

GARRETT GUILLOZET, MPA, REHS | HEALTH COMMISSIONER

470 SOUTH SANDUSKY STREET | DELAWARE, OHIO 43015

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG

Date: Thursday, February 19, 2026
 To: Board of Health
 From: Garrett Guillozet, Health Commissioner
 Re: Board meeting **Tuesday, February 24, 2026, 7:00 pm** DPHD 470 S. Sandusky St., Delaware, OH 43015

***PMT – Performance Management Touchstone
 1.0 CONVENTION**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.00 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS	2	Approve
<ul style="list-style-type: none"> • 6.012 APPROPRIATIONS A-X • 6.016 TRANSFERS A-B • 6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL A • 6.03 CONTRACTS A-C • 6.034 PREVENTATIVE HEALTH A 		
1.03 APPROVAL OF MINUTES (Previously sent)	2	Approve
1.04 APPROVAL OF BILLS AND THEN AND NOWS (January 2026) See pages 1-13 of the Supporting Documents	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER		Garrett	Agency
A. DAC Meeting – The Annual District Advisory Council meeting will be held on March 19, 2026, at 7:00pm in Training Room A/B.	2	Info	Agency
B. PHAB Accreditation Update	2	Info	Agency
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the monthly financial report (January 2026). See pages 14-19 of the Supporting Documents. Action Requested: Accept	10	Accept/ Leanna	Agency
2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Jeff	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
3.01 BOARD PRESIDENT	<15	Info	Agency
3.02 BOARD COMMITTEES	<15	Info	Agency
3.03 BOARD MEMBER COMMENTS	<10	Info	Agency

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
4.01 RESOLUTION/REGULATION HEARING/ADOPTION			
4.04 CITIZEN REQUEST			

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
No previous old business.			

6.0 NEW BUSINESS

New items of information or for Board action

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
6.012 APPROPRIATIONS			
A. Administration – (70225111) – Request board approval to amend and increase appropriations in the Administration Fund (70225111) from \$1,052,420.00 to \$1,081,770.00. A copy of the budget revision was provided to the board. See Supporting Documents page 20. The appropriation changes were executed on February 4, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
B. Vital Statistics - (70225112) – Request board approval to amend and increase appropriations in the Vital Statistics Fund (70225112) from \$182,240.00 to \$206,150.00. A copy of the budget revision was provided to the board. See Supporting Documents page 21. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
C. DPHD HQ – (70225113) – Request board approval to amend and increase appropriations in the DPHD HQ Fund (70225113) from \$869,720.00 to \$899,120.00. A copy of the budget revision was provided to the board. See Supporting Documents page 22. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
D. Vector – (70225444) – Request board approval to amend and increase appropriations in the Vector Fund (70225444) from \$33,430.00 to \$33,530.00. A copy of the budget revision was provided to the board. See Supporting Documents page 23. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
E. Plumbing – (70225446) – Request board approval to amend and increase appropriations in the Vector Fund (70225444) from \$731,240.00 to \$747,040.00. A copy of the budget revision was provided to the board. See Supporting Documents page 24. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
F. Fleet – (70225448) – Request board approval to amend and increase appropriations in the Fleet Fund (70225448) from \$101,200.00 to \$108,200.00. A copy of the budget revision was provided to the board. See Supporting Documents page 25. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
G. Community Health & Clinic Services – (70225555) – Request board approval to amend appropriations in the Community Health & Clinic Services Fund (70225555). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 26. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
H. Food Service – (70451504) – Request board approval to amend and increase appropriations in the Food Service Fund (70451504) from \$530,290.00 to \$539,090.00. A copy of the budget revision was provided to the board. See Supporting Documents page 27. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
I. Water System – (70651506) – Request board approval to amend and increase appropriations in the Water System Fund (70651506) from \$12,240.00 to \$12,390.00. A copy of the budget revision was provided to the board. See Supporting Documents page 28. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
J. Solid Waste – (70751507) – Request board approval to amend and increase appropriations in the Solid Waste Fund (70751507) from \$71,140.00 to \$71,360.00. A copy of the budget revision was provided to the board. See Supporting Documents page 29. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency

