



Date: Thursday, January 22, 2025
 To: Board of Health
 From: Garrett Guillozet, Health Commissioner
 Re: Board meeting **Tuesday, January 27, 2026, 7:00 pm** DPHD 470 S. Sandusky St., Delaware, OH 43015

***PMT – Performance Management Touchstone**
1.0 CONVENTION

Agenda Item	Time	Action/ Contact
1.00 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS	2	Approve
<ul style="list-style-type: none"> • 6.012 APPROPRIATIONS A-X • 6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL A • 6.03 CONTRACTS A • 6.034 PREVENTATIVE HEALTH A-B 		
1.03 APPROVAL OF MINUTES (Previously sent)	2	Approve
1.04 APPROVAL OF BILLS AND THEN AND NOWS (December 2025) See pages 1-9 of the Supporting Documents	2	Approve

2.0 STAFF REPORTS

Agenda Item	TIME	Action/ Contact	PMT
2.01 HEALTH COMMISSIONER		Garrett	Agency
A. DAC Meeting – The Annual District Advisory Council meeting will be held on March 19, 2026, at 7:00pm in Training Room A/B.	2	Info	Agency
B. Conflict of Interest Forms – Please the BOH Bylaws, please sign and return the Conflict of Interest Form at the February BOH meeting.	2	Info	Agency
C. PHAB Update & Comments	5	Info	Agency
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the final 2025 finance report (December 2025). See pages 10-16 of the Supporting Documents. Action Requested: Accept	10	Accept/ Leanna	Agency
2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Jeff	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

Agenda Item	Time	Action/ Contact	PMT
3.01 BOARD PRESIDENT	<15	Info	Agency
3.02 BOARD COMMITTEES	<15	Info	Agency
3.03 BOARD MEMBER COMMENTS	<10	Info	Agency

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

Agenda Item	Time	Action/ Contact	PMT
4.01 RESOLUTION/REGULATION HEARING/ADOPTION			
4.04 CITIZEN REQUEST			

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

Agenda Item	TIME	Action/ Contact	PMT
No previous old business.			

6.0 NEW BUSINESS

New items of information or for Board action

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
6.012 APPROPRIATIONS			
A. DPHD HQ - 2025 (70225113) – Request board approval to amend and increase appropriations in the DPHD HQ Fund (70225113) from \$865,864.00 to \$869,064.00. A copy of the budget revision was provided to the board. See Supporting Documents page 17 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
B. CH Admin - 2025 (70225222) – Request board approval to amend and increase appropriations in the CH Admin Fund (75551408) from \$763,933.75 to \$781,375.00. A copy of the budget revision was provided to the board. See Supporting Documents page 18 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
C. Cribs for Kids – 2025 (70225232) - Request board approval to amend and increase appropriations in the Cribs for Kids Fund (70225232) from \$27,608.75 to \$30,280.00. A copy of the budget revision was provided to the board. See Supporting Documents page 19 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
D. Youth Suicide Prevention Grant – 2025 (70225234) - Request board approval to amend and increase appropriations in the Youth Suicide Prevention Grant Fund (70225234) from \$92,645.00 to \$93,145.00. A copy of the budget revision was provided to the board. See Supporting Documents page 20 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
E. Vector – 2025 (70225444) - Request board approval to amend and increase appropriations in the Vector Fund (70225444) from \$40,903.50 to \$ 41,538.25. A copy of the budget revision was provided to the board. See Supporting Documents page 21 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
F. Plumbing – 2025 (70225446) - Request board approval to amend and increase appropriations in the Plumbing Fund (70225446) from \$705,727.25 to \$724,687.25. A copy of the budget revision was provided to the board. See Supporting Documents page 22 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
G. WIC - Even Year – 2025 (70951539) - Request board approval to amend and increase appropriations in the WIC Even Year Fund (70951539) from \$137,275.00 to \$137,425.00. A copy of the budget revision was provided to the board. See Supporting Documents page 23 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
H. PHEP – 2025 (71751519) - Request board approval to amend and increase appropriations in the PHEP Fund (71751519) from \$185,015.00 to \$186,255.00. A copy of the budget revision was provided to the board. See Supporting Documents page 24 . The appropriation changes were executed on December 22, 2025, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
I. SAFE (71351515) - Request board approval to amend and decrease appropriations in the SAFE Fund (71351515) from \$ 61,500.00 to \$ 57,500.00. A copy of the budget revision was provided to the board. See Supporting Documents page 25 . The appropriation changes were executed on January 5, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
J. Administration (70225111) – Request board approval to amend appropriations in the Administration Fund (70225111). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 26 . The appropriation changes were executed on January 13, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency

