



## 1.0 CONVENTION AND CALL TO ORDER

The April 28, 2026, Board of Health meeting was held at the Delaware Public Health District located at 470 S. Sandusky Street Delaware, OH and called to order at 7:00 p.m. by Mr. Blayney. Board members present included: Mr. Blayney, Ms. Harvey, Mr. Holzapfel, Dr. Hickman, Mr. Hatfield, Dr. Donaldson, Mr. Karr, Mr. Leeds, and Ms. Gladden. Staff members present were Mr. Garrett Guillozet, Health Commissioner, Ms. Amy Whitney, Chief Operating Officer, Ms. Jen Keagy, Deputy Health Commissioner of Community Health, Mr. Adam Howard, Deputy Health Commissioner of Preventative Health, Mr. Jeff Gibbs, Environmental Health Director, Ms. Leanna Perdue, Director of Finance, Ms. Shannon Self, Environmental Health Program Manager, and Ms. Dakota Roberts, Registered Environmental Health Specialist. Guests included Mr. Kamal Sandhar and Ms. Preet Chahal of Desi Tadka.

## 1.02 CONSENT ITEMS

- 6.012 APPROPRIATIONS A-D
- 6.016 TRANSFERS A
- 6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL A
- 6.032 ADMIN/FACILITIES A
- 6.033 COMMUNITY HEALTH A-C

Mr. Hatfield moved to adopt and approve the consent agenda and agenda as submitted. Dr. Donaldson seconded the motion. The motion carried unanimously.

## 1.03 APPROVAL OF MINUTES

Mr. Hatfield moved to approve the March 31, 2026 meeting minutes. Ms. Harvey seconded the motion. The motion carried unanimously.

## 1.04 APPROVAL OF BILLS AND THEN AND NOWS

Mr. Hatfield moved to approve the March 2026 bills and Then and Nows. Dr. Hickman seconded the motion. The motion carried unanimously.

## 4.05 LICENSE SUSPENSION/REVOICATION

Commission Guillozet introduced Hearing 2026-01: Food Service License Suspension/Revocation: Board of Health Hearing for the proposed suspension/revocation of Desi Tadka Indian Restaurant Food Service Operation License # SSEF-CXCL2D, located at 44 S Sandusky St, Delaware, OH 43015.

Mr. Blayney called the hearing to Order and the witnesses were sworn in by the court reporter. The Court Reporter requested all those that wish to speak be sworn in. Mr. Gibbs, Kamal Sandhar, and Preet Chahal, were all sworn in by the court reporter.

The Hearing Documentation is incorporated into the April 28, 2026 Minutes as Exhibit A, B, C, D, E, F, G, & H, and Official Hearing Transcripts.

Mr. Karr moved to adopt Resolution 2026-04 – Findings and Orders revoking the food service operation license of Desi Tadka Indian Restaurant. By adopting this Resolution, the Board affirms the Findings of Fact and Orders set forth therein, including the determination that the licensee has violated the Ohio Uniform Food Safety Code, that unsafe and unsanitary conditions continued after notice and after agreed corrective actions, and that revocation of the license is warranted and effective immediately pursuant to Ohio Revised Code 3717.49

Mr. Hatfield seconded the motion. The motion carried unanimously.

The Board of Health recessed at 8:10pm and returned to session at 8:31pm. The recess allowed time for the court reporter to gather up their equipment.

## 2.0 STAFF REPORTS

### 2.01 HEALTH COMMISSIONER

State of the County: Commissioner Guillozet reported that several members of senior staff attended the state of the county event and that he also attended the state of the City of Powell event.

Budget Commission: He shared with the board that the budget commission meeting went well and that the commission approved the request to continue to \$250,000.00 assessment to the cities, villages, and townships for the purpose of debt reduction.

## **2.02 FINANCE**

**A. Finance Report** – Requested Board review and accept the March 2026 Finance Report. A copy of the year-to-date finance reports were provided to the board. Ms. Perdue requested approval and discussed year-end expenses and the cash summary finance report.