<p>K. SAFE Grant – (71351515) – Request board approval to amend appropriations in the SAFE Grant Fund (71351515). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 30. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>L. Public Health Emergency Planning – (71751519) – Request board approval to amend and increase appropriations in the PHEP Fund (71751519) from \$139,130.00 to \$141,230.00. A copy of the budget revision was provided to the board. See Supporting Documents page 31. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>M. Public Health Workforce Grant – (75551408) – Request board approval to amend and increase appropriations in the Public Health Workforce Grant Fund (75551408) from \$141,750.00 to \$142,530.00. A copy of the budget revision was provided to the board. See Supporting Documents page 32. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>N. Sewage Program – (75851405) – Request board approval to amend and increase appropriations in the Sewage Program Fund (75851405) from \$330,860.00 to \$339,760.00. A copy of the budget revision was provided to the board. See Supporting Documents page 33. The appropriation changes were executed on February 9, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>O. EH Admin – (70225441) - Request board approval to amend and increase appropriations in the EH Admin Fund (70225441) from \$602,300.00 to \$603,400.00. A copy of the budget revision was provided to the board. See Supporting Documents page 34. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>P. Plumbing – (70225446) - Request board approval to amend and increase appropriations in the Plumbing Fund (70225446) from \$747,040.00 to \$755,840.00. A copy of the budget revision was provided to the board. See Supporting Documents page 35. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>Q. Clinic Services (70225555) – Request board approval to amend appropriations in the Clinic Services Fund (70225555). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 36. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>R. Food Service (70451504) – Request board approval to amend and increase appropriations in the Food Services Fund (70451504) from \$539,090.00 to \$569,890.00. A copy of the budget revision was provided to the board. See Supporting Documents page 37. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>S. Solid Waste (70751507) – Request board approval to amend and increase appropriations in the Solid Waste Fund (70751507) from \$71,360.00 to \$80,160.00. A copy of the budget revision was provided to the board. See Supporting Documents page 38. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>T. New Facility Debt Service Fund (75451402) – Request board approval to amend and increase appropriations in the New Facility Debt Service Fund (75451402) from \$245,000.00 to \$246,000.00. A copy of the budget revision was provided to the board. See Supporting Documents page 39. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency
<p>U. Public Health Workforce (75551408) – Request board approval to amend and increase appropriations in the Public Health Workforce Fund (75551408) from \$142,530.00 to \$152,030.00. A copy of the budget revision was provided to the board. See Supporting Documents page 40. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Leanna	Agency

