



Date: Thursday, April 23, 2026
 To: Board of Health
 From: Garrett Guillozet, Health Commissioner
 Re: Board meeting **Tuesday, April 28, 2026, 7:00 pm** DPHD 470 S. Sandusky St., Delaware, OH 43015

***PMT – Performance Management Touchstone**
1.0 CONVENTION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.00 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS	2	Approve
<ul style="list-style-type: none"> • 6.012 APPROPRIATIONS A-C • 6.016 TRANSFERS A • 6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL A • 6.032 ADMIN/FACILITIES A • 6.033 COMMUNITY HEALTH A-C 		
1.03 APPROVAL OF MINUTES (Previously sent)	2	Approve
1.04 APPROVAL OF BILLS AND THEN AND NOWS (March 2026) See pages 2-7 of the Supporting Documents	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER	2	Garrett	Agency
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the year-to-date finance report. See page 8-12 of the Supporting Documents. Action Requested: Accept	10	Accept/ Leanna	Agency
2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Jeff	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

Board Member Comments

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
4.04 CITIZEN REQUEST			
4.05 LICENSE SUSPENSION/REVOICATION			
A. Hearing 2026-01: Food Service License Suspension/Revocation: Board of Health Hearing for the proposed suspension/revocation of Desi Tadka Indian Restaurant Food Service Operation License # SSEF-CXCL2D, located at 44 S Sandusky St, Delaware, OH 43015.	30	Garrett/ Jeff	Agency

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
No previous old business.			

6.0 NEW BUSINESS

New items of information or for Board action

Agenda Item	Time	Action/ Contact	PMT			
6.012 APPROPRIATIONS						
A. DPHD HQ – (70225113) – Request board approval to amend appropriations in the DPHD HQ Fund (70225113). No change in total appropriations. A copy of the budget revision was provided to the board. See Supporting Documents page 13. Action Requested: Consent Approval	0	Consent / Leanna	Agency			
B. DKMM Litter Contract – (70225233) – Request board approval to amend and increase appropriations in the DKMM Litter Contract Fund (70225233) from \$90,560.00 to \$98,486.69. A copy of the budget revision was provided to the board. See Supporting Documents page 14. The appropriation changes were executed on April 16, 2026, under Resolution 2024-01. Action Requested: Consent Approval	0	Consent / Leanna	Agency			
C. Sewage Program – (75851405) - Request board approval to amend and increase appropriations in the Sewage Program Fund (75851405) from \$349,885.00 to \$359,285.00. A copy of the budget revision was provided to the board. See Supporting Documents page 15. Action Requested: Consent Approval	0	Consent / Leanna	Agency			
6.016 TRANSFERS						
A. Debt Service Fund from Health Levy – Request board approval to transfer \$125,000.00 from the Health Levy Fund (70225772) to the Debt Service Fund (75451402). Action Requested: Consent Approval	0	Consent/ Leanna	Agency			
6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL						
A. Personnel Actions and Travel Requests The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training. Travel: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Loressa Gonyer, Sydney Bennington, Lori Kannally, Ann-Marie Pidcock, Abbey Trimble, Jen Keagy</td> <td style="width: 33%;">2026 Ohio Society for Public Health Education (SOPHE) Health Educator’s Institute – Oregon, OH</td> <td style="width: 33%;">October 14-16, 2026</td> </tr> </table> Action Requested: Consent approval				Loressa Gonyer, Sydney Bennington, Lori Kannally, Ann-Marie Pidcock, Abbey Trimble, Jen Keagy	2026 Ohio Society for Public Health Education (SOPHE) Health Educator’s Institute – Oregon, OH	October 14-16, 2026
Loressa Gonyer, Sydney Bennington, Lori Kannally, Ann-Marie Pidcock, Abbey Trimble, Jen Keagy	2026 Ohio Society for Public Health Education (SOPHE) Health Educator’s Institute – Oregon, OH	October 14-16, 2026				
6.025 SALARY SCALE/POLICIES/BENEFITS						
A. Health and Dental Insurance – Request board approval to maintain current Board of Health pick up for all policies and to authorize the Health Commissioner to sign necessary documents for the annual renewal, retroactive to April 16, 2026. Action Requested: Discussion and Approval	5	Amy	Agency			
6.03 CONTRACTS						
A. PerryProTech – Request Board approval to waive competitive bidding requirements per Resolution 2012-14, and to authorize the Health Commissioner to enter into a contract for equipment, printer services, and maintenance for period of 63 months at a cost of \$3,481.02 per month. See Supporting Documents pages 16-29. Action Requested: Discussion and Approval	5	Amy	Agency			
6.032 ADMIN/FACILITIES						
A. Inventory Disposal – Request board to remove inventory tags 7312 and 7313 which are old WIC laptops that are being retired. Action Requested: Consent approval	0	Consent/ Amy	Agency			
6.033 COMMUNITY HEALTH						
A. Ohio Department of Health Youth Suicide Prevention (YS27) Continuation Grant – Request board approval to apply for the Ohio Department of Health Youth Suicide Prevention (YS26) continuation grant in the amount of up to \$93,400 for the funding period 09/15/2026 – 09/14/2027. The goal of the grant is to reduce suicide-related morbidity and mortality of youth (ages 10-24) through a comprehensive, multi-faceted, population and evidence-based program that addresses risk associated with these injuries and deaths. In addition, supplemental funding is available for Suicide Fatality Review Teams. If funded, the Community Health Division requests board approval to expend grant funds according to the Notice of Award. Funding is reimbursable based on completed deliverables. Action Requested: Consent approval	0	Consent/ Jen	Agency			

