

**DISTRICT ADVISORY COUNCIL MEETING MINUTES**  
**March 19, 2026, 7:00 P.M.**

- I. Call to Order - The meeting was called to order at 7:01 pm at Delaware Public Health District, 470 S. Sandusky Street, Delaware, Ohio.
- I. Roll Call / Confirmation of Quorum – Commissioner Guillozet verified a quorum was in attendance (See attached).
- II. Pledge of Allegiance –Commissioner Guillozet led the group in the Pledge of Allegiance.
- III. Election of Officers: Trustee Donaldson moved to open the election of DAC officers. Mayor Karr seconded the motion. The motion carried unanimously.
  - a. Chairperson – Mayor Karr moved to nominate Trustee McMurry as Chairperson. Trustee Donaldson seconded the nomination. No other nominations were made. The motion carried unanimously.
  - b. Secretary – Trustee McMurry moved to nominate Trustee Donaldson as Secretary. Mayor Karr seconded the motion. No other nominations were made. The motion carried unanimously.
  - c. Nominations – No nominations for Nominations Chairperson were made. The position at the request of the DAC will remain vacant.

Trustee Almendinger moved to close elections. Trustee Morris seconded the motion. The motion to close elections carried unanimously.
- IV. Introductions of Board of Health members and staff in attendance – Mr. Guillozet, Health Commissioner, introduced Board of Health members and staff in attendance. Board of Health: Mr. Pat Blayney, Mr. David Karr and Dr. Donaldson. Staff: Commissioner Guillozet, Mr. Adam Howard, Ms. Jen Keagy, Ms. Amy Whitney, Mr. Jeff Gibbs, Ms. Leanna Perdue, Ms. Traci Whitaker, Ms. Kelli Kincaid, and Ms. Kelsey Kuhlman.
- V. Approval of Minutes – Trustee Donaldson moved to approve the Regular Meeting Minutes of March 20, 2025. Trustee Skinner seconded the motion. The motion carried unanimously.
- VI. Chair Comments – No comments were provided by the Chair.
- VII. Appointments – Nominations - Commissioner Guillozet
  - a. Mr. Pat Tiberi’s five-year term expires in 2026.
  - b. Applications Received: Margie Fleischer (Genoa), Rob Leeds (Scioto), and Rachel Morocco (Orange)
  - c. Nominations from the floor – no nominations were received from the floor.
  - d. Motion to close the nominations – Trustee Skinner moved to close the nominations. Trustee Donaldson seconded the motion. The motion carried unanimously.

Commissioner Guillozet introduced each candidate present. Each candidate spoke to the District Advisory Council regarding their interest in being appointed to the Board of Health. Commissioner Guillozet informed the council that all members were provided with the resumes/letters of interest of all applicants.

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Seeing no further questions from the council, Trustee Donaldson moved to proceed to the roll call vote for the appointment to the board of health. Trustee Skinner seconded the motion. Commissioner Guillozet conducted the roll call vote:

Vote for BOH Appointee	Date: 3/19/2026		
	Margie Fleischer	Rob Leeds	Rachel Morocco
<b>Township</b>			
Berkshire			X
Berlin			X
Brown		X	
Concord			
Delaware			
Genoa		X	
Harlem			X
Kingston			
Liberty		X	
Marlboro			
Orange		X	
Oxford			
Porter			
Radnor		X	
Scioto			
Thompson		X	
Trenton		X	
Troy		X	
<b>Commissioner</b>			
Delaware County		X	
<b>Villages/Cities</b>			
Ashley			X
Delaware City			X
Galena			X
Ostrander		X	
Powell City			X
Sunbury City			X
Shawnee Hills		X	
	<b>0</b>	<b>11</b>	<b>8</b>

Mr. Rob Leeds was elected by a majority vote to serve a five-year term on the Board of Health ending March 19, 2031.



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- VIII.** Annual Report
- a.** State of the Health District, Mr. Garrett Guillozet, Health Commissioner
    - i.** Annual Report – Mr. Guillozet provided a PowerPoint presentation highlighting the annual report.
- IX.** Other Business – No other business was presented.
- X.** 2027 DAC Meeting Date – Trustee Morris moved to set the 2027 District Advisory Council Meeting date as March 18, 2027. Trustee Donaldson seconded the motion. The motion carried unanimously. The meeting will take place at the Delaware Public Health District, 470 S. Sandusky Street, Delaware, OH 43015 at 7:00pm.
- XI.** Adjourn – Trustee Almendinger moved to adjourn. Trustee Morris seconded the motion. The motion carried unanimously. The meeting adjourned at 7:44pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

DRAFT