

1.0 CONVENTION AND CALL TO ORDER

The January 27, 2026, Board of Health meeting was held at the Delaware Public Health District located at 470 S. Sandusky Street Delaware, OH and called to order at 7:00 p.m. by Mr. Blayney. Board members present included: Mr. Blayney, Mr. Karr, Ms. Harvey, Mr. Hatfield, Dr. Donaldson, Mr. Holzapfel, and Ms. Gladden. Staff members present were Mr. Guillozet, Health Commissioner, Ms. Amy Whitney, Chief Operating Officer, Ms. Jen Keagy, Deputy Health Commissioner of Community Health, Mr. Howard, Deputy Health Commissioner of Preventative Health, Mr. Gibbs, Environmental Health Director, Ms. Leanna Perdue, Director of Finance, Ms. Jennie McAdams, EH Manager, Ms. Sydney Bennington, Community Health Specialist, Ms. Loressa Gonyer, Community Health Specialist, Ms. Abbey Trimble, CH Manager, Ms. Dana Cowen, Public Health Nurse, and Dr. Amos Sarfo, Environmental Health Specialist.

1.02 CONSENT ITEMS

- **6.012 APPROPRIATIONS A-X**
- **6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL A**
- **6.03 CONTRACTS A**
- **6.034 PREVENTATIVE HEALTH A-B**

Mr. Hatfield moved to adopt and approve the consent agenda and agenda as submitted. Ms. Harvey seconded the motion. The motion carried unanimously.

1.03 APPROVAL OF MINUTES

Mr. Hatfield moved to approve the December 9, 2025 meeting minutes. Dr. Donaldson seconded the motion. The motion carried unanimously.

1.04 APPROVAL OF BILLS AND THEN AND NOWS

Mr. Hatfield moved to approve the December 2025 bills and Then and Nows. Mr. Karr seconded the motion. The motion carried unanimously.

2.0 STAFF REPORTS

2.01 HEALTH COMMISSIONER

DAC: Mr. Guillozet reminded the board that the annual District Advisory Council meeting will be held at the health district's office on March 19, 2026. The board seat open is the seat currently held by Mr. Tiberi who is not seeking reappointment to the board. The posting has been shared on our website and on social media. Additionally, Mr. Guillozet is corresponding with the Delaware County Township Association as the DAC currently does not have a Chair or Secretary.

Conflict-of-Interest Forms: Mr. Guillozet provided the board with the annual conflict-of-interest forms as required by the BOH Bylaws. He requested that they be returned back at the February meeting.

PHAB Comments: He shared at the accreditation committee of the Public Health Accreditation Board will be reviewing the site visit comments and documentation at their February meeting. However, he provided the board with the comments from the site visitors regarding the agency's areas of success and opportunities for improvement.

Prosecuting Attorney: Mr. Guillozet shared with the board that the agency has been assigned a new assistant prosecuting attorney, Ms. Lee Ann Forgrave. Mr. Cory Goe has left the agency is now serving as a magistrate within the county.

Rural Health Grant: Commissioner Guillozet explained the new grant received by the State of Ohio would exclude Delaware County from any funding.

COAAA: Lastly, Mr. Guillozet shared that he has been asked to serve on the governing council for the Central Ohio Area Agency on Aging.

2.02 FINANCE

A. Finance Report – Requested Board review and accept the December/Year-End 2025 Finance Report. A copy of the year-to-date finance reports were provided to the board. Ms. Perdue requested approval and discussed year-end expenses and the cash summary finance report.

PMT: Agency

Mr. Holzapfel moved to accept the year-to-date finance report. Mr. Karr seconded the motion. The motion carried

unanimously.

2.03 COMMUNITY HEALTH

Deputy Commissioner Keagy reported that DPHD, along with Syntero, were selected for the National Council for Mental Wellbeing's 11th Behavioral Health Training Institute program. They will participate in training and technical assistance opportunities to enhance and develop leadership skills in behavioral health. Aly was also chosen for NACCHO's Suicide Prevention Community Practice for Local Health Departments. The goal is to learn, share resources, and collaborate with regional partners to enhance suicide prevention efforts. Jackie coordinated the annual SAFE Coalition Day of Remembrance for Traffic Victims where 17 individuals were remembered. Deputy Commissioner Keagy also introduced two new Community Health Specialists, Loressa Gonyer who will focus on Chronic Disease Prevention and Sydney Bennington who will focus on Harm Reduction.

2.04 ENVIRONMENTAL HEALTH

Director Gibbs reported on Environmental Health initiatives. Mr. Gibbs introduced new EH Manager Jennie McAdams and Environmental Health Specialist Amos Sarfo. Director Gibbs reviewed the status of license renewals for the food and body art facilities. Mr. Gibbs shared that the agency is working with the Columbus Zoo to establish preventative measures for mosquito-borne diseases and submit the mosquito control grant this week. EH will be inspecting pool and food facilities that recently received administrative hearings to ensure compliance.