**PMT: Agency**

**Mr. Hatfield moved to accept the year-to-date finance report. Ms. Harvey seconded the motion. The motion carried unanimously.**

## **2.03 COMMUNITY HEALTH**

Deputy Commissioner Keagy reported that the CH Division is currently working on four grant applications – Youth Suicide Prevention, Older Adult Falls Prevention, Traffic Safety, and a new competitive opportunity focused on Adolescent Health Resiliency. We have received over 200 Community Health Assessment surveys since the launch a few weeks ago with the goal of at least 400 surveys. A little over half of the 15 focus groups are scheduled and active recruitment is happening.

## **2.04 ENVIRONMENTAL HEALTH**

## **2.05 PREVENTATIVE HEALTH**

Deputy Commissioner Howard reported on PH initiatives. DPHD Health Alerts have been upgraded. Previously, these alerts went out to only Healthcare providers. By utilizing a newsletter software, these are now available on the website and anyone can sign up to receive Health Alerts when they are posted. The Public Health Academy is gaining positive traction. Multiple local health districts throughout Ohio have complemented the initiative and asked for details so they can consider similar options.

## **2.06 ADMINISTRATION**

## **3.0 BOARD COMMENTS – NONE**

### **4.01 REGULATION HEARING/ADOPTION - None**

### **4.04 CITIZEN REQUEST – No additional visitor comments.**

## **6.0 NEW BUSINESS**

### **6.012 APPROPRIATIONS**

**A. DPHD HQ – (70225113)** – Request board approval to amend appropriations in the DPHD HQ Fund (70225113). No change in total appropriations. A copy of the budget revision was provided to the board.

**PMT: Agency**

**The Board approved item on consent.**

**B. DKMM Litter Contract – (70225233)** – Request board approval to amend and increase appropriations in the DKMM Litter Contract Fund (70225233) from \$90,560.00 to \$98,486.69. A copy of the budget revision was provided to the board. See Supporting Documents page 14. The appropriation changes were executed on April 16, 2026, under Resolution 2024-01.

**PMT: Agency**

**The Board approved item on consent.**

**C. Sewage Program – (75851405)** - Request board approval to amend and increase appropriations in the Sewage Program Fund (75851405) from \$349,885.00 to \$359,285.00. A copy of the budget revision was provided to the board. **PMT: Agency**

**The Board approved item on consent.**

**D. Administration – (70225111)** – Request board approval to amend and increase appropriations in the Administration Fund (70225111) from \$1,091,770.00 to \$1,094,860.00. A copy of the budget revision was provided to the board. **PMT: Agency**

**The Board approved item on consent.**

### **6.016 ADVANCES/TRANSFERS**

**A. Health Fund to New Facility Debt Services:** Request Board approval for a cash transfer of \$125,000.00 from the Health Levy Fund (70225772-5801) to the New Facility Debt Services Fund (75451402-4601). This cash transfer accounts for the first half the local subdivision contribution for debt reduction.

**PMT: Agency**

**The Board approved item on consent.**

**6.020 PERSONNEL**

**6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL**

**A. Personnel Actions and Travel Requests**

The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee’s employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training.

**Travel:**

Loressa Gonyer, Sydney Bennington, Lori Kannally, Ann-Marie Pidcock, Abbey Trimble, Jen Keagy	2026 Ohio Society for Public Health Education (SOPHE) Health Educator’s Institute – Oregon, OH	October 14-16, 2026
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**PMT: Agency**

**The Board approved item on consent.**

**6.025 SALARY SCALE/POLICIES/BENEFITS**

**A. Health and Dental Insurance** – Request board approval to maintain current Board of Health pick up for all policies and to authorize the Health Commissioner to sign necessary documents for the annual renewal, retroactive to April 16, 2026.