<p>K. DPHD HQ (70225113) – Request board approval to amend and increase appropriations in the DPHD HQ Fund (70225113) from \$825,940.00 to \$869,720.00. A copy of the budget revision was provided to the board. See Supporting Documents page 27. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>L. Youth Suicide Prevention Grant (70225234) – Request board approval to amend appropriations in the Youth Suicide Prevention Grant (70225234). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 28. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>M. EH Admin (70225441) – Request board approval to amend appropriations in the EH Admin Fund (70225441). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 29. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>N. Vector (70225444) - Request board approval to amend appropriations in the Vector Fund (70225444) from \$31,860.00 to \$33,430.00. A copy of the budget revision was provided to the board. See Supporting Documents page 30. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>O. Fleet (70225448) - Request board approval to amend appropriations in the Fleet Fund (70225448). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 31. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>P. PH Admin (70225551) - Request board approval to amend appropriations in the PH Admin Fund (70225551) from \$171,670.00 to \$176,670.00. A copy of the budget revision was provided to the board. See Supporting Documents page 32. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>Q. Public Health Disease Prevention (70225554) - Request board approval to amend appropriations in the Public Health Disease Prevention Fund (70225554). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 33. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>R. Clinic Services (70225555) - Request board approval to amend appropriations in the Clinic Services Fund (70225555) from \$792,220.00 to \$793,370.00. A copy of the budget revision was provided to the board. See Supporting Documents page 34. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>S. Food Services (70451504) - Request board approval to amend appropriations in the Food Services Fund (70451504) from \$527,920.00 to \$530,290.00. A copy of the budget revision was provided to the board. See Supporting Documents page 35. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>T. Water System (70651506) - Request board approval to amend appropriations in the Water System Fund (70651506). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 36. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>U. Swimming Pool (70851508) - Request board approval to amend appropriations in the Swimming Pool Fund (70851508) from \$47,510.00 to \$51,010.00. A copy of the budget revision was provided to the board. See Supporting Documents page 37. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency

<p>V. WIC Even Year (70951539) - Request board approval to amend appropriations in the WIC Even Year Fund (70951539). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 38. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>W. Injury Prevention (71251532) - Request board approval to amend appropriations in the Injury Prevention Fund (71251532). No change in total appropriation. A copy of the budget revision was provided to the board. See Supporting Documents page 39. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>X. Public Workforce Grant (75551408) - Request board approval to amend appropriations in the Public Workforce Fund (75551408). No change in total appropriation. A copy of the budget revision was provided to the board. See Supporting Documents page 40. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency

6.02 PERSONNEL

<p>Executive Session: MOTION TO MOVE FROM GENERAL SESSION INTO EXECUTIVE SESSION to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official (Ohio Revised Code 121.22 (G)(1)), with Garrett and Amy to remain.</p> <p>Action Requested: Discussion and Roll Call Vote Time Entered into Executive Session: _____ p.m.</p> <p>Motion to exit Executive Session: _____ Second: _____ Time Exited from Executive Session: _____ p.m.</p>	15	<p>Motion By: Second:</p> <p>Mr. Blayney: Dr. Hickman: Ms. Gladden: Mr. Karr: Ms. Harvey: Mr. Tiberi: Mr. Hatfield: Mr. Holzapfel: Dr. Donaldson:</p>
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6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL

<p>A. Personnel Actions and Travel Requests</p>		
<p>The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training.</p>		
<p>Travel:</p>		
Leanna Perdue	2026 GFOA Annual Conference, Chicago IL	6/28/26 - 07/01/26
Kelsey Kuhlman	NatCon 2026, Denver, CO	4/25/26 – 4/29/26
Darrin Dawson, Kris Olszewski	Ohio Association of Plumbing Inspectors Conference, Lewis Center, Ohio	3/1/26 – 3/3/26
<p>Action Requested: Consent approval</p>		

6.03 CONTRACTS

<p>A. Delaware County District Library NaloxBox MOU – Request Board approval to authorize the Health Commissioner to enter into a memorandum of understanding with Delaware County District Library for the purpose of installing and maintaining a NaloxBox onsite to increase public access to naloxone for opiate overdose reversal. This request is funded by the Ohio Department of Health Integrated Harm Reduction grant.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Jen	Agency
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6.034 PREVENTATIVE HEALTH

<p>A. Reapply for the PHEP Grant – Request Board to confirm application for the PHEP Grant provided by the Ohio Department of Health in the amount of \$186,749. This grant will be operational July 1, 2026 – June 30, 2027.</p> <p>The goal of this grant is <i>to build and maintain effective public health emergency management programs</i>. If funded, the Preventative Health Division requests Board approval to expend grant funds according to the notice of award.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Adam	Agency
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B. Reapply for the Cribs for Kids and Safe Sleep Program Grant – Request Board to confirm application for the Cribs for Kids and Safe Sleep Program grant through the Ohio Department of Children and Youth. This is the second amended application for this grant originally received October 1, 2023. This amended application further extends the grant through June 30, 2026 and increases the grant amount by another \$15,000. If funded, the Preventative Health Division requests Board approval to expend grant funds according to the notice of award. Action Requested: Consent approval	0	Consent/ Adam	Agency
6.04 SPECIAL REPORTS/CONTINUING EDUCATION			
A. Strategic Plan Update - Click Here	15	Garrett	Agency
B. Performance Measure Update - Click Here	15	Garrett	Agency
C. Healthy Communities Micro Grant Presentation	15	Abbey	Agency

Sincerely,

Garrett Guillozet	Jeff Gibbs	Jen Keagy	Adam Howard	Amy Whitney	Leanna Perdue
Health Commissioner	Director of Environmental Health	Deputy Health Commissioner Community Health	Deputy Health Commissioner Preventative Health	Chief Operating Officer	Director of Finance