V. Sewage Program (75851405) – Request board approval to amend and increase appropriations in the Sewage Program Fund (75851405) from \$340,385.00 to \$348,385.00. A copy of the budget revision was provided to the board. See Supporting Documents Page 41. The appropriation changes were executed on February 17, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency															
W. Administration – (70225111) – Request board approval to amend and increase appropriations in the Administration Fund (70225111) from \$1,081,770.00 to \$1,091,770.00. A copy of the budget revision was provided to the board. See Supporting Documents Page 42. The appropriation changes were executed on February 19, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency															
X. Water System – (70651506) – Request board approval to amend and increase appropriations in Water System Fund (70651506) from \$12,390.00 to \$22,390.00. A copy of the budget revision was provided to the board. See Supporting Documents Page 43. The appropriation changes were executed on February 19, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent/ Leanna	Agency															
6.016 TRANSFERS																		
A. General Fund Cash Transfer to Safe Fund (71351515) – Request board of health approval to transfer \$20,000.00 from the general fund to the Safe Fund. This transfer accounts for cash flow issues that occur due to grant reimburse delays. To ensure payroll, this transfer was executed under Resolution 2024-01 on February 4, 2026. See page 44 of the Supporting Documents. Action Requested: Consent Approval	0	Consent/ Leanna	Agency															
B. General Fund Cash Transfer to Water Fund (70651506) – Request board of health approval to cash transfer \$10,000.00 from the general fund to the Water Fund. This transfer accounts for cash flow issues that occur due to payroll. This transfer was executed under Resolution 2024-01 on February 19, 2026. Action Requested: Consent Approval	0	Consent/ Leanna	Agency															
6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL																		
A. Personnel Actions and Travel Requests The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training. New Hire: <table border="1" data-bbox="115 1507 1469 1548"> <tr> <td>Breyonna Schlaegel</td> <td>Administrative Assistant 2, WIC</td> <td>March 9, 2026</td> </tr> </table> Resignation: <table border="1" data-bbox="115 1610 1469 1682"> <tr> <td>Taylor Jagers</td> <td>Community Health Specialist</td> <td>February 17, 2026</td> </tr> <tr> <td>Aly Hillier</td> <td>Community Health Specialist</td> <td>March 6, 2026</td> </tr> </table> Travel: <table border="1" data-bbox="115 1744 1469 1817"> <tr> <td>Shannon Self</td> <td>NEHA, Kansas City, MO 64108</td> <td>8/1/26-8/7/26</td> </tr> <tr> <td>Lauren Robinson</td> <td>National WIC Association, Dallas, Texas.</td> <td>5/26/26-5/29/26</td> </tr> </table> Action Requested: Consent approval				Breyonna Schlaegel	Administrative Assistant 2, WIC	March 9, 2026	Taylor Jagers	Community Health Specialist	February 17, 2026	Aly Hillier	Community Health Specialist	March 6, 2026	Shannon Self	NEHA, Kansas City, MO 64108	8/1/26-8/7/26	Lauren Robinson	National WIC Association, Dallas, Texas.	5/26/26-5/29/26
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Lauren Robinson	National WIC Association, Dallas, Texas.	5/26/26-5/29/26																
6.025 SALARY SCALE/POLICIES/BENEFITS																		
A. Clothing Allowance Increase – Requesting board approval to increase annual clothing allowance for all staff from \$75 to \$150 per calendar year. Action Requested: Discussion and Approval	5	Amy	Agency															
6.03 CONTRACTS																		
A. Union County Reciprocal Plumbing MOU – Request to authorize the Health Commissioner to enter into a Reciprocal Plumbing Services MOU with the Union County Health Department for backup plumbing inspection services and to authorize the Health Commissioner to into an agreement to provide Medical Gas inspection services for the Union County Health Department. Action Requested: Consent Approval	0	Jeff	Agency															
B. Wornstaff Memorial Public Library NaloxBox MOU – Request Board approval to authorize the Health Commissioner to enter into a memorandum of understanding with Wornstaff Memorial Public Library for the purpose of installing and maintaining a NaloxBox onsite to	0	Jen	Agency															

increase public access to naloxone for opiate overdose reversal. This request is funded by the Ohio Department of Health Integrated Harm Reduction grant. Action Requested: Consent Approval			
C. The Dentist in Powell NaloxBox MOU – Request Board approval to authorize the Health Commissioner to enter into a memorandum of understanding with The Dentist in Powell for the purpose of installing and maintaining a NaloxBox onsite to increase public access to naloxone for opiate overdose reversal. This request is funded by the Ohio Department of Health Integrated Harm Reduction grant. Action Requested: Consent Approval	0	Jen	Agency
6.034 PREVENTATIVE HEALTH			
A. Reapply for the Get Vaccinated Grant – Request Board to confirm application for the Get Vaccinated Grant provided by the Ohio Department of Health in the amount of \$61,735. This grant is deliverable based; therefore, amount received will vary. This grant will be operational July 1, 2026 – June 30, 2027. The goal of this grant is <i>to improve and sustain vaccination coverage among children and adolescents and to reduce vaccination coverage disparities in Ohio</i> . If funded, the Preventative Health Division requests Board approval to expend grant funds according to the notice of award. Action Requested: Consent approval	0	Adam	Agency

Sincerely,

Garrett Guillozet	Jeff Gibbs	Jen Keagy	Adam Howard	Amy Whitney	Leanna Perdue
Health Commissioner	Director of Environmental Health	Deputy Health Commissioner Community Health	Deputy Health Commissioner Preventative Health	Chief Operating Officer	Director of Finance