



Date: Thursday, February 20, 2025
 To: Board of Health
 From: Garrett Guillozet, MPA, RS/REHS, AEMT
 Health Commissioner
 Re: Board meeting **Tuesday, February 25, 2025, 7:00 pm** DPHD 470 S. Sandusky St., Delaware, OH 43015

*PMT – Performance Management Touchstone

1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.01 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS	2	Approve
<ul style="list-style-type: none"> • 6.012 APPROPRIATIONS A-D • 6.014 FEES A • 6.016 INVENTORY A • 6.018 NEW FUNDS A • 6.012 AUTHORIZATION/EMPLOYMENT/TRAVEL A • 6.034 PREVENTATIVE HEALTH A 		
1.03 APPROVAL OF MINUTES	2	Approve
A. Previously sent.		
1.04 APPROVAL OF BILLS AND THEN AND NOWS (January 2025) <i>See pages 1-10 of the Supporting Documents</i>	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER			
A. Annual DAC Meeting - The Annual District Advisory Council meeting will be held on March 20, 2025, at 7:00pm in Training Room A/B.	2	Info/ Garrett	Agency
B. Conflict-of-Interest Forms – Per the BOH Bylaws, please sign and return the Conflict-of-Interest Form.	2	Garrett	Agency
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the year-to-date finance report. <i>See page 11-16 of the Supporting Documents.</i> Action Requested: Accept	10	Accept/ John	Agency
B. 2024 Audit Update Correspondence	5	Garrett	Agency

2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Jeff	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
3.01 BOARD PRESIDENT	<15	Info	
3.02 BOARD COMMITTEES		Info	
3.03 BOARD MEMBER COMMENTS	<10	Info	

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
4.04 CITIZEN REQUEST			

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

No previous old business.			
---------------------------	--	--	--

6.0 NEW BUSINESS

New items of information or for Board action

Agenda Item	Time	Action	PMT
6.011 BUDGETS			
A. 2026 Budget – Request Board approval of the 2026 Budget Book as the approved budget and appropriation levels for the agency for 2026. Action Requested: Discussion and Adoption	10	John/ Garrett	Agency
6.012 APPROPRIATIONS			
A. Solid Waste (70751507) – Request Board approval to amend and increase appropriations from \$47,400.00 to \$54,940.00 in the Solid Waste fund (70751507). A copy of the budget revision was provided to the board. See page 17 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
B. Swimming Pool (70851508) – Request Board approval to amend and increase appropriations from \$41,460.00 to \$48,960.00 in the Swimming Pool Fund (70851508). A copy of the budget revision was provided to the board. See page 18 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
C. 2023 Enhanced Operations Grant (71651531) – Request Board approval to amend and increase appropriations from \$261,270.00 to \$340,270.00 in the 2023 Enhanced Operations Grant Fund (71651531). A copy of the budget revision was provided to the board. See page 19 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
D. MRC STRONG Grant (76951533) – Request Board approval to amend and increase appropriations from \$127,199.36 to \$143,106.46 in the MRC STRONG Grant Fund (76951533). A copy of the budget revision was provided to the board. See page 20 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ John	Agency
6.14 FEES/CHARGES			
A. Preventative Health Fees - Request Board adoption of the updated Preventative Health fee schedule effective March 1, 2025. Fees adopted for vaccines, assessment, administration, procedures, and supplies related to the clinic will be in accordance with the requirements of the contract with the Local Public Health Service Collaborative. See page 21 of the Supporting Documents Action Requested: Consent approval	0	Consent/ Adam	Agency
B. Environmental Health Fees – Request Board to adopt revised Environmental Health Fees via emergency and to waive the three readings, effective March 1, 2025. See pages 22-28 of the Supporting Documents Action Requested: Discussion and Approval	0	Jeff	Agency
6.016 INVENTORY			
A. Donation - Request Board accept the donation of 21 door bumpers from two community residents. These products were donated to be free gifts during newborn home visits. Total value estimated at approximately \$170 Action Requested: Consent Approval	0	Consent/ Adam	Agency

6.018 NEW FUNDS

<p>A. Addiction Abatement Grant (70225235) – Request Board approval to establish a child key (70225235) in the General Fund to accommodate financial tracking of the Addiction Abatement Grant from the Delaware County Commissioners Action Requested: Consent Approval</p>	0	Consent/ John	Agency
---	----------	--------------------------	---------------

6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL

A. Personnel Actions and Travel Requests

The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training.

New Hire: None
Resignation: None
Position Change: None
Travel:

Lauren Robinson	National WIC Association Education and Training Conference, Las Vegas, Nevada (Funded via Workforce Development Grant)	April 22-25, 2025
Milu Nguyen and Ariel Finks	Center for Domestic Preparedness (CDP) Incident Command for All Hazards, Anniston, Alabama. The training, travel, and lodging is funded by the CDP.	April 21-25, 2025

Action Requested: Consent approval

6.034 PREVENTATIVE HEALTH

<p>A. Reapply for Get Vaccinated Ohio (GV) grant – Request Board approval to apply for the GV grant, provided by the Ohio Department of Health. This is a continuation of the GV grant that will be effective July 1, 2025 – June 30, 2026. DPHD is eligible for \$55,135. Reimbursement is deliverable based; therefore, reimbursement may vary. The goal of the grant is to improve and sustain vaccination coverage among children and adolescents, and to reduce vaccination coverage disparities in Ohio. If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award. Action Requested: Consent approval</p>	0	Consent/ Adam	Agency
---	----------	--------------------------	---------------

Sincerely,

Garrett Guillozet Health Commissioner	Jeff Gibbs Director of Environmental Health	Jen Keagy Deputy Health Commissioner Community Health	Adam Howard Deputy Health Commissioner Preventative Health	Amy Whitney Chief Operating Officer	John Beal Director of Finance