**PMT: Agency**

**Dr. Donaldson moved to approve the revised health insurance and dental rates, and to maintain the Board of Health pickup for all policies and to authorize the Health Commissioner to sign all necessary documents retroactive to April 16, 2026. Mr. Karr seconded the motion. The motion carried unanimously.**

**6.030 CONTRACTS**

**A. PerryProTech** – Request Board approval to waive competitive bidding requirements per Resolution 2012-14, and to authorize the Health Commissioner to enter into a contract for equipment, printer services, and maintenance for period of 63 months at a cost of \$3,481.02 per month.

**PMT: Agency**

**Mr. Hatfield moved to authorize the Health Commissioner to enter into a contract with PerryProTech and to waive competitive bidding requirements. Dr. Hickman seconded the motion. The motion carried unanimously.**

**6.032 ADMIN/FACILITIES**

**A. Inventory Disposal** – Request board to remove inventory tags 7312 and 7313 which are old WIC laptops that are being retired.

**PMT: Agency**

**The Board approved item on consent.**

**6.033 COMMUNITY HEALTH**

**A. Ohio Department of Health Youth Suicide Prevention (YS27) Continuation Grant** – Request board approval to apply for the Ohio Department of Health Youth Suicide Prevention (YS26) continuation grant in the amount of up to \$93,400 for the funding period 09/15/2026 – 09/14/2027. The goal of the grant is to reduce suicide-related morbidity and mortality of youth (ages 10-24) through a comprehensive, multi-faceted, population and evidence-based program that addresses risk associated with these injuries and deaths. In addition, supplemental funding is available for Suicide Fatality Review Teams. If funded, the Community Health Division requests board approval to expend grant funds according to the Notice of Award. Funding is reimbursable based on completed deliverables.

**PMT: Agency**

**The Board approved item on consent.**

**B. Ohio Department of Public Safety, Ohio Traffic Safety Office FFY2027 Safe Communities Grant** – Request board approval to apply for the Ohio Department of Public Safety, Ohio Traffic Safety Office FFY2027 Safe Communities grant in the amount of up to \$46,200 for the funding period 10/01/2026 – 09/30/2027. The goal of the grant is to address traffic safety issues with strategies focusing on seat belt use, impaired driving, motorcycle safety, and distracted driving. If funded, the Community Health Division requests board approval to expend grant funds according to the Notice of Award. Funding is reimbursable based on completed deliverables.

**PMT: Agency**

**The Board approved item on consent.**

C. **Ohio Department of Health Adolescent Health Resiliency (AH27) Competitive Grant** – Request board approval to apply for the Ohio Department of Health Adolescent Health Resiliency (AH27) competitive grant in the amount of up to \$100,000 for the funding period 10/01/2026 – 09/30/2027. The goal of the grant is to strengthen youth resilience and promote trauma-informed communities by building the capacity of adults who work with youth while elevating youth voices in community health planning. If funded, the Community Health Division requests board approval to expend grant funds according to the Notice of Award. Funding is reimbursable based on completed deliverables.

**PMT: Agency**

**The Board approved item on consent.**

**6.51 APPOINTMENTS**

A. **2026 Board Committees Assignments** – Current Board Committees are listed below and denoted with current members and vacancies.

<b>Finance (4)</b>	<b>Personnel (4)</b>	<b>Subdivision Variance (4)</b>	<b>Regulation Review (4)</b>
P Blayney	A Harvey	P Blayney	P Blayney
M Hickman	D Karr	R Leeds	D Karr
T Hatfield	B Donaldson	T Hatfield	Z Holzapfel
Z Holzapfel	P Blayney	C Gladden	C Gladden
G Guillozet	G Guillozet	J Gibbs	J Gibbs
A Whitney	A Whitney	G Dunfee	G Dunfee

Being no objection, Mr. Blayney appointed members to the committees listed above.

Being no further business. Mr. Blayney adjourned the meeting. The meeting was adjourned at 8:48 p.m.

		
Patrick Blayney, P.E., President	Garrett Guillozet, Health Commissioner	
Date	Date	
or Dr. Briana Donaldson, Vice President	Secretary to the Board of Health	