2.05 PREVENTATIVE HEALTH

Deputy Commissioner Howard reported on Preventative Health initiatives. The agency recently received audits from the Ohio Department of Health for the Women, Infants, and Children and Vaccine for Children programs. Both audits went exceptionally well. Deputy Howard reviewed current information regarding flu hospitalization reports for the current season which includes 40 flu hospitalization so far. Mr. Howard introduced new Public Health Nurse Dana Cowen.

2.06 ADMINISTRATION

Officer Whitney updated the board on administrative initiatives. With the ongoing weather challenges a leak in the roof has occurred in the training room and the server room A/C unit has been freezing during cold temperatures. Both concerns require roof access which is currently unavailable. The division is looking into options to move forward with a fix for the server room. Ms. Whitney is working through challenges with mandatory reporting for ACA requirements.

3.0 BOARD REPORTS

3.01 BOARD PRESIDENT – None

3.02 BOARD COMMITTEES – None

3.03 BOARD MEMBER COMMENTS – None

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

4.01 REGULATION HEARING/ADOPTION - None

4.04 CITIZEN REQUEST – No additional visitor comments.

6.0 NEW BUSINESS

6.012 APPROPRIATIONS

A. **DPHD HQ - 2025 (70225113)** – Request board approval to amend and increase appropriations in the DPHD HQ Fund (70225113) from \$865,864.00 to \$869,064.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on December 22, 2025, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

B. **CH Admin - 2025 (70225222)** – Request board approval to amend and increase appropriations in the CH Admin Fund (75551408) from \$763,933.75 to \$781,375.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on December 22, 2025, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

C. **Cribs for Kids – 2025 (70225232)** - Request board approval to amend and increase appropriations in the Cribs for Kids Fund (70225232) from \$27,608.75 to \$30,280.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on December 22, 2025, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

D. **Youth Suicide Prevention Grant – 2025 (70225234)** - Request board approval to amend and increase appropriations in the Youth Suicide Prevention Grant Fund (70225234) from \$92,645.00 to \$93,145.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on December 22, 2025, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- E. Vector – 2025 (70225444)** - Request board approval to amend and increase appropriations in the Vector Fund (70225444) from \$40,903.50 to \$ 41,538.25. A copy of the budget revision was provided to the board. The appropriation changes were executed on December 22, 2025, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- F. Plumbing – 2025 (70225446)** - Request board approval to amend and increase appropriations in the Plumbing Fund (70225446) from \$705,727.25 to \$724,687.25. A copy of the budget revision was provided to the board. See The appropriation changes were executed on December 22, 2025, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- G. WIC - Even Year – 2025 (70951539)** - Request board approval to amend and increase appropriations in the WIC Even Year Fund (70951539) from \$137,275.00 to \$137,425.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on December 22, 2025, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- H. PHEP – 2025 (71751519)** - Request board approval to amend and increase appropriations in the PHEP Fund (71751519) from \$185,015.00 to \$186,255.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on December 22, 2025, under Resolution 2024-01
PMT: Agency
The Board approved item on consent.
- I. SAFE (71351515)** - Request board approval to amend and decrease appropriations in the SAFE Fund (71351515) from \$ 61,500.00 to \$ 57,500.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 5, 2026, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- J. Administration (70225111)** – Request board approval to amend appropriations in the Administration Fund (70225111). No change in total appropriations. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- K. DPHD HQ (70225113)** – Request board approval to amend and increase appropriations in the DPHD HQ Fund (70225113) from \$825,940.00 to \$869,720.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent
- L. Youth Suicide Prevention Grant (70225234)** – Request board approval to amend appropriations in the Youth Suicide Prevention Grant (70225234). No change in total appropriations. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- M. EH Admin (70225441)** – Request board approval to amend appropriations in the EH Admin Fund (70225441). No change in total appropriations. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- N. Vector (70225444)** - Request board approval to amend appropriations in the Vector Fund (70225444) from \$31,860.00 to \$33,430.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.
PMT: Agency
The Board approved item on consent.
- O. Fleet (70225448)** - Request board approval to amend appropriations in the Fleet Fund (70225448). No change in total appropriations. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- P. PH Admin (70225551)** - Request board approval to amend appropriations in the PH Admin Fund (70225551) from \$171,670.00 to \$176,670.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- Q. Public Health Disease Prevention (70225554)** - Request board approval to amend appropriations in the Public Health Disease Prevention Fund (70225554). No change in total appropriations. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- R. Clinic Services (70225555)** - Request board approval to amend appropriations in the Clinic Services Fund (70225555) from \$792,220.00 to \$793,370.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- S. Food Services (70451504)** - Request board approval to amend appropriations in the Food Services Fund (70451504) from \$527,920.00 to \$530,290.00. A copy of the budget revision was provided to the board. appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- T. Water System (70651506)** - Request board approval to amend appropriations in the Water System Fund (70651506). No change in total appropriations. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- U. Swimming Pool (70851508)** - Request board approval to amend appropriations in the Swimming Pool Fund (70851508) from \$47,510.00 to \$51,010.00. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- V. WIC Even Year (70951539)** - Request board approval to amend appropriations in the WIC Even Year Fund (70951539) from \$570,420.00 to \$589,720.00. A copy of the budget revision was provided to the board. appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- W. Injury Prevention (71251532)** - Request board approval to amend appropriations in the Injury Prevention Fund (71251532). No change in total appropriation. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

