RECLASSIFICATION/PROMOTION**

A. Promotion Without Competition/Sara Bayless - Request Board approval to promote Sara Bayless from WIC Peer Helper 1 (paygrade A) to WIC Peer Helper 2 (paygrade B) effective with performance appraisal. Action Requested: Consent Approval	0	Consent/ Amy	Agency
B. Promotion Without Competition/James McQuone - Request Board approval to promote James McQuone from Community Health Specialist 1 (paygrade F) to Community Health Specialist 2 (paygrade H) effective with performance appraisal. Action Requested: Consent Approval	0	Consent/ Amy	Agency
C. Promotion Without Competition/Christine Campbell - Request Board approval to promote Christine Campbell from Epidemiologist 1 (paygrade G) to Epidemiologist 2 (paygrade J) effective with performance appraisal. Action Requested: Consent Approval	0	Consent/ Amy	Agency
D. Promotion Without Competition/Rene Vance - Request Board approval to promote Rene Vance from Human Resources Assistant (paygrade G) to Human Resources Specialist (paygrade K) effective with performance appraisal. Action Requested: Consent Approval	0	Consent/ Amy	Agency
E. Promotion Without Competition/Jackie Bain – Request Board approval to promote Jackie Bain from Community Health Specialist 2 (Paygrade H) to Community Health Specialist 3 (paygrade L) effective with performance appraisal. Action Requested: Consent Approval	0	Consent/ Amy	Agency
F. Promotion Without Competition/Emily Lipp – Request Board approval to promote Emily Lipp from Epidemiologist 2 (Paygrade J) to Epidemiologist 3 (Paygrade M) effective with performance appraisal. Action Requested: Consent Approval	0	Consent/ Amy	Agency

6.025 SALARY SCALE/POLICIES/BENEFITS			
<p>A. Cost-of-Living Adjustment (COLA): Mr. Guillozet requests that the Board of Health provide a Cost-of-Living Adjustment, in the amount of __%, to all agency employees (excluding the Health Commissioner). The raise will be effective for Pay 26 (December 27, 2024). The proposed compensation increase was discussed and reviewed at the November 21, 2024, Personnel Committee Meeting and is recommended for adoption.</p> <p>Action Requested: Approval as Recommended by the Personnel Committee</p>	5	Discuss/ Garrett	Agency
<p>B. Performance Evaluations/Merit Increases: Mr. Guillozet requests that the Board of Health adopt the 2024 Performance Evaluation/Merit Increases as outlined in Attachment A based on the outcome of the annual performance evaluations. The merit increase will be effective for Pay 26 (December 27, 2024). The proposed performance evaluation/merit increases were discussed and reviewed at the November 21, 2024, Personnel Committee Meeting and is recommended for adoption.</p> <p>Action Requested: Approval as Recommended by the Personnel Committee</p>	5	Discuss/ Garrett	Agency
<p>C. Lump-Sum Bonus in Lieu of FSA Contributions: Request Board approval to provide all agency employees a one-time Lump Sum Bonus of \$600.00 in lieu of FSA Employer Contribution. The agency has been unable to obtain a vendor due to external circumstances to provide FSA services to the agency beginning in 2025. The increase will be paid on Pay 2 (January 24, 2025). The proposed lump-sum increase was discussed and reviewed at the November 21, 2024, Personnel Committee Meeting and is recommended for adoption.</p> <p>Action Requested: Approval as Recommended by the Personnel Committee</p>	5	Discuss/ Garrett	Agency

6.03 CONTRACTS			
<p>A. DKMM Solid Waste District – Request the Board of Health authorize the Health Commissioner to into a contract for Solid Waste Enforcement and Monitoring Services with the Delaware, Knox, Marion, Morrow Solid Waste District for 2025 (revenue of \$39,572.00).</p> <p>Action Requested: Consent approval</p>	0	Consent/ Garrett	Community
<p>B. Delaware County Board of Commissioners – Request the Board of Health authorize the Health Commissioner to enter into a contract for Recycling Education Services for 2025 with the Delaware County Board of Commissioners (revenue \$82,051.00).</p> <p>Action Requested: Consent approval</p>	0	Consent/ Garrett	Community
<p>C. Medicaid Administrative Claiming – Request Board of Health to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health for Medicaid Administrative Claiming for 2025.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Garrett	Agency

