



GARRETT GUILLOZET, MPA, REHS | HEALTH COMMISSIONER

470 SOUTH SANDUSKY STREET | DELAWARE, OHIO 43015

PHONE: (740) 368-1700 FAX: (740) 368-1736 | DELAWAREHEALTH.ORG

Date: Wednesday, May 20, 2026
 To: Board of Health
 From: Garrett Guillozet, Health Commissioner
 Re: Board meeting **Tuesday, May 26, 2026, 7:00 pm** DPHD 470 S. Sandusky St., Delaware, OH 43015

***PMT – Performance Management Touchstone
 1.0 CONVENTION**

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>
1.00 CALL TO ORDER AND ATTENDANCE	2	
1.02 CONSENT ITEMS	2	Approve
<ul style="list-style-type: none"> • 6.012 APPROPRIATIONS A-C • 6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL A • 6.03 CONTRACTS A • 6.033 COMMUNITY HEALTH A • 6.034 PREVENTATIVE HEALTH A-C • 6.053 RESOLUTIONS A 		
1.03 APPROVAL OF MINUTES (Previously sent)	2	Approve
1.04 APPROVAL OF BILLS AND THEN AND NOWS (April 2026) See pages 2-6 of the Supporting Documents	2	Approve

2.0 STAFF REPORTS

<i>Agenda Item</i>	<i>TIME</i>	<i>Action/ Contact</i>	<i>PMT</i>
2.01 HEALTH COMMISSIONER	2	Garrett	Agency
2.02 FINANCE			
A. Finance Report – Requesting Board review and accept the year-to-date finance report. See page 7-11 of the Supporting Documents. Action Requested: Accept	10	Accept/ Leanna	Agency
2.03 COMMUNITY HEALTH		Jen	
2.04 ENVIRONMENTAL HEALTH		Jeff	
2.05 PREVENTATIVE HEALTH		Adam	
2.06 ADMINISTRATION		Amy	

3.0 BOARD REPORTS

<i>Agenda Item</i>	<i>Time</i>	<i>Action/ Contact</i>	<i>PMT</i>
Board Member Comments	<5	BOH	Agency

4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

4.04 CITIZEN REQUEST

5.0 OLD BUSINESS

Items pending from the last meeting or information on prior actions and reports.

No previous old business.			
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6.0 NEW BUSINESS

New items of information or for Board action

Agenda Item	Time	Action/ Contact	PMT
6.012 APPROPRIATIONS			
A. Fleet – (70225448) – Request board approval to amend and increase appropriations in the Fleet Fund (70225448) from \$108,200.00 to \$152,200.00. A copy of the budget revision was provided to the board. See Supporting Documents page 12. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
B. Public Health Workforce Grant – (75551408) – Request board approval to amend and increase appropriations in the Public Health Workforce Grant (75551408) from \$152,030.00 to \$193,630.00. A copy of the budget revision was provided to the board. See Supporting Documents page 13. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
C. Mosquito Control Grant – (75951407) –Request board approval to amend and decrease appropriations in the Mosquito Control Grant (75951407) from \$26,500.00 to \$25,000.00. A copy of the budget revision was provided to the board. See Supporting Documents page 14. Action Requested: Consent Approval	0	Consent/ Leanna	Agency
6.015 EXPENDITURES			
A. Enterprise Fleet Management – Request board approval to authorize the Health Commissioner to purchase a 2026 Ford Ranger from Enterprise Fleet Management. This vehicle will be primarily used in our solid waste and vector programs. Total cost is not to exceed \$44,000.00. Action Requested: Discussion and Approval	5	Amy/ Garrett	Agency
6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL			
Executive Session: MOTION TO MOVE FROM GENERAL SESSION INTO EXECUTIVE SESSION to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official (Ohio Revised Code 121.22 (G)(1)). Action Requested: Discussion and Roll Call Vote Time Entered into Executive Session: _____ p.m. _____ Moved to Return to General Session. _____ seconded the motion. Time Exited from Executive Session: _____ p.m.	Motion By: Second: Mr. Blayney: Dr. Donaldson: Ms. Gladden: Ms. Harvey: Mr. Hatfield: Dr. Hickman Mr. Holzapfel: Mr. Karr: Mr. Leeds:		

A. Personnel Actions and Travel Requests

The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training.