- X. Public Workforce Grant (75551408)** - Request board approval to amend appropriations in the Public Workforce Fund (75551408). No change in total appropriation. A copy of the budget revision was provided to the board. The appropriation changes were executed on January 13, 2026, under Resolution 2024-01.

PMT: Agency

The Board approved item on consent.

6.020 PERSONNEL

<p>Executive Session: MOTION TO MOVE FROM GENERAL SESSION INTO EXECUTIVE SESSION to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official (Ohio Revised Code 121.22 (G)(1)), with Garrett and Amy to remain.</p> <p>Action Requested: Discussion and Roll Call Vote Time Entered into Executive Session: 7:46pm</p> <p>Motion to exit Executive Session: Dr. Donaldson. Second: Ms. Harvey. Motion carried unanimously.</p> <p>Time Exited from Executive Session: 8:00 p.m. – No action taken.</p>	<p>15</p>	<p>Motion By: Second:</p> <p>Roll Call Vote: Mr. Blayney: Yes Dr. Hickman: Yes Ms. Gladden: Yes Mr. Karr: Yes Ms. Harvey: Yes Mr. Tiberi: Absent Mr. Hatfield: Yes Mr. Holzapfel: Yes Dr. Donaldson: Yes</p>
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6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL

A. Personnel Actions and Travel Requests

The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training.

Travel:

Leanna Perdue	2026 GFOA Annual Conference, Chicago IL	6/28/26 - 07/01/26
Kelsey Kuhlman	NatCon 2026, Denver, CO	4/25/26 – 4/29/26
Darrin Dawson, Kris Olszewski	Ohio Association of Plumbing Inspectors Conference, Lewis Center, Ohio	3/1/26 – 3/3/26

PMT: Agency

The Board approved item on consent.

6.030 CONTRACTS

A. Delaware County District Library NaloxBox MOU – Request Board approval to authorize the Health Commissioner to enter into a memorandum of understanding with Delaware County District Library for the purpose of installing and maintaining a NaloxBox onsite to increase public access to naloxone for opiate overdose reversal. This request is funded by the Ohio Department of Health Integrated Harm Reduction grant.

PMT: Agency

The Board approved item on consent.

6.034 PREVENTATIVE HEALTH

A. Reapply for the PHEP Grant – Request Board to confirm application for the PHEP Grant provided by the Ohio Department of Health in the amount of \$186,749. This grant will be operational July 1, 2026 – June 30, 2027.

The goal of this grant is *to build and maintain effective public health emergency management programs*. If funded, the Preventative Health Division requests Board approval to expend grant funds according to the notice of award.

PMT: Agency

The Board approved item on consent.

B. Reapply for the Cribs for Kids and Safe Sleep Program Grant – Request Board to confirm application for the Cribs for Kids and Safe Sleep Program grant through the Ohio Department of Children and Youth. This is the second amended application for this grant originally received October 1, 2023. This amended application further extends the grant through June 30, 2026 and increases the grant amount by another \$15,000. If funded, the Preventative Health Division requests Board approval to expend grant funds according to the notice of award.

PMT: Agency

The Board approved item on consent.

6.04 SPECIAL REPORTS/CONTINUING EDUCATION

A. Strategic Plan Update – 15 minutes

Mr. Guillozet highlighted the 2025 strategic plan objectives.

B. Performance Measure Update – 15 Minutes

Mr. Guillozet provided the board with a handout highlighting the 2025/2026 performance measures.

C. Health Communities Micro Grant – 15

Abbey Trimble provided the board with a PowerPoint presentation highlighting the Healthy Community Micro Grants.

Being no further business. Mr. Blayney adjourned the meeting. The meeting was adjourned at 8:06 p.m.



Patrick Blayney, P.E., President Date
or Dr. Briana Donaldson, Vice President 2-24-26



Garrett Guilote, Health Commissioner Date
Secretary to the Board of Health 2/24/26