6.033 COMMUNITY HEALTH			
<p>A. Ms. Nicole Carroll Car Seat Technician Contract – Request Board approval to automatically renew the contract with Ms. Nicole Carroll for car seat technician and CarFit services, not to exceed \$12,000.00 (\$30/hour) for services during 2024. This contract will be paid out of Public Health funds. Action Requested: Consent approval</p>	0	Consent/ Jen	Agency/ Community
<p>B. Wornstaff Memorial Library Falls Prevention Grant Service Agreement – Request Board approval to authorize the Health Commissioner to enter into service agreement with the Wornstaff Memorial Library for the purpose of recruiting participants and providing space to conduct balance and mobility trainings in addition to falls risk assessments. This request is funded by the Ohio Department of Health IF25 Injury Prevention – Falls Among Older Adults grant. Action Requested: Consent approval</p>	0	Consent/ Jen	Agency/ Community
<p>C. Delaware Area YMCA Falls Prevention Grant Service Agreement – Request Board approval to authorize the Health Commissioner to enter into service agreement with the Delaware YMCA for the purpose of recruiting participants and providing space to conduct balance and mobility trainings in addition to falls risk assessments. This request is funded by the Ohio Department of Health IF25 Injury Prevention – Falls Among Older Adults grant. Action Requested: Consent approval</p>	0	Consent/ Jen	Agency/ Community
<p>D. Black Wing Shooting Center Partner Agreement – Request Board approval to authorize the Health Commissioner to enter into an agreement with the Black Wing Shooting Center for the purpose of creating protective environments through reducing access to lethal means among youth at risk. This request is funded by the Ohio Department of Health Youth Suicide Prevention grant. Action Requested: Consent approval</p>	0	Consent/ Jen	Agency/ Community
<p>E. Delaware Area Career Center Partner Agreement – Request Board approval to authorize the Health Commissioner to enter into an agreement with the Delaware Area Career Center for the purpose of identifying and supporting youth at risk through gatekeeper training/provider education for future healthcare providers. This request is funded by the Ohio Department of Health Youth Suicide Prevention grant. Action Requested: Consent approval</p>	0	Consent/ Jen	Agency/ Community
<p>F. HelpLine Partner Agreement – Request Board approval to authorize the Health Commissioner to enter into an agreement with HelpLine for the purpose of teaching coping and problem-solving skills through supporting social-emotional learning programs. This request is funded by the Ohio</p>	0	Consent/ Jen	Agency/ Community

Department of Health Youth Suicide Prevention grant. Action Requested: Consent approval			
G. Syntero Partner Agreement – Request Board approval to authorize the Health Commissioner to enter into an agreement with Syntero for the purpose of teaching coping and problem-solving skills through supporting social-emotional learning programs. This request is funded by the Ohio Department of Health Youth Suicide Prevention grant. Action Requested: Consent approval	0	Consent/ Jen	Agency/ Community

6.035 ENVIRONMENTAL HEALTH			
A. Solid Waste License - Approval of Solid Waste Transfer Facility License/ Delaware County Transfer and Recycling Center, 892 US Highway 42N, Delaware, OH 43015. Facility # 610267. Applicant - Delaware County Board of Commissioners. Facility Manager – Rumpke Waste and Recycling. Action Requested: Consent approval	0	Consent/ Garrett	Agency
B. Compost Facility License - Approval of Class 2 Compost Facility/ Price Farms Organics, Ltd., 4838 Warrensburg Rd., Delaware, OH 43015. Facility # 133782. Applicant - Price Farms Organics, Ltd. Manager – Tom Price. Action Requested: Consent approval	0	Consent/ Garrett	Agency
C. Apply for Ohio Environmental Protection Agency Mosquito Control Grant – Request Board confirm application for the Mosquito Control Grant provided by the Ohio Environmental Protection Agency. This grant will be operational March 2025 – April 30, 2026, and would potentially increase the capacity of DPHD’s mosquito control program through purchasing equipment and supplies including providing funding for one intern position. The goal of this grant is to support and enhance DPHD’s vector control program. If funded the Environmental Health Division requests Board approval to expend grant funds according to the Notice of Award. Action Requested: Consent approval	0	Consent/ Garrett	Agency

6.052 POLICIES			
A. Credit Card Policy – Request Board approval to adopt the updated Credit Card and Department Card Policy (See pages 112-118 of the Supporting Documents) Action Requested: Consent approval		Consent/ Amy	Agency
6.053 RESOLUTIONS			
A. Resolution 2024-07 – Rescind Capital Project Fund (714451401) – Request Board approval to adopt Resolution 2024-7 which will rescind the new building fund and return the remaining balance to the Administration Fund (70225111). See page 119 of the Supporting Documents. Action Requested: Discussion and Adoption	5	Discussion / Garrett	Agency

6.054 LEGAL ISSUES			
<p>A. Solid Waste Nuisance – Request Board declare the property located at 4023 Main Street, Delaware, Ohio (Brown Township) a public health nuisance under O.R.C. 3707.01 and 3709.21, order the nuisance conditions abated, and refer the case to the Delaware County Prosecutor for further action and abatement. See pages 120-123 of the Supporting Documents. Action Requested: Consent approval</p>	0	Consent/ Adam	Community
<p>B. Solid Waste Nuisance – Request Board declare the property located at 8939 Riverside Drive, Powell, Ohio (Liberty Township) a public health nuisance under O.R.C. 3707.01 and 3709.21, order the nuisance conditions abated, and refer the case to the Delaware County Prosecutor for further action and abatement. See pages 124-128 of the Supporting Documents. Action Requested: Consent approval</p>	0	Consent/ Adam	Community

Sincerely,

Garrett Guillozet	Jeff Gibbs	Jen Keagy	Adam Howard	Amy Whitney	John Beal
Health	Director of	Deputy	Deputy	Chief	Director of
Commissioner	Environmental	Health	Health	Operating	Finance
	Health	Commissioner	Commissioner	Officer	
		Community	Preventative		
		Health	Health		