New Hire:

Lee Morris	REHS-IT	June 1, 2026
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Resignation:

Lexi Perigo	REHS	May 29, 2026
Amanda Hubbard	WIC AA2	May 28, 2026

Probationary Separation/Termination:

Loressa Gonyer	Community Health Specialist II	May 11, 2026
Sydney Bennington	Community Health Specialist I	May 11, 2026

Action Requested: Consent approval

6.025 SALARY SCALE/POLICIES/BENEFITS

A. Travel and Expense Reimbursement Policy – Request Board approval to adopt a revised Travel and Expense Reimbursement Policy. This proposed policy expands guidelines and procedures for agency personnel when traveling on behalf of the Health District for official business. <i>See separate attachments.</i> Action Requested: Discussion and Approval	0	Leanna/ Amy	Agency
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6.03 CONTRACTS

A. SourcePoint Older Adults Falls Prevention Contract Addendum – Request Board approval to authorize the Health Commissioner to amend the contract with SourcePoint to increase funding in the amount of \$4,000 for home modifications for older adults based off falls risk assessments. This request is funded by the Ohio Department of Health IF26 Injury Prevention – Falls Among Older Adults grant. Action Requested: Consent approval	0	Consent/ Jen	Agency
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6.033 COMMUNITY HEALTH

A. Ohio Department of Health Injury Prevention-Falls Among Older Adults (IF27) Continuation Grant – Request board approval to apply for the Ohio Department of Health Injury Prevention-Falls Among Older Adults (IF26) continuation grant in the amount of up to \$107,000 for the funding period 10/01/2026 - 09/30/2027. The goal of the grant is to reduce unintentional fall injuries and injury-related fatalities for older adults ages 60 and above by convening a local coalition to implement evidence-based strategies to prevent falls including increasing falls risk assessments, building systems for home assessment and modifications, and increasing access to balance and mobility trainings. If funded, the Community Health Division requests board approval to expend grant funds according to the Notice of Award. Funding is reimbursable based on completed deliverables. Action Requested: Consent approval	0	Consent/ Jen	Agency
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6.034 PREVENTATIVE HEALTH			
<p>A. Reapply for WIC grant – Request board confirm application for the continuation of the WIC grant. This continuation will run from 10/01/2026 – 09/30/2027 and the Health District will be eligible for \$634,255. If funded the Preventative Health Division requests Board approval to expend grant funds according to the Notice of Award.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Adam	Agency
<p>B. Donations – Request Board accept donations from Simple Wishes of 85 nursing bras with a total value of approximately \$3,500. The company is discontinuing certain styles of nursing bras and wants to get them to women who need them. The Division will supply them to mothers in need through the prenatal and newborn care programs.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Adam	Agency
<p>C. Donations – Request Board accept donation from Spectra-USA of a Spectra Pump valued at \$276.99. The item will be distributed at the Baby Expo to a family in need.</p> <p>Action Requested: Consent approval</p>	0	Consent/ Adam	Agency
6.053 RESOLUTIONS			
<p>A. Resolution 2026-05 – Solid Waste Nuisance – 219 Center Street, Ashley, Ohio 43003 (Parcel: 618-132-02-001-000). Request board of health to adopt Resolution 2026-05 to order the abatement of the solid waste nuisance located at the above listed property and to refer to prosecution. See Supporting Documents Pages 15-23.</p> <p>Action Requested: Consent Approval</p>	0	Consent/ Jeff	Agency

Sincerely,

Garrett Guillozet	Jeff Gibbs	Jen Keagy	Adam Howard	Amy Whitney	Leanna Perdue
Health Commissioner	Director of Environmental Health	Deputy Health Commissioner Community Health	Deputy Health Commissioner Preventative Health	Chief Operating Officer	Director of Finance