<p>B. Ohio Department of Public Safety, Ohio Traffic Safety Office FFY2027 Safe Communities Grant – Request board approval to apply for the Ohio Department of Public Safety, Ohio Traffic Safety Office FFY2027 Safe Communities grant in the amount of up to \$46,200 for the funding period 10/01/2026 – 09/30/2027. The goal of the grant is to address traffic safety issues with strategies focusing on seat belt use, impaired driving, motorcycle safety, and distracted driving. If funded, the Community Health Division requests board approval to expend grant funds according to the Notice of Award. Funding is reimbursable based on completed deliverables.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Jen	Agency																																
<p>C. Ohio Department of Health Adolescent Health Resiliency (AH27) Competitive Grant – Request board approval to apply for the Ohio Department of Health Adolescent Health Resiliency (AH27) competitive grant in the amount of up to \$100,000 for the funding period 10/01/2026 – 09/30/2027. The goal of the grant is to strengthen youth resilience and promote trauma-informed communities by building the capacity of adults who work with youth while elevating youth voices in community health planning. If funded, the Community Health Division requests board approval to expend grant funds according to the Notice of Award. Funding is reimbursable based on completed deliverables.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Jen	Agency																																
6.051 APPOINTMENTS																																			
<p>A. 2026 Board Committees Assignments – Current Board Committees are listed below and denoted with current members and vacancies.</p> <table border="1" data-bbox="305 983 959 1430"> <thead> <tr> <th>Finance (4)</th> <th>Personnel (4)</th> <th>Subdivision Variance (4)</th> <th>Regulation Review (4)</th> </tr> </thead> <tbody> <tr> <td>P Blayney</td> <td>A Harvey</td> <td>P Blayney</td> <td>P Blayney</td> </tr> <tr> <td>M Hickman</td> <td>D Karr</td> <td>R Leeds</td> <td>D Karr</td> </tr> <tr> <td>T Hatfield</td> <td>B Donaldson</td> <td>T Hatfield</td> <td>Z Holzapfel</td> </tr> <tr> <td>Z Holzapfel</td> <td>P Blayney</td> <td>C Gladden</td> <td>C Gladden</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>G Guillozet</td> <td>G Guillozet</td> <td>J Gibbs</td> <td>J Gibbs</td> </tr> <tr> <td>A Whitney</td> <td>A Whitney</td> <td>G Dunfee</td> <td>G Dunfee</td> </tr> </tbody> </table> <p>Action Requested: Motion to Assign 2026 Board Committee Members</p>	Finance (4)	Personnel (4)	Subdivision Variance (4)	Regulation Review (4)	P Blayney	A Harvey	P Blayney	P Blayney	M Hickman	D Karr	R Leeds	D Karr	T Hatfield	B Donaldson	T Hatfield	Z Holzapfel	Z Holzapfel	P Blayney	C Gladden	C Gladden					G Guillozet	G Guillozet	J Gibbs	J Gibbs	A Whitney	A Whitney	G Dunfee	G Dunfee	5	Approve/ Mr. Blayney	Agency
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Sincerely,

Garrett Guillozet	Jeff Gibbs	Jen Keagy	Adam Howard	Amy Whitney	Leanna Perdue
Health Commissioner	Director of Environmental Health	Deputy Health Commissioner Community Health	Deputy Health Commissioner Preventative Health	Chief Operating Officer	Director of Finance